

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

July 21, 2020

Held

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on July 21, 2020. Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

**Roll Call:** Present: Mayor Vilardo, Vice Mayor Lisa Evans, Sandy Russell, Kyle Mitchell, Benjamin Redman, Kim Chamberland and Ted Haskins. Also present was City Manager, Michael Doss, Law Director Mike Minniear and the public via Facebook live and via ICRC TV live broadcast.

**Public Hearing regarding the Tax Budget for 2021**

Mayor Vilardo declares the Public Hearing Open regarding Public Hearing 2021 Tax Budget  
Ms. Evans made a motion to open the Public Hearing. Ms. Russell seconded the motion. All yes Finance Director, Pat Wirthlin presented information regarding the 2021 Tax Budget. Council was informed that the budget will change in the months ahead and will tell a better story about the impact of Covid. The City made a good decision in being conservative with non-essential spending for the balance of 2020. The Tax Budget has been made public for the past ten days so that the public could ask questions regarding the budget. There were none. Ms. Wirthlin presented Resolution 2020-622 A Resolution Approving the Tax Budget for The City of Milford, Ohio for The Year 2021 City Council questions did not have any questions. There were no public comments. Mayor Vilardo closed the public comment section. Ms. Evans made a motion to close the hearing. Seconded by Ms. Russell All voted yes

**Proceedings:** Approve the City Council Regular Meeting Proceedings from June 16, 2020 Ms. Evans made a motion to approve. Seconded by Ms. Russell. All yes

**Financial Statements:** *Adopt* May 2020 Finance Report Ms. Evans made a motion to adopt the report Seconded by Ms. Russell. All yes *Receive* June 2020 Finance Report Ms. Chamberland made a motion to receive the report. Seconded by Ms. Russell. All yes

**STANDING COMMITTEE REPORTS:**

**Safety Services Committee Meeting**

Safety Services Committee Meeting Minutes  
July 6, 2020 Called to Order: 4:00pm by Sandy Russell *Present: Lisa Evans, Kyle Mitchell Staff: Assistant City Manager, Pam Holbrook and Administrative Assistant, Jackie Bain Visitors: Maureen Riopelle, Jeff Middendorf and Robin Baliszewski Approval of Proceedings: The committee approved the proceedings from the June 11, 2020 Safety Services Committee meeting. Analysis and Discussion of Parked Recreational Vehicles in Residential Areas* Ms. Evans informed the committee that she found information from other municipalities regarding RV parking. Most cities allow RV parking but do have requirements. Originally the committee thought that the weight was the issue with the RV's. But it is not the weight that is the issue. If it were to go by the weight, then most would be allowed. Mr. Mitchell informed that many new vehicles, personal trucks included, are currently over the 10,000-pound weight limit. For example, a single wheel Ford or Chevy 3500 truck would exceed the weight limit. Mr. Mitchell found that there are some municipalities that have more specific rules for each recreational vehicle. Ms. Holbrook spoke about possibly having an online survey to residents and business owners in our city. To gauge how big of a problem this is and what kind of a problem this is. The survey would also distinguish if this is an issue for a few people expressing concern or is it a city-wide problem. *Maureen Riopelle McCormick Trail Milford Ohio* Ms. Riopelle approached the podium to discuss how a recreational vehicle in the subdivision decreases the property values of the homes and she would like to protect her investment. She also mentioned that the survey should be addressed in a different way to reach those that do not have access to internet. Also, breaking down the recreational vehicle into categories could also be another way to address this information. Ms. Holbrook asked if Ms. Riopelle would like to help out in an ad hoc committee and put together a questionnaire. Ms. Riopelle said she would be glad to help. *Robin Baliszewski McCormick Trail Milford Ohio* Ms. Baliszewski spoke before the committee and stated that she appreciates all the efforts into looking into what other towns are doing regarding RV's. Ms. Baliszewski's concern was with the height of recreational vehicles which most are over 8 feet high. Storage facilities and fees were also discussed. She would like that the city put into effect an ordinance that would require RV owners to place a shield to keep the vehicle from public view or to have the vehicle enclosed in a building. Ms. Baliszewski would also like to be part of the ad hoc committee. *Jeff Middendorf McCormick Trail Milford Ohio* Mr. Middendorf approached the podium and said that he would like to be part of the ad hoc committee. Ms. Russell thanked everyone for coming in with information and making suggestions to help update the current legislation. The ad hoc committee was proposed, and they would start with the questions for the survey and gather the results as a starting point towards the solution. The ad hoc committee would consist of Pam Holbrook, Ms. Riopelle, Ms. Baliszewski and Mr. Middendorf. Ms. Holbrook would send survey questions to the Safety Committee members for review and to see if they would like to add to the survey questions. There being no additional business Ms. Russell made a motion to adjourn the meeting at 4:35pm Seconded by Mr. Mitchell All yes Respectfully Submitted, Jackie Bain



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Public Services Committee Meeting

Public Services Committee Meeting Minutes  
July 16, 2020  
Called to Order: 4:30pm by Kim Chamberland  
*Present: Kim Chamberland, Amy Vilardo, Ted Haskins absent Staff: City Manager, Michael Doss, Assistant City Manager, Pam Holbrook, Finance Director, Pat Wirthlin, Water Department Supervisor, Joe Casteel, and Administrative Assistant, Jackie Bain Visitors: Kleingers, Tim Casto, Deborah Buis, and Robert's Engineering Inc., Ron Roberts*  
*Approval of Proceedings:* The committee approved the proceedings from the May 27, 2020 Public Services Committee meeting. Ms. Vilardo made a motion to approve. Seconded by Ms. Chamberland  
WELL #4 CLEANING City of Milford Water Department Supervisor, Joe Casteel presented the committee with information regarding routine well cleaning services for Well # 4. The fee for the cleaning was already approved in the budget. The cheapest best low bid from three bids was \$ 11,623.75 plus \$2,500 for incidentals. The cleaning was approved in the budget and at the March 3, 2020 City Council meeting as Ordinance No. 2020-16/ An Ordinance Authorizing an Agreement with Boone Water Systems, Inc. for the Cleaning of Well #4 in the contract amount of \$14,123.75.  
ENGINEERING SERVICES FOR WWTP INFLUENT LIFT STATION SCREEN GRINDER City Manager Michael Doss informed the committee on behalf of Waste Water Department Supervisor, Dave Walker, a quote for professional services from Environmental Engineering. It is our Ohio Public Works Commission funding that we applied for last year for the Wastewater Treatment Plant Lift Station Screen/Muffin Grinder. The Round 34 Funds that we had applied for are now available. We are not sure if Round 35 is going to happen and may be delayed. The funding for that project and is now available for us to draw from. The total project cost is \$165,000 We did receive \$80,000 in grant from OPWC and \$85,000 is the commitment from the City which includes the professional engineering services. Presented in the documents is a follow up for the engineering services. Section A of the Engineering Services included the design of the screening, all bid, pre bid, solicitations and bid opening, total cost \$6,500. Section B included actual construction inspection, assisting the city with all the filings that would occur with OPWC for the project. Total cost \$3,500. Both sections totaling \$10,100. This is information was brought to the committee's attention for consideration for Environmental Engineering to do the entire engineering services for both sections A and B for \$10,100 which is included in the overall cost. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing an Agreement with Environmental Engineering Service for Wastewater Treatment Plant Influent Lift Station Screen Grinder Equipment Design in the amount of \$10,100. Seconded by Mr. Haskins. All yes.*  
DISCUSS PROPOSAL BY RON ROBERTS TO PREPARE ENGINEERING DRAWINGS FOR A STORMWATER PROJECT ON HIGH STREET Pam Holbrook introduced a proposal from Roberts Engineering to do engineering and construction documents to extend the storm water line on High Street. This project was the result of four houses that Phil Ditchen is building on High Street. Two of the lots are under contract. Mr. Ditchen submitted permit documents. The project has been held up and the two potential property owners are wanting clarification on when we are moving forward. The last piece of this is the catch basin to handle the storm water from these four lots. Which currently does not exist. The next step is to have it designed. Who is to pay for this since part will be in the right of way as a result of this project? Two letters from Mr. Ditchen, one from June 9<sup>th</sup>, which included a proposal to share in the project, which the city would pay for the proposal, engineering design and construction documents that Ron Roberts would put together which amounts to \$3,000. Mr. Ditchen would pay for materials that would be used and the city employees would do the work to keep the project moving forward and satisfy the need for the extension. Mr. Tim Casto from Kleingers discussed the trench drains and the shed of water flowing down from the houses that will sit high on High Street. To make an incremental change in this development, and taking the existing storm water system and extending along the frontage within the right of way and to the corner of the development and receiving that water from the detention basin, which will be located on private property. Pam stated that after discussing this information with Tim, they did not feel comfortable moving the building permit application forms forward to building department until we know that the storm water is taken care of. Mr. Ditchen sent another letter in July proposing that he is prepared to assume full responsibility in the event that the city does not want to participate. It is now up to coming up with an agreement. Ms. Holbrook said that we would be paying for the design proposal from Ron Roberts in the amount of \$3,000. To put a design together and prepare the construction documents and provide the work for this. Mr. Ditchen would pay for the materials which Mr. Ron Roberts stated would be roughly about \$50,000. Mr. Roberts proposal is two-parts and he made the argument that we are being proactive and responsible by simply doing this two-part study. The study is in two parts: Mr. Ditchen's PART-I and the rest of the study/PART II is to survey the system, develop a model and to understand what we have out on Main Street because currently we do not have anything like this. And it is a good opportunity to do this right now. Ms. Holbrook asked if this is something that we can move forward with the construction and engineering documents to figure out the rest once Tim has a chance to analyze the results of Ron's study regarding Mr. Ditchen's proposal. The committee is only considering paying for the engineering for the proposed High Street Stormwater Project at this time. Once



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the engineering was complete, the City will evaluate the total cost of the project, including labor and material, and make a determination moving forward as to assist with providing any City labor for the stormwater system project. Mr. Roberts stated that the first phase of engineering is complete, which does not take that long, we can get a cost estimate. The committee agreed to both Part I, \$3,000 and Part II \$4,700. ***The Committee Agreed to make a Recommendation for The Law Director to Draft an Ordinance Authorizing an Agreement with Roberts Engineering for Preparation of Engineering Drawings for The High Street Stormwater Project in the Amount of \$7,700*** Mayor Vilardo asked if council had any questions. Ms. Evans asked about the costs in the two parts and what it covers. Ms. Chamberland explained that part II if Ron Robert's proposal to provide a location survey of how this project will affect the Main Street lines. Mr. Ditchen's is the \$3,000 and Mr. Robert's is the \$4700. Also, Mayor Vilardo would like to go on record that she opposes the idea of City Employees doing the labor on this project and does not think it is a good idea. No decision has been made on this. Right now, we are only discussing the engineering. ***Mr. Haskins seconded the motion. All yes.*** LOCAL CORONAVIRUS RELIEF FUND (CRF) PURCHASES: LAPTOPS AND-WHITEBOARDS Ms. Holbrook also presented information received from Millennium Business Systems regarding Smartboards. The current two whiteboards are from 2012 and are not working as needed for meeting presentations and the ability to share screens. Millennium provided information for two Smartboards: one 65" wireless which equals \$5941.00, and one 75" Wireless which equals \$7547.00 which also includes the computer for each board as well as the rolling stand for each. The total cost would be \$13,088 which is less than what we paid in 2012. Pat Wirthlin, Finance Director presented information on the Local Coronavirus Relief Fund Purchase — Laptops \$16K. 195K Grant for COVID - the City received a \$195,691 grant to cover COVID-19 expenses. There is a bit of a time-crunch: The City must encumber by October 15 and spend the funds by December 26. The City received the grant as a provision of the Federal CARES Act's Coronavirus Relief Fund (CRF). The next step is figuring out how to spend the money! What's Out-Unfortunately, the City may not use this grant for its most significant COVID costs to date ... loss of revenue and shift wages. Instead, the City must spend the CRF funds on pandemic-related necessities including costs for distance learning and teleworking, which leads into today's request ...Seven Laptops for \$16KCOVID complications require the Staff to telework at times. The City's I.T. company (E/Technologies) was nice enough to lend some older model laptops to a few. Others of us used personal computers. Please consider earmarking CRF funds for seven new laptops at a total cost of \$16,000 per attached. ***The Committee Agreed to Make A Recommendation for the Law Director to draft an Ordinance Authorizing the Purchase of Smartboards from Millennium Business Systems for A Total Amount Of \$13,088 Mr. Haskins seconded the motion. All yes***

***The Committee Agreed to Make A Recommendation for the Law Director to draft an Ordinance Authorizing E-Technologies to Purchase Laptops for the City of Milford for a Total Amount Of \$16,000 Seconded by Mr. Haskins All Yes*** Ms. Evans mentioned that at this year's budget it was discussed that the City was going to purchase new tablet computers for City Council. Is this something that we can look into now since we do have the money. Ms. Vilardo said absolutely yes that we can certainly do this, and we have the money to spend up until October. Ms. Chamberland also mentioned that the current technology, iPad, do not meet updated standards to conduct virtual meetings. Ms. Chamberland asked if someone could check into this and see if laptops or something better can be looked into to purchase.

ITS PHASE 3 PREEMPTION AGREEMENT Michael Doss informed the committee that the city partnered with the Clermont County Transportation Improvement District back in 2014 to provide a grant application with OKI for a variety of traffic signal upgrades and emergency preemption for signals in Clermont County. Milford participated in the Grant application program. Fast forward to 2021, we were approached by Clermont County Engineer about reengaging and participating in this project with other local municipalities/townships. At the time Covid-19 had just hit and we were in a holding pattern. In June of this year, we were again approached about reengaging. Per 2014 information, our project share would be \$70,532.66. The total project cost for Milford's portion is \$352,663.30. the overall project for Clermont County is a little over 2.1 million. It is an 80/20 grant. The county would really like for us to participate and would revise the agreement so that Milford could pay their share in 2021. This could be placed in the 2021 budget and get that project going. The committee had a lengthy discussion regarding why we should participate in this program since they felt this was a lot of money for an improvement of a few traffic lights. Neither the Police department nor the Fire Department are in favor of this program. Also, the information reflects 2014 numbers, and this could and probably will change. Mr. Tim Casto discussed some possible benefits of having such a program. The committee felt that unless there was a really good reason, we should not spend \$70,532.66 at this time since this project is not pressing. The committee agreed to pass on participating in this program at this time. If possible, get information for a split out as alternate, split it and making a decision based from updated information.

Mr. Doss shared with City Council and discussed new, additional information provided by Chief Baird and the Milford Community Fire Department who are interested in participating and to contribute up to \$10,000 which would cover the ten units, ten vehicles and additional money to throw in the pot. The numbers are actually numbers based off of 2020 numbers and verified with the Clermont County Engineer's office. We looked into having an alternate bid but the County was not receptive to that idea since it would have to go back to OKI, who would administer the grant, pull out



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our portion and then see if that had any affect on the overall 80/20. They did not feel that OKI would be receptive to that. It is up to Council to decide if we would like to pursue this project. Chief Baird received follow up information from the Public Services meeting and one of his concerns was that the traffic light right outside of the Fire Station at 131 and 50, which is not on the list, but on the list of the overall engineer’s plan document that was submitted to OKI. Those traffic lights are already LED and are capable and just need to be hooked up to recognize the system that would be in the emergency vehicles. They do not have a total light replacement, or a battery back up like the major pieces of the project that were mentioned in the County Engineer’s email letter to the city. Castleberry is included as well. The light on Main, 50 and Water Street since these are new lights, they just have to be hooked up to recognize the system. Ms. Evans asked if then the \$352,663.30 would then cost us \$70,532.66. Ms. Chamberland mentioned that the Fire Department would contribute \$10,000 toward the project and the total cost would be \$60,532.66. Discussion regarding the upgrades to safety and that neighboring townships are all part of this project as well and are making improvements to their intersections and busy traffic areas. This system is in Montgomery, B North, and also in Anderson for Mercy Anderson. For safety purposes our ambulances could utilize the system and transport patients quicker to the hospital. Ms. Vilardo discussed how the committee wasn’t in favor of the proposal since neither of the Chief’s were in favor of this project. With this information that we are hearing now we would like to participate in these upgrades and emergency preemption. Ms. Vilardo spoke for council as a committee of the whole to recommend the Law Director to Draft an Ordinance Authorizing the City of Milford to engage in the contract with Clermont County Transportation Improvement District to Provide a Grant Application with OKI for a Variety of Traffic Signal Upgrades and Emergency Preemption for Signals in Clermont County in the amount of \$70,532.66. Ms. Evans made a motion to draft an Ordinance to enter into an agreement with Clermont County Transportation Improvement District to upgrade the traffic signals for emergency situations in the amount of \$70,532.66 Ms. Chamberland seconded the motion. All yes TRAFFIC LIGHT INVOICE FOR LIGHT AT CORNER OF MAIN/LOCUST Mr. Doss discussed with the committee a recent traffic accident at Locust/Main where a traffic light was taken out by a tractor trailer going through town. It took out the pole and one of the lights had to be totally removed. This amount was for over \$7,500. The total invoice amount was for \$ 13,761.12. The light repair was an emergency situation. The project is complete and is in que to be paid. The information will be turned in to our insurance provider. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing Payment to Capital Electric Line Builders for The Light at The Corner of Main/Locust in The Amount Of \$13,761.12. Seconded by Mr. Haskins. All yes* There being no additional business Ms. Chamberland made a motion to adjourn the meeting at 5:47pm Seconded by Ms. Vilardo All yes Respectfully Submitted, Jackie Bain

City Manager’s Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: July 21, 2020RE: Manager’s Report Economic Development Projects Update – Tru Hotel has moved up their opening date to November 2020. Taco Bell and U-Haul concrete foundations have been poured and set. A financial institution is interested in property on Chamber Drive. UDF on Chamber Drive is under remodeling with an approximately 90-120 day completion. Sycamore Distillery has moved back their estimated completion to early spring 2021. City Utilities – The Ohio EPA has lifted the restriction on utility shuts offs as part of the impact of COVID 19. The City will begin assessing penalties and shut offs beginning with the next utility billing cycle. CARES Act Funds – The City is evaluating all public buildings to provide for touch-less restroom equipment/devices to provide for safer and healthier public facilities. The City is working to establish a Small Business Relief Program modeled after Hamilton County which will aid small business impacted by the COVID 19 pandemic. US 50 ODOT Paving Update – After construction delays, ODOT is scheduled to begin saw cutting areas for full depth pavement repair next week. The City anticipates full depth pavement repair, milling and asphalt paving to begin in late August to mid-September. Construction work will be done between 10:00 pm and 6:00 am in the downtown as not to disrupt City businesses. Riverside Park Walking Path Project Update – The City is working with Kleingers to bid the project in August with an estimated completion date of December 2020.Wallace Water Tower and Distribution Improvements Update – The City is waiting for Brandstetter Carroll to release the final Preliminary Engineering Report (PER). Once the PER is received, the City can evaluate the project and proceed with various funding opportunities available with the State. STANDING COMMITTEE MEETINGS None at this time REMINDERS August 12 – Planning Commission Meeting at 6:00 pm August 18 – City Council Meeting at 7:00 pm August 27 – BZA Meeting at 6:00 pm



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Police Department Report

This report summarizes the various activities and functions of the Milford Police Department during the month of June. *TRAINING* • All sworn personnel have been assigned a four-hour block of Civil Rights training through Police One Academy. • All supervisors were assigned a one-hour block on FMLA and a one-hour block of Discipline and Termination through Police One Academy. • Officer Yeary attended monthly SRT training. • Officer Dennis attended H.C.P.A. Dive Team training and received her Open Water Certification. *NOTABLE OCCURRENCES* • Assault – 1800 Oakbrook Pl. – Two adults and one juvenile were arrested for assault, after an altercation over property and paintball guns occurred. • Aggravated Menacing – 1800 Oakbrook Pl. – A known subject brandished a shotgun on several subjects outside the building. • Patrol vehicle 617 was found vandalized with the rear window smashed out. A suspect has been identified who is also suspected of damaging police vehicles in a nearby jurisdiction. • 800 Milford Vista – Subject discharged a firearm in the common area of the building. Investigations later identified and filed charges. • Weapons Violation – 707 SR 28 #419 – Owner located a bullet hole in his mobile home. Further investigation by the road patrol units located one bullet, and possibly a second trailer involved. • We took several theft-from-auto reports. Residents are reminded to always remove all valuables from view and lock their vehicles. *ADMINISTRATIVE* • Three in-service trainings that were scheduled for July were cancelled due to budget constraints. • The police clerks have worked on accreditation file maintenance in preparation for our annual assessment in July. *COMMUNITY RELATIONS* • A Black Lives Matter demonstration was held on June 20th. • MMART resumed in June with two shifts. Certain parameters have been in place to keep everyone safe. • Officers conducted sixteen hours of bicycle / Segway patrol. • Communication with the Friends of Oakwood is ongoing to host a snow cone truck event in July or early August. • Chief Mills met with citizens throughout the month to discuss race relations, policies, and training. • We received several care packages, supportive emails, and thank you cards from residents, businesses, and churches. *OUTSIDE MEETINGS AND ASSOCIATIONS* • Chief Mills attended the Clermont County Law Enforcement Appreciation Banquet Selection Committee meeting on June 25th. Chief Mills went on to say that he would like the community to be aware of some of the department’s programs. All the Officers are trained by the Clermont County Mental Health Board and Crisis Intervention with access to a licensed Councilor who can respond to a scene if needed. MMART program where if an Officer encounters someone that they suspect is suffering from addiction to drugs or alcohol, they will be referred to the Milford Miami Township Addiction Response Team. It is a multi-disciplinary team that makes personal visits every Tuesday and bring with them resources to help them deal with the addiction. Whenever an Officer encounter someone who they suspect is in an abusive relationship, the department can provide them with resources to shelter, safety and advocacy. The pamphlet includes an assessment to help them open their eyes to the signs of abuse and violence. Chief Mills also mentioned one of his 2020 goals was to work with Women Helping Women to implement an advocate that could respond directly to the scene of a domestic violence situation and provide immediate assistance for shelter, transportation and give a hand that could help them get out of that cycle of violence. When Officers encounter someone who recently lost a loved one, they provide the survivor with a pamphlet that guides them through all of the processes including how to avoid becoming a victim. Also, a Senior visit program that partners an Officer with an elderly resident who do not have anyone at home to help care for them. The Officer will check on them on a regular basis and ensures that they have access to groceries, transportation and medical needs. And there are many, many more programs but Chief Mills wanted residents to be aware of the services that the Police Department does provide.

Fire and Ems Report

Captain Nickell gave the report			
June 2020 Fire Chiefs’ Report July 21, 2020			
Emergency Activity YTD	Fire Details	EMS Details	Patient Transports
Total Details			
935	210	725	446

Activity Report Renovation work on the fire station dayroom and crew work area is nearing completion and approximately 20% under budget. The space should be ready to occupy by August 1 however most of the furniture will be delayed due to the pandemic. 2,500 feet of new, attack fire hose was placed in service as the replacement for aged, obsolete sections. This was a planned, capital purchase under the 2020 MCFD budget. Some fire hose being replaced dates back to 1993 manufacture. More and more sections have failed their annual test recently, which is an expectation of jacketed fire hose this old. MCFD received a supplemental, FEMA Assistance to Firefighters Grant (AFG) for the purchase of personal protective equipment against biological threats including COVID-19. MCFD was awarded nearly \$ 3,000 for a respiratory protection project. In addition, MCFD received permission from FEMA to use over \$ 6,000 in excess funds from a previous year’s grant to buy 50 replacement, portable radio batteries. This was a great opportunity to complete a project that would otherwise have to be included in the 2021 MCFD budget. MCFD is also pleased to have been awarded a 2020-2021 Ohio Department of Public Safety, Division of EMS Grant of \$ 2,846 for the purchase of emergency medical equipment. Milford Community Firefighters’ Club cancelled its August 8, 2020 “Reggae in the Park” fundraiser due to the pandemic. State Farm agents



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Quintin and Hanna Fleig provided 48 residential smoke detectors for distribution in the city. Residents may contact Fire Marshal Phillip Nause at 513-831-7777 to obtain some of these smoke detectors for your home. The Fleig’s generosity helps Milford continue to be one of the Ohio’s safest communities! Firefighters Shawn Wurzelbacher, April Travis, Russell Walker, and Fire Marshal Phillip Nause completed the FEMA IS-300 course held in July at the Campbell County Firefighters’ Training Facility. This three-day course, taught by instructors from Texas A&M University, is designed to prepare emergency response personnel to function in command positions during large, complex incidents. Lieutenant Jeffery Nagelhout recently completed the Fire Officer II course. This course is based on NFPA 1021: *Standard for Fire Officer Professional Qualifications* and continues the preparation of fire officers for the leadership role of a middle-manager in a fire department. Much of the coursework in LT. Nagelhout’s class was presented online after originally being offered as a week-long, in-residence course at the Ohio Fire Academy

Public Comments:

There were no comments from anyone in the audience. Facebook Live - Question with regards to masks was answered by Mayor Vilardo and the information will be posted on the city website. Question regarding sidewalk repair. Mr. Doss approached the podium to clarify heavy trucks parking on sidewalks. NO one should be parking on the sidewalks. Question – Junk Cars in Driveways – to contact the City for more information if this is an issue in your neighborhood.

**Council Comments:** Ms. Evans made a motion to go into Executive Session pursuant to Section 3.05-1 of the Milford City Charter to consider the compensation of City Employees. Ms. Chamberland seconded the motion. All yes

Mayor Vilardo thanked everyone for continuing to support our businesses and helping keep the retailers alive.

Ms. Chamberland mentioned that the city has park shelters available to reserve for your group outings for a minimal fee.

New Business:

Ordinances and Resolutions

- 2020-622

A Resolution Approving the Tax Budget for The City of Milford, Ohio for The Year 2021 Ms. Evans made a motion to adopt. Ms. Russell seconded the motion. All yes
- 2020-27

An Ordinance Authorizing a Memorandum of Understanding with The Fraternal Order of Police Ohio Labor Council, Inc. Representing the Milford Patrol Sergeants Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Russell. All yes Ms. Evans made a motion to adopt Seconded by Ms. Chamberland. Roll Call: Mr. Haskins – on the advice of our city staff, yes Mr. Redman - on the guidance of our city staff, yes Ms. Russell – under the advice of city staff, yes Ms. Vilardo – on the advice of staff, yes Ms. Evans – on the advice of staff, yes Mr. Mitchell – on the advice of city staff, yes Ms. Chamberland – on the advice of city staff, yes
- 2020-28

An Ordinance Authorizing an Agreement Between the City of Milford, Ohio and The Fraternal Order of Police Ohio Labor Council, Inc. Representing the Milford Police Clerks Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Russell. All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell. Mr. Mitchell, yes Mr. Redman, yes Ms. Chamberland – on the advice of city staff, yes Mr. Haskins- on the advice or our city staff, yes Ms. Russell – on the advice of city staff, yes Ms. Evans – on the advice of city staff, yes Ms. Vilardo – on the advice of staff, yes
- 2020-29

An Ordinance Authorizing an Agreement with Environmental Engineering Service for Wastewater Treatment Plant Influent Lift Station Screen Grinder Equipment Design Ms. Evans made to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Evans made a motion to adopt. Ms. Chamberland seconded the motion. All yes
- 2020-30

An Ordinance Authorizing an Agreement with Roberts Engineering for Preparation of Engineering Drawings for The High Street Stormwater Project Ms. Evans made to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Evans made a motion to adopt. Ms. Chamberland seconded the motion. All yes
- 2020-31

An Ordinance Authorizing the Purchase of Laptops Project Ms. Evans made to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Chamberland made a motion to adopt. Ms. Evans seconded the motion. All yes

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**2020-32** An Ordinance Authorizing the Purchase of Smartboards from Millennium Business Systems Ms. Evans made to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Evans made a motion to adopt. Ms. Chamberland seconded the motion. All yes

**2020-33** An Ordinance Authorizing the Installation of a Traffic Light at The Corner of Main and Locust by Capital Electric Line Builders Ms. Evans made to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Evans made a motion to adopt. Ms. Chamberland seconded the motion. All yes

Mr. Minniear addressed council regarding having the Executive Session in Council Chambers. And to announce after the Executive Session that we will be returning to Regular Session to read, possibly two Ordinances, that have not yet been read.  
10-minute break and return to Regular Session to read and vote upon Ordinances 2020-27, 2020-28 and

**2020-34A** An Ordinance Authorizing the City Manager to enter into an agreement with Clermont County Ohio Engineer’s Office for the ITS Phase Three Preemption Project

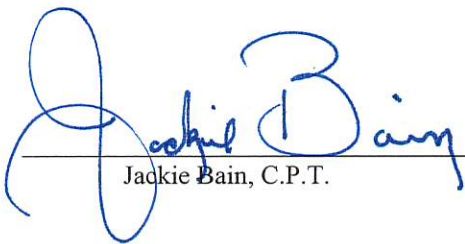
Section 1: The City Manager is authorized to enter into and execute an agreement with the Clermont County Ohio Engineers Office for ITS Phase Three Preemption Agreement  
For the ITS Phase Three Preemption Agreement the City’s local match is \$70,532.66

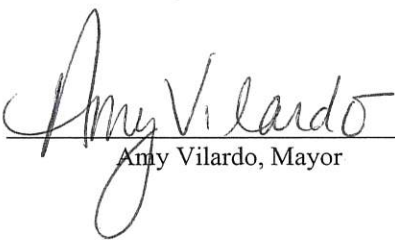
Section 2: This Ordinance is hereby declared to be an emergency measure pursuant to and in accordance with the Milford City Charter because the Clermont County Engineer’s office needs to get the bids out for the project before losing grant funding.

Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Russell. All yes Ms. Evans made a motion to adopt Seconded by Ms. Russell. All yes

Old Business:

**Adjourn** There being no further business to come before the Regular Council meeting, the meeting adjourned into Executive Session at 8:05 pm with a motion from Ms. Evans Seconded by Ms. Russell. All voted yes Also present in the Executive session (Council Chambers): Michael Doss, Jamey Mills and Jackie Bain Council returned to Regular session at 8:37pm. There being no further business to come before the City Council; the regular meeting was adjourned at 8:57pm with a motion from Ms. Evans Seconded by Ms. Chamberland. All voted yes.

  
Jackie Bain, C.P.T.

  
Amy Vilardo, Mayor