

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 9, 2019 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on May 9 2019. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence for Our Veterans.

Roll Call: Mayor Albrecht, Vice-Mayor Brewer, Ms. Russel, Mr. Brady, Ms. Chamberland, Mr. Haskins, Ms. Evans

Proceedings: Ms. Brewer made a motion to Approve the April 16, 2019 City Council Proceedings Mr. Brady seconded the motion. All voted yes

Correspondence:

Appointment of a Resident Board Member for Clermont Metropolitan Housing Authority Mr. Daniel C. Hurdle Ms. Evans made a motion. Seconded by Mr. Brady. All voted yes.

STANDING COMMITTEE REPORTS:

Administrative Services Committee

Administrative Services Committee Meeting Minutes May 6, 2019Called to Order: 4:30pm by Mr. Brady Pledge of Allegiance Roll Call: Present: Ed Brady, Council Member; Lisa Evans, Council Member; Kim Chamberland, Council Member was absent. Ms. Evans made a motion to excuse Ms. Chamberland. Seconded by Mr. Brady. All yes Staff: Michael Doss, City Manager; Pat Wirthlin, Finance Director, Jackie Bain, Administrative Assistant–Visitors: None Approval of Proceedings from April 9, 2019 meeting. Ms. Evans made a motion to approve the minutes. Seconded by Mr. Brady Fifth Third Bank Accounts Authorization Ms. Wirthlin presented information to open up new bank accounts for JEDD IV and JEDD VI. Currently the city carries seven bank accounts with Fifth Third Bank. Some checking, some savings. The three biggest accounts are the General Primary city account, payroll, and Mayor’s Court. We have bank accounts for each JEDD’s I, II, III and V. We would like to add JEDDS IV and VI. Fees will be minimal. Probably less than \$100.00 a year. We now roll these into the General Fund because they are rather small. In the past we didn’t justify opening up accounts and having banking fees. However, it is causing big headaches in the audit. We are already up to \$2,000 in audit fees for these JEDDs trying to untangle them from the Government fund. In order to open up this new bank account, Fifth Third requires that council adopts specified resolutions to designate who deposits them. The designated people are Michael Doss (City Manager), Pat Wirthlin (Finance Director) and Tina Kern (Assistant to The Finance Director). Mr. Brady asked if there was a separate account for JEDD IV. Ms. Wirthlin said that JEDD IV and JEDD III were flowing thru the General Fund. Ms. Evans said it does make sense to have them separate. Mr. Brady asked if Fifth Third will allow naming of the accounts by JEDD numbers so that we actually know which JEDD account by name. Ms. Wirthlin said yes. Mr. Brady asked about the minimal bank fees. Ms. Wirthlin said that these are Public Funds savings accounts so that we will not have fees generally associated with checking accounts. The fees will be closer to \$50.00 a year. Mr. Brady said that we can see this at Budget Session each year as well. Mr. Brady made a motion, Ms. Evans seconded the motion The Committee agreed to make a motion authorizing The Legal Director to prepare a Resolution in Accordance with the attached Fifth Third Document entitled "Account Resolutions Certificate for Treasury Management Services," Naming Authorized Personas as Michael Doss (City Manager), Pat Wirthlin (Finance Director) and Tina Kern (Assistant to The Finance Director). All voted yes Ms. Evans seconded the motion. All voted yes

Property and Casualty Insurance Agreement Ms. Wirthlin presented that every year we review this information. Staff is recommending that the city continue its engagement with McGowan Governmental Underwriters for Property and Casualty Insurance. Coverage includes everything owned and liability insurance. Currently we are renewing at about \$49,000. Ms. Evans asked if this covered the parks. Ms. Wirthlin said it covers everything the City owns. We are insured for replacement costs. Ms. Evans asked if we have shopped around for other rates. Ms. Wirthlin said that we have not in several years but it is time to do that. Mr. Brady made a motion, Ms. Evans seconded the motion The Committee agreed to make a motion authorizing the Law Director to prepare an Ordinance Authorizing an Agreement with McGowan Governmental Underwriters for Property and Casualty Insurance in the amount of \$48,765 for the period May 13, 2019 to May 13, 2020 All voted yes Ms. Evans seconded the motion. All voted yes. Squire, Patton, Boggs Legal Services Mr. Doss presented an invoice from Squire Patton Boggs LLP in the amount of \$4,944.25 for legal services. Mr. Brady made a motion, Ms. Evans: seconded the motion The Committee agreed to make a motion authorizing payment in the amount of \$4,944.25 to Squire Patton and Boggs LLP for legal services. All voted yes Ms. Evans seconded the motion. All voted yes There being no other business to come before the committee, Mr. Brady made a motion to adjourn which was seconded by Ms. Evans. Mr. Brady: yes, Ms. Evans: yes, The meeting was adjourned at 4:47pm. Respectfully Submitted, Jackie Bain

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City Manager’s Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: May 9, 2019RE: Manager’s Report Mohawk Sidewalk- The integrity of the drilled pier wall is fine, but the sidewalk is still unsafe and dangerous to the public. Public Works backfilled with some dirt behind the sidewalk, and the City Engineer is exploring three options for long term solutions to reopen the sidewalk. Option 1: Shift Sidewalk Toward Road Option 2: Shotcrete Wall Tied to Shafts Option 3: Grade Beam Tied to Shafts Trailhead Foundation Wall– SP Drilling has started on the trailhead foundation repair earlier this week. Public Works Building- Final overlay paving for the Public Works building is anticipated to be completed around mid-month. SR 126 Urban Paving 2019-Reminder that SR 126 will be paved in June. Signs will be placed at the end of May. Mill and Water Intersection- The painting of the existing pole was delayed by weather; the City is coordinating with the contractor to reschedule. Brooklyn Avenue - The Board of County Commissioners approved the request to advertise for bids for the Milford Hills Drive and Brooklyn Avenue Area Water Main Replacement Project on Wednesday. The current project schedule calls for a construction contract to be awarded on or around the end of July. STANDING COMMITTEE MEETINGS Safety Services Committee - May 14 at 9:00am Administrative Services Committee - May 14 at 4:00 pm Public Services Committee – May 15 at 8:00 am REMINDERS May 11 - Maker's Market (Old Milford/Main Property) at 10:00 am May 18 - Jonas Memorial Ceremony and Dedication (Old Jonas Property) at 11:00 am May 21 – City Council Meeting at 7:00 pm Reminder BZA brief meeting after this council meeting.

Police Department Report

Assistant Chief Mahan presented the report to council. This report summarizes the various activities and functions of the Milford Police department during the month of April 2019. *TRAINING* • All sworn members participated in the Active Shooter Drill conducted on April 23rd and April 25th at the former Milford South Elementary building. • All command staff members were tested on the All Hazard Plan. • All bike/Segway patrol officers completed an in-service training. • All sworn members successfully passed the annual physical fitness test. • Officer Wilson attended week 2 of STEP. • Officer Yearly attended the monthly SRT training. • Clerk Sheangshang attended the Mayor’s Court Conference. *NOTABLE OCCURRENCES* • Investigations assisted with and located an adult female missing from 301 Old Bank Rd. Subject was located at Christ Hospital. • Investigations followed up on three separate theft reports from 100 River’s Edge Dr. Investigator was able to identify several subjects and charges were filed through Clermont Municipal Court. • Investigations followed up reports involving thefts from a motor vehicle. The thefts are believed to be related however, there are no known subjects at this time. *ADMINISTRATIVE* • Assistant Chief Mahan posted a position for the HCPA Dive & Rescue Team • Chief Mills attended the Sycamore Distillery site review. • Chief Mills attended a pre-planning meeting with a representative from the Little Miami Brewery for a possible Oktoberfest event on Water Street. • The WatchGuard wireless upgrade project was completed. Monthly Report- April 2019 • The Early Warning System was utilized on an officer who was assigned to a different shift. • One officer was disciplined for failing to complete online training. *COMMUNITY RELATIONS* • Door-to-door notices were delivered to every residence and business located inside the Frontier Days Parade route. Chief Mills and Assistant Chief Mahan hosted the quarterly Community United meeting in the Hodges room on April 9th. Chief Mills attended the FC Cincinnati Topping Out ceremony on April 16th. MMART program completed two shifts. □A meeting with Friends of Oakwood was attended for additional outreach efforts this spring. • Sgt. Belcher attended the Drug Free Coalition meeting. *OUTSIDE MEETINGS AND ASSOCIATIONS* • Chief Mills attended the monthly meeting of the Clermont County Chiefs of Police. • Chief Mills attended the weekly Civil Air Patrol meetings. *ATTACHMENTS* • Photos from the Active Shooter Drill • Certificate of Appreciation for our work with Clermont Senior Services

Fire And Ems Report

Chief Baird reported Fire Fighter’s Club selling water/cola at Makers Market as a fundraiser. MD boot drive May 18 9-1 131/50.

Public Comments:

Mr. Hucker/ Milford Ohio - Asking about Ordinances regarding parking at and near his residence.

Council Comments: none at this time

NEW BUSINESS: Planning Commission Vacancy – Residents interested please send letters of interest to the attention of Pam Holbrook. 745 Center Street, Suite 200 Milford Ohio 45150

ORDINANCES AND RESOLUTIONS

19-1453 AN ORDINANCE AUTHORIZING THE CITY OF MILFORD TO ENTER INTO THE ACCOUNT RESOLUTIONS CERTIFICATE FOR TREASURY MANAGEMENT SERVICES WITH THE FIFTH THIRD BANK Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes Ms. Evans made a motion to adopt. Seconded by Mr. Brady All voted yes

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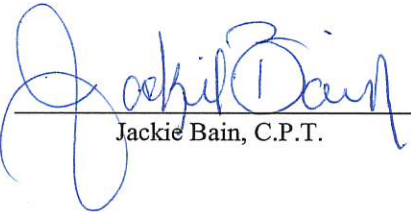
Held _____ 20 _____

19-1454 AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MCGOWAN GOVERNMENTAL UNDERWRITERS FOR PROPERTY AND CASUALTY INSURANCE FOR THE CITY OF MILFORD Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes Ms. Evans made a motion to adopt. Seconded by Mr. Brady All voted yes


19-1455 AN ORDINANCE AUTHORIZING PAYMENT TO SQUIRE PATTON BOGGS Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes Ms. Evans made a motion to adopt. Seconded by Mr. Brady All voted yes

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Albrecht adjourned the meeting at 7:30p.m. with a motion from Ms. Evans; Seconded by Mr. Brady. All voted yes.



Jackie Bain, C.P.T.



Fred Albrecht, Mayor