

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 18, 2020 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 5:30pm on March 18, 2020. Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence:

Roll Call: Present: Amy Vilardo, Lisa Evans, Ms. Russell, Mr. Mitchell, Mr. Redman, Ms. Chamberland and Mr. Haskins Ms. Evans made a motion to excuse Mr. Haskins who was absent due to illness. Ms. Russell seconded the motion. All yes.

Also present were the City Manager, Michael Doss; Law Director, Mike Minniear

This meeting was not open to the public. Coverage of the meeting is available via ICRC <http://icrcvtv.com/>

New Business:

Resolution 20-620

Declaration of A State of Emergency for The City of Milford Ohio

*read by Law Director Mike Minniear. Ms. Evans made a motion to adopt
Seconded by Ms. Chamberland All yes*

Statement by Mayor Vilardo was briefly stated before turning over to City Manager Michael Doss for further statements on policies and procedures. Mayor Vilardo clarified what is a State of Emergency. A state of emergency is a situation in which a government is empowered to perform actions or impose policies that it would normally not be permitted to undertake. A government can declare such a state during a natural disaster, medical pandemics/epidemics, civil unrest, or armed conflict. It also provides the State aid needed to supplement local government resources in preventing or alleviating damages, loss or hardship. This is the first time that the City has ever declared a State of Emergency but necessary at this time. We would like to make sure our businesses continue to operate as long as the State allows them to do so. Our restaurants are carry out only. We are doing our best to support our restaurants and bars. There is a Director's Order from the Ohio Department of Health in Re: Order Limiting the Sale of Food and Beverages, Liquor, Beer and Wine to Carry-out and Delivery Only

https://coronavirus.ohio.gov/wps/wcm/connect/gov/2da4d4e2-4a9d-476b-9cb9-91c31f3cbd42/Health+Director+Order+Limit+Food%2C+Alcohol+Sales+to+Carry+Out+Delivery+Only.pdf?MOD=AJPERES&CONVERT_TO=url&CACHEID=ROOTWORKSPACE.Z18_M1HGGIK0N0JO00QO9DDDDM3000-2da4d4e2-4a9d-476b-9cb9-91c31f3cbd42-n3wtG3D

In the City of Milford, we have the DORA and we want to remind you that if you are going to participate in the DORA, that you purchase a new cup each time you get a beverage. And each time you secure or procure your food and beverage you are to then leave the premises. You are not permitted to stay on premises per the state.

City Manager Report

Mr. Doss reported to council and to the city on the current operational status in regards to Covid-19. At the present time City Hall Administrative Staff and the Finance Department continue to work at City Hall in silos and practicing social distancing. All City Hall lobbies are closed to the public until April 6th. This could increase and the community will be notified if we continue to stay closed after that time. In order to maintain continuity for Service delivery, our Public Works will continue to provide support services and deliver critical water distribution and sanitary sewer collection treatment. Our Public Works Department/Water, Sewer and Service, will provide essential tasks only, until further notice. Public Works staff provides critical infrastructure and they have been divided into two shifts that will rotate weekly. This will remain in effect until April 13, 2020 or otherwise advanced and continued. Our Police Officers will continue to provide a high level of Police service. However, officers will make reasonable efforts to maintain the recommended six feet of social distance in dealing with the public. They will handle non-emergency reports over the telephone and take other precautions to limit contact. Police reports and other documents can be obtained via email or by contacting the Milford Police Department.

At the present time, Rumpke will continue to provide service for recycling and trash collection services as scheduled with no interruptions.

Utility payments can be made in person at City Hall using the mail drop box available in the hallway on the second floor of the building. Payments can also be made by using the drop box outside of the building located under the green awning on the Center Street side of the building. The city is also accepting credit card payments, with no fee charges. Phone payments and online payments available on our website www.milfordohio.org. Building and zoning permits can be submitted via email to Pam Holbrook at pholbrook@milfordohio.org. If contractors or individuals have questions related to building or zoning they can call 513-248-5093. Those concerned with taxes may access the Regional Income Tax website at www.ritaohio.com or EFile returns free of charge, download forms, and get the answers to frequently asked questions. Filing deadlines are subject to change and we are basing this off of Federal and State guidelines.

Our Police and Fire Departments are in constant engagement as well as our administration with Clermont County and Hamilton county board of health, and Clermont County and Hamilton County EMA. We are receiving daily, hourly notifications of what is going on with the State, local and Federal levels.

We are fully engaged with what is going on and we will be transparent. If anyone has any questions or concerns they can call City Hall at 513-831-4192, visit our website www.milfordohio.org and get on our

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social media site. We provide very pertinent valuable information to the public and our business community that is being impacted by Covid-19.

Please understand that we take these steps out of an abundance of caution for our city employees and the general public. We are taking every step necessary to maintain city operations and continue city services. Additional optional changes will be determined on the actions of Federal and State Government guidelines.

Council Comments

Council discussed the following with the City Manager:

Yard waste pick up. Mr. Doss said that we are asking the citizens that if they can to hold off. It will probably not be picked up for several weeks. Anything that impedes the safety of our community will be taken care of. This information will be placed on our Social media site.

Utility payments for residents. Mr. Doss said that we will try and work with our citizens and businesses.

If in need of assistance for food or help with utilities/rent to contact St. Andrews or St. Vincent DePaul. They can be reached at 831-7837. Mr. Doss also mentioned that if any non-profit service organization would like to provide their information to us, we can collect the information and place it on our website. The Milford Miami Township Chamber of Commerce has been releasing information to help businesses through the Small Business Administration.

Remind everyone to check on older residents and neighbors.

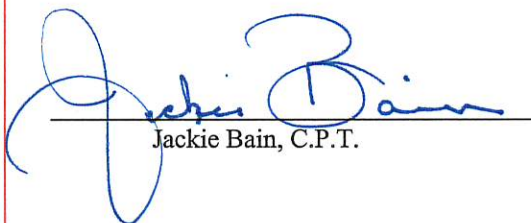
As we see the State continue to lock places down, what is the obligation of the city to enforce these rules? Mr. Doss said that if there are direct orders from the Governor then it would fall on the Police Department to enforce. Public Health directions are being used to help police at this time. It is a multitude of agencies that are coming together to enforce. The state of emergency gives us the right to enforce the ban. We would like to approach and encourage people to abide by the recommendations.

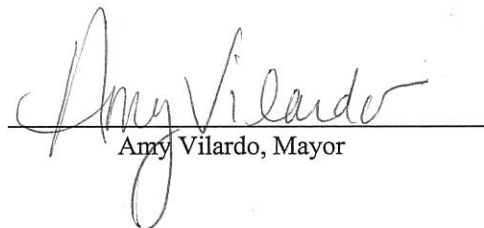
It was noted that the Fire Department had an emergency meeting last night informing that they are still active in protecting the city but have special measures in place as well. The Fire house is closed to the public at this time.

Mayor Vilardo expressed her support and confidence in Mr. Doss's abilities under the state of emergency to handle the city actions. We have been very proactive in some of our decisions.

We would like to make sure everyone stays socially connected but physically separated. It is encouraged that we do not congregate and stay secluded and let this pass.

Adjourn: There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 5:56pm. with a motion from Ms. Evans. Seconded by Ms. Russell All voted yes.


Jackie Bain, C.P.T.


Amy Vilardo, Mayor