

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 19, 2023 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on September 19, 2023.

Mayor Evans called the meeting to order with the Pledge of Allegiance and a Moment of Silence

Roll Call

Present: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kyle Mitchell, Janet Cooper, Ben Redman and Kim Chamberland. Ms. Chamberland made a motion to excuse Kristopher Parrish. Seconded by Ms. Russell All yes Also present was City Manager, Michael Doss, and Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Proceedings:

Approve the Council Meeting Proceedings from September 5, 2023 Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes

Financial Statements:

Receive August Financial Report Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes

Public Comments:

Deborah Lyons – Milford Ohio
Has asked that an Ordinance be changed. The Ordinance regarding noise. There is music coming from the Cincinnati Distillery Rooftop that is very loud. It is a nuisance, and the company is not being neighborly. The ordinance only covers the hours that they can play music and not the volume. She is asking that the ordinance include a volume level. Mr. Redman asked Ms. Lyons if there had been any issues with the LMBC music. Ms. Lyons said that there aren't any issues with the Little Miami Brewing Company. They have a sign that states the music will not exceed a certain level. Ms. Lyons thinks the distillery should follow that statement as well, considering that they play their music outside.

Committee Reports:

Public Services Committee

PUBLIC SERVICES COMMITTEEMEETING MINUTESSEPTEMBER 18, 2023Ms. Chamberland called the meeting to order at 4:30 p.m. PRESENT: Kim Chamberland, Kyle Mitchell, Sandy Russell STAFF: City Manager-Michael Doss (via telephone), Service Dept. Supervisor-Ed Hackmeister, Water Dept. Supervisor Joe Casteel, and Admin. Assoc.-Taryn Egner VISITOR(S): Ralph Vilardo Jr. MINUTES: Approval of April 26, 2023, Public Services Committee Minutes – Motion made by Kim Chamberland, seconded by Kyle Mitchell, Sandy Russell abstains. DISCUSSION - SNOWPLOW QUOTE: Service Department Supervisor/Ed Hackmeister reviewed two estimates to install a snowplow on a city fleet truck (Ford F-250). Estimates were received from KE Rose Company in the amount of \$8,295.00 and Knapheide Truck Equipment in the amount of \$8,805.00. (Mr. Hackmeister noted a typo on the KE Rose estimate referencing F-550; should be F-250 truck). He discusses the necessity for the addition of the snowplow. Finance Director, Pat Wirthlin confirmed the necessity for the expense which was not included in the 2023 budget. THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH KE ROSE COMPANY IN THE AMOUNT OF \$8,295.00 FOR THE PROVISION AND INSTALLATION OF SNOWPLOW Ms. Russell seconded the motion All yes DISCUSSION - LINE STRIPING QUOTE: Service Department Supervisor/Ed Hackmeister reviewed an estimate from A&A Safety in the amount of \$24,570.00 for ODOT specified painting of traffic edge lines, lane lines and center lines at various locations within the city. Discussion regarding public works crew's ability to properly paint the lines or the possibility to postpone the work until it can be budgeted for in 2024. Mr. Hackmeister sites safety concerns in high traffic areas may necessitate repairs before the winter months, despite not being included in the 2023 budget. THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH A&A SAFETY COMPANY IN THE AMOUNT OF \$24,570.00 FOR THE PAINTING OF TRAFFIC EDGE LINES, LANE LINES AND CENTER LINES Ms. Russell seconded the motion All yes DISCUSSION - CITY HALL EXTERIOR REPAIRS: City Manager - Michael Doss reviewed a three-part bid received from Trisco Construction Services for the exterior repairs to City Hall as follows: Base Bid Total: \$187,833.00 (Exterior Repairs)Alternative #1: \$ 27,796.00 (Façade Blending – entire building)Alternative #2: \$ 2,989.00 (Façade Blending – repairs only) Mr. Doss reminded the Committee that this is the 3rd time this project has been out for bid and the only bid received to date. He notes that references from Trisco Construction Services LLC are all favorable. Funds in the amount of \$200,000 were appropriated for this expenditure in the 2023 budget. Mr. Doss stated that the exterior building issues have been a problem for well over 3 ½ years and dating back to well over a decade. This needs to be addressed sooner than later. To remain within budget, Mr. Doss recommends accepting the Base Bid and Alternate Bid # 2 for a total of \$190,822.00. Mr. Ralph Vilardo Jr. addressed the Committee and noted that this repair item has been budgeted for the previous 3+ years with no expenditure towards exterior improvements to date. He suggests that the entire improvement be approved at this time in

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lieu of partial approval to remain under budget. He expressed his opinion that the city municipal building appears neglected. The committee had further discussion regarding the City Hall Exterior repairs. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH TRISCO CONSTRUCTION SERVICES, LLC FOR BASE BID TOTAL: \$187,833.00; ALTERNATIVE #1: \$27,796.00; AND ALTERNATIVE #2: \$ 2,989.00; FOR A TOTAL AMOUNT OF \$218,618.00 FOR THE EXTERIOR REPAIRS TO THE CITY HALL MUNICIPAL BUILDING* Ms. Russell seconded the motion All yes DISCUSSION - WELL #2 CLEANING BIDS: Water Department Supervisor-Joe Casteel presented two estimates for Well #2 rehabilitation to the Committee. Boone Water Systems, Inc. itemized estimate for \$14,947.50. He noted a typo on Boone’s estimate referencing Well #3 should in fact be Well #2. Mr. Casteel recommends proceeding with Boone Water Systems, Inc. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH BOONE WATER SYSTEMS, INC. IN THE AMOUNT OF \$14,947.50 FOR WELL #2 REHABILITATION* Ms. Russell seconded the motion All yes There being no further business, the meeting adjourned at 4:58 p.m. with a motion from Ms. Chamberland, seconded by Ms. Russell, all yes. Respectfully submitted, Taryn Egner, Administrative Assistant

Manager’ Report:

MEMORANDUMTO: City Council CC: Jackie Bain, Executive Assistant/Clerk FROM: City Manager DATE: September 19, 2023RE: Manager’s Report2024 Landscaping Bids – Bid solicitations are expected to be advertised next week. Two separate bids: (1) Landscaping and Maintenance for all City parks (2) Plantings for Five Points Landing Park.2024 Clermont County Engineer Paving Program – The City submitted a letter of interest regarding participation in the 2024 Clermont County Engineer Paving Program. The Service Department identified the following streets/roads for paving next year: Miami Avenue (Forrest Avenue to Helen Street) Mill Street (Cleveland Avenue to Main Street) South Milford Road (Hickory Street/Cleveland Avenue intersection to Round Bottom Road) Five Points Landing Park Update – The City will host a “soft opening” of the park on Monday, October 16. Winterization of the park will begin the first week of November. The park will officially open in full sometime in early May 2024. STANDING COMMITTEE MEETINGS None at this time REMINDERS September 27 – Tree Commission at 2:00 pm October 3 – City Council Meeting at 7:00 pm October 7 – Fall Festival 2:00 pm to 5:00 pm (Valley View behind Pattison Elementary)

Police Department Report:

Police Chief Jamey Mills reported Wyler Driven Project update. Sergeant Paul Lane will be inducted into the Milford Schools Foundation 2023 Alumni Stars on October 4th.

Fire And Ems Report:

District Chief Miles Miller reported busy week for training this week. Crews going to the Loveland Training Tower this week. Santa Sunday T-shirts for sale. MCFD Club members will be at this Saturday’s Art Affaire selling beverages and t-shirts. Also reported that Drug overdose deaths decreased nearly 30 percent in Clermont County in 2022.

Council Comments:

Ms. Chamberland commented on the amazing artists that will be attending and selling at this year’s Art Affaire

New Business:

Ordinances And Resolutions

- 23-239 ORDINANCE AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF MILFORD, OHIO CONCERNING ACCESSORY DWELLING UNITS Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes
- 23-240 ORDINANCE TO ENTER INTO AN AGREEMENT WITH KE ROSE COMPANY FOR THE UPFITTING OF A SNOWPLOW IN THE AMOUNT OF \$8,295 UNITS Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes
- 23-241 ORDINANCE TO ENTER INTO AN AGREEMENT WITH A&A SAFETY FOR LINE STRIPING IN THE AMOUNT OF \$24,570 UNITS Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes
- 23-242 AN ORDINANCE AWARDING BID AND AUTHORIZING AN AGREEMENT WITH TRISCO CONSTRUCTION SERVICES, LLC FOR CITY HALL REPAIRS UNITS Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes
- 23-243 ORDINANCE TO ENTER INTO AN AGREEMENT WITH BOONE WATER SYSTEMS, INC. FOR WELL CLEANING SERVICES IN THE AMOUNT OF \$14,947.50 UNITS Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes

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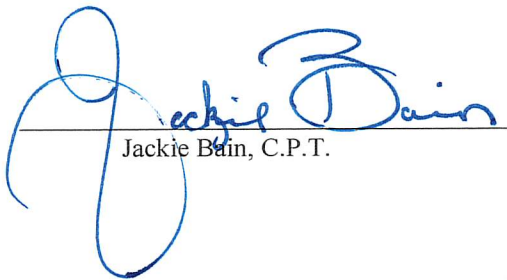
Mr. Pacheco expressed that this is roughly his one-year anniversary, and he is honored and appreciates being able to serve with this Council, City Manager, and the citizens of the City of Milford. He is glad to be part of the team.

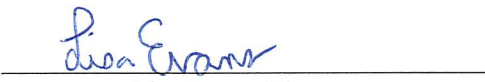
Executive Session

Ms. Russell made a motion to move into Executive Session at the conclusion of tonight’s agenda pursuant to section 3.05 1 of the Milford City Charter for the sole purpose to consider appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a City employee or official. Returning at the conclusion of the Executive Session for the sole purpose of adjourning for the evening. Mr. Redman seconded the motion. All yes

Old Business:

Adjourn: There being no further business to come before the City Council; the Regular meeting was adjourned to Executive Session at 7:26pm with a motion from Ms. Russell. Seconded by Mr. Redman All yes Council returned from Executive Session and immediately adjourned from Regular session at 7:56pm Ms. Russell made a motion to adjourn. Seconded by Mr. Redman. All yes


Jackie Bain, C.P.T.


Lisa Evans, Mayor