

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

October 17, 2023

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on October 17, 2023.

Mayor Evans called the meeting to order with the Pledge of Allegiance and a Moment of Silence to pray for those that are suffering and have suffered with Breast Cancer

Roll Call

Present: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kyle Mitchell, Kristopher Parrish, Janet Cooper, Ben Redman and Kim Chamberland. Also present was Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Proceedings:

Approve the Council Meeting Proceedings from October 3, 2023 Mr. Parrish made a motion to adopt Seconded by Ms. Russell All yes

Financial Statements:

Receive September Financial Report Mr. Parrish made a motion to adopt Seconded by Ms. Russell All yes

Public Comments: None at this time

Committee Reports:

Public Services Committee meeting report – Kim Chamberland
Public Services Committee Meeting Minutes October 12, 2023Ms. Chamberland called the meeting to order at 4:30 p.m. Present: *Kim Chamberland*, Kyle Mitchell, Sandy Russell Staff: Waste Water Dept. Supervisor/Dave Walker, Finance Director/Pat Wirthlin, Water Dept. Supervisor/Joe Casteel and Executive Assistant - Jackie Bain Visitor: Ralph Vilardo Jr. Approval of September 18, 2023, Public Services Committee Minutes: Ms. Russell made a motion to approve Seconded by Mr. Mitchell All yes
DISCUSSION: NEPTUNE INVOICE FOR WATER DEPARTMENT EXCEEDING \$7,500Water Department Supervisor – Joe Casteel discussed the availability of parts and equipment that are hard to obtain for the department. He ordered the items listed on the invoice from Neptune for the standard meter parts which is a normal process for the department. This particular invoice was above the \$7,500 threshold and required committee/council approval of \$9,083.20 to process. Without further discussion...
THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO NEPTUNE/NECO INVOICE FOR WATER DEPARTMENT IN THE AMOUNT OF \$9,083.20 Seconded by Ms. Russell All yes
DISCUSSION: QUOTE FROM JDC TO REPAIR A VAC TRUCK Waste Water Department Supervisor – Dave Walker discussed the Waste Water Vac Truck which was purchased in 2012 and needed maintenance. The tires needed replacing per ODOT standards as well as other items needed to maintain the truck. The Water Department as well as the Service Department will share in the cost of the invoice since they also use the truck for services in their departments. Mr. Walker also recommended saving money to replace the truck in future since the cost of this truck was \$270,000 twelve years ago. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH JDC FOR THE REPAIR OF THE WASTE WATER VAC TRUCK TOTALING \$12,881.70* Seconded by Ms. Russell All yes
DISCUSSION: RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING TO THE COUNTY AUDITOR Finance Director Pat Wirthlin discussed and reviewed annual resolution amounts and rates for 2024 which the county requires the approval each year to “accept” the property tax rates for the coming year. Ms. Wirthlin also discussed and reviewed with the committee the established property tax rates of 3 mils for the General Fund, 17 mils for the Fire/EMS levy, and 3 mils for the Park Improvement Levy (Five Points) which are still in place. Clermont County estimates that the millage will collect \$587,587 for the General Fund, \$2,921,537 for the Fire/EMS levy, and \$586,175 for the Park Levy. All estimates are slightly higher than the previous year. *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR FOR THE YEAR 2024 AS INDICATED ON ATTACHED SCHEDULES A & B SHOWING RATES OF 3 MILS FOR GENERAL FUND, 17 MILS FOR FIRE/EMS LEVY FUND, AND 3 MILS FOR THE PARKS & RECREATION LEVY FUND AND AMOUNTS OF \$587,587, \$2,921,537, AND \$586,175 RESPECTIVELY* Seconded by Ms. Russell All yes
There being no further business, the meeting adjourned at 4:48 p.m. with a motion from Mr. Mitchell Seconded by Ms. Russell All yes. Respectfully submitted, Jackie Bain, Executive Assistant

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Manager’ Report: None at this time

Police Department Report:

Chief Jamey Mills reported A&A Safety had an equipment malfunction that lead to wet paint in the South Milford area. If your vehicle was affected, please contact City Hall for assistance. Five Points Landing Park officially opened with new amenities which will require us to establish rules for the safety of our visitors. At the Soft Opening of the Park, Chief Mills thought of how attractive the park would be for Skateboarders. The vast amount of open concrete mixed with edges and obstacles make for lots of fun for skateboarders. Unfortunately, the park was not designed for that activity, nor was it built to sustain that use. Our existing skateboarding ordinance prohibits skateboarding at all parks, sidewalks other than those in residential districts. There are several parks in the Greater Cincinnati area that are built exclusively for skateboarding. Chief Mills and City Manager Michael Doss will be participating in the Milford Miami Township Topics at Twelve event at Cincinnati Distilling from 11:45am – 1:00pm. Reminder: Halloween is two weeks away. As always – Trick or Treat will occur on October 31st from 6 – 8pm. As in years past, there will be extra Officers on patrol as well as Police and Fire personnel here at City Hall to pass out candy and glow in the dark necklaces. New this year, Candy with a Cop. This initiative was designed to ensure individuals with special needs or disabilities can participate in Halloween festivities. Officers will visit homes, to distribute treats, from 6-8pm on October 31st. Accepting candy donations if you would like to contribute, please drop off your donations at the Police Department. The Police and Fire Departments are participating in the annual RDI Milford Shopping Center Trunk or Treat event on Friday, October 27th from 6-8pm.

Fire And Ems Report:

District Chief James Nickell reported that last week was Fire Prevention week. Very successful events held at Pattison Elementary School and the United Methodist Church. Also, the drain at the end of the Fire Station driveway had an emergency repair that is now complete.

Council Comments:

Ms. Cooper wished the Milford Eagles High School Football team Good Luck on Friday as they may go undefeated!
Ms. Russell expressed how nice and exciting it was to open the park yesterday. The people that turned out for the event were so excited! Children were even using the splash pad – and it was cold outside!

New Business:

Ordinances And Resolutions

- 23-646 Resolution Accepting the Amounts and Rates Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying to the County Auditor Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes
- 23-247 Ordinance Authorizing Agreement With JDC To Repair A Vac Truck For \$12,881.70 Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes
- 23-248 Ordinance Authorizing Payment To Neco For Miscellaneous Services To The Water Department Totaling \$9,083.20 Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes

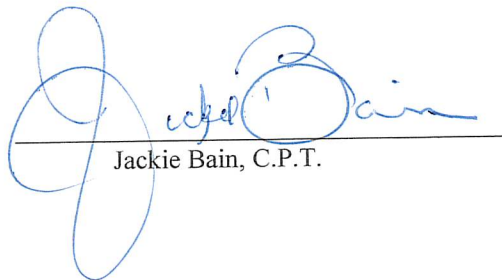
Executive Session

Ms. Russell made a motion to move into Executive Session at the conclusion of tonight’s agenda pursuant to section 3.05 (3) of the Milford City Charter for the sole purpose to Conference with an attorney for the public body concerning pending litigation. Returning at the conclusion of the Executive Session for the sole purpose of adjourning for the evening. Mr. Parrish seconded the motion. All yes

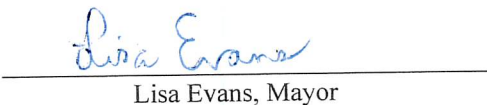
Old Business: None at this time

Adjourn:

There being no further business to come before the City Council the Regular meeting was adjourned to Executive Session at 7:28pm with a motion from Ms. Russell. Seconded by Mr. Parrish All yes Council returned from Executive Session and immediately adjourned from Regular session at 7:32 pm Ms. Chamberland made a motion to adjourn. Seconded by Mr. Parrish All yes



Jackie Bain, C.P.T.



Lisa Evans, Mayor