

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 7, 2023

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on March 7, 2023.

Mayor Evans called the meeting to order with the Pledge of Allegiance and a Moment of Silence

Roll Call

Present: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kyle Mitchell, Kristopher Parrish, Janet Cooper, Ben Redman and Kim Chamberland. Also present was City Manager, Michael Doss and Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Proceedings: Approve the Council Meeting Proceedings from February 21, 2023, Mr. Parrish made a motion to approve the proceedings Seconded by Mr. Redman Ms. Russell abstained All others yes

Correspondence: Ohio Division of Liquor Control TREX Permit – Flamingo Dr Milford LLC 227 Main Street 1st Floor Milford Ohio 45150 Ms. Russell made a motion to not have a hearing Seconded by Ms. Chamberland All yes Ohio Division of Liquor Control D3A Permit – Flamingo Dr Milford LLC 227 Main Street 1st Floor Milford Ohio 45150 Ms. Russell made a motion to not have a hearing Seconded by Mr. Parrish All yes Ohio Division of Liquor Control D1 D2 D3 D3A - Milford Tavern LLC DBA Chappy's 18 Main Street Milford Ohio 45150 Ms. Russell made a motion to not have a hearing Seconded by Mr. Parrish All yes

Financial Statements: Adopt January Financial Report Ms. Russell made a motion to adopt Seconded by Mr. Redman All yes.

Public Comments: None at this time

Community Development Committee

Community Development Committee Meeting Minutes March 1, 2023 Mr. Redman called the meeting to order at 5:00 p.m. Present: Janet Cooper, Kyle Mitchell, and Ben Redman Staff: City Manager Michael Doss, Finance Director Pat Wirthlin, Executive Assistant Jackie Bain Visitors: none Appoint a Committee Chairperson: Mr. Mitchell made a motion to appoint Mr. Redman as Committee Chairperson Seconded by Ms. Cooper All yes Proceedings: Approve the proceedings from the June 16, 2022, Community Development Committee Minutes. Mr. Mitchell and Mr. Redman approved the proceedings. Ms. Cooper abstained. DISCUSSION: CLERMONT COUNTY PARK DISTRICT GRANT APPLICATION PROJECT Mr. Doss discussed–The Clermont County Park District Board of Park Commissioners has authorized \$100,000 for the 2023 Community Parks Improvement program. The program consists of grants of up to \$20,000 for local community parks in Clermont County. The Committee reviewed estimated costs for a SEM Villa Park Tennis/Pickleball Court repair, restore and repainting. The estimated total project cost is \$18,103.20. We will be asking for \$13,103.20 in funding. The City would have a cash match which equals \$5,000. The grant applications are due March 31, 2023. *The Committee Agreed To Recommend That The Law Director Draft A Resolution Authorizing The Submittal Of A Community Park Improvement Grant Application To The Clermont County Park District Which Application Will Request Partial Reimbursement For Expenses For The Improvements To City Of Milford Community Parks* Seconded by Ms. Cooper All yes DISCUSSION: SATURDAY SUMMER NIGHTS CONCERT SERIES Mr. Doss reviewed information for a proposed Summer Saturday Concerts to start on June 6th. Ending on August 12th. Different types of musicians/performers to be used during the series. Each performing approximately 2 hours. Staff and Rumpke services were also discussed. The budget was earlier proposed at \$7,500. The revised budget with additional option B would revise the budget to \$7,850.00. The committee asked if this was budgeted. Finance Director Pat Wirthlin stated that this would come out of the General Fund and was okay. *The Committee Agreed To Recommend That The Law Director Draft An Ordinance Authorizing The City Manager To Utilize Funds Not To Exceed The Amount Of \$7,850 To Hire Performers To Participate In The Summer Saturday Series* Seconded by Ms. Cooper All yes DISCUSSION: PARK AND RECREATION COMMISSION DUTIES & RESPONSIBILITIES City Manager/Michael Doss reviewed information regarding the Rules and Procedures associated with Ordinance No. 01-113. In January, Council member Kristopher Parrish was appointed to serve on the Parks and Recreation Commission. The City of Milford Charter does establish a Parks and Rec Commission. The current Ordinance outlines parameters and procedures for those that serve on the commission. At this time the city is continuing to advertise for volunteers to join the commission. Ordinance No. 01-113, which was established in 2001, was reviewed by the committee. Responsibilities and authorities of the commission were discussed. The committee members agreed that there is a need for clarification and omitting information in the ordinance before it should move forward for council consideration. Mr. Doss stated that within the next several months the city will be placing a lot of attention into our parks. It would be nice to have an advisory Parks and Rec Commission to this committee and ultimately back to council. One of the components of the Five Points Landing Park is a Farmer's Market. Also, playground equipment would be another project for the commission to possibly do an analysis on and bring back recommendations to the committee on types of equipment and costs. The commission would also help with event marketing and civic involvement. There will have to be Rules and Regulations in place to make this work. The commission would work in an advisory role to bring back information for committee consideration. *The Committee Agreed To Continue The Discussion At The Next*

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Community Development Meeting Where Revisions/Additions Of The Rules And Procedures To Ordinance No. 01-113 Can Be Reviewed And Discussed For Further Consideration. OTHER BUSINESS DISCUSSED...Mr. Redman asked if the city will be conducting an Oktoberfest. Mr. Doss was not aware of the event being scheduled. There being no further business, the meeting adjourned at 5:43 p.m. with a motion from Mr. Redman, Seconded by Mr. Mitchell All yes Respectfully submitted, Jackie Bain, Executive Assistant

Safety Services Committee

Safety Services Committee Meeting Minutes March 7, 2023 Called to Order: 6:15 pm Present: Janet Cooper, Lisa Evans, Ben Redman Staff: City Manager Michael Doss, Police Chief Jamey Mills, Executive Assistant - Jackie Bain Visitors: none Proceedings: Ms. Evans made a motion to approve the proceedings from the February 14, 2022 Safety Services Committee Minutes Mr. Redman seconded the motion All yes DISCUSSION: PURCHASE OF BALLISTIC VESTS FOR POLICE DEPARTMENT Chief Mills informed the committee that the existing bullet-proof vests have a manufacturer's warranty of only five years and need to be replaced at this time. The Department recently obtained quotes from two vendors for the armor. Also, the Department has successfully applied for a Department of Justice grant that will reimburse the City for up to 50% of the purchase price. Staff is recommending that the equipment be purchased from the lower bidder, Galls, LLC. *The Committee Agreed to Recommend That the Law Director Draft an Ordinance for The Purchase of Ballistic Vests for the Police Department from Galls, LLC in the amount of \$13,080.08 Seconded by Ms. Evans All yes* DISCUSSION: 2023 CEMETERY GROUNDS MAINTENANCE BID Mr. Doss presented the bid information for landscape services at the cemetery. Mr. Doss and the Service Department Supervisor-Ed Hackmeister held a mandatory pre-bid meeting and A&A was the only company that attended. There was discussion of a one or three-year option. The bid for one year came in a \$95,000 and a three-year bid in the amount of \$254,700 was also submitted. Mr. Doss recommended that the city enter into a three-year agreement and the committee agreed that a three-year contract would be favorable. *The Committee Agreed To Recommend That The Law Director Draft An Ordinance Authorizing A Three-Year Agreement With A&A Lawncare And Landscaping For The Greenlawn Cemetery Grounds Maintenance In The Amount Of \$254,700. Seconded by Ms. Evans All yes* There being no additional business Ms. Evans made a motion to adjourn the meeting at 6:20pm Seconded by Mr. Redman All yes Respectfully submitted, Jackie Bain, Executive Assistant

Manager' Report

MEMORANDUM TO: City Council CC: Jackie Bain, Executive Assistant/Clerk FROM: City Manager DATE: March 7, 2023 RE: Manager's Report Duke Energy Milling and Resurfacing – City officials have a meeting with Duke Energy representatives later this week to go over the milling and resurfacing of US 50/Main Street. The project is anticipated to commence in late April and be completed by mid-May. Wallace Avenue and Garfield Avenue Waterline Replacement Projects – Ford Development Company is scheduled to begin the two waterline projects in late May with an estimated completion date of August. Five Points Landing Park Project – DER continues construction on the park with an estimated completion in late September. Unseasonably warm weather has the project ahead of schedule. Jim Terrell Park Canoe/Kayak Launch Project – Kleingers Engineering is completing the final design for permit submittal to ODNR and the Army Corp of Engineers. The project is scheduled to begin in late May and be completed by July. STANDING COMMITTEE MEETINGS None at this time REMINDERS March 8 – Planning Commission Meeting at 6:00 pm March 15 – Tree Commission Meeting at 2:00 pm

Police Department Report

Monthly Report – February 2023 This report summarizes the various activities and functions of the Milford Police Department during the month of February. **TRAINING** All members reviewed and tested on our Biased Based Policing policy. **NOTABLE OCCURRENCESS** quad 1 • Officers obtained a security video from Dollar General of a male juvenile coming into the store on several dates stealing Slim Jim's and snack cakes. Det. Fannin was able to track the male down and arrange restitution with the store in place of criminally charging the juvenile. Squad 2 • Investigated a serious auto accident in the intersection of SR 131/US 50 that resulted in an extended road closure. • Recovered two missing juveniles out of Miami Township. • Made a felony domestic violence arrest at the Valleybrook Apartments. • Assisted with locating an elderly dementia patient who walked away from her daughter's residence. Squad 3 Officer Dennis arrested a female for OVI and during the subsequent vehicle search recovered a stolen firearm and cocaine. Officer Williams filed domestic charges and theft at Holiday Inn on male who struck female roommate and stole her car keys. Squad 4 Officers investigated a domestic violence incident at the Milford Vista Apartments. A male subject was charged with domestic violence and incarcerated. Officers coordinated with extended family and CPS to make a temporary safety plan for the children due to ongoing alcoholism issues with parents. **ADMINISTRATIVE** One response to resistance report was reviewed by command staff and determined to be within policy. Preparations for the purchase and equipping of two Chevrolet Tahoes have started. Sergeant Lane conducted a quarterly audit of body camera and dashcam footage. We continue to collaborate with the Greater Cincinnati Behavioral Health team regarding an ever-increasing homeless population in the area which are generating complaints from businesses and residents. Sergeant Belcher provided an in-service training for the newly formed MPD/MCFD Honor Guard. **COMMUNITY RELATIONS** MMART completed two shifts. The civic organization Impacting Tomorrow toured the police facility. Officer Brown

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provided a personal vehicle tour and general Q&A with the winners of Pattison Elementary Walk-a-Thon winners. 187 Vacation House Checks 607 Extra Patrols 17 COP Watch Forms *OUTSIDE MEETINGS AND ASSOCIATIONS* Chief Mills attended the Hamilton and Clermont Chiefs' Association

Fire And Ems Report

Chief Baird Past and Present scheduled May 23rd Alumni gathering for past members of the department. Making notifications at this time by social media and word of mouth. To be held at the station. Sealed bids from two vendors to be evaluated for breathing apparatus. Cadets – one lost to non-occupational injury and not able to return to work and fortunately an in-house member (a former Cadet with the department) Collin Wissmann will join the career group in the department.

Council Comments

Ms. Cooper commented on the project at Five Points Landing Park. She noted that they are hard at work at the site. Also, a recent heavy wind storm blew down a temporary fence at the site and she witnessed how a DER employee, Ed Hackmeister/Service Department Supervisor and her husband all pitched in to get the fence back up to its proper location. It was nice to see the dedication of the employees.

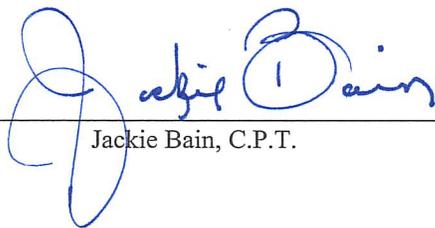
New Business:

Ordinances And Resolutions

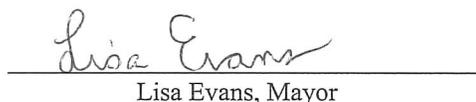
- 23-643** Resolution Authorizing The Submittal Of A Community Park Improvement Grant Application To The Clermont County Park District Which Application Will Request Partial Reimbursement For Expenses For The Improvements To City Of Milford Community Parks Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes
- 23-198** Ordinance Purchase Of Ballistic Vests For Police Department Ms. Russell made a motion to Suspend the Rules and read by Title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to Adopt Seconded by Mr. Parrish All yes
- 23-199** Ordinance Authorizing An Agreement With A&A Lawncare And Landscaping For The Greenlawn Cemetery Grounds Maintenance Ms. Russell made a motion to Suspend the Rules and read by Title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to Adopt Seconded by Mr. Parrish All yes
- 23-200** Ordinance Authorizing The City Manager To Utilize Funds Not To Exceed The Amount Of \$7,850 To Hire Performers To Participate In The Summer Saturday Series Ms. Russell made a motion to Suspend the Rules and read by Title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to Adopt Seconded by Mr. Parrish All yes.

Old Business:

Adjourn: There being no further business to come before the City Council; Ms. Evans adjourned the meeting at 7:30pm with a motion from Mr. Parrish Seconded by Ms. Russell All yes



Jackie Bain, C.P.T.



Lisa Evans, Mayor