

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

November 21, 2023

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on November 21, 2023.

Mayor Evans called the meeting to order with the Pledge of Allegiance and a Moment of Silence

Roll Call

Present: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kyle Mitchell, Kristopher Parrish, Janet Cooper, Ben Redman and Kim Chamberland. Also present was City Manager Michael Doss and Law Director Bryan E. Pacheco. The public was able to view via Facebook live and via ICRC TV broadcast.

Presentation: New Officer Ceremonies –
Swearing In Of New Police Officer - Heather Mason
Swearing In Of New Police Officer -Alexander Dresselhaus

Proclamation: Small Business Saturday - Small Business Saturday, the national effort to drive consumers to shop at local independently owned businesses on the Saturday after Thanksgiving, November 25, 2023.

Proceedings:
Approve the Council Meeting Proceedings from November 9, 2023, Ms. Russell made a motion to adopt Seconded by Mr. Parrish. Ms. Russell abstained, Ms. Chamberland abstained, Mr. Redman abstained. All others yes

Financial Statements:
Receive October Financial Report Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes

Public Comments: None at this time

Committee Reports: None at this time

Manager’ Report:
MEMORANDUMTO: City Council CC: Jackie Bain, Executive Assistant/Clerk FROM: City Manager DATE: November 21, 2023RE: Manager’s Report Superfund Site Update – The US Environmental Protection Agency (EPA) advised the City that a contract has been awarded to provide clean-up remediation to the site. The EPA anticipates the remediation process will occur in the summer of 2024.Bike Share Program – The City is exploring a partnership to provide a bike share program for residents and visitors to Milford. The program would connect people to places and each other by providing a low-cost, green transportation option. Canoe and Kayak Launch Update – The final design has been approved by the Army Corp of Engineers. The bid advertisements are scheduled to be solicited in December with a project completion date of May 20242024 Landscaping Bids Update – The City received several competitive bids for the general landscaping as well as Five Points Landing Park landscaping. Bid recommendations will be considered by the appropriate committee. Ohio Capital Budget Project Submittal – The City is finalizing an application for Phase II of Five Points Landing which includes the event/community center. City Hall External Repair Update – Trisco Construction Services has scheduled repairs to commence next week. STANDING COMMITTEE MEETINGS None at this time REMINDERS November 23 & 24 – City Hall Closed for Thanksgiving Holiday November 24 – Holiday Tree Lighting at Memorial Park at 7:00 pm. December 5 – City Council Meeting at 7:00 pm.

Police Department Report:
This report summarizes the various activities and functions of the Milford Police Department during the month of October. TRAINING • All sworn members were re-qualified on the Department’s less lethal weapons, weaponless tactics, and use of force directives. • All sworn members passed the annual physical fitness test. • Officer Brown attended a Field Training Officer course hosted by the Hamilton Township Police Department. NOTABLE OCCURRENCES • Squad 1 took a report from an elderly victim who was contacted by someone posing as a Spectrum employee who stated the victim would receive 50% off her annual bill if she would pay for the first 6 months today. The victim relayed 10 different gift cards worth \$270.00 each before a Target employee told her she was being scammed. The scammer would tell the victim the gift card information wasn’t going through and having her buy different cards. • Squad 2 investigated a dog bite incident at the Oakwood Apartments. • Squad 2 investigated a death scene on Mohawk Trail. • Squad 2 responded to an attempted auto theft on Water Street. • Squad 2 recovered a critical suicidal missing for Brown County Sheriff’s Office. • Squad 3 investigated a burglary at Thielman’s Mobile Home Park. • Squad 3 recovered a stolen bike and returned it to the victim. • Squad 4 responded to a breaking and entering where two suspects made forced entry by breaking the front door of Royal Vape. • Squad 4 investigated a felonious assault at the Oakwood Apartments. • 11 offense reports were forwarded to the Detective Unit for follow up investigation. • Total Call Records: 1078 o Extra Patrol (Vacation House Checks & School Checks): 466 o Offenses Investigated: 209 o Auto Accidents: 24 o Written Warnings: 69 o Traffic Citations: 126 ADMINISTRATIVE • The Department participated in a fire drill. • Chief Mills, Assistant Chief Mahan, and Michael Doss interviewed the top four candidates for open police

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officer positions. • Chief Mills extended offers of employment to Heather Mason and Alexander Dresselhaus. • Chief Mills attended a meeting with administrators from Miami Township and Milford Schools to discuss school safety. • Chief Mills attended the monthly Clermont Chiefs of Police meeting. • Chief Mills, Assistant Chief Mahan, and Detective Fannin participated in a job task analysis with Doctor Erica Birkley to aid in tailoring a pre-employment psychological evaluation. • Chief Mills attended the monthly meeting of the Clermont County Commissioners where first responders were recognized. • Two members returned from extended medical leave. • Background investigations were completed on four candidates with two partial ones started on two other candidates. Two conditional offers were extended to two candidates, and they are scheduled to begin on November 13th. *COMMUNITY RELATIONS* • Officer Eshman represented the Department at the annual RDI Trunk or Treat. • Two different Cub Scout Dens toured the police facility. • Extra officers were scheduled on Halloween Night for Trick-or-Treat. • Chief Mills and Michael Doss were the scheduled speakers at the MMTCC’s Topic of Twelve. • Chief Mills attended the Milford School Foundation Night of the Stars. • At Your Service Roofing and TQL provided lunch for the Department. • Chief Mills, Officer Mell, and Detective Fannin attended the annual Octoberfest at SEM Terrace. • Chief Mills and Officer Kenney attended the soft opening of Five Points Landing. • Chief Mills spent time on the roof of Pattison Elementary School with Principal Selm and Mrs. Kirby as part of the celebration for reaching their Walkathon goal. • Squad 2 attended a pep rally at Pattison Elementary School.

Fire And Ems Report:

District Chief Miller reported that the department has been awarded a \$15,000 Firefighter Exposure to Environmental Elements Grant. Provided through Ohio BWC. The department also received two new stair chairs. Also provided through Ohio BWC. Hometown Holidays this weekend: providing antique fire truck rides. The department will also have some fire safety tips for Thanksgiving out shortly on Social media. The Santa Sunday

Council Comments:

Ms. Russell wanted to thank the City Staff for the wonderful holiday decorating around the city. The soft lights downtown make it more inviting as well as the beautiful tree at Five Points.

New Business:

Ordinances And Resolutions

- 23-249 Ordinance Authorizing Change Order With DER Development Co., LLC, To Close Out Payments for Work Performed at Five Points Landing Park in the Amount of \$17,788.68 Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes.
- 23-250 Ordinance Authorizing City Manager to Pay the Clermont County Engineer \$25,356.65 for Road Resurfacing Under the 2023 Clermont County Road Resurfacing Program Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes.
- 23-251 Ordinance Authorizing Payment to Zurich North American for Invoices Incurred for Legal Services in an Amount Not to Exceed \$14,000 Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes.
- 23-252 Ordinance Authorizing a Supplemental Agreement with Terracon Consultants, Inc. for Tier 2 Evaluation Services at the Former Sauer’s Milford Marathon Site Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes.
- 23-253 Ordinance Authorizing City Manager to Enter into a Contract with Buckeye Power Sales Co., Inc. for an Emergency Generator at a cost not to Exceed \$35,328.00 Ms. Russell made a motion to suspend the rules and read by title only Seconded by Mr. Parrish All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes.

Executive Session

Ms. Russell made a motion to move into Executive Session at the conclusion of tonight’s agenda pursuant to section 3.05 (3) of the Milford City Charter 121.22(G)(3) for the sole purpose to Conference with an attorney for the public body involving pending litigation. Returning at the conclusion of the Executive Session for the sole purpose of adjourning for the evening. Ms. Chamberland seconded the motion. All yes

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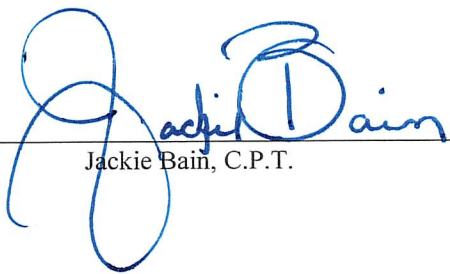
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Old Business: None at this time

Happy Thanksgiving and Shop Small Businesses!

Adjourn:
There being no further business to come before the City Council the Regular meeting was adjourned to Executive Session at 7:28pm with a motion from Ms. Russell. Seconded by Ms. Chamberland All yes Council returned from Executive Session and immediately adjourned from Regular session at 7:50 pm Mr. Parrish made a motion to adjourn. Seconded by Mr. Redman All yes



Jackie Bain, C.P.T.



Lisa Evans, Mayor