

RECORD OF ORDINANCES

Regular Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. April 3, 2018 Passed, 20

The Council of the City of Milford met in regular session in Council Chambers at 745 Center St. at 7:00 p.m. on April 3, 2018. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland, Mr. Haskins, Ms. Evans

Proceedings: Ms. Evans made a motion to approve and adopt the Minutes of the March 20, 2018 City Council Meeting. Mr. Brady seconded the motion. Ms. Russell abstained. All voted yes

Correspondence: none at this time

Public Comments: Mr. Chris Hicks – from Union Township – introduced himself to council members and to inform them that he is running for Auditor Clermont County – Republican Primary on May 8, 2018. He spoke of what he sees as functions within the county government including the Auditor’s position. He looks forward to working with the local municipalities.

Standing Committee Reports:

Public Services Committee

Public Services Committee Meeting Minutes April 2, 2017Called to Order: 4:30 by Vice-Mayor, Amy Brewer Present: Vice-Mayor Amy Brewer; Council Member Kim Chamberland Staff: Michael Doss, City Manager; Nate Clayton, Public Works Director; Ed Hackmeister, Service Department Supervisor; Lori Pegg, Community Services Manager. The Committee agreed to approve the absence of Mayor, Fred Albrecht. Roadway Repair at 131 Bridge and Mohawk/Lila Intersection We have received complaints regarding the 131 Bridge and the bumps, and ODOT has contacted us regarding that bridge that was installed in 2013. The dip will fill in with additional asphalt and make the dip not so deep. The original project was done by ODOT, maintenance of the roads is our responsibility. The fire department also brought up a few areas of concern and this is one of them. There is a potential for a hazard when the roadway is wet and it is not as easy to stop. Lila/Mohawk has an old patch that is settling. We received several quotes to repair these areas and Pinnacle Paving is the lowest bid in the amount of \$9970. We don’t want an accident The Committee agreed to draft an Ordinance authorizing the City Manager to enter into a contract with Pinnacle Paving in the amount of \$9970 for roadway repairs on the 131 bridge and the Mohawk/Lila Intersection. Ms. Chamberland seconded the motion. All voted yes Garfield Storm Sewer Bids The bid opening for the Garfield Road Storm Sewer Improvements project took place on March 21st. This project stems from the failing storm sewer that was discovered when work began on the Public Works Facility. This is also a portion of a future project to update the Clertoma storm sewer to upgrade it to a 36 inch line. The engineer’s estimate for this project came in at \$134k. We received nine bids for the project. The two lowest bids were from companies that have not done projects in the City before. Fillmore is out of Greenfield Ohio, Majors is out of Monroe, Ohio. Mr. Clayton looked at references and other projects for these two and it is his opinion they don’t have the experience with this type of project. DER was the third lowest bid, is already located on the property and we are familiar with their work. They already have people onsite and can coordinate it easily, the committee is not familiar with the work of the two lowest bidders. The committee can make a determination based on the most qualified and responsive bid. The Committee agreed to draft an Ordinance authorizing the City Manager to enter into an agreement with DER for the Garfield Road Storm Center Improvements in the amount of \$144,428.40 Ms. Evans asked if this is \$6,000 additional? Ms. Brewer said that the two that were the lowest bidders were no known and were not qualified. The next bidder was DER. And they are already on site. And it would save us a considerable amount of money. Ms. Chamberland noted that DER does have the scope of experience. Mr. Brady seconded the motion. All voted yes. Skid Steer Hammer Mr. Hackmeister presented several quotes for the purchase of a hydraulic hammer that would be useful for the public works department. This hydraulic hammer will aid all departments when having to break up concrete to access underground utilities. The department has rented them repeatedly at the cost of \$250 per day. It was rented at least six times last year and already twice this year. They have a 3-year warranty, but the life expectancy is about 20 years. The committee agreed that if it’s going to streamline things and make it easier for you to do your job, they are in agreement. Mr. Hackmeister said it would definitely be helpful for the department and pay for itself over the next few years. The Committee agreed to draft an Ordinance authorizing the City Manager to purchase a hydraulic hammer from Murphy Tractor and Equipment Co. for \$7375.00. Ms. Chamberland seconded the motion. Wallace Grove Storm Lining Discussion Mr. Clayton presented information on a storm sewer in Wallace Grove that is failing and causing a sink hole between the sidewalk and a residential yard, and extends out into the center of the cul-de-sac and could potentially cause a sink hole in the road. The line is still in good condition, but the joints are showing signs of failure so it is a good candidate for lining. We could backfill it and potentially add it to the relining of the sanitary sewer project for next year. Ms. Brewer asked if we can wait on the project until next year or if it will cause an issue on Tyler. Mr. Clayton would like to obtain another quote before a decision is made regarding the project.

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300 Main Parking Lot BUSTR DiscussionThe Bureau of Underground Storage Tank Regulations (BUSTR) protects ground water by monitoring for exposure of contaminants. The Bureau recently accepted the Tier 1 Investigation for 300 Main Street and granted approval to conduct a Tier 2 Evaluation. This Tier 2 evaluation requires monitoring within a 300 foot radius of the previous location of the storage tanks, in addition to the monitoring wells that we already have within 100 feet. SRW, who had previously done monitoring and went out of business transferred the monitoring to Tencon so they are familiar with the site. Mr. Clayton solicited several quotes for the Tier 2 monitoring and recommends Tencon. Hopefully they will only have to drill 3 monitoring wells. Once they fully understand where the toxins are they will come back with a tier 3 plan for the site. We are halfway through the monitoring phase, and we have to determine how far they went and if it is contaminating the ground water. We are required to do this, so we don't have many options. The Committee agreed to draft an ordinance authorizing the City Manager to enter into an agreement with Tencon for Tier 2 Monitoring services at 300 Main Street in the amount of \$11,500. Ms. Chamberland seconded the motion. All voted yes. Riverside Shelter Project The Engineering estimates for the Riverside Shelter project came in at \$78,137.40 after changes were made to the design and location of the original shelter. The City received a grant in the amount of \$68,000, so to place the project out to bid the City must comment the additional are \$10,137.40 that is over the grant amount. The project may still come in under the bid amount, but this commitment is part of their bid process. The County will accept bids up to 10% over the engineering estimate. Ms. Wirthlin, Finance Director agreed that we have the additional monies already appropriated as a carryover from when the project was first designed. The Committee agreed to draft an Ordinance stating that the City will contribute monies up to \$17951.14 over the grant amount for the Community Development Block Grant Riverside Park Shelter project. Ms. Chamberland seconded the motion. All voted yes

Façade on public works facility Mr. Clayton noted that the particular garage doors in the rendering of the Public Works facility are not available. Mr. Clayton presented another door that can be added with no additional cost, with a raised panel look. It is a medium grade door, where the other was a high-grade door, windows can also be added in the new garage door panels. This is the door that faces Garfield and is 14 feet tall. The committee agreed that this new door also has a finished look, there is no additional cost or change order to project. The committee discussed colors for the garage doors and agreed on a color for the doors in desert tan. The meeting was adjourned: 5:30pmRespectfully Submitted, Lori Pegg Ms. Brewer made a motion to go into Executive Session at the conclusion of tonight's agenda pursuant to section 3.051 of the Milford City Charter to discuss compensation of a city employee. Ms. Evans seconded the motion. All voted yes

City Manager's Report:

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: April 3, 2018RE: Manager's ReportCITY

MANAGERRiver Bank Clean Up – The City held discussions with the Little Miami Conservancy regarding the paring and removal of invasive species of honeysuckle on the river bank from Riverside Park to Riverwalk. The project is scheduled to occur in April and May. Ohio Public Works Commission Projects – The City received notification that OPWC will fund the SR 126/Glendale Milford Road Rehabilitation and Culvert Remediation project in the amount of \$116,950 and the Price Road Stream Bank Remediation project in the amount of \$194,530. Economic Development – Staff and Law Director have two meetings scheduled this week to discuss possible development opportunities for downtown Old Milford and the Milford Parkway. Status and additional information will be presented to Council in the near future.

PUBLIC WORKS Public Works Facility – DER has completed the foundation block and the steel framing is complete. Underground plumbing and trench drains are being installed. The roof and remaining masonry should start within the next couple of weeks. Riverside Park Shelter and Walking Path – Clermont County is issuing Shelter Construction documents for bid by mid-April. The city is targeting the first week in June for the beginning of construction-post Frontiers Day. Seasonal Employees – The Public Works Department is advertising for two seasonal employees to assist the department during project season. All individuals interested can visit the City's website or stop by the office for an application. Storm Department Laurel Storm- There may be an issue with the proposed detention pond at the corner of Gatch on Valley View as there may be restrictions on modifications on their land. The outfall solution will need to be investigated further but may require bio-retention or additional drywells. Street Department SR 126 Urban Paving Project - Choice One Engineering conducted the topographic survey and is under contract to complete the design to ODOT by May 1. Public Works recently held a meeting with ODOT to discuss the City's obligation/participating in the program. If the City participates, the financial commitment for the total cost of the paving overlay project would be 20% City and 80% ODOT. The Public Works Director has a meeting scheduled with Choice One to walk the project and review preliminary drawings on April 4SR 28/ Main Street Resurfacing (Downtown Corridor Phase 1)–Adleta Construction is milling this week and anticipates paving next week. In addition, the contractor will dress up the topsoil and reseed. Water Department Air Stripper Media Replacement- The air stripper media requires replacement. This replacement is recommended by OEPA every three years. The replacement is in the 2018 budget and has started advertisement. The bid date is scheduled for April 18 at 2pm.

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STANDING COMMITTEE MEETINGS None at this time REMINDERS: Pam Holbrook and Michael Doss would like council to consider discussing a work session for the next council meeting on April 17th at 5:30pm to go over the Kick-off for the Downtown Development Guidelines. A process to relook at how we will design our buildings and any potential future development. We have contracted with Kleingers to help us with their consulting. It will take approximately one hour and a half.

Police Department Report:

Chief Mills informed council that March was a busy month for the department. *TRAINING* • All sworn members qualified with their issued firearms. • All sworn members were trained and tested on the Department’s Use of Force directives. • Chief Mills attended a webinar on changes to the CALEA accreditation process. • Assistant Chief Mahan and Clerk Sheangshang attended a CALEA conference in Texas. • Officer Adam Yeary completed the first of three weeks of the Supervisor Training & Education Program (STEP) hosted by the Ohio Association of Chiefs of Police. *NOTABLE OCCURRENCES* • A suicidal male fled on foot from his Double Gate residence and was subsequently taken into protective custody by Sergeant Lane. • Officer Heller arrested Dustin Mitchell for committing a burglary at a Laurel Ave residence. • Detectives processed and investigated a burglary at 999 Seminole Trail. The investigation was closed with the arrest of the alleged victim for Obstructing Justice. • A theft of a firearm from a motor vehicle that occurred at 500 River’s Edge Dr. was forwarded to the detectives. • A theft report from January was re-opened in March. The report occurred at 601 Edgecombe Dr. • Detective Kenney arrested a suspect for committing an assault at 1900 Oakbrook Place. • Detectives assisted with the notification for a death investigation at 600 Chamber Drive. The death appears to be overdose related, but non-heroin related. *CALLS FOR SERVICE* Monthly Report- March 2018 *ADMINISTRATIVE* • Officers Wilson and Dennis assisted with the Pattison Elementary lock down drill. • Final preparations were made for our CALEA on-site. *COMMUNITY RELATIONS* • A community advisory was posted on Facebook and Nixle regarding thefts from automobiles. • Chief Mills, Sergeant Lane, Officer Dennis, Officer Heller, and Detective Kenney attended the grand re-opening at the Holiday Inn. • The Milford Miami Addiction Response Team (MMART) followed up with seven residents. • A Nixle advisory and Facebook post were issued regarding a transmission fluid spill on Main Street. • A suspect’s photo was posted on Facebook for identification purposes. • The Community United Oakbrook Outreach had their crock pot presentation for some of the residents. Asst. Chief Mahan attended the March Oakbrook Outreach meeting where the dates for the summer events were selected. • The schedule for the Junior Police Academy was released. *OUTSIDE MEETINGS AND ASSOCIATIONS* • Chief Mills attended a public meeting at Mulberry Elementary regarding school safety. • Chief Mills and Assistant Chief Mahan attended the State of the City/Township/Schools. • Chief Mills attended the monthly Clermont County Chiefs’ meeting. • Chief Mills attended the quarterly Criminal Justice Coordinating Council meeting. • Chief Mills attended the Clermont County Law Enforcement Appreciation Banquet Selection Committee meeting. Monthly Report- March 2018 • Chief Mills attended the Hamilton County Police Association monthly meeting. *ATTACHMENTS* • “Spring” range qualification photos

Fire and EMS Report:

Chief Baird It has been a very busy month for the department. Since Last Saturday it has almost been nonstop. The firefighters have been really busy with training and runs. By Golly’s will be hosting a fund-raising event to help support Santa Sunday. A large portion of their sales will be contributed to the Santa Sunday fund. Between April 12th and April 15th and we ask that people stop down and have a meal to help support the annual tradition. The Loveland Symmes Fire Department lost its Chief Financial Officer: Candy Cook. She is the sister of the Fire Chief Otto Huber. Ms. Cook passed away unexpectedly last week. The departments 1945 engine was asked to transport Ms. Cook’s casket from the funeral home to the gravesite. Last Saturday the department participated in the Easter Eggstravaganza at Riverside Park. We are still using a loaner Union Township ambulance while one of our ambulance is having work done on the emissions system. Ms. Brewer said to Chief Baird that he was doing an excellent job on the social media posts. Mr. Albrecht commented that he watched the EMS runs go by while at the city Easter Eggstravaganza event. He thought of not only the victims of the emergency runs but also the department families that had to sacrifice their Easter Sunday.

Public Comments: None at this time

Council Comments: Ms. Evans said thank you to all of the City Staff that helped at the recent City Easter Eggstravaganza event. Mr. Albrecht said Thank you and that it was nice to see the city employees come out and help and special thanks to Lori Pegg for putting it all together. There are more events coming up and many more opportunities to help out.

New Business:

Summer Sessions for City Council meetings: June 19, July 17, August 21 (third Tuesday) Ms. Evans made a motion to approve the dates for the dates for the City Council Summer Sessions. Ms. Brewer seconded the motion. All voted yes

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Ordinances and Resolutions

- 18-1353

An Ordinance Authorizing an Agreement with Pinnacle Paving for Roadway Repairs on The 131 Bridge and The Mohawk/Lila Intersection Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Ms. Chamberland seconded the motion. All voted yes
- 18-1354

An Ordinance Authorizing an Agreement with DER for Garfield Road Storm Sewer Improvements Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Ms. Chamberland seconded the motion. All voted yes
- 18-1355

An Ordinance Authorizing the Purchase of a Hydraulic Hammer from Murphy Tractor and Equipment Company Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Ms. Chamberland seconded the motion. All voted yes
- 18-1356

An Ordinance Authorizing the Contribution of Monies for the Riverside Park Shelter Project Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Ms. Chamberland seconded the motion. All voted yes
- 18-1357

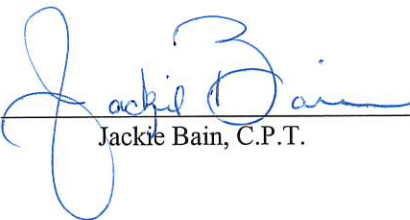
An Ordinance Authorizing A Lease Agreement With CDPS, Inc Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Mr. Brady made a motion to adopt. Ms. Chamberland seconded the motion. All voted yes
- 18-1358

An Ordinance Authorizing an Agreement with Tencon for Tier 2 Monitoring at the 300 Main Street Site Ms. Brewer made a motion to suspend the rules and read by title only. Mr. Brady seconded the motion. All voted yes. Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes

Old Business:

Adjourn:

There being no further business to come before the regular Council meeting, the meeting adjourned at 7:40 p.m. with a motion from Ms. Brewer, seconded by Mr. Brady. All voted yes. At 8:10 p.m. the Executive Session was adjourned with a motion from Ms. Brewer; seconded by Mr. Brady. All voted yes. There being no further business to come before the regular Council meeting, the meeting adjourned at 8:10 p.m. with a motion from Mr. Brady, seconded by Ms. Russell. All voted yes.



Jackie Bain, C.P.T.



Fred Albrecht, Mayor