

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 18, 2021 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on May 18, 2021.

Vice-Mayor Evans called the meeting to order with the Pledge of Allegiance and a Moment of Silence

**Roll Call:** Present: Vice Mayor Lisa Evans, Sandy Russell, Kyle Mitchell, Benjamin Redman, Kim Chamberland and Ted Haskins. Vice-Mayor Evans made a motion to excuse Mayor Vilardo. Seconded by Ms. Russell. All yes Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast. YouTube Viewing Link: <https://www.icrcvtv.com/video/milford-city-council-3221> LIVE to the City of Milford Facebook page and on cable TV, Spectrum channel 17 and Cincy Bell channel 847.

**Presentation:** "Patient Access to Medical Marijuana" Rajesh Patel, Anand Patel, Renu Patel  
Renu Patel presented information to council members regarding the benefits of allowing A medical marijuana dispensary in Milford, Ohio. Rajesh Patel who is involved and based with the Connecticut Medical Marijuana Program back in 2016 and is currently operating and running a dispensary here in Ohio. Anand Patel who oversees a multi dispensary operation in Massachusetts. As a collective they aim to expand patient access to medical marijuana in the state. The Patels spoke about how the dispensary are run by a highly regulated program that offers patients a safe and effective treatment with marijuana. It is an effective tool against the opioid crisis. There is a need for additional dispensaries within the state. And the City of Milford can potentially benefit economically with having these dispensaries. Council members had questions and information discussed.

**Proceedings:** Approve the City Council Special Meeting Work Session Proceedings from May 4, 2021 Ms. Russell made a motion to approve Seconded by Ms. Chamberland All yes Approve the City Council Regular Meeting Proceedings from May 4, 2021 Ms. Russell made a motion to approve Seconded by Mr. Redman All yes

**Re-Appointment:** Michael Doss to The Jedd II & Jedd VII Boards All yes

**Financial Statements:** Receive the April 2021 Financial Reports Ms. Russell made a motion to adopt Seconded by Ms. Chamberland. All yes

**Public Comments:** Darryl Donovan – Milford Ohio  
Signs needed at the Loveland Canoe launch and entrance to houses. Trucks and trailers blocking their entrance. 30-to 40 vehicles at one time can be blocking their way to enter their residence or to leave and also makes it very difficult for emergency vehicles to access the area. To make a Police/Emergency vehicle only area. Signs to post at the entrance emergency vehicles only is being requested by Mr. Donovan who is trying to resolve a problem. Council discussed the signage at the site. Clear out and adding additional parking was discussed and it will be checked out.

**Standing Committee Report:**  
**Community Development Committee**  
Community Development Committee Meeting Minutes  
May 10, 2021The meeting was called to order at 4:30pm by Ted Haskins Present: Ted Haskins, Ben Redman, Kyle Mitchell Staff: City Manager - Michael Doss, Finance Director – Pat Wirthlin Administrative Assistant - Jackie Bain Proceedings: Approval of the April 15, 2021 Community Development Committee Meeting Minutes Mr. Haskins made a motion to approve. Seconded by Mr. Redman **DISCUSSION: PROPOSED PARK AND RECREATION LEVY** Mr. Doss presented information on the proposed Park and Recreation levy. The committee referenced the Opinion of Probable Construction Cost page 46 from the 2018 Five Points Landing (Milford Main) Master Plan. Mr. Doss spoke to Randy Murrell-Head Engineer with MSP on this project for some 2021 numbers and to also break down the project a little bit more into separate phases: For example, Phase I /walkways, sidewalks, greenspace, vegetation and water feature. Phase II /Farmers Market, Putting Green. Phase III/Rec Center, Pavilion and Phase IV/Clock Tower. There are other parks within the Milford Park System that we could utilize funds for playground equipment, expansion of the walking path, and upgrades to canoe/kayak at Jim Terrell Park. Mr. Doss felt that if we identify just Milford Main then the levy is restricted. We have to be careful of how we word this and how it appears on the ballot since this will be the way we can use it. Milford Main is a big component of this and if this advances through council and ultimately gets on the ballot, we will do our due diligence to educate the public on the intent of the levy. It may go back to Community Development Committee or Council as a Whole to have another Work Session. Mr. Doss discussed different valuations of different mileages that was provided by the Clermont County Auditor’s Office. Mr. Doss recommended a 1.5 mil levy for a term of five-years to make the Five Points Landing Park at Milford Main a great park and also to make other improvements in our park system. A levy timeline was reviewed with the committee to advance (if approved by committee), Ordinance #1 – an Ordinance of Necessity, to go before the next City council meeting on May 18<sup>th</sup>. If passed by Council, it will then go to the County Auditor’s Office and they will then issue a Certificate of Revenue. It will then come back



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before City Council for another Levy which is called an Ordinance to Proceed. Council would then consider if they would want to proceed for that levy to go on the ballot. If approved, we have 90 days prior to the elections to get that onto the November ballot. The committee discussed how they would like this ordinance to be specific to Milford Main or to all parks within the city. The amount of 1.5 mil levy over five years does not cover 25% of what is proposed for the Five Points Landing project. There was discussion whether we want to make Milford Main the centerpiece of this levy and how do we get this done in timely manner. Do we get grants and other funding? It is a seriously levy but if we cannot get the project done then what is the point. Do we have to start considering selling that property if all we are going to have is grass and maintenance on the property. Mr. Doss mentioned that at the Milford Main site there is a lot of room for compliant walking paths with a lot of greenspace and vegetation available to place there. A park. But you could build up on the bigger costlier features later. The committee determined to let it be up to the citizens to decide if they want to pass the Park and Recreation levy. It will then be determined if we sell the property or we do not. Ms. Wirthlin discussed that we need to start this process now to get it on the ballot at this meeting. Mr. Doss mentioned that if this levy is exhausted and is up for renewal, people are going to be much more apt to, typically, to renew a levy instead of starting with a whole new tax/levy. The amount of the Levy was also discussed based on how to fund the Milford Main project and the return on the citizens' investment. Ms. Rebecca Shundich – Milford Ohio as a resident who walks throughout the City, she believes that this will get huge support for the parks and developing the corner/Milford Main. They don't want that developed into buildings. She believes that a park in that site is critical for this area. The committee was concerned that if we pass the levy will we start a project and complete the project at Milford Main. A walking path would be a great start with nice landscaping. Do we want to do all or nothing or piece it out? The costs of the project were reviewed and how we could possible do some of them in house. The committee asked Mr. Doss that if we take this recommendation before us and move it forward, and in the meantime we get back the value per each Phase, and we don't like it as a group, can we shoot it down at that point? Mr. Doss explained that this is just to start the process to put down a mileage amount to advance to the ballot. And there is still opportunity to discuss and comment regarding this levy. The committee agreed to proceed with the process and get the proposed Levy started. *The Committee Agreed to Table the proposed Draft Ordinance Declaring A Necessity for An Election for An Additional 1.5 Mil Tax Levy As A Single Levy And Ballot Issue In Excess Of Ten-Mill Limitation For Parks And Recreation Purposes For Five Years For The City Of Milford, Ohio.* Mr. Haskins asked to discuss before going to vote on this proposed Ordinance. Lengthy discussion on the proposed information led to all agreeing to table this ordinance and to take back to committee for further discussion and to possibly be presented at the June 15<sup>th</sup> City Council meeting. AGREEMENT WITH ARTWORKS CINCINNATI RE: RUTHVEN MURAL PROJECT Mr. Doss brought to the committee's attention the agreement authorization for the Artworks project. Mr. Doss also discussed having the City added as an additionally insured to the Certificate of Insurance. The project is slightly over \$66.00, budget wise. With \$100,000 the Ruthven Foundation will absorb which is in the agreement. There was some discussion from Council regarding possibly adding some funds to assist with the project. There is some repair work that Artworks needs to apply towards the wall railing prior to painting the mural. A quote for the repair was approximately \$10,000. If any contributions were added to the project, the money would assist with adding another art panel or two. Mr. Doss would not recommend anything over \$5,000. This mural will identify Milford in the Greater Cincinnati Northern Kentucky area. The committee agreed with Mr. Doss and all approved moving forward with the agreement and contribution of \$5,000. There was additional discussion of a Levy for the Public Utilities/Water Tower and discussion regarding a Pre-Construction meeting with J.K. Meurer regarding the Walking Path at Riverside park and the Paving project at Jim Terrell Park and Jonas Park. Building of dugouts at Riverside I park. Also, a concrete walking path from Cash Street to the Jonas Memorial as part of our commitment to Wendy Farsing and the Farsing/Jonas family. Picnic tables will also be placed in that area as well. There being no other business, Mr. Haskins made a motion to adjourn. Seconded by Mr. Redman The meeting was adjourned at 5:30 pm. Respectfully Submitted, Jackie Bain

City Manager Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: May 18, 2021RE:Manager's Report Appalachian Regional Commission Grant – The City and Brandstetter Carroll submitted a pre-application to ARC for funding assistance for the new Wallace Water Tower. The maximum amount that the City can receive from ARC is \$250,000. OKI Transportation Alternatives Grant – The City and Kleingers re-submitted a Transportation Alternatives grant application to OKI Regional Council of Governments for the Main Street/Lila Avenue Pedestrian Improvements and Enhancements project. Parking Lot Paving and Walking Path Update – Paving of the Jim Terrell Park, Jonas Memorial Park parking lots, and Riverside Park walking path is scheduled to commence after June 7. Pavement Management Study Update – The evaluation of the curbs and catch basins are complete. Asphalt pavement evaluation and scoring is anticipated to be completed in the next two weeks. A full report will be provided to City Council and Public Works in June. John Ruthven Mural Project – ArtWorks Cincinnati is expected to begin work on the John Ruthven Mural Project in early June. The project is expected to last all summer and be complete by the mid-August. 2021 Sparks in the Park – The City will celebrate Independence Day with Sparks in the Park. The event is Friday, July 2 from 8 pm to 10 pm. Billy Rock Band will take the stage at 8 pm and the fireworks celebration will commence promptly at 10 pm. There will not be any food vendors this year.



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MCFD and American Legion will sell beverage refreshments. STANDING COMMITTEE MEETINGS None at this time REMINDERS May 27 - BZA Meeting at 6:00 pm May 31 – Memorial Day Holiday (Offices Closed) June 9 – Planning Commission at 6:00 pm June 15 – City Council Meeting (Summer Schedule) at 7:00 pm

Police Department Report

Chief Mills presented Police Department Report Active Shooter Drill/All Hazard Plan Training and presentation of Video intense Training https://www.magisto.com/video/M04ZNFYGFWk-Qh5hCzE?l=vsm&o=w&c=c Chief Mills addressed the question regarding his opinion on Medical Marijuana dispensary in Milford. Chief Mills position was neutrality and has no concerns at this time after speaking with City of Lebanon Police Chief, Ms. Patel and a friend who works at a dispensary.

Fire and EMS Report

Chief Baird reported the following: May 18, 2021

Emergency Activity YTD	Fire Details	EMS Details	Patient Transports
Total Details			
589	103	486	300
Budget YTD April 30, 2021	Over/Under Budget		Checking Account Balance
Expenses	25.5%		-7.8%
Revenue	32.3%	-3.3%	\$ 691,212.67*

Delivery of the 2021 International/Horton ambulance is expected on May 19. The project is under-budget. The existing 2015 ambulance will later go to the factory to have its new medicine refrigerator, oxygen cylinder lift, action wall, and heart monitor bracket installed to match the new unit. MCFD thanks these donors to date to the 9/11 and Clermont County Law Enforcement Memorial refurbishment fundraising campaign: Duke Energy Foundation Little Miami Brewing Co. Evans Funeral Home Louiso Lawncare & Snow Removal, Inc. Mr. Jeff Lykins The Singleton Family The Gaddis Family The Donahue Family The Whalen Family The Lenihan/Moore Family Row House Gallery & Custom Framing City of Milford, OH Milford Police Community Partnership Milford Community Firefighters' Club MCFD thanks McCabe Lumber and Lowes for the donation of several sheets of OSB used at the May 14, 2021 live fire attack training at CFD. Congratulations to our co-workers Brittany Dryden and Dustin Engled for graduating from The Christ College of Nursing and Health Sciences and University of Cincinnati, respectively! MCFD sincerely thanks Milford Walmart on Chamber Drive for the donation of two, new microwave ovens for the fire station kitchen. The police and fire departments completed active threat training held at the Milford South School. Thank you to our volunteer "victims" and Milford Exempted Village Schools for assistance to complete this necessary drill. Members Jacob Toole, Anthony Smith, Ashley Patrick, and Hunter Ferrell completed a three-day rope rescue operations class held at MCFD. It was taught by long-time MCFD firefighter Jim Watkins who is a career captain with Liberty Township and also a member of the Butler County Technical Rescue Team. Approximately half of the department is now trained to this level or higher over rope rescue. Milford firefighters had a great day of live fire attack training May 15 at Cincinnati Fire Department's west end training facility. Thank you CFD, Goshen Township Fire & EMS for covering the city, New Richmond Fire and EMS for breathing air support, Milford Community Firefighters Club for food and refreshments, Hamilton County Communications Center, and guest instructors from Madeira & Indian Hill Joint Fire District, Hamilton Township Fire Rescue, Union Township Fire Department, and Anderson Township Fire & Rescue Department. Additional training completed recently were Crash Course Village in Dayton and the Ohio Fire Academy Mobile Fire Behavior Lab held at MCFD. I am proud to announce that my wife Kristin, guidance counselor at Felicity-Franklin Local School District, and I were recently awarded Honorary State FFA Degrees. This is the highest award given to those who support Ohio's FFA members and comes as the result of our support of the students of Felicity Franklin FFA and Ohio FFA Organization. MCFD currently has openings for part-time paramedics as well as career firefighter/paramedic. Information about either may be obtained at www.milfordcommunityfd.org. The Firefighters Club will have an event at the American Legion Post 450, on August 14<sup>th</sup>, Second Saturday, 5pm – 10pm (band playing from 6-9:30)hosting a fundraiser with a Blues Band- Big Trouble Blues Band along with food trucks and refreshments being sold by the American Legion to work on raising funds to buy rescue equipment for the department. Chief Baird presented a video from the department's Live Fire Training.

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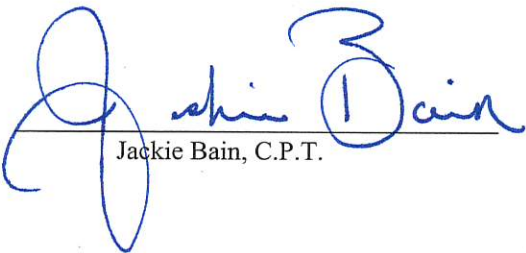
Council Comments

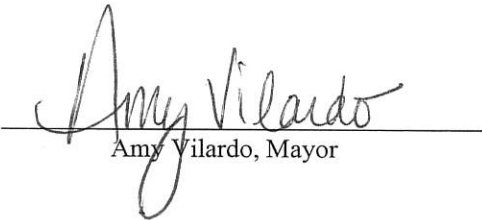
Live Feed from FB – Are golf carts allowed in Carriage Way Park? They are not permitted in the park. Ms. Chamberland discussed the June 12<sup>th</sup> Spring City Wide Cleanup Event Vice Mayor Evans wanted to remind the public regarding the upcoming Memorial Day Parade May 31<sup>st</sup> 9:30am the parade will start at the American Legion. June 3<sup>rd</sup> Frontiers Day Parade.

New Business:  
Ordinances and Resolutions  
None at this time

Old Business: none at this time

Adjourn: There being no further business to come before the City Council; the regular meeting was adjourned at 8:10pm Mr. Mitchell made a motion to adjourn. Seconded by Ms. Russell All voted yes

  
Jackie Bain, C.P.T.

  
Amy Vilardo, Mayor