

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 6, 2024 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on February 6, 2024.

Mayor Evans called the meeting to order the Pledge of Allegiance and a Moment of Silence.

Roll Call

Present: Lisa Evans, Kristopher Parrish, Ralph Vilardo Jr., Brad Price, Mark Thompson, Janet Cooper and Kim Chamberland. Also present was City Manager, Michael Doss, and Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Planning Commission Interviews -

Nicholas Buhr, Warren Baker, James F Brockman, Benjamin Redman Mr. Parrish made a motion to appoint Benjamin Redman Seconded by Janet Cooper. Mr. Vilardo made a motion to table the motion. Seconded by Ms. Chamberland. Vote to table: Ms. Evans – no, Mr. Parrish, no, Mr. Vilardo yes, Mr. Price yes, Ms. Chamberland yes, Ms. Cooper yes, and Mr. Thompson yes in favor to table. Mr. Vilardo then made a motion to appoint Mr. James Brockman. With no Seconds to Mr. Vilardo’s motion, Mr. Pacheco stated that the motion fails for lack of a Ssecond on the motion. Re-nominations were made: Mr. Parrish renominated Benjamin Redman. Seconded by Mr. Price All voted yes Mayor Evans thanked all that applied and to look for other seats that may become vacant and to apply. And thanked them all for their interest in the city.

Proceedings

Approve the Council Meeting minutes from January 16, 2024, Mr. Parrish made a motion to approve the proceedings Seconded by Ms. Chamberland All yes

Financial Statements

Adopt the December Financial Report Mr. Parrish made a motion to adopt the report Seconded by Mr. Thompson All yes

Public Comments Mr. Brickweg Milford Ohio first thanked council for the excellent public employees and appreciate the outstanding job that they do. Mr. Brickweg also commented on how he likes walking to everything that is going on in Milford. There are a lot of great things to which they can walk. His main concern is the dump truck traffic headed to the dump on Riverside Drive. Reviewed was the route that the trucks were taking as well as the steady stream of dump trucks on Riverside Drive. He understands from Mr. Doss that it is a City permitted dump and is in full compliance. Mr. Brickweg distributed pictures that he had taken of the current condition of the streets. He has also had issues with plumbing from the street to their residence. He is not aware that the streets are designed for such heavy truck traffic. It is a concern for lack of sidewalks in some of the routes that the trucks use. Is there something that can be done about the dump on Riverside Drive? Mr. Doss commented that this individual has applied for a WMSC (Water Management and Sediment Control) permit (up for review every 12 months). The city engineer group Kleingers reviews the permit before they sign off on the permit. They did go out and inspect the location (since we have had complaints in the past about this). They are finding that it is in compliance. The resident is actually using this material to preserve the river bank. Mr. Brickweg’s concerns will be taken under advisement when they go to re-issue the WMSC permit. As of right now, the determination by the engineering firm is that they are in compliance. He is now aware of any open pipe issues that Mr. Brickweg discussed earlier. He will check into that. As for the heavy truck traffic, he will have to yield to Chief Mills for more information. Mr. Brickweg noticed with his observations that the trucks are passing through a lot of residential neighborhoods. Ms. Cooper commented that it may be possible that the truck routes vary and that the trucks may already use Forest Avenue or Center Street. She is not sure how you would regulate the trucks. Mr. Thompson also noted that they also pass by his house, yet it is not consistent, and some days are heavier than others with the dump truck traffic. Ms. Chamberland asked how long is this project? Mr. Doss commented that he is not sure (later comment stated that it is up for renewal in October), but the resident has been issued this permit for many years. Mr. Vilardo asked, who validates what material is being dumped in the area? City Engineer Kleingers Group takes a look at what materials are being placed there and the resident also has to note it in his permit application.

Committee Reports

Safety Services Committee Meeting

Safety Services Committee Meeting Minutes January 25, 2024Called to Order: 4:00 pm
Present: Ralph Vilardo Jr., Brad Price, Lisa Evans Staff: City Manager Michael Doss, Police Chief Jamey Mills, and Executive Assistant - Jackie Bain Visitors: Becky Linser - Milford Ohio Appointment of Committee Chairperson: Ms. Evans made a motion to appoint Ralph Vilardo Jr. as the Committee Chairperson. Seconded by Mr. Price All yes Proceedings: Ms. Evans made a motion to approve the proceedings from the August 29, 2023, Safety Services Committee Minutes Mr. Price seconded the motion All yes DISCUSSION: PURCHASE OF TWO CRUISERS AND UPFITTING Chief Mills stated that he is requesting an ordinance for the purchase of two Chevy Tahoes to replace two existing Chevy Tahoes. Chief Mills discussed the history of the vehicle replacement schedule for the Police Department. The schedule has changed. Asst. Chief Mahan approached Chief Mills and pointed out that they were

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purchasing some of the vehicles, twice, when it came to vehicle maintenance. They reviewed the replacement schedule and decided that it made more sense to purchase two cruisers a year instead of one. They have yet to experience the benefit of that, but it is something that they need to anticipate happening within the next year or two. One of the benefits will be that these vehicles will be under warranty. Three out of their four years, depending on the warranty that is purchased. It will cut back extensively on the vehicle maintenance costs. The other anticipation is that they will no longer have to purchase vehicles for detectives, detailed cars, school cars. These vehicles will have a less significant impact but still a resource for those purposes. They will not have to purchase unmarked cars as often. In the way of justification, the two vehicles that are being replaced, are a 2016 and a 2017 Chevy Tahoe. Car # 617 (Chevy 2017 car) has 80,765 miles on it. It will have close to 90,000 by the time the car is replaced with this purchase. It has 14,442 hours. It is equated by which reference you decide to site. The most applicable is GM's website that says that each hour = 33 miles. Using this math, this cruiser, 2017, would have 476,586 miles. To date they have spent \$33,991 on this vehicle. They purchased it for just over \$40,000. It does not make sense to stretch these vehicles that far. The other vehicle, the 2016, has 99,741 miles, 18,937 hours, which would equate to 724,921 miles using GM's formula. They have spent almost the exact amount of \$33,352 on this vehicle. Another point that Chief Mills wanted to bring up was that the historical standard was to replace these vehicles around 80,000. It is not just the wear and tear on the engine, but the emergency equipment that goes along with a police cruiser. And looking at standards across the country, he saw everything from every three years to every six years. He did not see anyone else trying to make the vehicles last seven to eight years. Some of the issues that plague the cars in particular are the "cold starts." The traffic details that the department has, for instance - the Duke Project, is probably responsible for a good portion of these vehicle maintenance costs. The department did implement charging a vehicle fee which they had traditionally not done, to now adding \$10 per hour if you want a cruiser that is running for a special detail. They are trying everything they can to offset those costs. This has been an uphill battle. About two years ago they started with the two vehicles per year replacement policy. Mr. Vilardo asked if Chief Mills could provide the committee with a list of all the vehicles they have in the vehicle schedule and how many years it will take to bring the department back up to the fleet under warranty? Chief Mills will provide the committee with the list and believes that by this time next year the majority of the fleet is in and under warranty. Ms. Evans and Mr. Vilardo asked if this price was already budgeted? Chief Mills stated that yes, the price was budgeted at \$160,000. Mr. Price asked why do the cruisers have to be kept running? He had noticed this occurring during a recent Duke Energy Project. Chief Mills explained that this has to deal with the computer systems, devices, and various electronics inside the cruisers that all require a lot of power to keep running. If we turn the engine off, it would drain the vehicle batteries and turn off all of these systems. Ms. Evans asked if it would make sense to buy a vehicle for the purpose of using the emergency lights. Chief Mills did not think it would be economically feasible and we will more than likely not have another Duke project like this again. We do have construction projects, but most of the special details don't require the car to be running the entire shift. He does not charge the business that hires the department unless they need the car to be running. There is so much equipment: computers, cameras and all the other equipment that has to be running to keep the items charged. Chief Mills also reviewed the costs of equipping the cruisers with the emergency equipment to outfit two marked police cruisers at a cost of \$40,319.00. Dashcam equipment that sync with the body cams for the cruisers from Motorola Solutions in the amount of \$13,473.72. And Cruiser Graphics from DigiMax in the amount of \$5,350.00 *The Committee Agreed to Recommend That the Law Director Draft an Ordinance for The Purchase of: Two Chevy Tahoes from Tim Lally Chevrolet In the Amount Of \$98,100.00Cruiser Graphics from DigiMax in the amount of \$5,350.00Motorola Solutions for Two Mobile Video Recorders in the amount of \$13,473.72Cruiser Upfitting from Parr Public Safety Equipment in the amount of \$40,319.00* Seconded by Ms. Evans All yes

DISCUSSION: PURCHASE OF A CHEVY 2004 PICK UP TRUCK 4X4 FOR THE SERVICE DEPARTMENT City Manager Michael Doss discussed that during budget meetings there was discussion regarding replacing a pick-up truck in the Service Department. Council had received that budgeted amount of \$75,000. Since then, we have received word from Chief Baird/MCFD that they are getting rid of their 2004 Chevy 4 x 4 Pick Up Truck, with 55,000 miles, and selling at a cost of \$12,000. At the second budget meeting, we changed that budget to reflect the acquisition to this truck and to forego purchasing a new truck for the Service Department. If the committee and council approve, we should be able to have that truck in February. Mr. Vilardo asked that since the truck was purchased by the Fire department, why doesn't the Fire Department just give it to the city? There is a lot of in kind that we trade off with the Fire Department. And they have always been considered part of the city. But has there ever been that kind of conversation? It would be more like us purchasing back what is already our asset. Mr. Doss stated that there has not been that discussion. Great point but there has not been that discussion. Ms. Evans stated that they could have sold it to someone else and would have received more money for the truck. Mr. Vilardo said it is a great price, but conversely, they could repurpose something that we had, we would allow them to use it. It is at least worth a conversation. *The Committee Agreed To Recommend That The Law Director Draft An Ordinance For The Purchase of a Chevy 2004 Pick Up Truck 4x4 from the Milford Community Fire Department in the amount of \$12,000* Seconded by Ms. Evans All yes Mr. Vilardo discussed correspondence that he received regarding a Sewer Connection in the alley at 13 Laurel Avenue. That this information may need to go before the Public Services Committee but is bringing up the information during this Safety Services committee meeting since it is somewhat time sensitive. This information will be forwarded to Michael Doss since it is a potential issue. Becky Linser - Milford Ohio Ms. Linser brought up Safety on Cleveland Avenue. When people travel from South Milford up to the stop at Hickory, then speed

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up and end up either end up side swiping a car or removing a side mirror from a parked car. This has been a problem for a long time. There are signs in the area that state the speed limit is 25 miles an hour. A sign saying - Slow – children playing. Another sign posted stating – Speed Bump Ahead. Another sign No Parking. And she does not believe that they see these signs. Ms. Linser was wondering if there could be signs posted to state that there will be a fine for speeding over 25. Or an electronic sign that can be posted there. Chief Mills replied that he cannot think of anything else that can be done. Traditionally the only thing that deters these drivers is to have a police officer there that the drivers would see. He agrees that it is a tight squeeze on the street. The speed cannot be reduced to below 25. That is the state minimum. He can put another direct patrol out there and see if that has any impact. Chief Mills said that he could deploy the flashing street sign. The problem is that in cold weather they do not last, but as soon as the weather breaks, they can have them back out. Mr. Vilardo stated that maybe after a 60-day period the Police Department could show a report reflecting on how many tickets were written for that area. And possibly repaint with reflective thermoplastic paint on the road. Mr. Price discussed that on Mound Avenue, people park on both sides and how people drive down the middle of the road and do not pay any attention to oncoming traffic. Ms. Linser said that she almost wished that Cleveland Avenue had parking on both sides. It would leave it to one car at a time. Mr. Price stated that many neighbors on Mound Avenue get their cars clipped. Ms. Linser suggested reflective pavement road markers. Chief Mills said that from past experiences it is hard to get an officer to get a speeder because they stand out and people don't speed when they see them there. He is trying to implement it again, placing a decoy car in area hot spots. There being no additional business Mr. Vilardo made a motion to adjourn the meeting at 4:38pm Seconded by Ms. Evans All yes Respectfully submitted, Jackie Bain, Executive Assistant

Administrative Services Committee Meeting

Administrative Services Committee Meeting Minutes February 5, 2024Mr. Parrish called the meeting to order at 5:30 p.m. Present: Kristopher Parrish, Kim Chamberland and Mark Thompson Staff: Finance Director – Pat Wirthlin, Executive Assistant - Jackie Bain Visitors: None at this time Call to order Appointment of a Committee Chair Ms. Chamberland made a motion to appoint Mr. Parrish as Chairperson for the committee Seconded by Mr. Thompson All yes Proceedings: Approve the minutes from the December 13, 2023, Administrative Services Committee meeting. Ms. Chamberland made a motion to approve the minutes. Seconded by Mr. Parrish All yes DISCUSSION: AMENDING APPROPRIATION ORDINANCE 23-260 REAPPROPRIATIONS 2023 TO 2024 Finance Director – Pat Wirthlin reviewed a list of proposed amendments to the City's 2024 appropriations. The total net increases/decreases amount to \$5,842,801, which would bring the City's current budget up to \$25,483,708. A significant portion of the budget adjustments stem primarily from reappropriations for projects and expenses that are currently ongoing. Very few of the changes are new. THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AMENDING APPROPRIATIONS ORDINANCE 2023-260 INCREASING OR DECREASING THE INDIVIDUAL ITEMS AS LISTED ON THE ATTACHED CHART TOTALING \$5,842,801 Seconded by Ms. Chamberland Mr. Vilardo asked if a good portion of the 3.1 is for the Water Tower Project. And this money is anticipated and not new money. Mr. Doss explained that as far as the Water Tower Project is concerned, it is placed into the budget and we do not expect to spend any of that money this year and we will take that out to bid, and it will go back into next year's budget as well. Mr. Vilardo stated that we will not then spend the 3.1 this year. Mr. Doss said we will not. They are committed dollars for other projects. All yes DISCUSSION: AN ORDINANCE AUTHORIZING THE VICE MAYOR TO OFFICIATE AT MARRIAGE CEREMONIES The committee discussed information regarding authorizing the Vice Mayor of The City of Milford to officiate at marriage ceremonies. Vice Mayors officiate at marriage ceremonies with the same authority as is vested in the Mayor of the City of Milford. We are asking that Council pursuant to and in accordance with Section 3.11 of the Charter of the City of Milford, hereby grants its approval and for the ordinance to become effective immediately upon its passage by City Council. THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING KRISTOPHER PARRISH - VICE MAYOR OF THE CITY OF MILFORD, TO OFFICIATE AT MARRIAGE CEREMONIES Seconded by Ms. Chamberland All yes There being no further business, the meeting adjourned at 5:42 pm with a motion from Mr. Thompson, Seconded by Ms. ChamberlandRespectfully submitted, Jackie Bain, Executive Assistant

City Manager's Report

MEMORANDUM TO: City Council FROM: City Manager CC: Jackie Bain, Executive Assistant/Clerk DATE: February 6, 2024 RE: Manager's Report Rivers Edge Development – Vision Development has approached the City about getting on the April Board of Zoning Appeals agenda for the proposed apartment complex between Target and Cinemark Cinema at Rivers Edge. The proposed 300+ unit, high-end apartment complex would be an estimated \$50 million investment and likely be completed in late 2026. Milford Parkway Development –Meridian BioScience representatives met with the City to discuss the expansion of their company to a vacant building at 400 Milford Parkway. Meridian BioScience is located in Newtown and looking to expand their product services. The company intends to employ approximately 40 employees with an estimated annual payroll of \$1.6 million. The terms of the lease for the building will be ten years. Jim Terrell Park Canoe/Kayak Launch – The City is currently accepting bids for the canoe/kayak launch at Jim Terrell Park. Bids are due to the city by 11 am on February 8. The city anticipates completion of the project by the end of May. Five Points Landing Park Outdoor Furnishings – The City is exploring costs for purchasing outdoor furnishings for Five Points Landing Park. Furnishings include benches, picnic

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tables, standing tables, gliders, and Adirondak chairs. 2024 State of the City – State of the City presentation to City Council is scheduled for Tuesday, February 20 at 7:00 pm STANDING COMMITTEE MEETINGS None at this time REMINDERS February 7 – Parks and Recreation Board Meeting at 6:00 pm February 14 - Tree Commission Meeting at 2:00 pm February 14 – Planning Commission Meeting at 6:00 pm February 19 – Presidents Day Holiday (City Hall Closed) February 20 – City Council Meeting at 7:00 pm.

Police Department

Chief Mills reported that he is still working on the department’s January report but should have it this week. He is also putting together the 2023 Annual Report that he looks forward to presenting to council at the first meeting in March. Also moving the annual awards ceremony to May because it falls in line with Police Memorial week.

Fire and Ems Report

Chief Baird reported that he is working on the Annual Report and believes that there is a plan to do a Work Session/State of the Department and to review the 2024 budget that was approved by the MCFD fire Board sometime in the upcoming month or two. The department placed into service their new breathing apparatus. Over the weekend they replaced \$250,000 worth of SCBA with the help of a Federal Grant. All the training the Firefighters/EMT’s have had an opportunity to attend were either last week or this week. The employees/volunteers will have over 300 contact hours in class training. He wanted to compliment and is proud of his employees for the amount of training that they have accumulated.

Council Comments

Janet Cooper wanted to pass along a cute story that she was part of a classroom discussion at Mulberry Elementary School 3rd Grade regarding government.

Executive Session

Mr. Parrish made a motion to move into Executive Session at the conclusion of tonight’s agenda pursuant to section 3.05 (1) of the Milford City Charter for the sole purpose to consider the appointment/removal of a Public Official. Seconded by Ms. Chamberland All yes. Ms. Evans stated that Council will conduct New Business/Ordinances first then move into Executive Session and adjourn from Executive Session only to adjourn from the Regular meeting.

New Business:
Ordinances And Resolutions

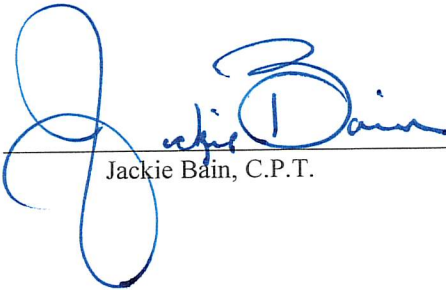
- 24-265 Ordinance Authorizing The City Manager to Purchase Two Chevy Tahoes and Outfitting for Use by The Police Department Mr. Parrish made a motion to suspend the rules and read by title only seconded by Mr. Vilardo All yes Mr. Parrish made a motion to adopt Seconded by Ms. Cooper All yes
- 24-266 Ordinance Authorizing the City Manager to Purchase Chevy 2004 Pick Up Truck 4 x 4 for The Service Department at a cost Not to Exceed \$12,000 Mr. Parrish made a motion to suspend the rules and read by title only seconded by Mr. Vilardo All yes Mr. Parrish made a motion to adopt Seconded by Mr. Vilardo All yes
- 24-267 Ordinance Amending Appropriation Ordinance 23-260 (Reappropriations 2023 to 2024) Mr. Parrish made a motion to adopt Seconded by Mr. Vilardo All yes
- 24-268 Ordinance Authorizing Vice Mayor to Officiate Marriage Ceremonies Mr. Parrish made a motion to suspend the rules and read by title only seconded by Mr. Vilardo All yes Mr. Parrish made a motion to adopt Seconded by Mr. Vilardo All yes


Mayor Evans wanted to remind everyone that the City has many wonderful shops and restaurants to take your Valentine to or to purchase a nice gift for your Valentine.

Old Business: None at this time

Adjourn:

There being no further business to come before the City Council the Regular meeting was adjourned to Executive Session at 7:57pm Council returned from Executive Session and immediately adjourned from Regular session at 8:28 pm Ms. Cooper made a motion to adjourn. Seconded by Mr. Parrish All yes


Jackie Bain, C.P.T.


Lisa Evans, Mayor