

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

January 2, 2024

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on January 2, 2024.

Mayor Evans called the meeting to order the Pledge of Allegiance and a Moment of Silence.
The Presentation of Colors by the Milford Community Fire Department Honor Guard and the City of Milford Police Department Honor Guard.

Roll Call

Present: Lisa Evans, Kristopher Parrish, Janet Cooper, Kim Chamberland, Brad Price, Ralph Vilardo Jr. and Mark Thompson Also present was City Manager, Michael Doss, and Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Swearing in Ceremony: Law Director Bryan E. Pacheco swore in the newly elected council members: Kristopher Parrish, Brad Price, Ralph Vilardo Jr and Mark Thompson.

Election of Mayor: Law Director - Mr. Pacheco stated that we needed a motion to appoint the Mayor. Mr. Parrish made a motion to nominate Lisa Evans as Mayor. Seconded by Ms. Chamberland. No other nominations were made for position of Mayor. Voice vote: All voted yes/aye. A motion to appoint Lisa Evans as Mayor by acclamation. Lisa Evans was then sworn in by Mr. Pacheco as Mayor of the City of Milford. Mayor Lisa Evans opened the floor for nominations of Vice Mayor. Law Director Bryan Pacheco stated that we need a motion to appoint a Vice Mayor and a second to the motion if this is the pleasure of council. Ms. Cooper nominated Kristopher Parrish. Seconded by Ms. Chamberland. Mr. Pacheco asked if there was any discussion on the motion. Brad Price nominated Ralph Vilardo. Seconded by Ralph Vilardo. Mr. Pacheco stated that we have a properly made motion. We have a second of the motion with respect to Mr. Parrish. Unless there is a motion to table, that motion is properly heard. There cannot be another motion to nominate someone else. There can be a motion to table that. In which case it would table it and then you could continue that discussion. But right now, there is a motion and a second to have Mr. Parrish be the Vice Mayor. Again, there could be a motion to table, but that would require four votes and then would table that motion. Mayor Evans asked if there was a motion to table? Otherwise, we will vote for Mr. Parrish. Mr. Pacheco said that was correct. Again, to be clear, the only thing that could stop the motion at this particular point that was made, and properly seconded, with discussion was the motion to appoint Mr. Parrish. If there is a motion to table, which I did not hear, it is proper to vote now for Mr. Parrish. Mr. Vilardo stated that just so he is clear, there is a second motion, does that get tabled? Mr. Pacheco responded that it has to be tabled to the original motion, cannot be two motions on the table. The motion to stop the current motion would be up, for Mr. Parrish since it was properly seconded. There could be discussion or there could be a motion to table that motion. And if that is tabled, then there could be any other motion put forward in which case, the other motion could be properly considered. But right now, unless there is a motion to table, which is properly carried by council, there will be a vote on Mr. Parrish. Mr. Vilardo asked if it would be just a yes or no vote. Mr. Pacheco asked, on the table? Mr. Vilardo stated, no, on Mr. Parrish. Mr. Pacheco said, yes, it would require a majority vote. Clerk of Council called the roll. All yes Mr. Vilardo no. Kristopher Parrish was then sworn in by Mr. Pacheco as Vice Mayor of the City of Milford.

Proceedings

Approve the Council Meeting minutes from December 19,2023 Mr. Parrish made a motion to approve the proceedings Seconded by Ms. Chamberland. Lisa Evans, Kristopher Parrish, Janet Cooper, Kim Chamberland, yes. Brad Price, Ralph Vilardo Jr., and Mark Thompson abstained.

Financial Statements

Adopt November Financial Report Mr. Parrish made a motion to approve the proceedings Seconded by Ms. Chamberland. Lisa Evans, Kristopher Parrish, Janet Cooper, Kim Chamberland, yes. Brad Price, Ralph Vilardo Jr., and Mark Thompson abstained.

Public Comments

Mr. Mike Minniear wanted to say some things that he did not say at his last council meeting. He congratulated all council members. Mr. Minniear wished for a New Year’s Resolution for Council: Five Points Landing/Growth-through annexation/City of Milford Charter. Mr. Minniear congratulated Lisa Evans for her Mayorship. And he acknowledged a couple of G.O.A.T.s. The Clerk of Council – Jackie Bain. And The Chief of Police – Jamey Mills. He was honored and it was his pleasure to serve with Michael, whose leadership and development skills are appreciated. Council, the Law Director, Bryan, my advice is always, always, always listen to your attorney. Always. He wished Council luck in the coming future, and he will be right across the street if you need him. Mr. Vilardo made a comment: G.O.A.T. has Mr. Minniear’s name behind it as well.

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CITY OF MILFORD COMMITTEE OF THE WHOLE MEETINGTUESDAY, JANUARY 2, 2024
CITY OF MILFORD COUNCIL CHAMBERS – 1ST FLOOR 7:00 PM
CALL TO ORDER Mr. Pacheco discussed the Committee of the Whole process to put forth legislation for council when we close the committee, the appointments to the 9-1-1 Review Committee, which are statutory City Manager Michael Doss and the Mayor of Loveland, Ohio, Kathy Bailey. Perfunctory appointment of what other municipalities have done. We do not have to accept it. Mr. Vilardo asked if we could do each appointment separately. Mr. Pacheco said that you could if you wanted to. Mr. Pacheco stated that he did have them written together. Mr. Vilardo stated that he would prefer to have them together. The Charter states that we have to open the Committee of the Whole. Have a discussion - Mr. Pacheco has now discussed. And allow public comment if need be. And then close the Committee of the Whole. **ROLL CALL:** Present: Lisa Evans, Kristopher Parrish, Janet Cooper, Kim Chamberland, Brad Price, Ralph Vilardo Jr., and Mark Thompson. Also, present was City Manager, Michael Doss, and Law Director Bryan E. Pacheco. Mayor Evans discussed how she attends the Clermont County Mayor’s meetings and at the meetings, Kathy Bailey/City of Loveland Mayor, requested to be on the 9-1-1 committee. All other municipalities are going to approve her. **PUBLIC COMMENT:** none at this time Mr. Vilardo refers the motion to council to appoint Michael Doss and Kathy Bailey to the Clermont County 9-1-1 Program Review Committee. Seconded by Ms. Cooper. All yes Mr. Parrish made a motion to adjourn from the Committee of the Whole meeting. Seconded by Ms. Cooper All yes

City Manager’s Report

MEMORANDUM TO: City Council CC: Jackie Bain, Executive Assistant/Clerk FROM: City Manager
DATE: January 2, 2024 RE: Manager’s Report
Wallace Water Tower – Brandstetter Carroll is submitting the Permit to Install application to the OEPA later this week. Once approved, bidding is expected to commence in March. Ohio Department of Development Grants – The City is working with our engineers on two grant applications for sanitary sewer. The two grant applications will be for sanitary sewer lining for the Clertoma subdivision and a UV system for the treatment facility. The deadline for grant submittals is January 17. City Hall External Repair Update – Trisco Construction Services is currently working on repairs to the exterior of City Hall. Most of the project is expected to be completed this winter with the final painting in early spring 2024. Five Points Landing Park Landscape – Evans Landscaping has started the landscaping at Five Points Landing Park. Rock boulders/formations are being installed this week. Former Marathon Station/BUSTR – Contractors with Terracon will install two additional monitoring wells on Locust Street in the next few weeks. These wells are part of the Tier 2 compliance with BUSTR.
STANDING COMMITTEE MEETINGS None at this time
REMINDERS January 10 – Parks and Recreation Commission – 6:00 pm. January 10 – Planning Commission Meeting at 6:00 pm. January 16 – City Council Meeting at 7:00 pm.

Police Department

Chief Mills congratulated the new council members and returning council members. Chief Mills reminded the public to please lock your vehicles and remove valuables. During the month of December, there were three thefts from automobiles from Center St. alone. Also seeing Grand Theft Autos involving the Hyundai’s and the Kia’s. Please call the department if you see anything that looks suspicious. Non-emergency Communication Center number is 513-825-2280. And if you are in a hurry and it’s urgent always use 911. It goes the exact same location. Thanked Mike Minniear for the kind words and it is very humbling to be called something like that by someone that you have always considered a mentor and a friend.

Fire and Ems Report

Chief Baird congratulated Mr. thompson, Mr. Vilardo, Mr. Price, and Mr. Parrish. He looks forward to working with them. If they have any questions for the MCFD and/or would like to take a walk through to see what the operations are all about, they would love to have you down there sometime. Chief Baird acknowledged both the Police Department and the Fire Department with their Honor Guard members that were there this evening. The Police Department has had an Honor Guard for a number of years. The Fire Department decided that they wanted to have an Honor Guard members available. He wanted to have their Police Department/Fire department to be available as much as possible for 911 ceremony, events like this at council chambers, Frontier Days Parade and so forth. Chief Baird wanted to take a minute to thank Chief Mills for working with him. And thanked elected officials, city staff who were helping get Santa Sunday packed and ready to go. And Sgt. Belcher from the Police Department who gave them the first little jump start to get their Honor Guard up and running. And he believed that everyone one from his department who participated was in attendance tonight. A shout out to both agencies! Chief Baird will work with Mr. Doss regarding a presentation of a work session prior to a council meeting. Sometime in the first quarter of this year to present the 2024 Fire Department Budget, approved by the Fire Board in early December. And thanked elected officials, city staff who were helping get Santa Sunday packed and ready to go. They passed out around 1350 treat bags.

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Council Comments

Mayor Evans welcomed everyone and looked forward to a great year with all working together and with Michael to continue moving the city forward.

There will be an opening on the Planning Commission. Please visit the city website for the posting if you are interested in Planning Commission.

Council members will revisit Committees for appointments to the committees. Council members are to email Mayor Evans with a couple of the committees that they would be interested in.

Mr. Vilardo congratulated Mayor Evans and Vice Mayor Parrish. And welcome, it is great to have a good crowd in the council meeting where there are usually not that many people. Mr. Vilardo asked about Rules of Council. Will this be addressed?

Mr. Pacheco stated yes.

New Business:

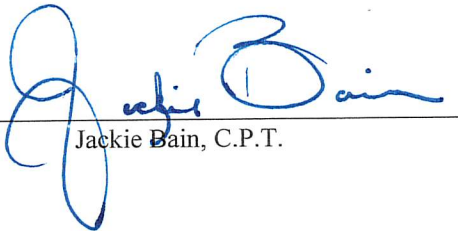
Ordinances and Resolutions


2024-648 Resolution Selecting Michael Doss and Kathy Bailey to the Clermont County 9-1-1 Program Review Committee Mr. Parrish made a motion to adopt. Seconded by Ms. Chamberland All yes.

Mr. Pacheco discussed that 3.05 of the City Charter states that within 30 days of the initial meeting Council adopts written rules to govern it's procedures. The one that is currently in effect was passed 2019(19 – 616 is the Resolution). Council members may want to look these over and the rules can be discussed when council chooses. But the charter requirement is: within 30 days of the first scheduled meeting. To your point Mr. Vilardo, it is timely and needs to be done within the next 30 days. This will require a committee meeting and to be passed within 30 days of this meeting. Mr. Vilardo asked if this could be done as Council as a Whole Committee? Mr. Pacheco stated yes. Mayor Evans asked the Clerk of Council to send out the Rules of Council to each member so that they may be reviewed. Mr. Pacheco congratulated Mr. Thompson, Mr. Vilardo, Mr. Price. He has had the opportunity to speak with Mr. Price and Mr. Vilardo. He looks forward to working with Mr. Thompson and continuing his working with Mr. Parrish. Mr. Pacheco stated that there was no one more helpful to him when he applied for this position than Mr. Minniear. He thanked Mr. Minniear. And thank you for all you have done and these are very big shoes to fill. And if puts just one shoe on, he is doing very well. Thank you and Thank you Mayor. And appreciates working will all members. The collegiality and the collaborative nature of this body and what you have done on behalf of the citizens in the City of Milford is very impressive. Wishing everyone a Happy New Year and Go Browns!

Old Business: Mr. Parrish made a motion to enter into Executive Session Pursuant To And In Accordance With Section 3.05 Of The Milford City Charter.121.22 (G) (1) of the Ohio Revised Code To Consider The Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation Of A Public Employee Or Official. Seconded by Ms. Chamberland All yes.

Adjourn: The regular meeting was adjourned to Executive Session at 7:40pm with a motion from Mr. Parrish. Seconded by Ms. Chamberland All yes Council returned from Executive Session to regular session at 7:55pm. The meeting was adjourned from regular session at 7:55pm with a motion from Mr. Vilardo Seconded by Ms. Chamberland All yes.


Jackie Bain, C.P.T.


Lisa Evans, Mayor