

RECORD OF PROCEEDINGS

Minutes of Regular Meeting Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 15, 2023 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on August 15, 2023.

Mayor Lisa Evans called the meeting to Order with the Pledge of Allegiance and a Moment of Silence for all of those in Hawaii.

Roll Call

Present: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kristopher Parrish, Janet Cooper, Ben Redman and Kim Chamberland. Mr. Parrish made a motion to excuse Kyle Mitchell. Seconded by Ms. Russell All yes. Also present was City Manager, Michael Doss and Law Director Bryan E. Pacheco. The public was able to view via ICRC TV broadcast.

Proceedings:

Approve the Council Meeting Proceedings from July 18, 2023 – Mr. Parrish made a motion to approve. Seconded by Ms. Russell Ms. Cooper abstained All others yes Mr. Parrish made a motion to approve the Special Council Meeting Proceedings from July 25, 2023 Seconded by Ms. Chamberland All yes

Financial Statements:

Adopt June 2023 Financial Report Mr. Parrish made a motion to adopt Seconded by Ms. Russell All yes. Receive July 2023 Financial Report Mr. Parrish made a motion to receive Seconded by Ms. Russell All yes.

Public Comments: None at this time

Agenda-City Of Milford Committee Of The Whole Meeting-Tuesday, August 15, 2023 City Of Milford Council Chambers – 1st Floor 7:00 Pm Mayor Evans opened the meeting Roll Call: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kristopher Parrish, Janet Cooper, Ben Redman and Kim Chamberland. Mr. Kyle Mitchell absent No Public Comments 7:03pm Ms. Russell made a motion to Move To Go Into Executive Session Pursuant To And In Accordance With Section 3.05 (1) Of The Milford City Charter To Consider The Compensation Of A Public Employee Or Official. Seconded by Mr. Parrish Roll Call: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kristopher Parrish, Janet Cooper, Ben Redman and Kim Chamberland. Mr. Kyle Mitchell absent Mr. Parrish made a motion to add the City Manager’s Ordinance contract to the August 15th City Council agenda. Seconded by Ms. Evans All yes At 7:45pm Ms. Chamberland made a motion to adjourn from Executive Session To Return To Regular Session Seconded by Ms. Russell All yes

Safety Services Committee

Safety Services Committee Meeting Minutes August 9, 2023Called to Order: 5:02 pm Present: Janet Cooper, Lisa Evans, and Ben Redman Staff: City Manager Michael Doss, Assistant Police Chief Sean Mahan, and Street Department Supervisor Ed Hackmeister. Visitors: Annie and Greg Juergensen, Ester and Tyler Harris, Lawrence Spiegel, and Donna Luecke. All residents of Milford. Proceedings: Ms. Evans made a motion to approve the proceedings from the June 13, 2023 Safety Services Committee Minutes, Mr. Redman seconded the motion. Motion passed 3-0 DISCUSSION: PURCHASE OF A MOWER FOR THE SERVICE DEPARTMENT Mr. Hackmeister presented a quote from Clermont County Equipment to purchase a mower for the Service Department in the amount of \$15,519. This mower will replace an existing mower currently out of service. Mrs. Evans asked if this mower was included in the current budget. Mr. Hackmeister indicated yes and that there were two mowers budgeted in this year’s budget. Mr. Hackmeister also stated that this mower from Clermont County Equipment was part of the State of Ohio purchasing program. With no other committee discussion...*The Committee Agreed to Recommend That the Law Director Draft an Ordinance for The Purchase of a Mower from Clermont County Equipment in the Amount Of \$15,519. Seconded by Ms. Evans All yes* DISCUSSION: LEASE PURCHASE OF VAC-ALL Mr. Doss presented a lease purchase proposal from Santander Bank for a Vac-All truck for the Service Department. Mr. Doss stated that legal language differences between Huntington Bank and our Law Director could not be resolved, and the lease purchase had to go back out for solicitation. The City solicited several financial institutions and Santander was the most responsive. Mr. Doss indicated that the lease purchase obligation is \$376,000 with a maturity term of six years at an interest rate of 5.3%With no other committee discussion...*The Committee Agreed to Recommend That the Law Director Draft an Ordinance Authorizing the City Manager to Enter into a Lease Purchase Obligation Agreement with Santander Bank, NA to Procure a Vacuum Truck (Vac-All) from Best Equipment for Use by the Service Department to be Financed in Six-Year Terms in the Total Amount of \$376,000 Seconded by Ms. Evans All yes* DISCUSSION: ASPHALT PAVING QUOTES FOR SR 28 REPAIRS Ed Hackmeister presented three quotes to provide asphalt repairs to several sections of road on SR 28. The repairs include the recent water main break as well as four spots of degraded pavement located just past Kirgan Lane and in between the Kroger plaza and Copper Blue restaurant. The three quotes are as follows: Neyra Paving in the amount of \$12,554.64, Rack Seven in the amount of \$9,750.00, and JK Meurer in the amount of \$11,890.00.With no other committee discussion...*The Committee Agreed to Recommend That the Law Director Draft an*

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Ordinance for Authorizing an Agreement with Rack Seven for Paving for Certain Portions of SR 28 in the Amount of \$9,750.00 Seconded by Mr. Redman All yes DISCUSSION: TRAFFIC CONCERNS ON LILA AVENUE FROM THE FIVE POINTS (INTERSECTION) TO MAIN STREET (DOWNTOWN).Greg and Annie Juergensen spoke about concerns regarding the traffic light on Main Street by Saint Andrew’s Church. The Juergensen’s have concerns about pedestrians crossing the crosswalk at the traffic light and non-attentive motorists. The Juergensen’s believe that the issues will intensify once the Five Points Landing Park opens later this year. Mr. Redmen suggested changing the traffic light pattern to reflect a more continuous signal rotation instead of just being activated by a pedestrian wanting to cross the road. Mrs. Evan suggested possible flashing lights that would trigger motorists’ attention to the pedestrian crossing once the light has been signaled. Mr. Hackmeister stated that the City could also trim the overhanging tree branches to clear up any visibility issues with the traffic light. Tyler and Ester Harris echoed the concerns of the Juergensen’s and spoke about concerns down the hill heading towards downtown Milford. Mr. Harris stated that the City should address speeding heading both down and up the hill around the bend. Mr. Harris suggested that the City explore the possibility of small speed humps to slow down traffic in the area. Lawrence Spiegel spoke about the lack of a pedestrian crosswalk signal at the intersection of Locust Street and Main Street in downtown Milford. Mr. Spiegel stated that he has witnessed several barely-adverted accidents related to pedestrians attempting to cross the road and vehicular traffic. Mr. Redmen suggested installing crosswalk signals at the intersection of Locust Street and Main Street as well as exploring lighted strips along the defined crosswalk lines. Mr. Evans expressed her support for Mr. Redmen’s suggestion and stated that the City should consider those options for all crosswalks in the City. Assistant Chief Mahan said he would get with Ed (Hackmeister) and consult with his officers on possible solutions to addressing the traffic and pedestrian concerns. Mr. Hackmeister stated that he would work to obtain quotes to provide the equipment to address some of the concerns brought before the committee. In other matters brought before the committee, Donna Luecke discussed her concern over property located on Garfield Avenue. Mrs. Luecke stated that the overhang on the property was obstructing the view of motorists and it was a perceived safety issue. Mr. Doss stated that he met internally with Chief Jamey Mills and Christine Celsor to discuss the issue and it was determined that no violations were present to issue a notice to the property owner. Mrs. Luecke asked if only branches in the City’s right of way could be trimmed and removed. Mr. Doss concurred with Mrs. Luecke’s request, and Mr. Hackmeister stated that the Service Department would trim the branches later in the week. There being no additional business, Mrs. Cooper made a motion to adjourn the meeting at 5:46 pm Seconded by Mr. Redman. Motion passed 3-0Respectfully submitted, Michael Doss, City Manager

Manager’ Report:

MEMORANDUM TO: City Council CC: Jackie Bain, Executive Assistant/Clerk FROM: City Manager DATE: August 15, 2023 Mr. Doss first discussed the traffic light at St. Andrews is now on a rotation. And branches off the trees at the site will also be trimmed back. RE: Manager’s Report Wallace Water Tower Supply and Discharge Line Replacement Project – Ford Development is on time and on budget. The projects are expected to be completed over the next three months. Wallace Water Tower bids are expected to be finalized and advertised by the end of this year. Jim Terrell Park Canoe/Kayak Launch Update – Final design for the canoe/kayak launch is completed by Kleingers Engineering. The City is waiting for the Army Corp of Engineers final approval and the bids are expected to be advertised in September. City Hall Exterior Repairs Update –The City will readvertise the bids by the end of August in order to receive more competitive bids at the end of the traditional project season. STANDING COMMITTEE MEETINGS None at this time REMINDERS August 23 – Tree Commission Meeting at 2:00 pm September 4 – Labor Day Holiday (City Offices Closed) September 5 – City Council Meeting at 7:00 pm Police Department Report This report summarizes the various activities and functions of the Milford Police Department during the month of July. TRAINING • An in-service firearms training was conducted. NOTABLE OCCURRENCES Squad One • Responded for a motor vehicle theft at 208 Valleybrook. The vehicle was later recovered by the Cincinnati Police Department. • Investigated a missing elderly male last seen at Kroger. The investigation revealed the man was a dementia patient who drove away after wife left keys in vehicle. Thanks to the hard work of Officer Brown, the man was quickly located. The family sent Officer Brown a thank you card for his diligence and professionalism. Squad Two • Responded to 990 Lila (McDonalds) for a report of a special needs child running from the mother while in the drive-thru line. Officers followed our critical missing procedures and subsequently located the child at the Terrace Park UDF. • Investigated a sudden death of a woman in her thirties that was later ruled a medical emergency. • Responded to Belt Street at the request of the Clermont County Sheriff’s Office for a warrant attempt involving a juvenile who cut off an ankle monitor while on probation. The suspect was located and taken into custody. • Responded to Seminole and Mohawk for a small child found walking unattended, investigation involved CPS notification, prosecutor review and extensive two-hour canvass of neighborhood to locate grandparents. Squad Three • Responded to 100 Chamber Drive (United Dairy Farmers) for a robbery where the suspect entered the store and demanded money, stating he would kill both employees if they did not comply. Employees told the suspect they didn’t have access to the money in the safe and the suspect exited saying he was going to his car to get his gun. The suspect left in a light-colored sedan. The suspect had attempted robberies in both Miami and Union Townships, driving his vehicle through the front door of a bank in Union and a gas station in Miami. The suspect vehicle was picked up on a Miami Township FLOCK camera and the suspect was ultimately found walking in the roadway in his underwear in a subdivision off SR 131. Suspect, Eric Smallwood, is currently housed at CCJ on a \$600,000

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bond. • An officer made a traffic stop on Wallace Grove which led to a felony drug recovery. Charges are pending lab results. Squad Four • Officers responded for a domestic violence incident on Belt Street where the female resident was transported to the Jail. • Officers investigated a domestic violence incident on Mohawk Trail where the offender fled the scene prior to arrival. Charges were generated and the subject was picked up by Squad 2 the following day. • Officers assisted EMS and rode to the hospital as security after a female subject ingested an unknown substance and was combative. Totals Call Records: 1086 Extra Patrol/Vacation House Checks/School Visits: 434 Offenses Investigated: 268 Written Warnings: 105 Traffic Citations: 141 Auto Accidents: 21ADMINISTRATIVE • O.V.I. saturated patrol hours: 12 scheduled. • Background investigation for the next person on the active list was completed, and a conditional offer was extended and later rescinded after the candidate did not meet the conditional requirements. • Probationary completion memo for Thomas Brown was completed. • One sergeant was off for extended medical leave and will continue into August. • One officer went on extended medical leave for surgery and will be off until September. • A pre-disciplinary hearing was held for an officer for an off-duty incident. • Sworn personnel were inspected prior to the Sparks in the Park Concert & Fireworks. • The annual on-site assessment was completed in the last week of July. COMMUNITY RELATIONS • All Project Life Saver batteries were exchanged. • Officer Dennis had two riders this month, one a potential officer candidate and the other a young man interested in a career in law enforcement. • OUTSIDE MEETINGS AND ASSOCIATIONS • Chief Mills attended the monthly Clermont County QRT Steering Committee meeting.

Fire And Ems Report:

July 2023 Fire Chiefs' Report Emergency Activity Thru 6/30/23
Total Details/Fire Details/EMS Details/Patient Transports
1108 845

2023 Trend – 2216 details 2022 Actual – 2237 details 2021 Actual – 2010 details
Budget YTD

July 31, 2023	YTD	Over/Under Budget	Checking Account
Expenses	50.5%	-7.8%	Balance
Revenue	56.0%	+2.8%	* \$ 824,721.05

*As of 7/28/23

General Activity The firefighters' club raised over \$ 1,000 at Sparks in the Park selling cola and water. Thank you to Jay Rothenbach and others from Milford Lodge No. 54 F. and A.M. for food sales that also benefited the club. The money will be used to purchase equipment and training for Milford firefighters, in addition to supporting Santa Sunday in December. There were public relations details at Quaker Steak and Lube during a cancer fundraiser on bike night, and a birthday party visit to a Milford home. Three fire trucks and several members participated in the Clermont County Fair Parade Sunday July 23. In addition, MCFD provided standby services on the fairgrounds during the evenings of the country concert and demolition derby. The annual, major truck cab, compartment, and portable equipment cleaning effort was completed prior to National Night Out in August. The 911 Remembrance Ceremony will be held at 9am on Monday, September 11th at the Fire Station located at 687B US-50, Milford, OH 45150.

Council Comments:

Ms. Chamberland mentioned the new trees that are being placed at the Five Points Landing Park. It looks spectacular!

New Business:

Ordinances And Resolutions

23-233 Ordinance Authorizing a Lease Purchase Agreement to Procure a Vacuum Truck

Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes

23-234 Ordinance Authorizing an Agreement with Rack Seven for SR 28 Paving Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes

23-235 Ordinance Authorizing an Agreement with Clermont County Equipment for a Lawn Mower Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes

23-236 Ordinance Authorizing an Employment Contract with Michael Doss to Serve as City Manager Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish Ms. Russell No All others Yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish Ms. Russell No All others yes

Law Director Bryan Pacheco discussed updated information from a couple of emails that were sent to a few council members. The emails referenced the lawsuit on the short-term rental ordinance. To keep in mind that this lawsuit was filed in September 2022. There were three claims. One of the claims has already been dismissed. There are two remaining that have been pending since October. The ordinance is not being enforced per an agreed order from the court. If anyone has any questions, please direct them to Law

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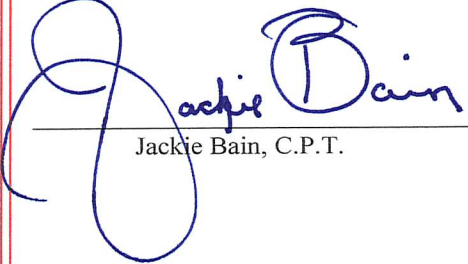
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Director Bryan E. Pacheco. The City moved very quickly and expeditiously to dismiss the case and the case is in front of Judge Barrett to rule. The city has been successful in already having one of the 3 cases dismissed.

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Evans adjourned the meeting at 8:14pm with a motion from Mr. Parrish Seconded by Ms. Chamberland All yes



Jackie Bain, C.P.T.



Lisa Evans, Mayor