

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held December 4, 2018 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on December 4, 2018. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and also a Moment of Silence for President Bush.

Roll Call Present: Mayor Albrecht, Vice Mayor Brewer, Ms. Russell, Mr. Brady, Ms. Chamberland, Mr. Haskins, Ms. Evans

Proceedings: Approve the November 20th 2018 City Council Regular Meeting Proceedings Ms. Evans made a motion to approve the proceedings. Seconded by Mr. Brady All voted yes

Correspondence: Ohio Department Liquor - Chez Renee Bistrot LL. Ms. Evans made a motion to not request a hearing. Seconded by Ms. Russell. All voted yes

Standing Committee Reports:

Administrative Services Committee Mr. Brady read the minutes November 29, 2018MinutesEd Brady called the meeting to order at 4::04 pm Committee Members Present: Ed Brady, Kim Chamberland, Lisa Evans Staff: Michael Doss, City Manager; Lori Pegg, Community Services Manager; Pat Wirthlin, Finance Director Visitors: Rachel Richardson, Christopher Hicks 2018 Appropriation & Transfer Amendments from Prior Ordinances

Ms. Wirthlin presented amendments to appropriations ordinances, No. 17-1321, 18-1363 and 18-1391 by increasing or decreasing the individual items as shown in the attachments for a total amount of \$3,967,574. The attached chart shown on "2018 Approps page 1" lists the specific appropriations that will be increased or decreased. Ms. Wirthlin described 2018 appropriation increases that came to light after the budget work session in October: urban paving escrow \$65,544, sports facility legal \$24K, Water chemicals \$10K, and Water clarifier \$9K. Mr. Brady asked if everything else was reflected in the budget book except for these items and she noted that they are. Mr. Brady and the entire committee agreed that they look to her for guidance, so if this is her recommendation then they agree. Ms. Wirthlin also presented information on the Final 2018 Funds transfers as follows: \$714,000 from General fund to Street Fund, \$155,675 from the General Fund to Debt Service, \$73,000 from the General Fund to the Cemetery Fund and a transfer from the TIF Fund to the General Fund in the amount of \$1,553,113. Ms. Wirthlin explained that she is conservative with budget numbers and we likely will not need the entire transfer amounts. Mr. Brady made the following motion, Ms. Evans seconded and all agreed. The committee agreed to make a motion authorizing the law director to prepare an ordinance amending appropriations ordinances No. 17-1321, 18-1363 and 18-1391 by increasing or decreasing the individual items as listed on the included chart totaling \$3,967,574. Seconded by Ms. Evans. All voted yes 2019 Set Appropriations Ms. Wirthlin presented the first step in creating the 2019 legal budget, commonly referred to as "setting appropriations." The listed appropriations match those in the 2019 budget book with the following changes: SCADA System update for the water department in the amount of \$60,000: During the budget discussion it was determined that this is a much needed update and will eliminate excess over time and power usage. All agreed that this should be a top priority and approved a delay of one year for a few other budget items to cover the cost. \$15,000 transfer to the Water funds to make up for 2018 appropriation increases described above. The attached chart shown on "2019 Approps Page 1 & 2" lists the specific appropriations to be included in the Ordinance. Mr. Brady noted that all of council agreed that the SCADA upgrade was something we could not delay. The committee agreed that Ms. Wirthlin had done an excellent job organizing the budget and making it clear. Mr. Brady made the following motion, which was seconded by Ms. Evans and all agreed. The committee agreed to make a motion authorizing the Law Director to prepare an ordinance to make appropriations for the current expenses, transfers, and other expenditures of the City of Milford during the fiscal year ending December 31, 2019 in the total amount of \$13,911,105 as listed on the attached chart. Seconded by Ms. Evans. All voted yes. 2019 County Tax Advances Ms. Wirthlin noted that the City typically requests advances in real estate tax receipts and other County sources. The County requires an annual ordinance to accomplish this. Mr. Brady asked if we had ever done this before and Ms. Wirthlin noted that not in this manner. The County normally transfers real estate tax funds to the City twice per year. This ordinance will allow the City to receive payments more often. Mr. Brady made the following motion, Ms. Evans seconded the motion and all agreed. The committee agreed to make a motion authorizing the Law Director to create an ordinance requesting the County Auditor to make advance payment of taxes during 2019 pursuant to Ohio Revised Code Section 321.34. Ms. Evans seconded the motion. All voted yes.2019 Non-Union Employee Salary Compensation Mr. Doss asked the committee to approve \$24,139 in salary increases for non-union employee. This amount represents at least a 2% increase for employees that do not follow the union pay scale. Mr. Brady asked how it is distributed, Mr. Doss noted that he reviews each employee at the end of the year and distributes the amount among them, ensuring each employee receives at least a 2% raise. Mr. Brady made the following motion, Ms. Evans seconded the motion and all agreed. The Committee agreed to make a motion authorizing the Law Director to draft a salary ordinance for 2019 in the amount of \$24,139 for non-union employee increases. Ms. Evans seconded the motion . All voted yes Rules of City Council Mr. Brady presented a revised version of the Rules of Council, and outlined the changes that were suggested by Mr. Minnear. The changes are as follows:(2) When the first regularly scheduled council meeting in January falls on New Years Day, council shall hold its first regularly scheduled meeting on the following Tuesday. (5) The City Law Director shall



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act as sole interpreter, arbitrator and parliamentarian as to and regarding any rules and procedures under the City Charter or these Rules unless a matter is expressly provided for by the Charter or the Rules of Council. (8) All committee or subcommittee meetings of Council, shall whenever possible, be held in Council Chambers. The Clerk of Council shall be responsible for giving advanced public notice of the date, time and location of each committee/subcommittee meeting by posting a notice thereof on the bulletin board located at Council Chambers and on the City of Milford website. The committee/subcommittee may discuss all matters that come before it. Council members may attend committee meetings on which they do not serve as an observer and a member of the general public only and provided that they do not speak at the meeting or contribute to the discussion in any manner. To codify the long standing City of Milford practice and custom, Ordinances and Resolutions may be proposed by the Council as a Committee of the Whole during a regularly scheduled or Special Meeting of Council provided that the proposed Ordinance or resolution is listed on the agenda for the meeting. Such Ordinances or Resolutions may be voted on and adopted at the same meeting. (9) Council may also act as a Committee of the Whole during a regularly scheduled or Special Meeting of Council. (11) In cases where there are numerous speakers, the Council Parliamentarian may limit each speaker to five minutes. Council may, but is not required to, provide for public comments at a Special Meeting of Council. Committees may, but are not required to, allow public comments during a committee meeting. A disruptive person waives their right to attend any meetings and may be removed from the meeting. (13) In addition to the notice required by SEC.3.06(f) of the Milford City Charter, notice shall be posted on the City of Milford website. Every action taken at a Special Meeting of Council of a permanent nature or having the force and effect of law may only be pursuant to Ordinance which may only be adopted in accordance with the Milford City Charter and these Rules. Council may discuss and debate any and all other matters that come before it at a Special Meeting of Council provided the discussions do not result in actions of a permanent nature or having the force and effect of law. (14) A motion to end an Executive Session is not required. Council is not required to take minutes during an Executive Session. The minutes of any Council meeting need only document a motion to go into executive session pursuant to Section 3.05 of the Milford City Charter and the return to open session. (15) The minutes of any regular Council meeting, Special Meeting of Council or committee meeting need not be a verbatim transcript of the proceedings. The need only include enough facts and information to permit the public to understand the rationale behind Council's decisions. As the committee reviewed each of the aforementioned clarifications and/or additions, the members checked for understanding and agreement before moving on, there were no concerns voiced. *The committee agreed to make a motion to authorize the Law Director to create a resolution amending the Rules of Council. Ms. Evans seconded the motion. All voted yes.* Ms. Evans seconded and all agreed. City Manager Contract Mr. Brady brought up Mr. Doss's contract that is set to expire in May of 2019 which was discussed in a recent executive session. Coming out of executive session, a new contract was proposed. After a brief discussion among Committee members regarding the timing of the contract commencement, the length and the terms, the committee members agreed to recommend it be effective on January 1, 2019 for three years, with no additional compensation and an additional five personal days. *The committee agreed to make a motion authorizing the Law Director to prepare an ordinance authorizing a new contract with Michael Doss, as City Manager, for 3 years beginning January 1, 2019 with the addition of five personal days. Ms. Evans seconded the motion. Ms. Brewer voted no. All others voted yes.* Proposed Letter Amendment to the Cooperative Agreement between the City, CVB and Clermont County Commissioners Mr. Doss presented a proposed letter amendment to the Cooperative Agreement made by and among the City of Milford, the County of Clermont, and the Clermont County Convention and Visitors Bureau dated August 29, 2018. The City and the CVB ask to amend the timing of the County's obligation to remit all amounts which the county receives from the imposition of the Incremental Lodging Tax to the CVB as required under the Cooperative Agreement. Mr. Brady asked about the parties involved and Mr. Doss noted that this letter is an amendment to the Cooperative agreement made by and among the City of Milford, The County of Clermont and the Clermont County Convention and Visitors Bureau. Mr. Doss stated the agreement dated August 29<sup>th</sup> read as follows: Section 4©: No later than the 15<sup>th</sup> business day of each calendar month following the Commencement Date, the County will remit to the CVB, via electronic funds transfer and to a separate account held specifically for the deposit of the Incremental Lodging Tax, all amounts which the county received in the then immediately preceding calendar month. From the Imposition of the Incremental Lodging Tax. The letter amendment being proposed reads as follows: Section 4© No later than the 15<sup>th</sup> of the business day of each calendar month following the issuance of the City Securities, the County will remit to the CVB, via electronic funds transfer and to a separate account held specifically for the deposit of the Incremental Lodging Tax, all amounts which the County received to date from the imposition of the Incremental Lodging Tax. Mr. Doss noted that there is also another section of the Cooperative Agreement to be amended. The agreement dated August 29<sup>th</sup> reads as follows: Section 5(a) No later than the 20<sup>th</sup> business day of each calendar month following the Commencement date, the CVB will remit to the City (in a manner which shall be agreed upon by the CVB and the City) all incremental Lodging Tax monies which the CVB received from the County pursuant to Section 4(c). The letter amendment being proposed reads as follows: Section 5(a) No later than the 20<sup>th</sup> business day of each calendar month following the issuance of the City Securities, the CVB will remit to the City (in a manner which shall be agreed upon by the CVB and the City) all incremental Lodging Tax monies which the CVB received from the County pursuant to Section 4(c). Mr. Brady recapped by asking if the change is removing the commencement date to issuance of the City securities due to the issuance of those securities time frame changing. Mr. Doss replied yes, it is. Mr. Doss added that Clermont County will continue to withhold the tax until the City receives the securities. Mr. Brady noted that if no terms are changing then I don't have any questions. Ms. Chamberland



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and Ms. Evans agreed. *The Committee agreed to make a motion authorizing the Law Director to prepare an ordinance authorizing the City Manager to enter into an agreement for a letter amendment to the Cooperative Agreement made by and among the City of Milford, the County of Clermont and the Clermont County Convention and Visitors Bureau. Ms. Evans seconded the motion. All voted yes.* Bond Counsel Legal Services November Invoice Mr. Doss presented an invoice from Squire Patton Boggs LLP in the amount of \$10,614.95 for legal services for the month of October. Mr. Brady asked if this is for continued work on the bonds and securities and Mr. Doss said that it is from our bond council. *The Committee agreed to make a motion authorizing payment in the amount of \$10,614.95 to Squire Patton and Boggs LLP for legal services. Ms. Evans seconded the motion. All voted yes.* Additional Business appropriate to come before the committee There was no additional business Mr. Brady made a motion to adjourn that was seconded by Ms. Evans and three voted yes. The meeting was adjourned at 4:39pm Respectfully Submitted, Lori Pegg

**Public Services Committee Meeting** Ms. Brewer read the Minutes November 26, 2018 Called to Order: 8:01 by Vice-Mayor, Amy Brewer Present: Mayor, Fred Albrecht; Vice-Mayor, Amy Brewer; Council Member, Kim Chamberland Staff: Michael Doss, City Manager; Nate Clayton, Public Works Director; Lori Pegg, Community Services Manager; Ed Hackmeister, Service Dept Supervisor Janitorial Cleaning Services Mr. Clayton said the decision to look at our current janitorial services came out of a few internal meetings where staff had some concern about the current cleaning procedure. Currently, it is not in the contract that the cleaners must come outside of business hours and that was becoming an issue, plus a few other items were mentioned. The contract is currently on a month to month basis since it expired several years ago and would we like a three-year contract. Mr. Clayton solicited four quotes for cleaning services for City Hall. Two companies submitted proposals for a three-year contract. Milford Commercial Cleaning quoted \$1408.33/moth or \$16,899.96/year and Corvus Janitorial Services quoted \$945/month and \$11340/year. Mr. Clayton noted there is \$14,000 in the budget for City Hall janitorial services, so Corvus is under that budget number. They currently charge \$845 month but with the requested changes of after business hours cleaning and additional entrance area cleaning that amount will rise to \$945/month. This number does also include services for the 3rd floor. Staff recommends Corvus Janitorial Services. The committee agreed to make a motion to draft an ordinance authorizing an agreement with Corvus Janitorial in the amount of \$11,340 per year for 2019-2021. Ms. Evans seconded the motion. All voted yes. Cemetery Grounds Maintenance Contract Mr. Clayton presented the bid information for landscape services at the cemetery for 2019. A&A had the contract until last year when they were way underbid, unfortunately that company could not fulfill the contract, so A&A had to come back in. Mr. Hackmeister stated that A&A is very dependable and responsive. Mr. Clayton held a mandatory pre-bid meeting and A&A was the only company that attended. There was discussion of 1 or 3 year option, and the committee agreed that a 3 year contract would be favorable. The bid for 1 year came in a \$58,050 and a three-year bid in the amount of \$174,150 was also submitted. If we choose the three year contract there would be no increase in the price from year to year. *The Committee agreed to make a motion to draft an ordinance authorizing a landscaping agreement for Greenlawn Cemetery with A&A Lawncare and Landscaping in the amount of \$174,150 for a three-year contract. Ms. Chamberland seconded the motion. All voted yes.* Public Works Facility Change Order Mr. Clayton presented a change order from DER for the Public Works Facility as a follow-up to the discussion of the exhaust fans in the bay of the building. Two exhaust fans mounted on south side of vehicle bay were originally designed to be controlled by thermostat, carbon monoxide sensor or manually. There are several issues with how these systems communicate with one another that need to be addressed. In Addition, the 18-gallon trash cans approved by MSP are too big and prevent the bathroom doors from opening enough for ADA compliance. We are able to get slimmer 12" cans that will allow ADA compliance for \$ 575. We will receive a credit for the unneeded Soap and Toilet paper dispensers as the soap and towel supplier will provide the dispensers free of charge. The credit for the return is \$151.22 (\$184.22 minus freight of \$33). DER change order 14 is for \$5,848.19, The committee agreed to table the item until Mr. Clayton could connect with MSP and determine the appropriate shared expense. Ham SR126-25.41 PID-101419 FY2019 Urban Paving Final Legislation, and escrow agreement- ODOT is requesting final legislation documents from the City of Milford for the The Urban paving project that is set up to split with ODOT. ODOT pays 80%, the City is responsible for 20 % of the cost to replace top 3 inches of pavement and any full depth pavement repairs needed are paid for by the City. Although the original project engineer estimate is \$158,967.64, (\$22,967.51 is 100% City items and \$136,000.13 is the 80/20 split. 20% of \$136,000.13 is \$27,200.03 so the City's total cost is \$50,167.54 ) ODOT central office came back with their own estimate and calculated that our portion would total \$65,544. We had budgeted \$60,000 in 2019 for the SR 126 Urban paving project. Pat will make adjustments to the budget to accommodate the early request and the \$5,000 for which we underestimated. Once the bids come in this number may change higher or lower. Per ODOT, The legislation should authorize the City Manager to go under contract with ODOT and for the City to enter into an Escrow Agreement for Highway Improvement with ODOT. I have attached sample legislation supplied by ODOT and their invoice for \$65,544 which will be the invoice amount. The project has a bid opening of January 10, 2019. The documents must reach the Office of Estimating no later than December 28, 2018. *The committee agreed to make a motion authorizing the City Manager to enter into a contract with the Ohio Department of Transportation and the City to enter into an escrow agreement for highway improvement with ODOT. (sample legislation is attached from ODOT). Ms. Chamberland seconded the motion. All voted yes.* Additional matters that may properly come before the committee Mayor Albrecht brought up an email that he and others had received over the holiday regarding a noise complaint coming from a homeowner on



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Park Road. She noted that the music from the Little Miami Brewing Co. is too loud and she can hear it from her house. The committee directed the City Manger to contact the owners of the LMBC to discuss a solution that all can agree on. Came to understanding to keep noise down to new time schedule. Expand the deck and placing sound barriers in the area to help buffer the sound. There being no new business the meeting was adjourned at 8:37am Respectfully Submitted, Lori Pegg

Public Services Committee Meeting

Public Services Committee Meeting Ms. Brewer read the Minutes December 4, 2018Called to Order: 9:00am by Vice-Mayor, Amy Brewer Present: Mayor, Fred Albrecht; Vice-Mayor, Amy Brewer; Council Member, Kim Chamberland Staff: Michael Doss, City Manager; Nate Clayton, Public Works Director; Sean Mahan, Assistant Chief of Police; Ed Hackmeister, Service Department Supervisor; Lori Pegg, Community Services Manager; Chief Jamey Mills (arrived at 8:20)Public Works Building Change Order Mr. Doss advised the Committee that MSP will reimburse the City in the amount of \$5848.19 for CO14 which was associated with adjustments to the CO Monitoring and exhaust systems and restroom equipment adjustments that was discussed in the Public Services Committee meeting on November 26, 2018. He is asking for authorization from the committee to pay DER the \$5848.19 for change order 14 which will be reimbursed to the City from MSP. The City has the contract with DER, not MSP so we will need to pay DER and be reimbursed by MSP for accounting purposes. The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing a change order to the contract with DER Development for the Public Works Facility in the amount of \$5848.19. Ms. Chamberland seconded the motion. All voted yes. Discussion of Billboard at US 50/Trailhead Mr. Doss advised that there are several billboards located at the trailhead whose five-year lease, formerly held by Joann Younginger which was transferred to the City with the purchase of the building, has expired. The contract has been year to year for a while. Upon further review of the contract, Norton Signs are only paying \$500 per year for the signs at the bike trail. They in turn lease them for up to \$200 per month based on information from their web site. Mr. Doss reviewed the contract and there is a very short window within which either party can cancel the contract, it is 90 days before April 1 and has to be in writing. Past Councils' have discussed removing the signs, but we were still bound by the contact at that time. Mr. Doss asked the committee for guidance. While they all agreed they would like to see them removed they directed him to talk with Mike Norton to negotiate a possible new contract that would result in a possible source of revenue for the City. Mr. Brady mentioned that 90 days before April 1st would be December 31st. Does the committee give negotiations to Mr. Doss to carry out and then come back to the committee before December 31st? Mr. Doss said that we will try to negotiate with them and get an idea of what number is representative of an increase to the city and then take that number back to committee. Committee will need to determine whether we move forward with that information and then we go through the process and if not then we can continue discussions. Ms. Brewer said that at this point we can put them on notice that we are not going to renew until this contract is negotiated. Mr. Haskins asked if there was a number already in mind? Ms. Brewer said \$5,000 a month. At least \$2,000 a month to Younginger. Or do we remove them and place an electric message board there? More conversation is needed. Mr. Brady agreed. Mr. Doss said that the city is paying \$2,000 a month. Discussion of Potential Golf Cart Usage in the City of Milford In a discussion of downtown parking it was mentioned that several communities in the area had passed ordinances allowing golf carts in certain areas of their cities. Ms. Brewer asked to have further discussion on this topic at this committee meeting that would include the Police Chief and Assistant Police Chief to see if they have any concerns/suggestions. Ms. Brewer is a supporter of the idea and thinks that it could be beneficial to our residents and to our merchants downtown to alleviate parking concerns. Chief Mills was attending another meeting, so Assistant Chief Mahan directed the committee to a memo that the Chief had sent to the previous City Manager in 2014. The Chief had researched the option of an ordinance addressing the use of golf cart type of vehicles on public roadways, at that time, these types of vehicles were not allowed to cross state or US Routes such as RT28/50, but that may have changed and he will do additional research on that. Assistant Chief Mahan also noted that the ordinances of Williamsburg and New Richmond restrict the usage of golf carts to areas where the speed limit is 25 mph, which would encompass most of the City. Mr. Clayton noted that they are also allowed in Terrace Park, but many of them drive on the sidewalk in areas that the speed limit is over 35mph. That also brought up a good point that anyone who wants to drive their golf cart from Terrace Park to the City would be going over 25mph on Wooster Pike, so we would have to work on a solution for that. Assistant Chief Mahan supported the idea as long as the golf carts were regulated, licensed and inspected. Mayor Albrecht asked how we could do that, Assistant Chief Mahan replied that they could be inspected by the police department, but they would limit that to only City Residents and then license at the DMV. Assistant Chief Mahan noted that the officers would inspect headlights, taillights and turn signals, so they are not swamped with inspections. Ms. Brewer brought up the services that are available in many metropolitan areas that utilize golf carts in an uber type manner to go short distance, she thought this would also be a great service to offer downtown at least for the holidays to try it out. The committee directed Mr. Doss to contact those services in Cincinnati to see if there is any interest in coming to Milford for a few weekends to test it. They would like to open up the discussion with Council as a whole. Additional matters that may properly come before the committee There being no new business the meeting was adjourned at 9:32am Respectfully Submitted, Lori Pegg

City Manager's Report

MEMORANDUMTO :City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: December 4, 2018RE:Manager's Report Downtown Parking - City staff continues to explore parking resolutions to downtown. Two possible alternatives include



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wayfinding and utilizing existing property/spaces on Race Street, Victor Stier Drive, Sycamore Street and Polk Street. Price Road Stabilization Update - The project entails elevating the road in front of Miami Woods, adding a retaining wall along the edge of the road and replacing the storm drains under Price Road that are deteriorating. The project received 49% OPWC funding and the City’s commitment is 51%. After the preconstruction meeting with the contractor, the City Engineer agreed to push the start of the project to the end of Feb 2019, so Public Works wouldn’t be up against weather to pave before the plants close. The project may need to close portions of Price Road for a few days to install storm sewers across the road. The City Engineer anticipates that the closure will be planned in accordance with Milford Schools spring break. Duke Utility Metal Plates- The City continues to reach out to Duke Energy regarding utility repairs in the street with asphalt overlay and the removal of metal plates. Clermont County Brooklyn Water replacement Update – Clermont County Water is currently in the easement acquisition process. Clermont County Waters requires eight (8) easements from property owners. Once acquisitions are in place, CCW will put the project out to bid. Tentative construction scheduled for Spring 2019.STANDING COMMITTEE MEETINGS None at this time REMINDERS December 6 – Ribbon Cutting for KBA Architects (29 High Street) at 4:00 pm

Police Department Report

This report summarizes the various activities and functions of the Milford Police Department during the month of November 2018. TRAINING All officers completed a domestic violence refresher training on eOPOTA. Chief Mills completed Assessor Refresher training with the Commission on Accreditation for Law Enforcement Agencies. Chief Mills completed the 8-hour Training Leaders of Cadets course, and also earned his Technician level as the Public Affairs Officer with the Civil Air Patrol. Officer Yeary attended the monthly Special Response Team training. NOTABLE OCCURRENCES On November 7, Officer Fannin attempted to conduct a traffic stop on a stolen vehicle. The driver accelerated to speeds in excess of 100 miles per hour on Main Street. Officer Fannin decided to not chase the suspect, who subsequently crashed into two parked vehicles in the 500 block of Main, and fled on foot. The suspect was arrested on a canine track and transported to the Clermont County Jail. Fortunately, no one was injured in this incident. COMMUNITY RELATIONS Operation Holiday Patrol began on November 21st. Sergeant Kibby attended the Kiwanis Club meeting on November 20th, where they donated Meijer gift cards for us to provide to needy families. Chief Mills and Assistant Chief Mahan attended the annual Night of the Stars banquet. Chief Mills, Assistant Chief Mahan, and Officer Wilson attended the 2018 Citizens Police Academy Graduation Ceremony on November 9th. Chief Mills attended the annual Milford Police Reunion on November 3rd. Chief Mills served as a guest defensive tactics instructor at the Scarlet Oaks High School Law Enforcement Program. There were two hours of bicycle patrol completed during the month.

Fire And Ems Report

Captain J. Nickell reminder that Santa Sunday will be held on Sunday, December 16th from 1pm until 5pm

Public Comments:

Mr. John Aufdenkampe  
554 Brandon Avenue - commented that he probably would not be here but he had to go pay his water bill. When he asked about the \$25.00 fee on his water bill he was told that we were short on funds and City Council placed that on the bill. He then saw in the paper that the City had spent \$68,000 for an architect that described a 65 foot bell tower. They are beautiful but they don't belong in a neighborhood. They will chime every hour. Mr. Aufdenkampe also saw that we were going to be spending 5 and 6 million dollars to put in this bell tower and a building. He asked the water department how many residents are in the city but was told 700 Utility bills were going out in the mail. He then saw where the City was also going to spend another 1 million. He said council has to do their job. The alleys are in poor condition and are in worse shape now than when they were repaired several years ago. And Council needs to find out why we cannot keep up on our books and have someone take minutes at the council meetings. Hired two clerks and made them City Managers. The Ordinances/Charter book must be updated. Ms. Brewer said we need to get you an updated book of Codified Ordinances. Alleys must be fixed. Drive them and check them out. Mr. Doss will drive around with Public Works Facility and the Service Supervisor. Mr. Minniear said the City owes a lot to Mr. Aufdenkampe.

Council Comments: none at this time

New Business:

Ordinances And Resolutions

ORDINANCES:

- 18-1409 An Ordinance Authorizing an Agreement with Corvus Janitorial for Milford City Hall Janitorial Services Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes.
- 18-1410 An Ordinance Authorizing an Agreement with A & A Lawncare and Landscaping for The Greenlawn Cemetery Grounds Maintenance Ms. Brewer made a motion to



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suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

**18-1411** An Ordinance Authorizing The City Manager to Sign a Final Resolution with The Ohio Department of Transportation Regarding Urban Paving Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

**18-1412** An Ordinance Amending Appropriations Ordinances No. 17-1321, 18-1363 and 18- 1391 Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

**18-1413** An Ordinance to Make Appropriations for The Current Expenses and Other Expenditures of The City of Milford During The Fiscal Year Ending December 31, 2019 Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

**18-1414** An Ordinance Authorizing a Change Order to the Contract with DER Development for The Public Works Facility Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

**18-1415** An Ordinance Authorizing Merit Pay Increases for Non-Union Employees Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Mr. Brady made a motion to adopt. Ms. Evans seconded the motion. All voted yes.

**18-1416** An Ordinance Authorizing an Employment Contract with Michael W. Doss as City Manager for The City of Milford Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. Ms. Brewer stated that before she casts her vote she wanted to say that it is very important for her to say that Mr. Doss has her full support and confidence in his ability to do the job. She takes issue with the term and for that reason is voting no. All others voted yes.

**18-1417** An Ordinance Authorizing a Letter Amendment to The Cooperative Agreement with Clermont County and The Clermont County Convention & Visitors Bureau, Inc. Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

**18-1418** An Ordinance Authorizing Payment to Squire Patton Boggs Ms. Brewer made a motion to suspend the rules and read by title only. Seconded by Mr. Brady. All voted yes. Ms. Evans made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

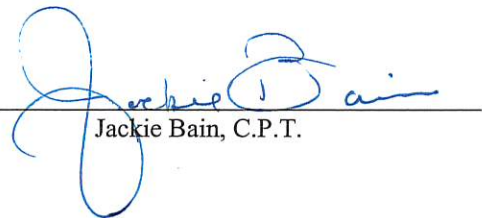
RESOLUTIONS:

**18-612** 2019 County Tax Advances an ordinance requesting the County Auditor to make advance payment of taxes during 2019 pursuant to Ohio Revised Code Section 321.34 Ms. Brewer made a motion to adopt. Seconded by Mr. Brady. All voted yes

**18-611** A Resolution Amending the Rules of Council Ms. Brewer made a motion to adopt. Mr. Brady seconded the motion. All voted yes.

Old Business:

**Adjourn:** There being no further business to come before the City Council; the Regular meeting was adjourned at 8:23 pm. Ms. Evans made a motion to adjourn. Seconded by Mr. Brady. All voted yes

  
Jackie Bain, C.P.T.

  
Fred Albrecht, Mayor