

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held November 17, 2020 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on November 17, 2020.

Mayor Vilardo then called the meeting to order with the Pledge of Allegiance and a Moment of silence and to take a moment to be thankful for the things that are going right in the world instead of going wrong in the world.

Roll Call: Present: Mayor Vilardo, Sandy Russell, Kyle Mitchell, Benjamin Redman, Kim Chamberland and Ted Haskins. Ms. Chamberland made a motion to excuse Vice Mayor Lisa Evans Seconded by Ms. Russell. All yes Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast.

Public Hearing: City of Milford City Council held a Public Hearing to consider adopting an ordinance approving a Contract between Union Township and the City of Milford to create a Joint Economic Development District. Mr. Doss presented information to Council regarding the JEDD VII contract.

Proceedings: Approve the City Council Regular Meeting Proceedings from November 5, 2020 Ms. Chamberland made a motion to approve. Seconded by Ms. Russell. All yes

Correspondence: Letter from OKI Regional Council of Governments asking for an elected official to represent on the OKI Board for 2021. Mayor Vilardo volunteered to continue to represent in 2021. All voted yes

Financial Statements: Receive the October 2020 Financial Report Ms. Chamberland made a motion to receive. Seconded by Ms. Russell. All yes

Public Comments: Mr. Johnny Vilardo Milford Ohio – Mr. Vilardo brought to council’s attention the Santa Sunday Fundraising event that will be held at LMBC on Wednesday, November 18, 2020 from 5-8. There will be a raffle and t-shirts will be for sale. LMBC will contribute a portion of the sales to the fundraiser. The t-shirts are \$25.00 each. This is an activity of the MCFF Club. This is one of their main fundraisers which helps build Santa Sunday.

Standing Committee Report:

Safety Services Committee

Safety Services Committee Meeting Minutes November 9, 2020Called to Order: 5:00 pm by Sandy Russell Present: Sandy Russell, Lisa Evans, Kyle Mitchell Staff: City Manager-Michael Doss, MCFD Chief Mark Baird Visitors: none Proceedings: Ms. Evans made a motion to approve the proceedings from the October 20, 2020 Safety Services Committee Minutes Mr. Mitchell seconded the motion All yes CITY OF MILFORD CONTRACT WITH MCFD FOR FIRE/EMS SERVICES Mr. Doss presented information to the committee regarding the proposed draft contract between the City of Milford and the Milford Community Fire Department. Noted that this is a 2-year contract effective January 1, 2021 and will expire December 31st, 2022. Items #11 and Items #13 were discussed as well as a discussion for the Chief of the Fire Department to become a City Employee at some time. There was some interest with some council members to change the ways that the Fire Department does their Capital Acquisitions and Improvements as it relates to the Fire House itself and the property grounds that the City of Milford owns. Mr. Doss discussed the comparisons of how the City works with each department under the city’s umbrella. The city would have the ability to approve all Capital purchases and improvements that exceed \$10,000. In total as it relates to the fire house building and the property grounds located at the address. MCFD is to provide the city with a minimum of 3 quotes for Capital Purchases for Improvements as it relates to the firehouse building and property grounds. This is not about fire apparatus or fire EMS but is about building improvements and the grounds themselves which the city has direct ownership in. With the levy coming, and those improvements, it seems to be some of the consensus with some of the council members that they could be stewards of the taxpayers’ dollars and add an extra layer of check and balances for those expenditures. Chief Baird spoke to the committee about numbers and the numbers have been made available to the committee previously in the form of a 10 year plan that was presented to both to the Fire Board and to City Council which took into account everything related to the tax levy which passed at nearly 75% yes votes, with a tax increase for the residents which they thoroughly and soundly supported. And going back to Chief Cooper, have always looked at that as their one opportunity to have, on a regular basis, approval from the residents, whether they are or are not happy with the service. This Council insisted in the previous contract, that the City Manager be placed on the Fire Board. It was believed that this was the reason for this to be imposed was to completely open the pipeline of communication. You know everything there is to know about MCFD. We mirrored years ago the city’s purchasing policies and will continue to do that. Chief Baird stated that this may have started when he made his presentation last year about the fire board approving a \$60,000 to \$70,000 improvement to the Dayroom at the Fire Station. This purchase was treated just like anything the city would have done. Multiple quotes were received, and they took the best and most responsive bid to complete the work. Much of the work was completed by the fire

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department members at a substantial cost savings to the department and ultimately the taxpayers. The agreement is that the Fire Department pays for building improvements by contract. Also discussed in detail was the position of Fire Chief to be a City Employee position. Chief Baird brought to the committee's attention the Day Heights clause and also discussed what the city would take on by hiring the Fire Chief. He did not feel that it was economically sound or efficient. The committee was looking more towards if the Fire Chief based on retirement, separation or disillusion of the current Chief, then council would hold the ability to hire the next Chief or have some part in the hiring process. Chief Baird stated that he will have to convene to have a Fire Board meeting because he is not at liberty to negotiate that point. *After further advisement from the Law Director the Committee agreed to recommend that a draft contract for Fire and Emergency Medical Service Protection Services for The City of Milford, Ohio With Milford Community MCFD Inc be tabled while the City continues negotiations with the MCFD Board of Trustees.* There being no additional business Ms. Russell made a motion to adjourn the meeting at 5:43 pm Seconded by Mr. Mitchell All yes Respectfully submitted, Jackie Bain, Administrative Assistant

Administrative Services Committee

Administrative Services Committee Meeting Minutes November 16, 2020Ms. Chamberland called the meeting to order at 4:30 p.m. Present: Sandy Russell, Kim Chamberland Ms. Evans was absent from the meeting Staff: City Manager, Michael Doss and Administrative Assistant Jackie Bain Visitor: Captain Thiele from the MCFD Proceedings: *Approve the proceedings from the November 2, 2020 meeting Ms. Russell made a motion to approve. Seconded by Ms. Chamberland. All voted yes to approve.* CARES ACT FUNDS CITY PURCHASES Mr. Doss discussed with the committee the information submitted regarding the last round of opportunity to utilize CARES Funds. The total amount that we received in funds was \$539,625.00. We must incur these funds by the end of this week. Any monies that we do not have incumbered we have to send back to the state. The total amount for this final list is \$219,717.00. This total with the amount that we have presently incumbered \$319,243.95 equals the \$538,960.95. Which is a difference of \$664.05 we still have available to use. Mr. Doss reviewed with the committee the list and quotes for each item. *The Committee Agreed to Recommend That the Law Director Draft an Ordinance Authorizing Coronavirus Relief Fund Purchases in the amount of \$219,717.00 Ms. Russell seconded the motion All yes*

JEDD VII LEGISLATION WITH UNION TOWNSHIP Mr. Doss presented the JEDD VII agreement with Union Township which will allow the City to collect income taxes from future developments at the site. Townships cannot collect income tax, but Joint Economic Development Districts allow them to partner with a municipality who can collect income tax on their behalf and receive a portion of that tax. After reviewing the information and Mr. Doss' explanation the committee had no further questions. *The Committee Agreed to Recommend That the Law Director Draft an Ordinance Approving The Union Township – City of Milford Joint Economic Development District VII Contract Seconded by Ms. Russell All yes* There being no further business, the meeting adjourned at 5:02 p.m. with a motion from Ms. Russell Seconded by Ms. Chamberland All yes Respectfully submitted ,Jackie Bain Administrative Assistant

City Manager's Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: November 17, 2020 RE: Manager's Report City Hall Office Closures – The City Hall Main Office and Tax Department Offices are closed to the public until January 4, 2021. (Tax Office is open by Appointment only) Park National Bank Property Update – The City closed today on the Park National Bank property located at 25 Main Street. Duke Energy Gas Line Replacements – Duke Energy informed the City of their intent to replace 38 gas line meters on Main Street. The lines will saw cut into the road and be back filled with flowable fill and asphalt overlay. Landscape Contract – The City is accepting bids for the 2021 Landscape Contract. Specifications and bid documents are available at City Hall and the deadline for bid submission is November 30 by 11:00 am. Economic Development Updates – COhatch recently purchased the property at 220 Mill Street. The UDF remodel on Chamber Drive is scheduled to be completed and opened by the beginning of December. Taco Bell on Chamber Drive will have a ribbon cutting on Saturday, November 21 at 11:00 am. STANDING COMMITTEE MEETINGS None at this time REMINDERS November 26-27 – City Office Closed for Holiday November 27 – Tree Lighting at Memorial Park at 6:00 pm December 1 – City Council Meeting at 7:00 pm

Police Department Report

Chief Mills touched base on the Governor's statewide curfew which begins on Thursday at 10pm – 5am. It is enforced by the Ohio Department of Health. 1-833-4ASKODH or 1-833-427-5634. Chief Mills also gave a big thank you to his colleague/friend, Chief Mike Mills of the Miami Township Police Department for inviting him to participate with his staff in an upcoming racial solidarity movement. It is a six-week program called Undivided.

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Fire and Ems Report

Milford Community Fire Department, Inc. 687B US Route 50 Milford, Ohio 45150 513.831.7777

October 2020 Fire Chiefs' Report November 17, 2020

Emergency Activity YTD	Fire Details	EMS Details	Patient Transports
Total Details			
1624	351	1273	766

Budget YTD October 31, 2020	Over/Under Budget	Checking Account Balance
Expenses	83.3%	-6.6%
Revenue	83.8%	+0.5%
		\$ 398,778.53*

Activity Report There will be a Santa Sunday fundraiser held at the Little Miami Brewing Company on November 18, 2020, 5:00pm-8:00pm. FREE antique fire truck rides will be given Noon-4:00pm during each Saturday of Downtown Milford's "Hometown for the Holidays" event in November and December. Santa Sunday will be Sunday December 20, 2020, 1:00pm-6:00pm. The members of MCFD were honored and privileged to recognize our nation's armed forces veterans by participating in the Clermont County Veteran's Day Parade and flying the American Flag from Ladder 71's aerial during a special veteran's event at Texas Roadhouse. Several members proudly participated in the funeral procession for fallen Hamilton County Sheriff's Office Corporal Adam S. McMillan. MCFD participated in a Halloween event at RDI Marketing as well as the city's trick-or-treat night on October 31. Ladder 71 (unit 25) had its annual, major aerial ladder preventative maintenance work performed with no deficiencies found. Equipment and supplies designated for purchase by MCFD under the city's 1st and 2nd rounds of federal CARES Act funds have been secured.

Council Comments: Ms. Chamberland wanted to thank fellow council member Ted Haskins, Johnny Vilardo, Jill and Kent Schellhause for volunteering to collect trash on Brooklyn Avenue a few Saturdays ago. They collected many bags of trash. If you are interested in helping collect litter, please email Ms. Chamberland at kchamberland@milfordohio.org for the next litter pick up event.

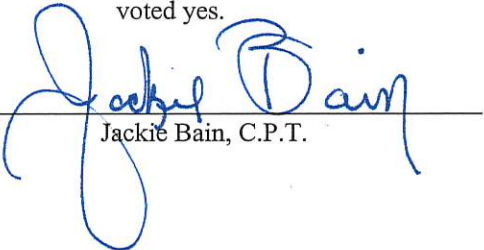
Law Director – Mike Minniear thanked Michael Doss and Pat Wirthlin for doing all the heavy lifting in acquiring a very valuable, key piece of property for the city.

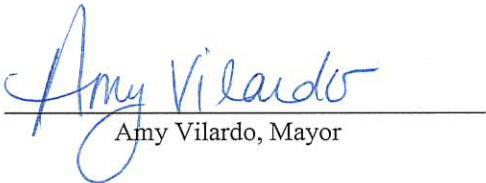
New Business:
Ordinances and Resolutions

- 2020-61** An Ordinance Authorizing Coronavirus Relief Fund Purchases Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Chamberland made a motion to adopt. Seconded by Mr. Redman All yes
- 2020-62** An Ordinance Approving the Union Township-City of Milford Joint Economic Development District VII Contract Ms. Chamberland made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Chamberland made a motion to adopt. Seconded by Ms. Russell All yes

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 7:43pm with a motion from Ms. Russell Seconded by Ms. Chamberland All voted yes.


Jackie Bain, C.P.T.


Amy Vilardo, Mayor