

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 19, 2019

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on November 19, 2019. Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence for all of those who have served and are currently serving our country.

Roll Call: Present: Mayor Vilardo, Ms. Russell, Mr. Mitchell, Ms. Cooper, Ms. Chamberland and Mr. Haskins Mr. Haskins made a motion to excuse Ms. Evans Seconded by Ms. Chamberland. All voted yes

Presentation: Mr. Gary Knepp presented information about the importance of Veterans Day and WWI. His new book titled *Over There* contains additional information and is available for purchase.

Proceedings: Ms. Chamberland made a motion to approve the November 7, 2019 City Council meeting Minutes Seconded by Ms. Russell All yes.

Financial Statements: Ms. Chamberland made a motion to approve the October 2019 Financial Statements. Seconded by Ms. Russell. All yes

STANDING COMMITTEE REPORTS:

Public Services Committee Meeting Minutes November 14, 2019 Called to Order: 6:00pm by Kim Chamberland **Present:** Kim Chamberland, Ted Haskins, Amy Vilardo **Staff:** City Manager, Michael Doss, Nate Clayton, Public Works Director, Administrative Assistant, Jackie Bain **Visitors:** T. Oliver, J. Haungs, J. Wulfech, L. Howland, T. Howland, D. Liles, C. Sampson, N. Louiso, D. Michaels, T. Will, N. Newton, Conover, R. Rapp, L. Karnes, K. Langdon, T. Levord, B. Bird, D. McLouth, B. Price, F. Wulfeck, and S. Freeze. **Approval of Proceedings:** The committee approved the proceedings from the October 10, 2019 Public Services Committee meeting. Mr. Haskins made a motion to approve the minutes. Seconded by Ms. Vilardo. All approved. Discuss the Storm Water Planning and Potential Street Projects for South Milford Public Works Director Nate Clayton addressed the committee and residents from South Milford who were invited to attend the meeting and to discuss with the committee and Mr. Clayton how to remedy the flooding that occurs on their property and around their neighborhood when there is a heavy amount of rain. Topics included in the discussion: Additional Drywells at Oak-2019/2020 Potentially making Laurel One Way In at Mill, and reversing Gatch to One Way Out – in 2020 Removing pavement on Laurel in between trees – 2020 Curbing from 612 Garfield to Gatch – 2020/2021 OPWC Project Mill, Cleveland, and South Milford Paving Adding Mill St Storm Line from Mound to Garfield – 2021 Curbing from 610 Garfield to Mill 2021 Public Comments: Many and available in the Public Services meeting minutes. Trimming of Tree Branches and Tree Placement Mr. Clayton addressed the committee that a lot of the trees are not being maintained in the neighborhoods. The city doesn't own trees in Right of Way, they are the property owners and their responsibility to maintain. The intent of a letter that was sent out was to inform property owners to trim and remove all tree branches lower than 8' above sidewalks and 12' above streets to the curb by November 30, 2019. After December 1st, we will go neighborhood by neighborhood, trimming branches only over the roadway, so our trucks and equipment can service the neighborhoods. Stoneridge HOA for example has hired a company to trim the street trees to above 12' over the roadway. Some of the issues with trees between the road and sidewalk: interfering with service trucks (emergency, leaf, garbage, utility), they don't allow the roads to dry out (moisture is #1 cause of pavement failure), and the roots and canopy are too close to public utilities in most places. Tree roots are also getting into the sanitary sewer and clogging the lines which causes us to go in and do sewer linings. We may have to start thinking of using tree wells for the upcoming Downtown Milford project which would work as a concrete box that could control the roots and possibly be used as a catch basin for storm water. Public Comments: Many and available in the Public Services meeting minutes. Land and Water Conservation Agreement RE: Riverside Park Master Plan Walking Path Michael Doss informed the committee that there were two projects approved by council. One was the shelter and the other was the walking path at Riverside park. Clermont County was the funding agency. There were issues with the contract and issues with the bids. All the while this Land and Water Conservation Grant, which was tied into this, was getting close to expiring. This agreement is an extension of that grant for the walking path. There is no cost to the city for this grant because of the funds that are being used to leverage for the shelter can also be used as an in-kind match for this project. As we complete the shelter portion, we can leverage those funds for the project that were appropriated for that project to match in kind for the land and water conservation in hopes that we can do the walking path later next year. They now need legislation from Council to authorize the continuance of the agreement for another year. The shelter should be built by Memorial Day. *The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into An Agreement with Land and Water Conservation Fund Program State/Local Grant Project Number 39-01439, Riverside Park New Multi-Use Shelter & Perimeter Walking Trail.* Mr. Haskins seconded the motion. All voted yes Mr. Doss also brought to the committee's attention that Mr. Clayton did give copies to each committee member of Engineering firms that submitted Preliminary Engineering Report Analysis of the Water Tower and our Water Distribution System. The committee will consist of staff: Mr. Doss, Ms. Holbrook, Mr. Clayton and Mr. Casteel. This will be a big undertaking and a long process. Much of the information that comes from this committee will be brought before the Public Services Committee. Mr. Clayton would like to select the highest three and then invite them to interview which will be scheduled for after Thanksgiving. This process is needed to secure funding. Once they have determined their findings to then report back to the Public Services Committee with their final two choices

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

from the RFP's submitted. There being no additional business, Ms. Vilardo made a motion to adjourn the meeting at 7:45 pm Seconded by Mr. Haskins All yes. Respectfully Submitted, Jackie Bain Ms. Chamberland made a motion to go into Executive Session at the conclusion of tonight's agenda pursuant to Section 3.051 of the Milford City Charter for the sole purpose of the consideration of the employment of a city employee. We will be returning to Regular Session at the conclusion of the Executive Session for the sole purpose of adjourning for the evening. Seconded by Ms. Russell. All voted yes.

City Manager's Report

MEMORANDUM TO: City Council CC: Mike Minniewar, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: November 19, 2019RE: Manager's Report Newsletter Update - The City's Winter Newsletter will go out in the mail in the next few weeks. The newsletter will be available in hard copy as well as a PDF for download on the City's Website. Wallace Water Tower RFP 5 RFQ submittals for the water tower were received on November 8th: Five engineering firms made submittals. The selection committee will make the selection of the top 3 by the end of this week and hold interviews after Thanksgiving. Mill Street Storm Replacement - DER Construction began replacing the failing storm line last week. Castleberry Lift Station Upgrade - Buckeye Contractors finished upgrading the Castleberry Lift station. The Wastewater Department will conduct a final walk through and closeout meeting on November 26th.US 50 Urban Paving Concrete Project - The concrete and catch basin repair package has been advertised. Bids are due December 11th at 2 pm. STANDING COMMITTEE MEETINGS Administrative Services Committee Meeting - November 26th at 4:30 pm REMINDERS City Hall Offices Closed - November 28th & 29thHometown for the Holidays Tree Lighting - November 29th at 6:00 pm City Council Meeting - December 3rd at 7:00 pm

Police Department Report

Chief Mills informed council and residents that this is the season for an increase in thefts. Remember to remove valuables from your vehicle, lock your vehicle and to be aware of your surroundings.

Fire And Ems Report

Chief Baird reported to council that Chief Thiele met with Pam Holbrook, Nate Clayton and the consultant that the city hired to do the GIS improvements. It was a great meeting. There has been a lot of training done in the department. They have done their final live burns for the year. Congratulations to the 30 year plus Volunteer Fire Fighter - Chuck Evans. He was the 2019 recipient of the Chief John E. Cooper Sr. award presented by the MMTCC. Fire Fighter Mark Thompson is working his way through his Fire Officer classes. Shawn Wurzelbacher completed the Fire Training to become a Certified Fire Instructor. Captain Jason Jewitt graduated from Columbia Southern University with a Bachelor of Science in Fire Administration. Air Care turned 35years old this year. On behalf of the MCFD we would like to thank our residents for their support of the tax levy.

Council Comments: Ms. Chamberland commented how it is beginning to look more like the holidays with the lights and decorations going up around the city. Thank you to those putting this together and all their hard work. Ms. Vilardo wanted to remind about the upcoming events in the city: Hometown Holiday Tree Lighting Ceremony on Nov. 29th at 6pm Memorial Park. LMBC will have a "Light the Silo" event on Nov. 29th at 7:30pm. The Miami Township Holiday Parade will be on Nov. 21st at 7pm on business 28. Also congratulating Sandy Russell, Kyle Mitchell and Ben Redman for being elected to council. And to please check on your loved ones during the Thanksgiving holiday.

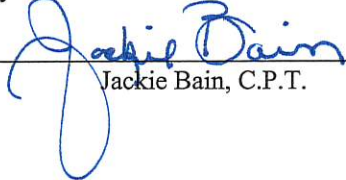
Public Comments: M. Angel - asked if some gravel could be placed in front of her home onto the gravel driveway on Pasadena Avenue.

NEW BUSINESS:
ORDINANCES AND RESOLUTIONS

19-1479 AN ORDINANCE AUTHORIZING THE LAND AND WATER CONSERVATION FUND PROGRAM STATE/LOCAL GRANT AGREEMENT 39-01439 Mr. Haskins made a motion to suspend the rules and read by title only. Ms. Chamberland seconded the motion. All voted yes. Ms. Chamberland made a motion to adopt. Ms. Russell seconded the motion. All voted yes.

Old Business

Adjourn: There being no further business to come before the regular Council meeting, the meeting adjourned into Executive Session at 7:38 pm with a motion from Ms. Chamberland Seconded by Ms. Russell. All voted yes There being no further business to come before the City Council; the regular meeting was adjourned at 8:22pm with a motion from Mr. Mitchell Seconded by Ms. Cooper. All voted yes.


Jackie Bain, C.P.T.

Amy Vilardo, Mayor