

RECORD OF ORDINANCES

Regular Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. March 20, 2018 Passed, 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on March 20, 2018. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence for our school victims both in Maryland and Florida as well as our soldiers and the Austin, TX victims.

Roll Call: Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland Mr. Haskins, Ms. Evans. Ms. Brewer made a motion to excuse Ms. Russell. Mr. Brady seconded the motion. All voted yes.

Introduction and Presentation:

Arbor Day Proclamation – Mayor Albrecht presented that Arbor Day 2018 will be officially on April 27th. Also mentioned was the 2018 Tree Rebate Program which is open to all City of Milford residents. For additional information, please contact Bruce Molett at City Hall.

Yellow Ribbon Support Center Presentation: June Izzi-Bailey, Micah Maupin and Keith Maupin. Micah Maupin approached the podium and presented to council a few updates with their organization. The media is not as attentive as they were before. However, they are still working very hard to help support the troops overseas. Since starting back in 2004, over 25,000 boxes have been sent overseas. And continue to send every single year and every month. The Yellow Ribbon Support Center really prides themselves in education. They travel to Cub Scout meetings, churches and different places where they can be helped and educated to let people know what they can do, how they can help and how they can support. We can still help with sending boxes overseas. Remembering is also one of the key things that we feel is one of the most important things. Every year we hold a “Let Us Never Forget” scholarship dinner. It honors all the fallen soldiers within the tri-state area. We have been doing this for about 13 years. We have raised over \$660,000 in scholarships for students of schools from fallen soldiers. We have this event coming up on Saturday, April 7th. We would love for everyone to attend. We will have at this year’s event, guest speaker Dan O’Shea. Mr. O’Shea was in the military for a very longtime. He was part of a lot of missions to help find Matt Maupin, which was very important for us. This event also raises money for those scholarship programs. We will have raffles, dinner, live auctions and many other things happening at the event. The doors open at 5:30pm for the event. If you do want more information, please give June a call at 513-831-1651.

Historical Society Makers Market event presentation – Ms. Lori Pegg stated that this event we are co-hosting with the Historical Society. This event has branched off the Art Affaire event. The Maker’s Market is geared more towards vendors that make handmade and personalized gifts & decor. We are asking for vendors. We currently have twenty. We are hoping for vendors from Miami Township and The City of Milford. A twenty-dollar booth fee for vendors in those areas. If outside of the two areas, it will be twenty-five dollars. We are hoping that everyone will come out and get their mom something nice for Mother’s Day. It is being held the Saturday before Mother’s Day at the Milford/Main site. April 21st from 10:00 until 1:00 we will have the Community Free Shred Day. This Saturday is the annual Easter Egg Hunt. Close to two hundred children are registered to attend the event. If you plan on attending, please register from the information on our website. There will be treat bags available. The event is from 10:00 until 11:30 at Riverside Park in the City of Milford. We are always looking for volunteers. We are also looking for volunteers for our larger events during the Spring/Summer. The events will be posted on our website. If you are interested, please contact Ms. Pegg at the City offices. Mr. Albrecht also mentioned the Art Affaire Art Competition. This year there will a \$1,000 prize awarded. It is an all media art competition. The information will be posted around town. The event is held in September.

Proceedings: Ms. Evans made a motion to adopt the Proceedings from March 6, 2018; seconded by Mr. Brady. Mr. Haskins and Ms. Evans abstained from the vote. All others voted yes. Mr. Albrecht made a motion to adopt the Proceedings from March 13, 2018. Mr. Brady seconded the motion. Mr. Brady abstained from the vote. All others voted yes.

Correspondence: None

Financial Statements: None

Public Comments: None

Standing Committee Reports:

Community Development Meeting –
Community Development Committee Meeting Minutes March 19, 2018 The meeting was called to order at 4:00pm by Ted Haskins Present: Ted Haskins, Lisa Evans, Staff: Michael Doss, Lori Pegg, Nate Clayton Visitors: Randy Merrill & Jose Castrejon from MSP. The committee agreed to excuse the absence of Sandy Russell MSP/Milford Main Architectural Consulting Proposal. Mr. Doss introduced Mr. Randy Merrill and Jose Castrejon from MSP. They were the firm chosen by Council from the 7 SOQ’s that were submitted in late 2017 to create a master plan for the Milford Main Site. Randy Merrill outlined the process for creating the Milford Main Master Plan, which are explained in detail on the attachment. Task 1 will include a pre-

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design phase where they will gather site information including surveys, utility info and will prepare an evaluation report of site opportunities and limitations. Task 2 will include input from City Council Members on April 3rd, who have been asked to bring pictures and ideas for the space. MSP will then provide a written Program of Requirements that will define the design goals, components and types of events/activities that should be planned for an included in the Master Plan. Mr. Brady asked if this will be a work session prior to the regularly scheduled council meeting? Mr. Albrecht said that this will be a work session at 6pm on April 3rd prior to the City Council meeting. Task 3 will be a Conceptual Design this summer. Based on input, inspiration information provided by the City, program of requirements and site opportunities and limitations MSP shall develop alternatives that meet the design objectives. They will provide 3 Initial Conceptual Designs and conduct a review charrette with City Council/Stakeholders to determine the perfect solution. Task 4 Based on City Council/Stakeholders input, MSP should finalize the design and formulate a master plan that included all agreed upon components. MSP will provide an overall site plan, Conceptual building designs, 3D images and graphic illustrations, Concept description narratives, opinion of probably construction cost, project scheduled, phasing and logistics plan and funding opportunities plan. The architects will take Council’s ideas and massage them and be up front about what will work and what will not, based on the opportunities/constraints at the site. Phasing will be an option and MSP will determine a plan for that based on funding. For a project like this where they only have one chance to make it right, it is very important to look at every option. The final deliverable will provide lots of graphics and 3D designs so all stakeholders can see how the space will really feel when completed. *The committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into an agreement with MSP for the design of the Milford Main Site in the amount of \$38,000. Ms. Evans seconded the motion. All voted yes.* Cincinnati Philharmonic Performance Contract Ms. Pegg presented the contract for the Clermont Philharmonic as an FYI for Committee members. The charge for the performance is \$6000, which has already been budgeted. Ms. Brewer asked if the charge was for one performance or two? Mr. Haskins said that it was for one, two-hour performance. Ms. Evans said it will be at the Milford/Main site and there will be craft beer, wine and desserts served during the event on June 9th. *Park Furnishings* Ms. Pegg presented a quote for 4 benches to be installed at the SEM Villa Playground, 3 tables and two bike racks for the trailhead as an FYI to the committee. The quote totaled \$6732.50, and it is included in the budget. *Special Event Application* Ms. Pegg presented a special event application for a spring carnival celebrating the spring season at the Milford Main site on April 14th being hosted by the Milford First United Methodist Church youth group. The committee agreed this was an acceptable use of the property. There was no further business and the meeting was adjourned at 4:30

City Manager’s Report:

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: March 20, 2018RE: Manager’s Report
CITY MANAGER DOWNTOWN Milford Corridor Phase II – The City’s Transportation Alternative project was referred to OKI for application. Milford is located in the Cincinnati MSA and all transportation projects must be applied for and awarded through OKI. Preliminary design work is being conducted internally by the City Engineer to determine the feasibility of the project. The project design and scope will be presented to committee/council prior to any application submittal. The application deadline for the Downtown Milford Corridor Phase II Transportation Alternative project is June 1. River Bank Clean Up – The City held discussions with the Little Miami Conservancy regarding the paring and removal of invasive species of honeysuckle on the river bank from Riverside Park to Riverwalk. The project is scheduled to occur in April and May. AFSCME Negotiations – The City’s contract with our AFSCME employees expires at the end of June. The City will begin negotiations on a new contract with AFSCME this week. PUBLIC WORKS Public Works Facility –Garfield Park will be closed until mid-spring for pavement placing. The concrete pad and footers were poured for the reinstallation of the shelter. DER has completed foundations and steel placement is 90% complete. The roof and trench drains installation started this week. Update on the recent change order. The bridge on the failing storm sewer with CDF filled trenches was approved for \$13, 547.86. The actual cost was \$9,677.04, saving approximately \$3,870 under what was anticipated. The reduced amount was reflected in DER’s recent pay app. Riverside Park Shelter and Walking Path –Kleingers is working on the design drawings for the Riverside Park site and walking path. Clermont County is issuing shelter construction documents to bid by the end of March. SR 28/ Main Street Resurfacing (Downtown Corridor Phase 1) – Adleta Construction leveled the manholes going up SR28 in preparation to mill and overlay by the end of April. Contractor will dress up the topsoil areas and reseed after paving. The contractor anticipates that paving and striping will be complete by early May with the exception of the west bound lane from Brooklyn to Castleberry. Clermont County Water will be installing a new water line on Brooklyn Avenue this summer. Clermont County Water will absorb the cost of paving the west bound lane from Brooklyn to Castleberry once the project is complete. Lime Lagoon #2 Cleaning- Synagro is working to dewater the lagoon this week and complete the lime lagoon cleaning as long as weather permits. Air Stripper Media Replacement- The Air stripper media requires replacement. It is recommended that media replacement occur every three to five years. This capital project is in the 2018 budget and is presently being advertised. The bid date is set for April 18 at 2 pm. STANDING COMMITTEE MEETINGS None at this time REMINDERS Easter Eggstravaganza – March 24 10:00 am to 11:30 am Riverside Park

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Police department report:
Chief Mills reminded the public that are having their triennial accreditations on site April 2nd, 3rd and 4th. They will have a public hearing in Council Chambers on April 3rd, at 5pm to allow the public to have input to the commission on their ability to comply with the standards for accreditations. For additional information, please contact the Police Department.

Fire and EMS Report: None

Internal Community Development Report: January-February 2018

Public Comments: None

Council Comments: None

New Business:
Ordinances and Resolutions

18-1352 An Ordinance Authorizing an Agreement with MSP for the Design of The Milford Main Master Plan Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

Old Business: Vote to appoint Mr. John Wenstrup or Mr. Tom Wagner to the Planning Commission.....Mr. Albrecht-Mr. Wenstrup, Ms. Brewer – Mr. Wagner, Mr. Brady – Mr. Wenstrup, Ms. Chamberland – Mr. Wenstrup, Mr. Haskins – Mr. Wenstrup, Ms. Evans – Mr. Wenstrup. With a vote of 5 for Mr. John Wenstrup and 1 for Mr. Tom Wagner, Mr. Wenstrup was appointed to the Planning Commission Committee.

Adjourn:
There being no further business to come before the City Council; Mayor Albrecht adjourned the meeting at 7:27 p.m. with a motion from Ms. Evans; Seconded by Mr. Brady. All voted yes.

Jackie Bain, C.P.T.

Fred Albrecht, Mayor