

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

HeldFebruary 20, 201820

The Council of the City of Milford met in regular session in Council Chambers at 745 Center St. at 7:00 p.m. on February 20, 2018. Mayor Albrecht called the meeting to order with the Pledge of Allegiance and a Moment of Silence for our friends in Parkland, Florida and hope that the violence soon ends. We were honored to be joined by Special Guests-Pattison's Pack 120 Den 4 Webelos II: Jacob Flottemesch, Isaiah Mattes, Nate Stoutenborough, James Holser, Rishi Maguluri, Nathaniel Schmid, Andrew Ackland, Will Laslo-Haer, Nellson Powell in the pledge of allegiance followed by the Cub Scout Oath.

Roll Call: Present: Mayor Albrecht, Vice-Mayor Brewer, Ms. Russell, Ms. Chamberland, Mr. Haskins and Ms. Evans. Ms. Evans made a Motion to excuse Mr. Brady’s absence. The Motion was seconded by Ms. Russell. All voted yes.

Proceedings: Ms. Evans made a motion to approve and adopt the Minutes of the February 6, 2018 Council Meeting. Ms. Russell seconded the motion. Ms. Brewer abstained. All others voted yes.

Correspondence: none at this time

Financial Statement: Ms. Brewer made a motion to approve the Finance Report Year End 2017. Ms. Russell seconded the motion. All voted yes.

Public Comments: none at this time

Committee Reports:

Community Development:

Committee Development Report - Meeting Minutes February 12, 2018The meeting was called to order at 4:30pm by Lisa Evans Present: Ted Haskins, Lisa Evans, Sandy Russell Staff: Michael Doss, Pam Holbrook, Lori Pegg At the first meeting of the year the committee must vote on a chairperson. Ms. Evans nominated Mr. Haskins, Ms. Russell seconded the nomination and Mr. Haskins was elected committee chairperson Downtown District Design Guidelines Proposal Ms. Holbrook presented a quote from Kleingers to create design guidelines for the downtown district. This was a main topic in the comprehensive plan. This project will outline steps to follow and design guidelines for how things look in the downtown area. Currently, only the Clermont County side of the downtown area is considered the OMO district, the Hamilton County side of the City is zoned B2 and does not have any current guidelines as far as design is concerned. Ms. Holbrook and the Comprehensive Plan Committee agreed that while we have something in place, there is a feeling that it is not solid enough. It says "we recommend, “in a lot of places where it should say “shall” so that it is not as flexible as it is currently. This project will help the City to come up with design guidelines that they residents want to see and they will be included in the planning. Also, to go along with the comprehensive plan, this will make it easier to create a branding strategy, such as the Milford River District or some other name that participants see fit. The process, which is outlined in the attached document includes public meetings, planning commission meetings and then a council presentation in July. Of course, all Council members are welcome to participate from the beginning and meetings will be held similar to the Comprehensive Plan kick off meeting. Ms. Evans agreed that this was the major topic they came up over and over in the Comprehensive Plan discussions. The brewery is bringing up more interest in the development and updating of downtown. This is something we talked about doing and is a great start. Mr. Haskins asked what they term text audit, what does that mean. Ms. Holbrook explained that within the text of the guidelines it currently Lists several types of materials that can be used and now there are more options that can be added. The city has developed a pretty clear vision of something we would like to see. Pam would like to see it be more descriptive in what types of materials, lighting etc people want to see down there. Part of this process will also be to look at other ordinances and add some of the items into ours that we like from other municipalities. The committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into an agreement with Kleingers for the development of Downtown District guidelines in the amount of \$9850. Ms. Evans seconded the motion. All voted yes. Miscellaneous Park Furnishings Ms. Pegg presented several options of picnic tables and other furnishings for the three parks discussed at the City budget meetings. Ms. Pegg wanted to get some ideas of the types and design of the furnishings that the Committee wanted before getting quotes. The committee agreed that we should keep the furnishings consistent with what we already have in the parks and ensure that they are ADA compliant. New picnic tables/benches will be ordered for Terrell Park and SEM Villa Park, for the trailhead we will order tables and bike racks. Ms. Pegg will gather quotes and return findings to the committee for an ordinance. “Sparks in the Park” Fireworks Contract with Rozzi Famous Fireworks Mr. Doss presented the contract with Rozzi’s Famous Fireworks for our July 3rd Sparks in the Park event. The fireworks are the largest ticket item from the parks budget at \$10,000. This is the same amount that we were charged last year. The Committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into a contract with Rozzi’s Famous Fireworks in the amount of \$10,000 for July 3rd fireworks. Ms. Evans seconded the motion. All voted yes.



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Review of the Riverside Park Shelter Design Ms. Pegg presented the design for the Riverside Park shelter from DS2 architects, which is also attached. The shelter is 36’x30’ with a 12’x12’ covered pad on the front. The shelter will have electric and stone bases around the columns for a decorative look. The committee liked the design of the shelter and if council is in agreement as soon as the engineer finishes the site plan we will be submitting the plans to the County for bid. **City Council members all agreed and voted aye.** There was no further business and the meeting was adjourned at 5:00pm

City Manager’s Report:

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: February 20, 2018RE: Manager's Report CITY MANAGER Public Works Facility — The concrete pouring/finishing for the Public Works facility foundation is approximately sixty percent complete. DER Construction estimates that construction of the building will begin in the next couple of weeks Garfield/Clertoma Storm Sewer Replacement — This project is required to replace the failing storm sewer that is currently located under the Public Works Facility. There is a Storm Water Master Plan Project in the future of Clertoma area which calls for rerouting and up sizing the storm sewer line across Garfield Avenue toward Bay Road. The department will be moving a portion of this future project forward in the Stormwater Plan to eliminate delay of the public Works building and add capacity to the Clertoma outfall for future stormwater improvements. City Engineer continues to work on construction documents which are estimated to be completed by the end of next week. Downtown Milford Corridor Phase I — Adleta Construction is under contract. Adleta is currently saw cutting and replacing manholes in advance of the mill and asphalt overlay schedule for late April to early May. No major traffic delays or road closure expected STANDING COMMITTEE MEETINGS None at this time REMINDERS None at this time

Police Report:

Chief Mills Annual Report for 2017 – Positive news that Chief Mills wanted to report. Part I Crimes -the ones that the department could most prevent, were most notably down: robbery, burglary, larceny were all down with the exception of warnings, which were up 20%. The department is still out there making those field contacts. Unfortunately, auto accidents were up 10%. They are going to look at what they are doing and what they can do better in 2018 to improve the safety of the roads. Contrary to popular belief, most police officers would rather give a warning than a citation. The department does take a look at this on an annual basis to see how it impacts Part I crimes and believes that a proactive traffic enforcement engineering program has an impact on reducing Part I crimes and we are seeing this here.

Fire and EMS Report: none at this time

Public Comments: none at this time

Council Comments: Ms. Brewer made a motion to go into Executive Session pursuant to section 3.053 of the Milford City Charter to discuss with the City Law Director a legal matter involving the city. Ms. Evans seconded the motion. All voted yes.

BZA – Mr. Albrecht stated that we currently have three nominees for three positions. Geoff Pittman, John Lenihan and Rick Raabe. Ms. Evans made a motion that we appoint all three gentlemen to the BZA committee. Mr. Albrecht seconded the motion. All voted yes.

New Business:

Ordinances and Resolutions

- 18-1339

An Ordinance Amending Section 921.08 of The Codified Ordinances of The City of Milford Regarding Installation of Residential Landscape Meters Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Ms. Chamberland. All voted yes. Ms. Brewer made a motion to adopt the Ordinance, seconded by Ms. Russell. All voted yes.
- 18-1340

An Ordinance Amending Section 921.36 of The Codified Ordinances of The City of Milford Establishing a Base Fee for Water Usage Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Ms. Chamberland. All voted yes. Ms. Brewer made a motion to adopt the Ordinance, seconded by Ms. Russell. All voted yes.
- 18-1341

An Ordinance Amending Section 923.01 of The Codified Ordinances of The City of Milford Establishing Water Rates Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Ms. Chamberland. All voted yes. Ms. Brewer made a motion to adopt the Ordinance, seconded by Ms. Russell. All voted yes.
- 18-1342

An Ordinance Amending Section 923.02 of The Codified Ordinances of The City of Milford Defining Base Fee Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Ms. Chamberland. All voted yes. Ms. Brewer made a motion to adopt the Ordinance, seconded by Ms. Russell. All voted yes.

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18-1343 An Ordinance Authorizing an Agreement with Kleingers for The Development of Downtown District Guidelines Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Ms. Russell. All voted yes. Ms. Evans made a motion to adopt the Ordinance, seconded by Ms. Russell. All voted yes.

18-1344 An Ordinance Authorizing an Agreement with Rozzi’s Famous Fireworks for the July Third Fireworks Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Ms. Chamberland. All voted yes. Ms. Evans made a motion to adopt the Ordinance, seconded by Ms. Russell. All voted yes.

Old Business:
Adjourn:

There being no further business to come before the City Council; the meeting was adjourned into Executive Session to discuss real estate at 7:35 p.m. with a Motion from Ms. Brewer; seconded by Ms. Evans. All voted yes. Mr. Albrecht stated that at the conclusion of the Executive Session, Council would return to regular session.

Executive session adjourned into regular City Council at 8:30 p.m. with a motion from Ms. Brewer, seconded by Mr. Albrecht. All voted yes.

There being no further business to come before the City Council; the meeting was adjourned at 8:31 p.m. with a Motion from Ms. Evans; seconded by Ms. Russell. All voted yes.

Jackie Bain, C.P.T.

Fred Albrecht, Mayor