

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 21, 2023 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on February 21, 2023.

Mayor Evans called the meeting to order with the Pledge of Allegiance and a Moment of Silence for the victims and families of the earthquake in Turkey and Syria

Roll Call

Present: Mayor Lisa Evans, Kyle Mitchell, Kristopher Parrish, Janet Cooper, Ben Redman and Kim Chamberland. Ms. Chamberland made a motion to excuse Ms. Russell Mr. Parrish seconded the motion All yes Also present was City Manager, Michael Doss and Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Presentation: 2023 State of the City Presentation – City Manager Michael Doss presented the 2023 State of the City. The presentation highlighted 2022 and provided an overview of the goals and objectives for 2023.

Proceedings: Approve the Council Meeting Proceedings from February 7, 2023 Mr. Parrish made a motion to approve the proceedings Seconded by Ms. Chamberland All yes

Financial Statements: Receive January Financial Report Mr. Parrish made a motion to Receive the report Seconded by Ms. Chamberland All yes

Public Comments: None at this time

Public Services Committee

Public Services Committee Meeting Minutes February 13, 2023 Ms. Chamberland called the meeting to order at 4:30 p.m. Present: Kim Chamberland, Kyle Mitchell, Sandy Russell Staff: City Manager - Michael Doss, Police Chief - Jamey Mills, Water Department Supervisor Joe Casteel, and Executive Assistant - Jackie Bain Visitor: none Appointment of Committee Chairperson – Mr. Mitchell made a motion to appoint Ms. Chamberland as the Chairperson. Seconded by Ms. Russell All yes. Approval of Minutes: Ms. Chamberland and Mr. Mitchell read and approved the November 9,2022, Public Services Committee Minutes. Ms. Russell abstained DISCUSSION: SUPPLY AND DISCHARGE WATERLINE BIDS Water Department Supervisor Joe Casteel reviewed the February 3 bid opening results with the committee. The lowest bid was from Ford Development Corp in the amount of \$1,214,342.87 for The Wallace Avenue Water Tower – Supply And Discharge Lines Project. Mr. Doss also informed the committee that the bids were competitively bid. We did receive two grants from the Ohio Public Works and also ARPA Funds, which combined both of those we thought would fund the entire project. And they did but we applied for the grants about a year and a half ago. Inflation costs have gone up. For clarification purposes, the total project when we applied for the grant funds was \$1,292,000.00. Ford Development Bid \$1,214,342.87 and last year we entered into an agreement with Brandstetter Carroll to do the engineering on the project. The engineering for both of the projects combined was \$96,500.00. Which is a grand total of \$1,310,842.87. Which is a negative difference of \$18,842.87. We feel that is due to inflationary costs (cost of piping and general cost of doing business). We will have to make up the amount \$18,842.87. The project will start once materials are received/Spring end of summer. THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO AN AGREEMENT WITH FORD DEVELOPMENT CORP IN THE AMOUNT OF \$1,214,342.87 FOR THE WALLACE AVENUE WATER TOWER – SUPPLY AND DISCHARGE LINES Seconded by Mr. Mitchell All yes PROJECT DISCUSSION: DOWNTOWN PARKING ISSUES AND POSSIBLE ENFORCEMENT Mr. Doss discussed downtown parking issues that are recognized and being anticipated with warmer weather. Parking lots at 25 Main Street, Municipal Parking lot next to Harvest Market and the Riverside Park parking lot at Victor Stier. Chief Mills spoke about the challenges and possible enforcement. He spoke of the parking situation in Loveland. Chalking lines were also discussed. Which is not effective nor efficient. On street parking was reviewed along with Private lots and City owned lots. He feels there is room there for improvements and it may help if we were to have some type of technology in place. Similar to what Loveland Ohio has. They have a parking map that reflects all of the free parking spots and also shows a paid lot. It is worth exploring so that we can do the same here to provide complimentary on street parking and various lots for parking. Drivers can pay for their spaces in City Hall kiosks or using a phone app. The app allows users to reserve or renew their spaces from a distance, get reminders when their meter is about to run out and pay online. Mr. Doss mentioned that this is an expensive option. This has become a reality for a parking solution. The committee discussed in depth what direction they would like to move forward with. Committee members would like to have more information regarding parking kiosks mobile payments and how to enforce to review and discuss at the next Public Services Committee meeting. Mr. Doss said that he along with Chief Mills and Assistant Chief Mahan will collect additional information regarding prices and recommendations to discuss further with the committee. DISCUSSION: WATER METER PURCHASING Mr. Casteel discussed water meter ordering and would like to place orders for water meter purchasing the same way he processes purchase orders for chemicals for the department. This would allow him to keep up with the replacement of meters as the demand comes in. Mr. Doss stated that the preferred method for placing such orders that require multiple payments over a period of time would be to establish a



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Minutes of

Meeting

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Blanket Purchase Order. There being no further business, the meeting adjourned at 5:15 p.m. with a motion from Mr. Mitchell Seconded by Ms. Russell All yes. Respectfully submitted, Jackie Bain, Executive Assistant

Safety Services Committee

Safety Services Committee Meeting Minutes February 14, 2023 Called to Order: 5:00 pm Present: Janet Cooper, Lisa Evans Staff: Police Chief Jamey Mills, Finance Director Pat Wirthlin and Executive Assistant - Jackie Bain Visitors: none Appointment of Committee Chairperson: Ms. Evans made a motion to appoint Janet Cooper as the Committee Chairperson. All yes Proceedings: Ms. Evans made a motion to approve the proceedings from the January 24,2022 Safety Services Committee Minutes Ms. Cooper seconded the motion DISCUSSION: PURCHASE OF TWO CRUISERS AND UPFITTING Chief Mills stated that he has budgeted for two new vehicles in 2023 using the department’s vehicle replacement policy. Annual maintenance costs were reviewed with the committee. The Chief is requesting to make the following purchases: Two Chevy Tahoes from Tim Lally Chevrolet In the Amount Of \$87,764.00, Cruiser Graphics from DigiMax in the amount of \$3,680.00, Motorola Solutions for Two Mobile Video Recorders in the amount of \$15,480.38, Cruiser Upfitting from Parr Public Safety Equipment in the amount of \$36,938.30. The Committee Agreed to Recommend That the Law Director Draft an Ordinance for The Purchase of: Two Chevy Tahoes from Tim Lally Chevrolet In the Amount Of \$87,764.00Cruiser Graphics from DigiMax in the amount of \$3,680.00 Motorola Solutions for Two Mobile Video Recorders in the amount of \$15,480.38 Cruiser Upfitting from Parr Public Safety Equipment in the amount of \$36,938.30 Seconded by Ms. Evans All yes DISCUSSION: PURCHASE OF A COMPUTER AND SOFTWARE REGARDING BWC FOOTAGE Chief Mills discussed and reviewed information with the committee regarding Motorola Solutions quotes for video redacting equipment in the amount of \$8,745.00. Chief Mills noted that the funds will come out of the Drug Forfeiture Fund – and not Capital Improvement Fund. The Committee Agreed To Recommend That The Law Director Draft An Ordinance For The Purchase Of A Computer And Software Regarding BWC Footage from Motorola Solutions In The Amount Of \$8,745.00 Seconded by Ms. Evans All yes There being no additional business Ms. Evans made a motion to adjourn the meeting at 5:15pm Seconded by Ms. Cooper Respectfully submitted, Jackie Bain, Administrative Assistant

Police Department Report – None at this time

Fire And Ems Report – District Chief Miles Miller thanked the Jeff Wyler Automotive Family for hosting the Clermont County Fire Chiefs Training. Also, thank you to Staybridge Hotel for hosting one of the presenters and for the use of their conference room for recent MCFD class.

Council Comments: None at this time

New Business:

Ordinances And Resolutions

- 23-195 An Ordinance Awarding Bid and Authorizing an Agreement with Ford Development Corporation for The Wallace Avenue Water Tower – Supply and Discharge Lines Project Ms. Chamberland made a motion to suspend the rules and read by title only Mr. Parrish Seconded the motion All yes Ms. Chamberland made a motion to adopt Seconded by Mr. Parrish All yes
- 23-196 An Ordinance Authorizing The City Manager to Purchase Two Chevy Tahoes and Necessary Outfitting for Use by The Police Department Ms. Chamberland made a motion to suspend the rules and read by title only Mr. Parrish Seconded the motion All yes Ms. Chamberland made a motion to adopt Seconded by Mr. Parrish All yes
- 23-197 An Ordinance to Enter in to an Agreement with Motorola Solutions in the Amount of \$8,745.00 for The Purchase of a Computer and Software Regarding BWC Footage Ms. Chamberland made a motion to suspend the rules and read by title only Mr. Parrish Seconded the motion All yes Ms. Chamberland made a motion to adopt Seconded by Mr. Parrish All yes

Old Business: none at this time

Adjourn: There being no further business to come before the City Council; Mayor Evans adjourned the meeting at 7:41pm with a motion from Mr. Parrish Seconded by Ms. Chamberland All yes

Jackie Bain, C.P.T.

Lisa Evans, Mayor