

RECORD OF PROCEEDINGS

Minutes of Regular Meeting Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 5, 2024 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on March 5, 2024.

Mayor Evans called the meeting to order the Pledge of Allegiance and a Moment of Silence.

Roll Call

Present: Lisa Evans, Kristopher Parrish, Ralph Vilardo Jr., Mark Thompson, Janet Cooper and Kim Chamberland. Mr. Parrish made a motion to excuse Mr. Price Seconded by Mr. Vilardo All yes Also present was City Manager, Michael Doss, and Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Presentation: Police Department Annual Report – Chief Jamey Mills presented a Power Point presentation of the Milford 2023 Police Department Annual Report which is a yearly summary of department data, statistical information and metrics that allow them to measure the effectiveness of their deliverable services. The presentation tonight focused on the critical functions of their operation. The full report can be reviewed on their webpage. Upon completion of Chief Mills report Mayor Evans thanked Chief Mills for all they do.

Proceedings

Approve the Council Meeting minutes from February 20, 2024, Mr. Parrish made a motion to approve the proceedings Seconded by Ms. Chamberland All yes

Financial Statements

Adopt the January 2024 Financial Report Mr. Parrish made a motion to receive the report Seconded by Ms. Chamberland All yes

Public Comments None at this time

Committee Reports

Administrative Services Committee

Administrative Services Committee Meeting Minutes March 4, 2024 Mr. Parrish called the meeting to order at 5:30 p.m. Present: Kristopher Parrish, Mark Thompson and Kim Chamberland Staff: City Manager Michael Doss, Executive Assistant - Jackie Bain Visitors: Mike Brown Call to order Proceedings: Approve the minutes from the February 5, 2024, Administrative Services Committee meeting All yes **DISCUSSION:** AFSCME ADDITIONAL COMPENSATION MOU City Manager Michael Doss reviewed information regarding a memorandum of understanding between the City of Milford and AFSCME – (Non-Police Union) Ohio Council 8 and Local No. 3381 adding compensation for employees who have or obtain their Water and Wastewater License(s). We have a three-year contract with AFSCME in which we are finishing up our third year. Negotiations will start with AFSCME at the end of this month. We are at a point where we are trying to retain employees and attract employees. We really encourage our employees to get their licensure and offer incentives to get them. We have four AFSCME employees (non-supervisors). Two in Waste Water that have a license I and two in Water that have a license II. Within this MOU with AFSCME with employees with either a water or waste water I license, will increase their hourly rate by \$1.00 per hour and any employee with either a water or waste water II license will increase their hourly rate by \$2.00 per hour. The total amount base with this consideration within the MOU is \$12,840.00 annually. Mr. Doss stated that the reason for taking this to committee was because it exceeds the City Manager’s approval amount of \$7,500 under the charter. Mr. Parrish asked if the AFSCME Representative felt that this was a good step to get us to the point to where we are more competitive in obtaining employees. Mr. Doss replied yes and that from an operational perspective and managerial perspective, this is certainly a step in the right direction. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH AFSCME OHIO COUNCIL 8 AND LOCAL NO. 3381 FOR ADDITIONAL COMPENSATION FOR EMPLOYEES THAT OBTAIN THEIR WATER OR WASTEWATER LICENSE* Seconded by Ms. Chamberland All yes **DISCUSSION: MERIDIAN BIOSCIENCE INCENTIVE AGREEMENT** Mr. Doss discussed and reviewed the Milford Incentive Program (“MIP”) agreement that we have established. The consideration of this agreement is the City’s offering of a grant in the form of an earnings tax refund, in three consecutive years to Meridian Bioscience in exchange for their company’s commitment to conduct its business within the city for a minimum of three five-years and to create and or retain approximately 30 full time jobs during three-year period. Meridian is signing a ten-year lease at one of the vacant buildings located on the parkway. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INCENTIVE AGREEMENT WITH MERIDIAN BIOSCIENCE, INC.* Seconded by Ms. Chamberland All yes **DISCUSSION: OHIO STREAM AND WETLAND IN-LIEU FEE MITIGATION PROGRAM** Mr. Doss discussed an Ohio Stream and Wetland in-lieu fee mitigation program. The City of Milford owns property off Bay Road. ODNR Ohio EPA notified that city last year that this was in a designated wetlands area. Once the city was made aware of the information, the city ceased hauling non-hazardous materials to the property. The city hired a consultant to come in and take a look at the site. The City was in correspondence with the Army Corp of Engineers. This

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culminated in a program that they provide through the Nature Conservancy ODNR Ohio EPA where an entity can purchase credits in a wetland area. The consultant did some wetland analysis and determined that the impacted area was approximately .4 acres. The designated credit to purchase the .4 acres is \$28,000. THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE *AUTHORIZING THE CITY MANAGER TO ENTER INTO THE OHIO STREAM AND WETLAND IN-LIEU OF FEE MITIGATION PROGRAM AND TO TAKE ALL NECESSARY ACTION TO PARTICIPATE IN SUCH PROGRAM AND PAY THE FEE IN THE AMOUNT OF \$28,000* Seconded by Ms. Chamberland All yes DISCUSSION: 2024 DUMP TRUCK PURCHASE ON STATE BID Mr. Doss reviewed information that was presented at budget session and one of the Capital items in our budget, for the Service Department, was the purchase of salt trucks. One of the conclusions that we had was that we were going to look into purchasing one salt truck in 2024 and do the other salt truck in 2025. We left \$240,000 \$120,000 in the Service Department budget at that time which was approved. The salt trucks came out to about \$120,000 each. Fuller Ford Inc., who is part of the State Bid, submitted a bid in the amount of \$59,762.80. Also, an Equipment quote from KE Rose Company submitted a bid for truck bedding and housing in the amount of \$49,000. Truck and Equipment total \$108,762.80, which is substantially less than the \$120,000 that council had appropriated for the salt truck in 2024. THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE *AUTHORIZING CITY MANAGER TO PURCHASE A 2024 DUMP TRUCK FROM FULLER FORD, INC. AT A COST NOT TO EXCEED \$59,762.80 AND EQUIPMENT TO OUTFIT THE TRUCK FROM KE ROSE COMPANY AT A COST NOT TO EXCEED \$49,000 UNDER STATE BID NO. QQ884 FOR A GRAND TOTAL NOT TO EXCEED \$108,762.80* Seconded by Ms. Chamberland All yes There being no further business, the meeting adjourned at 5:48 pm with a motion from Ms. Chamberland, Seconded by Mr. Thompson All yes Respectfully submitted, Jackie Bain, Executive Assistant

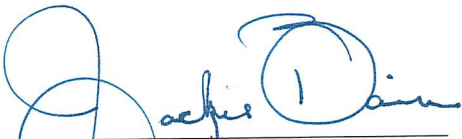
Council Comments

New Business:
Ordinances And Resolutions

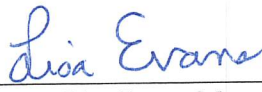
- 24-269 An Ordinance Authorizing The City Manager To Enter Into A Memorandum Of Understanding With AFSCME Ohio Council 8 And Local No. 3381 For Additional Compensation For Employees That Obtain Their Water Or Wastewater License Mr. Parrish Made A Motion To Suspend The Rules And Read By Title Only Seconded By Ms. Chamberland All Yes Mr. Parrish Made A Motion To Adopt Seconded By Ms. Chamberland All Yes
- 24-270 An Ordinance Authorizing The City Manager To Enter Into An Incentive Agreement With Meridian Bioscience, Inc. Mr. Parrish Made A Motion To Suspend The Rules And Read By Title Only Seconded By Ms. Chamberland All Yes Mr. Parrish Made A Motion To Adopt Seconded By Ms. Chamberland All Yes
- 24-271 An Ordinance Authorizing The City Manager To Enter Into The Ohio Stream And Wetland In-Lieu Of Fee Mitigation Program And To Take All Necessary Action To Participate In Such Program And Pay The Fee In The Amount Of \$28,000 Mr. Parrish Made A Motion To Suspend The Rules And Read By Title Only Seconded By Ms. Chamberland All Yes Mr. Parrish Made A Motion To Adopt Seconded By Ms. Chamberland All Yes
- 24-272 An Ordinance Authorizing City Manager To Purchase A 2024 Dump Truck From Fuller Ford, Inc. At A Cost Not To Exceed \$59,762.80 And Equipment To Outfit The Truck From Ke Rose Company At A Cost Not To Exceed \$49,000 Under State Bid No. QQ884 For A Grand Total Not To Exceed \$108,762.80 Mr. Parrish Made A Motion To Suspend The Rules And Read By Title Only Seconded By Ms. Chamberland All Yes Mr. Parrish Made A Motion To Adopt Seconded By Ms. Chamberland All Yes

Old Business:

Adjourn: There being no further business to come before the City Council; Ms. Evans adjourned the meeting at 7:27pm with a motion from Mr. Parrish Seconded by Ms. Chamberland All yes



Jackie Bain, C.P.T.



Lisa Evans, Mayor