

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

HeldNovember 5, 202020

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on November 5, 2020.

Mayor Vilardo then called the meeting to order with the Pledge of Allegiance and a Moment of silence.

Roll Call: Present: Mayor Vilardo, Vice Mayor Lisa Evans, Sandy Russell, Kyle Mitchell, Benjamin Redman, Kim Chamberland and Ted Haskins. Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast.

Proceedings: Approve the City Council Regular Meeting Proceedings from October 20, 2020 Ms. Evans made a motion to approve. Seconded by Ms. Russell. All yes

Financial Statements: Adopt the September 2020 Financial Report Ms. Evans made a motion to adopt. Seconded by Ms. Russell. All yes

Public Comments:

Mr. John Savage Chase Avenue Cincinnati Ohio spoke to Council regarding the proposed redraft of the current noise ordinance and the issues that he has with the proposal. How will unreasonable volume be determined. Start time was also questioned and Mr. Savage wanted more definition on start time. If there is a problem with the noise, does he call the Police and who decides the penalties? He suggested that the LMBC and the future event center to close their doors and windows when they are going to have amplified music. That is all he is asking for.

Mr. Darryl Donovan Wooster Pike Milford Ohio agrees with a lot of what Mr. Savage stated. He has lived here for fifteen years directly across from the LMBC. He thinks the brewery was a great thing when it was approved under the pretense that it would have acoustic music. Mr. Donovan questioned the use of which events will the new LMBC event center be used for? He understands that it will be used for weddings or meetings. But what prevents an event to hire a band? He would think that we would want, as good neighbors, to make it work for everyone. He agrees with the windows and doors suggestion. Council represents the residents as well as the brewery. He stated that it seems that every noise ordinance revolves around the brewery. There are no other breweries in town that are by a river that broadcasts sound, with homes abutting to it. They already have prime real estate under the pretense of acoustic guitars and here we are, still at these meetings, begging council to resolve this to make it work for the neighbors as well as just that brewery.

Standing Committee Report:

Safety Services Committee

Safety Services Committee Meeting Minutes  
October 20, 2020Called to Order: 6:00 pm by Sandy Russell Present: Lisa Evans, Kyle Mitchell  
Staff: City Manager-Michael Doss, Assistant City Manager-Pam Holbrook, Police Chief – Jamey Mills, Administrative Assistant - Jackie Bain, Fire Captain - Miles Miller Visitors: Ms. Robin Baliszewski /McCormick Trail Milford Ohio Proceedings: Ms. Evans made a motion to approve the proceedings from the July 6, 2020 Safety Services Committee Minutes Mr. Mitchell seconded the motion All yes  
DISCUSSION REGARDING RV SURVEY RESULTS The committee discussed the results of the survey which resulted in further discussion by the committee to define and clarify the current rules and definitions on Parked Recreational Vehicles in Residential Areas. It was agreed that we should continue the enforcement the same way and that we need to clarify some of the language in Chapter 721, 351.17 and 1181.13. To be updated/Rules to state: The vehicle must be registered and licensed. It must be on a pad which is to be maintained. The pad can be either be of concrete or a gravel area (either/or). No items to be stored underneath the vehicle. The vehicle cannot be hooked up to water or electric. No one can be living in the vehicle. A fence or screen is not to exceed 8-feet-high. Must be of one solid, same height, uniformed wall panel/fence/screen to be used in the side or rear yard. It cannot be a vegetative screen. The vehicle must be placed behind the front foundation line. The committee agreed on how hard and very expensive it is to obtain fence panels at this time. Ms. Baliszewski -McCormick Trail Milford Ohio Ms. Baliszewski spoke about her concern regarding the current ordinances which were established almost 30 years ago. Which were established when recreational vehicles were not at the height that they are today. In their neighborhood there is an RV that is 11 feet tall. She said that the ordinance should reflect the type of RV that are available today. If we stick with the 8-foot high fence, then there will still be an RV higher than the fence. Sections of fence should be a continuous panel, 11 feet shielding if there is a complaint, this should be enforced. Or they could put in an enclosed side structure. Ms. Baliszewski appreciated the committee’s consideration. This information from this committee discussion will be addressed with the City Law Director, Mike Minniear for further processing. DISCUSS ROUNDABOUT ON CHAMBER DRIVE Ms. Evans informed the committee that council members received an email from Mr. Kentin Hare regarding roundabout visibility on Chamber Drive. The Committee felt that we could place something in the middle to alert drivers about the roundabout. Chief Mills spoke about pavement markings and paint the entire roundabout yellow to familiarize drivers of the location of the roundabout. Also recommended possibly



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placing reflectors or signage in the location which would help keep traffic flowing. DISCUSS CROSSWALK AT RIVERWALK FLATS LOCATIONMs. Russell received information from Mr. Paul Brizzolara who lives at Riverwalk Flats. He was requesting a crosswalk or stop sign at Water Street. The committee discussed that the area did need a crosswalk in the location and concluded that it was a good idea to have a crosswalk placed at Garfield Avenue and Water Street intersection. The Committee agreed to recommend a crosswalk be placed at Garfield Avenue at Water Street. There being no additional business Ms. Russell made a motion to adjourn the meeting at 6:30 pm Seconded by Mr. Mitchell All yes Respectfully submitted, Jackie Bain, Administrative Assistant

Administrative Services Committee

Administrative Services Committee Meeting Minutes November 2, 2020

Ms. Evans called the meeting to order at 5:30 p.m. Present: Lisa Evans, Sandy Russell, Kim Chamberland Staff: City Manager, Michael Doss and Administrative Assistant Jackie Bain Visitor: Rebecca Shundich, Darryl Donovan Proceedings: *Approve the proceedings from the October 1, 2020 meeting Ms. Evans made a motion to approve. Seconded by Ms. Chamberland. All voted yes to approve.* NOISE ORDINANCE DISCUSSION Mr. Doss discussed with the committee the examples brought before the committee with a Draft #1 and Draft #2 version of a new noise ordinance. The committee reviewed details in the specific times noted in the original Ordinance and each draft version. Mr. Darryl Donovan from Wooster Pike Milford Ohio approached the podium to discuss the proposed noise ordinance information with the committee and Mr. Doss. Music from the brewery was discussed. Ms. Rebecca Shundich from Mound Avenue spoke to the committee to share her concerns regarding the times set in the current noise ordinance. She recommended that the committee make changes to the noise ordinance. Music from the brewery and the 13-hour construction day was also discussed. The current ordinance on the books states to allow amplified sound to be played Sunday through Thursday, 10pm. Friday and Saturday, 12am. *The Committee Agreed to Recommend That the Law Director Draft an Ordinance Enacting Chapter 737 Of the Codified Ordinances of The City of Milford, Ohio, Establishing the Regulation of Amplified Sound Within the City of Milford River District. 737.02 No Person Shall Permit or Allow Amplified Sound to Be Played or Generated Within the City of Milford River District After 10pm Sunday To Wednesday, After 11 Pm Thursday, Or After 12am Friday And Saturday. Seconded by Ms. Chamberland All yes* STAYBRIDGE HOTEL ECONOMIC DEVELOPMENT INCENTIVES Mr. Doss brought to the committee's attention a small incentive for a 13-million-dollar investment on Chamber Drive. We have been very successful with these incentive packages. Mr. Doss made a recommendation to consider the City of Milford Property Tax Rebate Incentive Program and Utility Tap Fee Waiver Program package as presented. *The Committee Agreed to Recommend That the Law Director Draft an Ordinance Authorizing A Tax Rebate Incentive Program for Five Years, 100% And Tap Fee and Inspection Fee Waivers At 100% For Staybridge Suites. Seconded by Ms. Chamberland All yes* ALLOCATION OF 100% INCOME TAX COLLECTION TO GENERAL FUND IN 2021Mr. Doss presented information that he and Finance Director, Pat Wirthlin recommended to be considered for adoption with the same legislation from Ordinance 2020-21 which was approved by Council on May 5 2020 and that an allocation of 100% of the Income Tax go into the General Fund for the entirety of 2021 since we are still feeling the impact of Covid-19. *The Committee Agreed to Recommend That the Law Director Draft an Ordinance Authorizing the Allocation Of 100% Of Income Tax Collections to The General Fund For 2021 Seconded by Ms. Chamberland All yes* BISHOPS BIKE TRAILHEAD LEASE AGREEMENT Mr. Doss brought to the committee's attention that a few months ago council passed a lease agreement with the Milford Trailhead. Bishops was recently sold to Hellebusch Bicycles; LLC and we had a lease with Bishops Bicycles that was set to expire in August of next year. The new owner wanted to know if they could be on the lease agreement. In keeping with the same approach and the opportunity to revise with a new lessee to revise with the new owner a proposal that would be in effect from December 1, 2020 through November 30 of 2025 considering a five-year lease. It does grant an additional five-year option to renew. The current lease that we have with Bishops shows rent during May – August was \$300.00 a month and September – April was \$100.00 a month for a total annual of \$2,000 per year. In keeping with the maintenance of the building to put some money aside for exterior improvements to the building, a proposed new lease of May – August at \$375.00 per month and September – April at \$150.00 per month for a yearly total of \$2,700 per year. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance to Enter into A Lease Agreement with Hellebusch Bicycles, LLC And the Rent to Be \$2700 Per Year for A Term of Five Years Beginning December 1, 2020 Seconded by Ms. Chamberland All yes* HAMILTON COUNTY CARES ACT LOCAL JURISDICTION FUNDING Mr. Doss discussed with the committee Hamilton County Cares Act Funds for local jurisdiction funding since a little piece of Milford in located in Hamilton County. It does qualify the City of Milford for a small portion of Cares Act Funds from Hamilton County. The city needs to enter into an agreement to receive local jurisdiction Cares Act Funds to receive \$890.00. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance to Enter into An Agreement with The Board of County Commissioners of Hamilton County to Receive 2020 CARES Act Local Jurisdiction Funds Seconded by Ms. Chamberland All yes* SIGNAL HILLS LIFT STATION PUMP QUOTES Mr. Doss reviewed quotes that Mr. Dave Walker from the Waste-Water Department submitted three quotes for two pumps for consideration: Buckeye Pumps Inc. for \$12,723 (includes labor), Gorman Rupp for \$15,604 (does not include labor) and Pelton Environmental Products for \$16,460.60 (does not include labor). The pumps will be used at the Signal Hill Lift Station. The current pumps are bad and are running on a



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generator and Mr. Walker would like to get the current pumps replaced as soon as possible. Mr. Doss and Mr. Walker recommend that we purchase the two pumps from Buckeye Pumps. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing the Purchase of Two Pumps from Buckeye Pumps in The Amount Of \$12,723 For the Signal Hill Lift Station. Seconded by Ms. Chamberland All yes* There being no further business, the meeting adjourned at 6:11 p.m. with a motion from Ms. Evans Seconded by Ms. Chamberland All yes Respectfully submitted, Jackie Bain Administrative Assistant

City Manager’s Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: November 5, 2020 RE: Manager’s Report Park National Bank Property Update – The City scheduled a closing on the Park National Bank property for November 17th. Economic Development Updates – Construction work is underway for the Christian Family Credit Union located on Chamber Drive. Milford will be the site of the Credit Union’s main office in the Greater Cincinnati/Northern Kentucky area. Servatii is now open in the Milford Shopping Center. Cincinnati Gear will invest an additional \$2 million dollars in improvements and an additional building in the Commerce Park on the Milford Parkway. City Contracts – The City is accepting bids for the 2021 Landscape Contract. Specifications and bid documents are available at City Hall and the deadline for bid submission is November 30 by 11:00 am. City representatives met with Chief Baird to negotiate the City’s Fire/EMS contract with MCFD. The preliminary contract proposal will be provided to the Safety Services Committee next week. STANDING COMMITTEE MEETINGS Safety Services Committee Meeting – November 9 – 5:00 pm REMINDERS November 10 – 2021 Budget Work Session at 5:00 pm November 11 – Veterans Day (Offices Closed) November 17 – City Council Meeting at 7:00 pm November 18 – Planning Commission at 6:00 pm

Police Department Report

Chief Mills gave the Monthly Report- October 2020 This report summarizes the various activities and functions of the Milford Police Department during the month of October. *TRAINING* • Chief Mills attended a webinar titled Leading During Trying Times • Assistant Chief Mahan completed an eight-hour Use of Force Instructor course • All sworn officers and supervisors attended six hours of less-lethal force training and qualification. • All sworn officers and supervisors attended three hours of low-light firearms training. • All sworn officers completed a policy review and test on our property room directives • Officer Yeary attended the monthly Clermont County SRT training • Officer Dennis attended the monthly HCPA Dive Team training *NOTABLE OCCURRENCES* • Aggravated Menacing – 552 Main St • Weapons Violation – 1800 Oakbrook Pl • Forgery – 553 Chamber Dr. • Theft / Criminal Damaging – Milford Bike Trail • Theft – 5361 South Milford Rd • Theft of Motor Vehicle – 202 Wooster Pike • Misuse of a Credit Card – 439 Main St • Theft – 209 Castleberry Ct • Breaking & Entering – 208 Mill St • Sexual Imposition – 5371 South Milford Rd • Sexual Imposition – 2154 Oakbrook Pl • Breaking & Entering – 411 Main St. • Theft – 1140 Main *ADMINISTRATIVE* • A complaint on an officer’s driving was assigned to a sergeant for a review. The results of the review indicated that the officer’s actions were within policy. *COMMUNITY RELATIONS* • MMART worked two shifts • Trick or Treat safety patrols and at the Municipal Building. • Trunk or Treat event at RDI on Lila Ave. • Citizen’s Police Academy continued throughout the month of October.

Fire and Ems Report

None at this time

**Council Comments:** Mayor Vilardo expressed along with Ms. Chamberland how great Citizens Police Academy. A shout out to Officers Yeary and Wilson for their dedication to the program and their dedication to community policing. It is strongly recommended that everyone participate in the classes offered for CPA ( 18 on up) and Junior CPA (ages 13 – 17).

Mayor Vilardo spoke about Hometown Holidays which will be spread out over four weekends so that everyone has a chance to shop and dine without all converging on the same weekend. The weekends of November 21<sup>st</sup>, 28<sup>th</sup>, December 5<sup>th</sup> and December 12<sup>th</sup>. No carriage rides or carolers will be offered. The MCFD Antique Fire Truck will be conducting rides (for family units) on Saturdays, from noon to 4pm, on those weekends.

Servatii Ribbon Cutting Ceremony Friday at 10am and is giving away daily free stuff starting on Friday until Wednesday, November 11<sup>th</sup> - Veteran’s Day. Along with their regular daily specials.

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New Business:  
Ordinances and Resolutions

- 2020-55

An Ordinance Enacting Chapter 737 of The Codified Ordinances of The City of Milford, Ohio, Establishing the Regulation of Amplified Sound Within the City of Milford River District Ms. Evans made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes
- 2020-56

An Ordinance Authorizing the City of Milford Property Tax Rebate Incentive Program Agreement with Staybridge Suites Ms. Evans made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes
- 2020-57

An Ordinance Authorizing the Allocation of 100% of Income Tax Collections to the General Fund for 2021 Ms. Evans made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes
- 2020-58

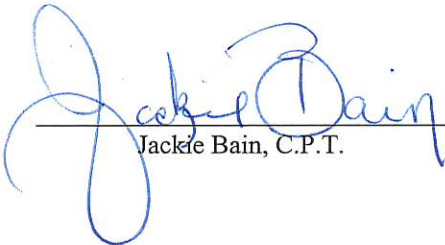
An Ordinance Authorizing a Lease Agreement with Hellebusch Bicycles, LLC Ms. Evans made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes
- 2020-59

An Ordinance Authorizing the Purchase of Pumps from Buckeye Pumps for The Signal Hill Lift Station Ms. Evans made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes
- 2020-60

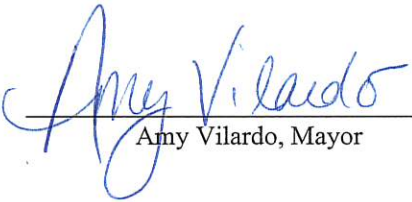
An Ordinance Authorizing the City of Milford to Enter into the 2020 CARES Act Local Jurisdiction Agreement with The Board of County Commissioners of Hamilton County, Ohio Ms. Evans made a motion to suspend the rules and read by title only Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes

Old Business:

**Adjourn:** There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 7:43pm with a motion from Ms. Evans. Seconded by Ms. Chamberland All voted yes.



Jackie Bain, C.P.T.



Amy Vilardo, Mayor