

RECORD OF ORDINANCES

Regular Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. January 2, 2018 Passed , 20

The Council of the City of Milford met in regular session in Council Chambers at 745 Center St. at 7:00 p.m. on January 2, 2018. Vice-Mayor Brewer called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Ms. Chamberland, Mr. Haskins, Ms. Evans, Vice Mayor Brewer, Mr. Albrecht, Ms. Russell, Mr. Brady.

Swearing in of recently elected Council member:  
Law Director, Michael Minniear, approached the podium and invited Kim Chamberland to join him to be sworn in. She was sworn in as Council Member at this time.

Voting of Mayor and Vice- Mayor:  
Law Director, Michael Minniear explained the parliamentary procedure for council. Every two years we determine who the Mayor and Vice Mayor of the City is going to be for the next two years. They are two very important positions. Mr. Minniear read from the Charter what it says about the Mayor and the Vice Mayor.

Election of the Mayor:  
Law Director, Michael Minniear. Mr. Minniear opened the nomination process for the position of Mayor. Mr. Brady nominated Fred Albrecht for Mayor. Ms. Brewer seconded the nomination. Mr. Minniear asked if there were any further nominations. None. Ms. Brewer made the motion to close the nomination for Mayor. Ms. Russell seconded the motion. All council members said aye – in favor of. None opposed. Mr. Minniear said that Mr. Albrecht by acclamation for all of those in favor on council to say aye. All council members said aye. None opposed. Congratulations to Mr. Albrecht – Mayor of the City of Milford.

Election of the Vice Mayor:  
Mr. Minniear opened the nomination process for the position of Vice Mayor. Mr. Minniear asked if there were any nominations for Vice Mayor. Mr. Brady nominated Lisa Evans for Vice Mayor. Ms. Chamberland seconded the nomination. Mr. Haskins nominated Amy Brewer for Vice Mayor. Mr. Albrecht seconded the nomination. Mr. Minniear asked if there were any other nominations. There were none. Ms. Brewer made a motion to close the nominations for Vice Mayor. Ms. Russell seconded the motion. Mr. Minniear asked for those that were all in favor say aye. All said aye. The Clerk of Council called the role for the council to answer audibly who they would vote for as Vice Mayor. Ms. Russell: Amy Brewer, Mr. Brady: Lisa Evans, Mr. Albrecht: Amy Brewer, Mr. Haskins: Amy Brewer, Ms. Chamberland: Lisa Evans, Ms. Evans: herself, Ms. Brewer: herself. Mr. Minniear stated that by vote of Council Ms. Brewer was designated the Vice Mayor of the City of Milford. Congratulations to Ms. Brewer.

Swearing in of the newly elected Mayor and Vice Mayor:  
Law Director, Michael Minniear, approached the podium and invited Mayor Albrecht and Vice Mayor Brewer to come forward to be sworn in as Mayor and Vice Mayor for the City of Milford.

Proceedings: Mr. Albrecht made a motion to approve and adopt the Minutes of the December 19, 2017 Council Meeting. Ms. Evans seconded the motion. Ms. Chamberland abstained. All others voted yes.

Correspondence: none at this time

Financial Statement: none at this time

Public Comments: none at this time

Committee Reports:

City Manager’s Report:  
MEMORANDUM TO:City Council CC:Mike Minniear, Law DirectorJackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE:January 2, 2018RE:Manager’s Report CITY MANAGER Milford/Main Site Architectural Update – The City received six Statements of Qualifications from architects for future design services for the Milford/Main property site. Several Council members provided their top three selections for the interview and selection recommendation process. I am requesting Council guidance regarding the interview process and suggest one of the following two options:Community Development Committee conduct the interviews and make a recommendation to Council in regards to the preferred selection of an architectural firm.City Council schedule a Special Work Session to interview and select an architectural firm. Mayor Albrecht asked if Council would like to discuss at this time. Vice Mayor Brewer suggested that this be discussed as Council as a whole at another time. Ms. Russell, Mr. Brady and Mr. Albrecht agreed. Mr. Doss asked if he would like council to have him schedule the interviews during a council time? In the past some of the works sessions have been scheduled to be conducted an hour to an hour and a half before council meetings. The next council meeting is on the 16<sup>th</sup> of January. Or it can be scheduled as a separate work session. Mr. Albrecht said that before the next council meeting would work. Mr. Doss reiterated to council and to Ms. Chamberland that we did solicit statements



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of qualifications for architectural firms. We will be interviewing with council at the next council meeting. They will basically be putting forth a living portfolio. Council will make a determination of the best architectural firm that they like. Once the interview process is over we will then have a series of work sessions where council can share their ideas and their thoughts on the property with the selected architectural firm and that firm will gather up all of the information and come back to council with some conceptual designs and some guidance based on their input. PUBLIC WORKS Public Works Facility – The department is trying to locate the failing storm system that was discovered to run under the building pad of the Public Works building. Due to concerns with undocumented fill over the pipe in relation to the bearing load of the building columns, Public Works may have to enhance the foundations in the corner of the building. Once the department determines the exact location of the storm line, the City Engineer can design a solution to continue with foundations. The immediate plan is to camera the line from the bottom side as soon as weather allows. In the near future, the City will need to re-route the Clertoma subdivision storm line that goes under Garfield Avenue as well as grout and abandon the old existing line. There is a project in the future for Clertoma subdivision storm line improvements in the Storm Water Master Plan which calls for upsizing the line from 24” to 36” across Garfield Avenue. Public Works will be designing a solution in the coming weeks and get some construction quotes. Early engineering estimate is approximately \$85,000 for construction of the new sewer.State Route 28/Main Street Downtown Milford Corridor Phase I – Adleta Construction is under Contract. The concrete curbing and sidewalk portion of the project is complete. Milling, asphalt overlay and striping will commence in April/May of this year. Mill and Water Street Intersection Improvements Phase II – The new signal poles and required signal modifications are currently being advertised. Bid opening is scheduled for January 3. STANDING COMMITTEE MEETINGS None at this time but Safety Services and Public Services will be scheduled towards the middle to end of this month. REMINDERS None at this time

**Police Report:**

Chief Mills congratulated the three elected officials to council. *Interoffice Communication* Date: December 29, 2017 To: Michael Doss, City Manager From: Jamey Mills, Chief of Police Subject: MONTHLY REPORT TO CITY COUNCIL This report summarizes the various activities and functions of the Milford Police Department during the month of December. *TRAINING* 1. All members received in-service training on CALEA accreditation in preparation for our upcoming on-site. 2. Assistant Chief Mahan attended FMLA & ADA training through the Ohio Association of Chiefs of Police. 3. Officer Julie Liming attended 16 hours of Advanced Roadside Impaired Driver Enforcement (ARIDE) training. 4. Detective Russ Kenney attended new investigator training through the Public Agency Training Center and completed our in-house field training program. 5. Officer Yeary attended monthly training with the Clermont County Special Response Team. *NOTABLE CRIME OCCURRENCES* 1. A drug trafficking case was opened on December 15th. 2. A sex offense was reported on December 1st. 3. A breaking and entering was reported on December 7th. 4. A purse theft was reported at the Kroger Fuel Center on December 28th. *UPCOMING EVENTS* 1. The annual MPD awards ceremony will be held at the January 16th City Council Meeting with a reception in the Harry Hodges Room. *ADMINISTRATIVE* 1. A quarterly command staff meeting was held on December 8th. 2. All sworn members were sized for replacement body armor in 2018. 3. Russ Kenney began his assignment in Criminal Investigations. *COMMUNITY RELATIONS* 1. I attended the ribbon cutting ceremony at Little Miami Brewing Company. 2. Shop with a Hero was held on December 14th. *OUTSIDE MEETINGS AND ASSOCIATIONS* 1. I attended the monthly Clermont County Police Chiefs’ meeting. *ATTACHMENTS* 1. Group photo from Shop with a Hero.

**Fire and EMS Report:** no report at this time

**City Community Development Report:** November, December 2017 available upon request

**Public Comments:** Ms. Charlene Hinnners approached the podium. She had a question for Mr. Doss regarding the truck traffic in the Clertoma area that will potentially be located by the Public Works Facility. She is concerned if there is going to be a way to divide the trucking area from the play area. Mr. Doss said that is a good concern. There will be parking on the administrative side where the Public Works Director and the Service Director will park. But the big equipment-trucks will turn right at the building off of Garfield and will actually follow to the back to Bay Road. The truck traffic will be re-routed behind. Ms. Hinnners also asked if there will be anything done with the picnic area. Mr. Doss said that it will all be relocated.

**Council Comments:** Ms. Evans asked about the Milford/Main architect. What have we paid so far and once we do select an architect, what are we committed to? Mr. Doss said that we have paid nothing. When council selects a firm, we will begin negotiations with them on their services. If we cannot agree on services and costs with that firm then we will go to the next selected firm. The first thing is that they would make a proposal to us and they would gather during the interview and discussions what we are looking for as far as services and then put their proposal in front of us. Mr. Brady wanted to wish both the Mayor and Vice Mayor the best of luck in their roles and to all of us in the beginning of a new year. Ms. Brewer also asked that if we are going to make changes to committee structures. And we also need to adopt the Council Rules and Procedures.

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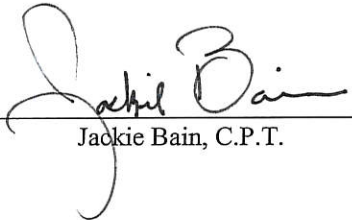
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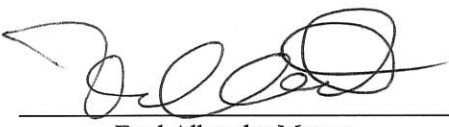
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**New Business:** none at this time

**Old Business:**  
Ordinances and Resolutions – none at this time

**Adjourn:**  
There being no further business to come before the regular Council meeting, the meeting adjourned at 7:25 p.m. with a motion from Ms. Evans, seconded by Mr. Brady. All voted yes.

  
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Jackie Bain, C.P.T.

  
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Fred Albrecht, Mayor