

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 3, 2020

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on March 3, 2020. Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence to protect us from the Coronavirus.

**Roll Call:** Present: Amy Vilardo, Lisa Evans, Ms. Russell, Mr. Mitchell, Mr. Redman, Ms. Chamberland and Mr. Haskins

Also present were the City Manager, Michael Doss; Law Director, Mike Minniear and citizens.

**Proceedings:** Approve the City Council Regular Meeting Proceedings from February 18, 2020 Ms. Evans made a motion to approve. Seconded by Ms. Russell. All yes

**Financial Statements:** Adopt Monthly Financial Reports – January 2020 Ms. Evans made a motion to adopt. Seconded by Ms. Russell. All yes

## Public Comments:

Mr. William Huxell Forest Avenue Asked about a skatepark here in Milford. He assured that he and his friends have a good time when skateboarding. Mayor Vilardo discussed with Mr. Huxell that it is a desirable item to have but it has a lot of liability concerns. It was considered in the past. Ms. Evans said that about a year ago a committee was approached about a new skate park who wanted to build a new concrete skate park in the city. The expense was huge for the amount of concrete that we would need to use. Insurance is also very high for this.

## Council Committee of The Whole

City Manager Michael Doss explained to council that on Friday we did receive information from ODOT that they had opened up their bids and the lowest bidder for the Urban Paving within the City of Milford the amount was actually higher than what ODOT had projected. The lowest bidder explained that the higher prices were because of the full depth pavement repair that would have to be done for the project. Two alternates 1) \$13,500 to have the paving company come in and do the striping of the crosswalks. Alternate 2) Decorative crosswalks. Referenced was Ordinance 2020-05 which approved \$306,432 which was the city's portion of the ODOT Urban Paving with ODOT paying the other portion. Breakdown of the total cost was explained. Information included Alt 1 and Alt 2 and the \$306,432 and the additional cost to cover the overage is what ODOT is asking for. The amount is \$86,898 which would make the total contribution by the city to be \$393,330. Council did approve Adleta phase before paving \$ 216,498.50. US Urban Paving was budgeted for \$306,432 plus the asking of the overage of \$86,898, this would equal \$393,330. Which compared to what was budgeted. \$ 216,498.50 Adleta. Grant total of \$679,828 to the 2020 Budget it is still \$96,240 under budget. Tonight, for council to consider a change order with Adleta Construction 2020-18 so that \$96,240 will go down a little. With the Finance Director affirming that we are still under budget and is comfortable with the additional \$96,240 to draft an ordinance to consider. Discussion regarding the stamping of the sidewalks which concluded that the project would only be painting the crosswalks. Phase III will be discussed later in the year which will include information regarding a Transportation Enhancement Grant (80/20) for downtown streetscape improvements. This phase would include crosswalk stamping and decorative lighting. A committee discussion within the next month will be held to discuss this information. To keep this under budget, Adleta may have some potential change orders. When final numbers do come in, tonnage, if there is any additional monies leftover, ODOT states that they will reimburse us back the difference. Mayor Vilardo made a motion to draft an ordinance authorizing the law director to prepare a contract with ODOT for the alternate cost of \$86,898.00. Ms. Evans seconded the motion. All others yes

## Public Services Committee Report

Public Services Committee Meeting Minutes February 26, 2020 Called to Order: 8:33am by Kim Chamberland *Present: Kim Chamberland, Ted Haskins, Amy Vilardo* Each Committee elects a Chairperson at the first meeting of the year. Amy Vilardo nominated Kim Chamberland to remain Chair, Seconded by Ted Haskins. All agreed *Staff: City Manager, Michael Doss, Water Department Supervisor Joe Casteel, Service Department Supervisor Ed Hackmeister and Administrative Assistant, Jackie Bain* *Visitors: no* *visitors Approval of Proceedings: The committee approved the proceedings from the January 15, 2020 Public Services Committee meeting.* Well #4 Cleaning Quotes Joe Casteel/Water Department Supervisor presented information regarding the quotes received in to do routine cleaning of Well #4/located at the turnaround point at the canoe ramp. It was budgeted for \$12,500. Mr. Casteel recommends that we go with the Boone Water Systems, Inc. quote of \$11,623.00 plus add \$2,000 to \$2500 to cover any incidentals that they may find. *The Committee Agreed to Make A Recommendation for the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into a Contract with Boone Water Systems, Inc. for Services Totaling \$14,123.75* *Seconded by Mr. Haskins. All yes.* Durapatch Machine Quote Supervisor of the Service Department, Ed Hackmeister informed the committee of a Durapatch machine to help the department repair to mainly fill potholes, alligator cracks and crumbling parts in the roads. This will help tremendously to save the roads, alleys and the cemetery location. Back in 2013 we contracted a company to tar and chip all our alleys and the cost then was \$91,612.00. This process is similar to a tar and chip process as well as asphalt. This machine can be purchased at this time for \$66,258.00. After April 1<sup>st</sup> there will be a price increase of over \$3,000. He pointed out that last year we did sell \$20,000 worth of used equipment



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that could go towards this machine. Very little labor is required to use this machine and it requires minimal maintenance. *The Committee Agreed to Make A Recommendation for the Law Director to Draft an Ordinance Authorizing the City Manager to enter into a Contract with Leader Machinery Company, Ltd. for the Purchase of a Duraco Durapatcher in the amount of \$ 66,258.00 Seconded by Mr. Haskins. All yes Adleta Change Order* Mr. Doss said that Adleta Construction had some concerns while they were out at the sites in relation to some of our curb and gutter work. Mr. Hackmeister has been working with Adleta and addressed that in the downtown area they ran into some sidewalk and curb areas that were not included in the original contract. The areas are in bad shape and that the areas should be repaired at this time along with some curb and gutter work located around the barber shop area. We are under budget on this project. The cost to do the repairs \$5,790.00. *The Committee Recommended that the Law Director Draft an Ordinance Authorizing a Change Order with Adleta Construction for additional work on U.S. 50 in the amount of \$5,790.00 Seconded by Mr. Haskins All yes* Ms. Vilardo was contacted by Mr. Hackworth who lives in the Stoneridge area. Mr. Haskins will follow up with Chief Mills and Mr. Hackworth regarding possible parking signage in that area. Kim Chamberland asked about a left arrow sign going into the Little Miami Brewing Company. A Left turn only sign on the arm board and not only as the painted sign on the road. Also discussed was if we have noticed any puddling in the South Milford area since we have cleaned out the catch basins and drywells? Mr. Casteel said that they have not heard of any issues, but we have not had any substantial rains. Mr. Doss said that there will be a meeting today to discuss funding opportunities for Major Projects for 2020/2021 season. Tyler, Laurel and South Milford are on the list to be discussed. Ms. Chamberland asked about having Stop for Pedestrians In-Street Crossing Signs placed in the middle of our crosswalk /intersections (4 locations) and to remove the other crosswalk yield signs currently posted for each direction of traffic. Mr. Hackmeister said that they can take down the current signs posted which are not working effectively to notify of the crosswalk location. The current signs would be removed after new signs in street are in place. There being no additional business Ms. Chamberland made a motion to adjourn the meeting at 8:55am Seconded by Mr. Haskins All yes Respectfully Submitted, Jackie Bain Mr. Haskins updated the information regarding the Stoneridge parking information. He along with Police Chief Mills checked out the area. It was decided by Chief Mills that we will not be placing additional signs at the location.

City Manager’s Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: March 3, 2020 RE: Manager’s Report US 50/Lila Avenue Sidewalk Update – Push Underground. Construction will begin replacing the new installed sidewalks on Thursday. The new sidewalks installed after utility boring did not comply with City sidewalk standards. US 50 Concrete and Catch Basin Project – Adleta Construction continues downtown Old Milford curb, sidewalk and catch basin improvements. Adleta Construction anticipates approximately 45 days to complete the project (weather permitting). Riverside Park Shelter Update – Construction continues on schedule with the new Riverside Park Shelter with an estimated completion by the end of April. STANDING COMMITTEE MEETINGS March 9 – Administrative Services Committee Meeting at 4:30 pm REMINDERS March 4 – Milford CIC Board Meeting at 10:00 am March 17 – Ohio Primary Election March 19 – City Council Meeting at 7:00 pm

Police Department

Assistant Police Chief Mahan from February 2020 Tahoe is back from DigiMax. Some Patrol Officers wearing load bearing vests. Testing out different brands and have placed reflective striping on the vests as well. Budgeted for 2021.

Fire and Ems Report

Chief Baird reported that the department has a lot going on at this time. They have done a lot of training in the department this month. Three of the employees completed a Fire Safety Educators Class which they also hosted. Clermont County Fire Investigation Team and Conference which was held at the Wyler Automotive Center. Approximately 87 people attended from the Southwest Ohio and Kentucky area. All but a few employees completed their annual NFPA physicals administered by Tri Health. The department was notified they are receiving a grant from State Homeland Security to use towards additional equipment purchases on generator truck. Also notified that they were awarded an additional grant to make more improvements specifically the light towers on the top of the truck to LED lights. Also, an extension on an existing grant from the Federal Government to put four employees through paramedic school. Ohio American Legion donated \$2,000 to the department. Commander Chandler and the American Legion Post here in Milford were part of facilitating the donation. It will be invested in additional life saving equipment. The Lieutenant promotion process is complete. Lieutenant Dana Nichols will be retiring at the end of March. Mr. Mark Thompson will be promoted to Lieutenant in a few weeks at the annual dinner. Mark started as a Cadet with the department. Also, the Milford Commons structure fire which was potentially deadly scene was discussed. It went to a third alarm. All the training that the departments have done together became evident at the scene. Ms. Vilardo eluded to what do you do when you have a fire, you close the doors and windows to prevent the air getting to the fire. And everyone is very proud how the fire was handled.



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Council Comments:

Ms. Evans shouted out to Mr. Huxell for helping clean up the city parks and cemetery. Thank you! March 28<sup>th</sup> is the Easter Eggstravaganza. Ms. Vilardo mentioned that the UC Mammography Unit will be on site here at City Hall on April 1<sup>st</sup>. Please Sign up. Ms. Chamberland asked that citizens please be aware of pedestrian traffic at our crosswalks.

New Business:

Ordinances and Resolutions

- 2020-16

An Ordinance Authorizing an Agreement with Boone Water Systems, Inc. for the Cleaning of Well #4 Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Chamberland made a motion to adopt. Ms. Evans seconded the motion. All yes
- 2020-17

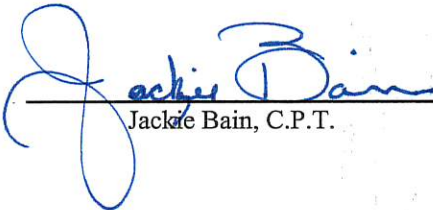
An Ordinance Authorizing an Agreement with Leader Machinery Company, Ltd for the Purchase of a Duraco Durapatcher An Ordinance Authorizing an Agreement with Boone Water Systems, Inc. for the Cleaning of Well #4 Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Chamberland made a motion to adopt. Mr. Redman seconded the motion. All yes
- 2020-18

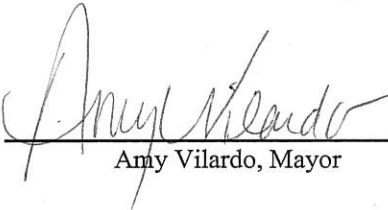
An Ordinance Authorizing a change Order to The Contract with Adleta Construction for the US 50 Urban Paving Concrete and Catch Basin Project Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Chamberland made a motion to adopt. Mr. Redman seconded the motion. All yes
- 2020-19

An Ordinance Authorizing a change Order ODOT for Hwy Improvements Urban Paving within the City of Milford Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Chamberland made a motion to adopt. Mr. Redman seconded the motion. All yes

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 7:42 pm. with a motion from Ms. Evans. Seconded by Ms. Chamberland All voted yes.

  
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Jackie Bain, C.P.T.

  
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Amy Vilardo, Mayor