

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held
August 17, 2021
20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on August 17, 2021.
Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence per Vice Mayor Evans to please keep in your prayers Wayne Floria who passed away this week. Please keep his family in your prayers.

Roll Call: Present: Mayor Amy Vilardo, Vice Mayor Lisa Evans, Sandy Russell, Kyle Mitchell, Benjamin Redman, Kim Chamberland and Ted Haskins. Ms. Evans made a motion to excuse council member Sandy Russell. Seconded by Kim Chamberland. All yes Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast. YouTube Viewing Link: <https://www.icrc.tv/video/milford-city-council-3221> LIVE to the City of Milford Facebook page and on cable TV, Spectrum channel 17 and Cincy Bell channel 847.

Proclamation: Robert Ehrhardt 95th Birthday – attending along with his family. Clermont Senior Services presented Mr. Ehrhardt with a volunteer program that their agency offers. Volunteers from the Milford American Legion 450 will go to Mr. Ehrhardt’s house and do some yard work.

Proceedings: Approve the Council Meeting Proceedings from July 20, 2021 Work Session Ms. Evans made a motion to approve. Seconded by Ms. Chamberland All yes Approve the Council Meeting Proceedings from July 20, 2021 Regular Meeting Ms. Evans made a motion to approve. Seconded by Ms. Chamberland All yes

Financial Statements Adopt June 2021 Financial Report Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland All yes

Public Comments *None at this time*

Standing Committee Reports

Public Services Committee

Public Services Committee Meeting Minutes August 16, 2021
Mrs. Chamberland called the meeting to order at 9:00 a.m. Present: Kim Chamberland and Ted Haskins, Amy Vilardo Staff: City Manager Michael Doss; Finance Director Pat Wirthlin; Water Department Supervisor Joe Casteel Visitors: Dave Schaff Milford Ohio Proceedings: All committee members approved the proceedings from the April 14, 2021 Public Services Committee Minutes Mr. Dave Schaff Milford Ohio spoke to the committee to inform the committee there is a significant asphalt erosion occurring on Valley View in front of his house at 12 Valley View. He is concerned that where there would typically be a curb on the street is almost 2 feet deep in some spots due to rain erosion and very hazardous (a couple cars have gotten stuck in the 8 months that he has lived there. Additionally, the street is showing signs of buckling due to the erosion now penetrating under the street itself. He is happy to speak to anyone regarding a solution or if there any resources available and asked if it would be possible to have someone come out and look at the street to see what can be done right now to slow down the erosion and to protect the street. Mr. Schaff congratulated the committee for helping run such a good city! Mr. Doss replied that we can send an engineer out and we can then take a look at the area, and coordinate a time to meet, possibly later on this week. **DISCUSSION: OPWC APPLICATIONS** Mr. Doss discussed how we had applied for these projects and how we have been aggressive searching for funding for the Water Wallace Tower and the Water Line Improvements. We have been working with Brandstetter Carroll, Inc. to improve our OPWC application. We will net some points from their design work on the discharge line and its supply line for the water tower. They are finishing up that work that will get us an additional 6 points on our application. We would like to submit two applications to OPWC that are due at the end of this month that does require some legislation from council to commit those funds. Another area that we are expecting to get additional points, would be our local match contribution. In the past, we usually do 51% to 49 % for the grant that gets us an additional ten points. We think we will have two very successful applications this round that will get us into district and get us funded. The supply line and discharge line replace existing lines. Those lines have to be upgraded prior to any erection of a new Wallace Water tower. We did receive ARPA (American Rescue Plan Act) funds that are split up into two rounds. The first round for approximately \$359,345.54 and will receive our next round of funds around this time next year for approximately \$ 359,345.54. Total ARPA \$718,691.08 The Wallace Avenue supply line at 51% match and I want to use ARPA funds for this would be \$403,920 and we would ask for \$388,080 from OPWC which would cover the cost of that project at an estimated \$792,000. Mr. Doss would also request to use ARPA funds for the Garfield Avenue Discharge line 51% match would be \$255,000 for the city and OPWC at 49% would be \$245,000. The total ARPA funds that we would use to match out of our \$718,691.08 would be \$658,920. Which would leave us roughly a remaining balance of \$59,771.08. If we are rewarded this project, we could not start this project until July 1 of next year. Last year we put forth a piece of legislation saying that we are applying for these projects for OPWC and we are using matching funds. Mr. Casteel added that these lines are as old if not older than the water tank itself. They are in desperate need of repair. The new tank because of the elevation difference

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will create a substantial pressure increase and we anticipate problems if we do not replace these lines before replacing the water tank. Mr. Doss also wanted to not in addition to this information that we are putting in an application for water and wastewater grant funds thru the state. *The Committee Agreed to Recommend that the Law Director Draft an Ordinance Authorizing the City Manager to Make Application to an Agreement with the Ohio Public Works Commission for the Wallace Avenue Water Tower Supply Line and Garfield Avenue Discharge Line Replacement Project* Seconded by Mr. Haskins All yes QUOTES FOR CLEANING WELL #4 Mr. Casteel informed the committee that we have discussed and approved this information prior to Covid-19 pandemic. The department is trying to get the project done now since we are back open. The quotes came in from the same companies. They managed to come in with only a few hundred dollars difference in their quotes. National Water Services (formally HD Water) quote \$16,977.00 and Boone Water Systems \$12,453.75 which was substantially less and less that what we had budgeted for. Mr. Casteel is recommending that we use Boone Water Systems to clean Well #4. *The Committee Agreed to Recommend that the Law Director Draft an Ordinance Authorizing an Agreement with Boone Water Systems in the amount of \$12,453* Seconded by Mr. Haskins All yes QUOTES FOR IT FOR SCADA SYSTEM Mr. Casteel discussed how he has pushed to get proposals together to present to the committee. He received a quote from Automated Systems Engineering in the amount of \$ 59,548. This is approximately 85% of the SCADA upgrade that we will have discussed in previous committee meetings. This will get us back up to the point of where we were which includes hardware, new software, new security features for the SCADA programming, licensing and everything that the department needs to be operational. Mr. Casteel would then like to put into the budget approximately \$10-15,000 to integrate the filters and a few other things into the system over the next couple of years. Mr. Casteel would like to proceed with this company to remedy the financial and physical/mental strain that is currently on the department. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing the City Manager to Enter into an Agreement Contract with Automated Systems Engineering in The Total Amount Of \$ 59,548.00* Seconded by Mr. Haskins All yes DISCUSSION: RUMPKE WASTE AND RECYCLING CONTRACT 1 YEAR OPTION Mr. Doss discussed information our waste collection program. We are at the end of this 3-year agreement. It does have the option to extend the contract for 1 to 2 years. Option year one was determined and recommended. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing the City Manager to Enter into An Agreement Contract with Rumpke Of Ohio, Inc for Extension of Option Year One* Seconded by Mr. Haskins All yes WASTEWATER UTILITY REVENUE ALLOCATION Finance Director, Pat Wirthlin discussed the following with the committee regarding the Wastewater Utility Revenue allocation. There are Two Wastewater funds maintained by the City: Sewer Revenue Fund (for salaries and operations) and Sewer Capital Improvement Fund (for large capital expenditures). The Sewer Revenue fund is running at a deficit to the tune of approximately \$90K. This is not a surprise ... we built this into the budget as something to address this year. (The Wastewater rates and allocation percentages have not changed in 15 years.) We will address the actual wastewater rates at a future committee meeting. Of immediate concern is the following: Ms. Wirthlin recommend allocating 100% of Wastewater collections to the Sewer Revenue Fund effective immediately until year-end. This will make the operating fund whole. For 2022 and onward, Ms. Wirthlin recommended an 85 % ,15% operating/capital split (same as Water). *The Committee Agreed to Recommend That the Law Director Draft an Ordinance Authorizing the Allocation Of 100% Of Wastewater Utility Collections to The Sewer Revenue Fund for The Remainder Of 2021, Effective Immediately. Starting with Year 2022, 85% Of Said Collections Shall Be Credited to The Sewer Revenue Fund And 15% Of Such Collections Shall Be Credited to The Sewer Capital Improvement Fund.* Seconded by Mr. Haskins All yes There being no further business, the meeting adjourned at 10:04 a.m. with a motion from Ms. Chamberland, Seconded by Mr. Haskins. All yes Respectfully submitted, Jackie Bain, Administrative Assistant Joe Casteel reported to Council that there are a few small leaks around town and a larger leak on Main that consisted of two old service lines were involved.

City Manager’s Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: August 17, 2021RE:Manager’s Report Grant Applications Update – The City applied to the following for funding assistance for the new Wallace Water Tower. Appalachian Regional Commission in the maximum amount of \$250,000. Anticipated award notification: October 2021.Ohio Water and Wastewater Grant Program in the amount of \$3 million. Anticipated award notification: October 2021.Ohio Public Works Commission in the total amount of \$633,080 Anticipated award notification: Late September 2021*Additionally, the City applied for a Transportation Alternative Grant through OKI Regional Council of Governments for traffic and pedestrian improvements/enhancements for US 50/ Lila Avenue in the amount of \$750,000. Anticipated award notification: Late September 2021.Pavement Management Study – The study is being finalized and anticipate completion by the end of the August. The study analyzes existing pavement and curb conditions, scores, and ranks according to necessity. The final analysis will enable the City to prioritize paving projects and budget for future expenses related to road/street surface infrastructure. STANDING COMMITTEE MEETINGS None at this time

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REMINDERS August 26 – BZA Meeting at 6:00 pm September 7 – City Council Meeting at 7:00 pm
September 8 – Planning Commission at 6:00 pm

Police Department Report

Monthly Report-July 2021 This report summarizes the various activities and functions of the Milford Police Department during the month of July. TRAINING • Chief Mills attended a four-hour coaching session with Doug Duckett, a labor relations attorney. • Our training team held a three-hour firearms course for sworn personnel. • Officer Yeary attended the monthly S.R.T. training • Police Clerk Tina Kern completed her on-the-job training. NOTABLE OCCURRENCES • Officers responded to Bob Evan’s for a report of a male aggressively approaching women in the parking lot. The man resisted officers while they were making a lawful arrest and was transported to CMH due to possible drug ingestion. While there, he injured a security officer in his attempt to escape. Officer Clark deployed his Taser to safely take the suspect back into custody. The suspect is on parole and will be returning to prison due to various criminal charges other than this event. • A hit-skip on Mohawk Trail was solved thanks to tips from the public and the assistance of Officer Dennis. Officer Eshman was able to gain a confession and cite the driver. • Three drivers were arrested for OVI; one of which was a felony. • The same suspect from previous offenses committed a third offense of Public Indecency. Detective Rogers has identified a suspect and is presenting his case to the Prosecutors Office. • A rape was reported involving a known-suspect at the Concord Woods Apartments. • A rape was reported involving a known-suspect at the Chateau Place Apartments. • A Gross Sexual Imposition was reported on Mohawk Trail. The suspect fled from the scene but was later apprehended by officers. • A Sexual Imposition offense was reported on Logsby Drive. ADMINISTRATIVE • The written exam portion of the sergeant promotion process was held on July 31st. • There were three instances of officers using force in response to resistance during the month of July. All three incidents were reviewed by command staff and determined to be within policy. • We applied for a grant to help offset the cost of replacing five ballistic vests in 2022. • We’ve begun the process of transitioning to the free Ohio Attorney General’s record management system, SWIFT RMS. This resource will save approximately \$14,000.00 annually. • Officers Mell and Yeary received letters of recognition for their meritorious actions at a house fire on July 4th. • The FOP Patrol Officers Bargaining Unit filed a grievance over management’s interpretation of night shift differential. • Chief Mahan assisted the Mason Police Department with CALEA accreditation compliance. COMMUNITY RELATIONS • Chief Mills met with Ty Arnold, the new Milford High School Principal • The Department partnered with Miami Township to host a Fill-a-Cruiser school supply drive at Walmart on July 31st • MMART completed two shifts. • Squad Two and the MCFD provided a birthday parade for Robert Ehrhardt’s 95th birthday. • Planning for National Night Out continued. • Planning for Citizen’s Police Academy planning was completed and will begin on September 1st. • Officers logged 17 hours of bicycle/Segway patrol. • A Kiwanis Gift Card was used to purchase necessities for a local family. • Two members of our Honor Guard participated in the Salute to Leaders. • Tammy Popp sent a thank you card to the officers who handled the death notification of her mother.

Fire and Ems Report

Milford Community Fire Department, Inc. 687B US Route 50 Milford, Ohio 45150 513.831.7777			
July 2021 Fire Chiefs’ Report August 17, 2021	Fire Details	EMS Details	Patient Transports
Emergency Activity YTD			
Total Details			
1,094	184	910	530

Milford Community Firefighter's Club (MCFC) thanks everyone that supported its fundraiser Saturday August 14. Special thanks to American Legion Victor Stier Post 450 for being a great host, Big Trouble Blues Band for outstanding music, and Downtown Milford Ohio businesses for specials that benefited the Club. It was a strong team effort in presenting the recent Community Splash Park. Nearly every city department and MCFD played some role in producing the event which was full of fun for everyone. MCFD thanks Sora's Towing, Inc. for donating hours of labor performing motor and driveline maintenance on Milford's beloved, 1945 Seagrave fire engine. MCFD also thanks Danny Freeman and Lloyd's Radiator Shop for completing needed radiator repairs. MCFD will be conducting annual fire hydrant maintenance weekdays during the hours of 6:00 AM to Noon and 6:00 PM to 10:00 PM. This work is performed to ensure the equipment is in working order and drained prior to freezing temperatures. Several outlying fire departments were dispatched to backfill fire stations in the Millcreek Valley August 11 due to a large fire in the City of Wyoming. MCFD Engine 72 covered Woodlawn Fire Station 96 for about three hours that afternoon. MCFD has FREE smoke detectors available to city residents by calling Fire Marshal Nause at 513-831-7777. Milford Community Fire Department, Inc. 687B US Route 50 Milford, Ohio 45150 513.831.7777 MCFD and mutual aid firefighters were dispatched to an address in the Doublegate Condominium community for the odor of smoke inside. A faulty HVAC unit was determined to be the cause. There was no smoke or fire damage. Firefighters from several surrounding department trained with MCFD over firefighting and rescue operations at Milford’s four SEM communities. Thanks to the management at SEM Villa Retirement Community, SEM Laurels Retirement Living, SEM Terrace Senior Living, and Sem Haven Healthcare & Assisted Living for their cooperation. MCFD trained with mutual aid departments over hose advancement drills at the Loveland-Symmes Fire Department training facility. MCFD Firefighters Ashley Patrick and Tessa Clifton completed the week-long Child Passenger Safety (CPS) course presented by NHTSA and Safe Kids Worldwide to become nationally-certified technicians.

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They join a group of MCFD members already certified. Appointments to obtain assistance with child passenger seat installation are available by calling the fire station at 513-831-7777. National Night Out was a huge success and we enjoyed meeting everyone who visited! Thank you to Milford Police Department, Miami Township Police, and Milford Walmart for hosting this great event! Ladder 71 participated in the annual parade and Engine 72 performed a standby detail for a drag race event at this year's Clermont County Fair. Bob Kirby was honored recently as the Cincinnati Red's "First Responder of the Game." Thank you for recognizing this hometown hero! MCFD extends a huge thank you to Firehouse Subs Public Safety Foundation for a \$14,040 grant to purchase battery-operated extrication equipment. A special, 20th anniversary recognition of the 9/11 terrorist attacks on the United States will be held on Saturday September 11 at 8:50 AM at the police and fire memorial site in front of the fire station.

Council Comments

Ms. Evans made a motion to go into Executive Session at the conclusion of tonight's meeting pursuant to section 3.053 of the Milford City Charter for the sole purpose of conferring with the City Law Director regarding the discussion of legal matters involving the city. Mr. Mitchell seconded the motion All yes Ms. Evans asked if we can start scheduling dates for the Budget meetings. Ms. Evans asked about the Park Levy information becoming more publicized is there a possibility of a community input session. Ms. Vilardo stated that the proposed levy is based upon the plan that we have in place. Mr. Redman clarified that he believes that Ms. Evans is speaking about specific elements for Phase I of the plan. Ms. Vilardo stated that with the next video newsletter would have educational Park comment. Mr. Doss would like to meet with the members of the Community Development Committee to get their thoughts and opinions regarding facts and information regarding the Park Levy. Mr. Minniear stated that we can encourage passing the Charter Amendment.

NEW BUSINESS:

ORDINANCES AND RESOLUTIONS

- 2021-95

Second Reading:

An Ordinance Providing for The Issuance and Sale of Notes in the Maximum Principal Amount Of \$540,000, In Anticipation of The Issuance of Bonds, For the Purpose of Paying the Costs of Acquiring Certain Real Property Located Near the Intersection of Garfield Avenue and U.S. Route50, All in Support of Economic Development and Job Creation Within the City, And Declaring an Emergency Ms. Evans made a motion to adopt Seconded by Mr. Mitchell *Roll Call Vote:* Mayor Amy Vilardo – yes Vice-Mayor Lisa Evans - yes Council Member Sandy Russell – absent Council Member Kyle Mitchell - yes Council Member Ben Redman – yes Council Member Kim Chamberland – yes Council Member Ted Haskins – yes
- 2021-100

An Ordinance Authorizing Application to and an Agreement with The Ohio Public Works Commission for the Wallace Avenue Water Tower Supply Line and Garfield Avenue Discharge Line Replacement Project Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Mr. Mitchell All yes Ms. Evans made a motion to adopt Seconded by Mr. Mitchell All yes
- 2021-101

An Ordinance Authorizing an Agreement with Boone Water Systems, Inc for the Cleaning of Well #4 Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt Seconded by Ms. Chamberland All yes
- 2021-102

An Ordinance Authorizing an Agreement with Automated Systems Engineering for Upgrades to the Water Department SCADA System Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt Seconded by Mr. Mitchell All yes
- 2021-103

An Ordinance Authorizing an Extension Agreement with Rumpke of Ohio, Inc. for Waste Removal for The City of Milford Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt Seconded by Mr. Mitchell All yes

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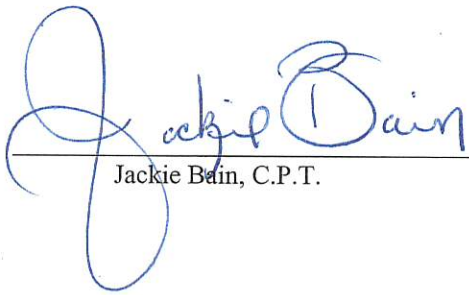
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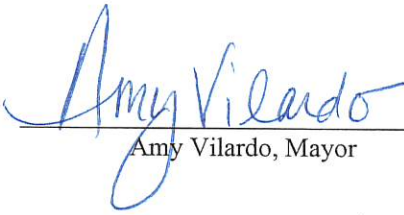
2021-104 An Ordinance Authorizing the Allocation of 100% of Wastewater Utility Collections to the Sewer Revenue Fund for 2021 Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt Seconded by Ms. Chamberland All yes

OLD BUSINESS:

ADJOURN There being no further business to come before the City Council; the Regular meeting was adjourned to Executive Session at 7:58pm Ms. Evans made a motion to adjourn. Seconded by Ms. Chamberland All yes Council returned from Executive Session and adjourned from Regular Session at 8:37pm Ms. Chamberland made a motion to adjourn Seconded by Mr. Redman All yes



Jackie Bain, C.P.T.



Amy Vilardo, Mayor