RECORD OF ORDINANCES

Passed_

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Regular Meeting

January 8, 2019

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. _

T	he Council of the City of	Milford met in Coun	cil Chambers at 74:	5 Center Street a	at 7:00pm on	January 8

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on January 8 2019. Mayor Albrecht called the meeting to order with Webelos II Den leader/Debbie Billias for Cub Scout Pack 120 from Pattison Elementary-For Arrow of Light Award assisting with the Pledge of Allegiance and a Moment of Silence for Officer Dale Woods and his family.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland Mr. Haskins and Ms. Evans

Introduction and Presentation: Mr. Minniear on behalf of Mr. Bill Knepp presented pocket US Constitutions

Proceedings: Approve the December 18, 2018 City Council meeting proceedings. Ms. Evans made a motion to approve. Seconded by Mr. Brady. Ms. Russell abstained. All others voted yes

Standing Committee Reports:

Administrative Services Committee January 7, 2019Minutes

Ed Brady called the meeting to order at 4:30pm

Committee Members Present: Ed Brady, Kim Chamberland, Lisa Evans

Staff: Michael Doss, City Manager, Lori Pegg, Community Services Manager; Pat Wirthlin, Finance Director; Joe Casteel, Water Department Supervisor Visitors:

Appropriations Amendment to Ordinance No. 18-1413 Ms. Wirthlin presented an increase in appropriations in the amount of \$516,122.49 for 2019 as previously budgeted. This is simply a housekeeping item to re-appropriate unpaid bills from 2018. The net effect on the total budget is \$0. The amendment shifts appropriations from 2018 into 2019. Council previously approved most all of these expenditures last year by way of ordinance. At year end the purchase orders closed to make way for a clean slate starting in 2019. As such, all "unpaid bills" from 2018 need a re-appropriation. The most notable outstanding bills are from SSI, for the finance department software upgrade and outstanding work on the Public Works Facility which has not been invoiced as of yet. Ms. Wirthlin also pointed out on the attached statement of cash that we closed all of the 2018 PO's, so we can start fresh in 2019. Mr. Brady made the following motion, Ms. Evans seconded and all agreed. The Committee agreed to make a motion authorizing the Law Director to prepare an ordinance authorizing 2019 appropriation amendments of \$516,122.49 as detailed on the attached chart. Ms. Evans seconded the motion. All voted yes

Fraunfelter Accounting Services Contract Sean Fraunfelter has been preparing the City and JEDD finance statements for 11 years. Mr. Fraunfelter converts cash basis to Generally Accepted Accounting Principles (GAAP), which includes accruals, fixed assets, footnotes and supplemental disclosures for pension, TIF and other tax abatements. He has never raised his fee and normally comes in under budget. The fiscal years 2018 and 2019 contract fees remain the same for City financial statements, and increases for JED and CIC preparation due to increasing activity in those funds. Mr. Fraunfelter works solely in government account and reporting, and he is very familiar with the constant changes in public finance and the City's reporting needs. We are on a two-year audit cycle, so it makes sense to enter into a two-year contract with him. Ms. Wirthlin noted that this is behind the scope of what a Finance Director would normally do and Sean has the expertise to complete the financial statements. Mr. Brady made the following motion, which was seconded by Ms. Evans and all agreed. The committee agreed to make a motion authorizing the Law Director to prepare an ordinance authorizing a contract with Fraunfelter Accounting Services to prepare the 2018 and 2019 basic financial statements for the City of Milford, Joint Economic Development District (JEDD) and Community Improvement Corporation (CIC) at an annual cost of \$9000 for the City, \$1200 for the JEDD's and \$600 for the CIC. Ms. Evans seconded the motion. All voted yes.

Water Meter Purchase and Reimbursement Mr. Casteel presented an invoice from Neptune Equipment Company in the amount of \$11,324 for special order water meters for a construction development project. The contractor purchased the meters and made a payment in the amount of \$12,995.84 before Joe ordered the meters. Mr. Brady made the following motion, Ms. Evans seconded the motion and all agreed. The committee agreed to make a motion authorizing the Law Director to create an ordinance authorizing payment in the amount of \$11,324 to Neptune Equipment Company for water meters. Ms. Evans seconded the motion. All voted yes

Economic Development Incentives for Light-Industrial Manufacturing Company

Mr. Doss presented two Incentive Program Agreements with Pivotek, Inc, the new light manufacturing company that has purchased the property at 910 Lila Avenue. The Milford Incentive Program that deals with tax withholding and has been used in other developments the past. It grants a certain % of the withholding to be credited annually. Pivotek is one of five businesses in the world that manufacture this type of product which includes premade bathroom fixtures for hotels, dorms etc. This is about a \$4million investment and will include approximately 40-50 jobs. The Milford Incentive Program Agreement calls for 50% of their withholding to be credited back to them for up to 5 years with a minimum total payroll of at least 1,000,000. The Second part of the incentive is the Milford Property Tax Rebate Incentive Program which is 5 years, 100% rebate of Milford only real estate taxes. The schools and the county will continue to receive their property tax portion in full. Mr. Doss noted that with both incentives, Pivotek must continue to operate in the City of Milford for the period the incentives are active. Furthermore, if Pivotek is unable to fulfill the requirements of both incentive agreements there are pro-rated penalties which provide for specific reimbursements for any taxes credited during the duration of the agreements. Ms. Chamberland asked what the City was getting from the property tax currently, Mr. Doss noted that the city was getting

RECORD OF PROCEEDINGS

Minutes of Meeting

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\$16,700 in property tax annually for that location. She also asked if these two investments typically go together. Mr. Doss noted that they don't always go together, but these are incentives that really have helped the City to be competitive in the bidding process against another municipality in the Greater Cincinnati area. A combination of these incentives have worked in the past to attract Wyler, Tri-Pack, Little Miami Brewing Company and expansion of The Main Cup. Mr. Brady made the following motion, which was seconded by Ms. Evans and all agreed. The Committee agreed to make a motion authorizing the Law Director to create an ordinance authorizing the City Manager to enter into the Milford Incentive Program Agreement and the Milford Property Tax Rebate Agreement with Pivotek, Inc. Ms. Evans seconded the motion. All voted yes. Additional Business appropriate to come before the committee

There was no additional business Mr. Brady made a motion to adjourn that was seconded by Ms. Evans and three voted yes. The meeting was adjourned at 4:58pm Respectfully Submitted, Lori Pegg

City Manager's Report:

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: January 8, 2019RE:Manager's Report Jonas Memorial Park-Dodds Monument has postponed the monument delivery until early Spring 2019. Public works will be installing the foundation in the next 2 months. Riverside Park Shelter- Clermont County rejected all bids for the shelter due to a discrepancy in the Bid Bond. The County will be putting the project out to bid again with Commissioner approval.SR 126 Urban Paving 2019 - ODOT is opening bids January 10. Paving Construction scheduled between May and November 2019. US 50 2020- Urban Paving Project - City Engineer will be reviewing the final design for submission to ODOT this week and the design due in February to ODOT. There will be substantial full depth pavement repairs downtown. Public Works is looking to do the concrete work early in 2020 ahead of the paving project under a separate contract. This will complete the Downtown Milford Corridor Phase II & III and the main arterial roads in Milford will all be completely paved. STANDING COMMITTEE MEETINGS None at this time REMINDERS

January 9 - Planning Commission Meeting at 6:00 p.m. (LMBC patio/deck)

January 15 - Neighborhood Information Meeting at 6:00 p.m. (Milford South)

January 22 - Ground Breaking/Ribbon Cutting for Public Works Building at 4:30 p.m.

January 22 - City Council Meeting at 7:00 p.m.

Police Department Report: This report summarizes the various activities and functions of the Milford Police department during the month of December 2018. TRAINING□ All sworn officers completed a legal update on the Domestic Violence law. NOTABLE OCCURRENCES□ The vehicles that were stolen in November were recovered. Charges were signed on one of the cases.□ Scott Guilliams and Ronnie Nassif were indicted on charges of Breaking and Entering ,Safecracking, Theft, and Tampering with Evidence, stemming from an offense in the Oakwood Apartments in July of 2018. ☐ A runaway juvenile from the Oakwood Apartments was recovered. ☐ An overdose death at Oakbrook apartments was processed by the patrol division and is currently assigned to the investigations division. ADMINISTRATIVE ☐ An administrative investigation was conducted into a citizen complaint on an officer. Assistant

Chief Mahan conducted a formal investigation with a finding of proper conduct by the officer.

□ A low-level response to resistance was used on a traffic stop. The officer's actions were investigated by a sergeant and forwarded to Assistant Chief Mahan for review.□ A quarterly command staff meeting was held on December 17th. ☐ Updated the uniform of the day policy for personnel not assigned to road patrol. COMMUNITY RELATIONS□ We asked the public for help on Facebook identifying three suspects and locating the owner of a dog. \(\subseteq \text{We assisted twenty-seven families with our annual Shop with a Hero.} \)

☐ We handed out \$250 in Meijer gift cards to needy families, courtesy of the Milford Kiwanis

Club. ☐ We identified two needy families for Mike Castrucci to assist. ☐ By Golly's donated \$455.00 from their Customer Appreciation Split the Pot, to the Milford Police Community Partnership Fund.

□ Officers handed out several hundred stuffed animals as part of our annual Operation Holiday Patrol. ☐ MMART completed two shifts.

Fire and EMS Report:

Captain Miles Miller house fire on High St Jan 3rd extensive damage. No injuries. Thank mutual aid partners Terrace Park, Madeira, Indian Hill, Anderson and Miami Township and the Clermont County Fire Investigation team for their assistance. Also thanking the Milford Police Department, the Public Works Department, American Red Cross and Duke Energy and the Milford Community Fire Department Firefighters Club for their help as well.

Public Comments:

Janet Cooper - Milford Ohio

Memorial Day Parade and our Purple Heart City gave the idea for banners for Veterans as Owensville and Blanchester has this program. Ms. Evans suggested to reach out to Chad Evans regarding this type of program. Ms. Brewer said to take it to Community Development Committee or Lori Pegg. Mr. Minniear suggested also calling Chief Freeman in Owensville.

	GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148 Held
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	Mr. Rick Amato - Park Road -Village of Indian Hill discussed the noise from the LMBC. He can hear music clearly from his deck. It is very loud for them. He found some disorderly conduct ordinances. It is very general. But does state that if you have music that you are supposed to get a license and paying a fee. Also found was loud sounds from motor vehicles. If this information could be leveraged to businesses and residences, that would be great. Loveland's has a sound amplifying device ordinance. Loveland's council member stated to Mr. Amato that they were able to enforce this and it seems to be working fine. This would help solve the noise problem on Park Road. Mr. Amato is here today requesting that the City of Milford pass an ordinance either through modification of an existing ordinance or producing a new ordinance or creating some new music venue ordinance in restricting and requiring licenses and having some rules in place for businesses that want to play loud music. We are pro business and with this expansion concept that LMBC is planning is not in the best interest. Turn the music down so that it is not going out into the whole neighborhood. Mr. Amato appreciates councils time and help with this. Mayor Albrecht thanked and appreciates Mr. Amato for coming to council to discuss and invited Mr. Amato to come to the Planning Commission meeting tomorrow evening to hear what the LMBC solutions are. Council Comments: none at this time
	New Business:
	Ordinances and Resolutions
	19-1422 An Ordinance Amending Appropriations Ordinance No. 18-1413 Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt. Seconded by Mr. Brady. All voted yes.
_	19-1423 An Ordinance Authorizing An Agreement w Fraunfelter Accounting Services for the Preparation of the 2018 and 2019 Basic Financial Statements for The City of Milford, The JEDD, and The CIC Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Mr. Brady made a motion to adopt. Seconded by Ms. Evans. All voted yes.
	19-1424 An Ordinance Authorizing Payment to Neptune Equipment Company for Water Meters Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Seconded by Mr. Brady. All voted yes.
	19-1425 An Ordinance Authorizing The City of Milford Property Tax Rebate Incentive Program Agreement with Pivotek, Inc. Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Seconded by Mr. Brady. All voted yes.
	19-1426 An Ordinance Authorizing a Milford Incentive Program Agreement with Pivotek, Inc. Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Seconded by Mr. Brady. All voted yes.
	Old Business:
	Adjourn: There being no further business to come before the City Council; Mayor Albrecht adjourned the meeting at 7:46 p.m. with a motion from Ms. Evans; Seconded by Mr. Brady. All voted yes.
_	Lockie Roin C.P.T. Fred Albrecht Mayor