

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 4, 2021 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on November 4, 2021.

Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence

Roll Call: Present: Mayor Amy Vilardo, Vice Mayor Lisa Evans, Sandy Russell, Kyle Mitchell, Kim Chamberland and Ted Haskins Ms. Evans Made a motion to excuse Ben Redman, Ms. Russell Seconded the motion all yes Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast. YouTube Viewing Link: <https://icrcvtv.com/video/milford-city-council-92121> LIVE to the City of Milford Facebook page and on cable TV, Spectrum channel 17 and Cincy Bell channel 847.

Presentation: Pavement Management Study by The Kleingers Group –Tim Casto, PE Director, Engineering and Sam Morton, PE Municipal Engineer at The Kleingers Group. Mr. Casto presented the City-Wide Pavement Assessment where the City has consulted with The Kleingers Group to collect pavement condition data and curb and catch basin rating data across the City. The report provided as assessment for the year 2021. Performing regular inspections can provide valuable data on the deterioration of the roadway network and other assets over time. The full scope of work for this assessment included: A full pavement assessment of all 33 CL miles within the City. Data included image capture, individual stress analysis, rating/PCI scores and visuals. Curb condition assessment. Catch basin condition assessment. A final report outlining all findings. A copy of the Report is available upon request at the City Administration Office at 745 Center Street Suite 200 Milford Ohio 45150. The Pavement Management Study findings are available online for public access via roadway.roadbotics.com Login: milford@roadbotics.com password: MilfordIsAwesome

Proceedings: Proceedings from October 19, 2021 Council meeting Ms. Evans made a motion to approve. Seconded by Ms. Russell Mr. Mitchell abstained All others yes

Correspondence: Ohio Division of Liquor Control - Speedway LLC Ms. Evans made a motion we do nothing/no hearing. Seconded by Ms. Russell. All yes

Financial Statements Receive September 2021 Finance Report Ms. Evans made a motion to receive Seconded by Ms. Russell All yes

Public Comments: none at this time

Standing Committee Reports

Public Services Committee Public Services Committee Meeting Minutes October 29, 2021

Ms. Chamberland called the meeting to order at 9:00 a.m. Present: Kim Chamberland, Ted Haskins, Amy Vilardo Staff: City Manager-Michael Doss, Finance Director-Pat Wirthlin, Service Department Supervisor-Ed Hackmeister and Administrative Assistant-Jackie Bain Visitors: none at this time Approval of Minutes: Approval of the October 1, 2021 Public Services Committee Minutes All yes QUOTES FOR THIRD FLOOR DOOR ENTRANCE IMPROVEMENTS AT CITY HALL City Manager Michael Doss discussed improvements to the 3rd floor of City Hall. Specifically, a remodel of the tenant Control Bionics area to improve the kitchen area and to take out the current doorway to the old chamber office door and make a main entrance into the Control Bionics office. Also, to place a wall in the open great room area a wall to divide the room so that they will have a designated research and development section in the office. The Fire Inspector has inspected the area and is fine with the plans. Service Department Supervisor, Ed Hackmeister, received quotes from contractors to do this work. Osborne Reconstruction Service has the lowest and best quote at \$9,473.51. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing an agreement with Osborne Reconstruction Service in the Amount Of \$9,473.51 for Improvements to The Third Floor of City Hall* Seconded by Mr. Haskins All yes DISCUSSION: TRU HOTEL TAP FEE REBATES Mr. Doss explained to the committee that the new Tru Hotel paid utility tap fees for water and sewer. Paid back on March 13, 2020. Later that year, in August, Mr. Doss received an email from one of the owners of the hotel stating that they wanted to utilize our utility discount program, tap fee and property tax rebates. They signed the incentive in July of this year. They have been asking the city if the city would reimburse them back for their water and sewer tap fees. This was requested after the fact. This payment has already gone through the system. Mr. Doss asked the committee to consider reimburse the water tap fee and sewer tap fee. Mr. Doss also asked the committee to consider ending this incentive rebate program. To possibly reinstitute this program in the future. Ms. Wirthlin agreed with Mr. Doss and encouraged the city to either revoke the incentive or reword it to put a time frame on it or a dollar limit. It has served a good purpose with brining good business to the city. The nature of the city has changed where folks are wanting to invest in the city a lot more. One other thing you might see is an appropriation

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amendment come down the road in a couple of weeks and to see what funds they come out of if that is what we decide to do. Mr. Doss explained that these incentives are not as enticing as they used to be. But they did serve a purpose. We can look at business coming into the city on a case by case basis as they are received. If the business is going to bring jobs and a significant investment, a heavy water user, we can consider either waving or rebating and then structure that information. But for now, the program has run its course. The committee would like to discuss further at the upcoming Budget Session. *The Committee Agreed for The Law Director to Draft an Ordinance Authorizing A Rebate to Tru Hotel for a Water Tap Fee in the amount of \$ 36,000 and a Sewer Tap Fee in the amount of \$ 38,000. Seconded by Mr. Haskins* All yes Mayor Vilardo brought to the committee's attention an issue she was reminded of regarding the flooding on Laurel Avenue. Rainy season has come in and Mr. and Mrs. Howland wanted to know the plan for Laurel Avenue and what will be done with the extra paving of asphalt on the street. When there is a heavy storm the basements in the area become flooded. Currently the discussion is to revert it back to the way it was and to get rid of the asphalt by graveling and using permeable pavement material in that area. There was no issue in the area until the area was paved and they would like it restored back to the way it was. It is believed that mainly staff can work on this project and once it is completed it would only allow one flood a year with only a few inches rather than numerous flooding with over a foot of water each time in the basements. Mr. Tim Casto is putting together a program that will be discussed during the upcoming Budget Session. Ms. Chamberland asked if there was any way for us to get a Grant for a project like this. Mr. Doss stated that the State is opening their approach to Storm Water a lot more. He did not know for sure with the OPWC if this would score well. We can look into an upcoming Infrastructure Bill that is coming through and check other upcoming opportunities for Laurel Avenue and Tyler Avenue. The Laurel Avenue project is expensive. If it were to get completed it would act as the main storm water arterial for all South Milford and area. Ms. Chamberland was interested in how we can channel our water system here in the city. What is our best sustainable way to deal with this on a long-term basis? Mr. Doss discussed how with our City Engineer we fix our systems that will also compliment what we do in the future. There being no further business, the meeting adjourned at 10:00 a.m. with a motion from Ms. Vilardo, Seconded by Mr. Haskins. All yes Respectfully submitted, Jackie Bain, Administrative Assistant

City Manager's Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: November 4, 2021RE: Manager's Report OPWC Grant Update – The Wallace Avenue Supply Waterline and Garfield Avenue Discharge Waterline projects both continue to reflect high scores at OPWC District 10. The City anticipates that both projects will be funded. 2022 State Capital Budget Project Application Submittal – The City applied for funding for Canoe/Kayak Launch at Jim Terrell Park. The new launch will provide better river access and assist with emergency response to river rescues on the Little Miami River. The state capital budget is a direct appropriation from the Ohio General Assembly and the Governor's office. Five Points Landing Park – The Five-Year 3 mill levy was approved by voters. Revenue proceeds derived from the property tax will not be realized until 2023. In 2022, the City will work with engineers and landscape architects for technical services. The City will also explore securing financing for the park project and utilize the tax proceed to cover the cost of the debt. After funding is secured, the City will begin to advertise, accept and award a construction bid for the project. The Five Points Landing Park will begin construction in 2023 and it is estimated to take a year to complete. Hometown for the Holidays – The holiday tree lighting will be Friday, November 26 at 6:30 pm at Memorial Park. Santa will be on hand to assist with the lighting and greet the children. STANDING COMMITTEE MEETINGS None at this time REMINDERS November 9 – City Council Budget Session at 5:00 pm November 10 – Planning Commission at 6:00 pm November 11 – Veterans Day (Offices Closed) November 16 – City Council Meeting at 7:00 pm. Mayor Vilardo mentioned the Miami Township Holiday Parade November 18th at 7pm. The parade starts at Miami Plaza and proceeds along Business 28 to Meijer.

Police Department Report

This report summarizes the various activities and functions of the Milford Police Department during the month of October. *TRAINING* • Sworn members completed the annual Less-Lethal In-Service, qualifying on Taser, OC spray, and ASP baton. • Officer Williams attended RCIC Training • Several roll call trainings were assigned through the month of October, along with a two-hour training on managing stress, and use of force writing. • Officer Dennis attended HCPA Dive & Recovery Team training. • Officer Yeary attended Clermont Co. S.R.T. training. *NOTABLE OCCURRENCES* • Officers responded to a domestic incident on Potawatomie Trail where the aggressor was charged with felonious assault and domestic violence. • A female reported being shot in the back area with a pellet in the 400 block of Main Street. The incident was reported three hours after it took placed and is closed due to no viable suspects. • Several intelligence updates regarding the Glacier Gang involving thefts from and of vehicles in several counties in the area, as well as northern Kentucky. We have several investigations involving thefts from vehicles but no indication that they're related. • The City restroom and concession stand at Riverside Park were vandalized. • Detective Kenney identified and charged a suspect with a theft offense that occurred at Roads Rivers and

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Trails. *ADMINISTRATIVE* • Officer assisted Pattison principal with conducting a lock down drill. • Officer Wilson was selected to serve as detective, replacing officer Kenney who has served in that assignment for the past four years. • Most officers completed the annual fitness test on the Department’s obstacle course. • Chiefs Mahan and Mills attended a mediation hearing to resolve a grievance over shift differential. • Officer Williams received his second quarter probationary evaluation. • Clerk Kern received her quarterly probationary evaluation. • The grant application for the Governor’s body worn camera grant was submitted. • Chief Mills attended the quarterly CIT Advisory Committee meeting. *COMMUNITY RELATIONS* • Officers attended the Chili Cookoff held at the Masonic Lodge • Officer Wilson went to Pattison after school program and spoke about home safety to the children. • Sergeant Kibby assisted a homeless couple that was found trespassing on Holiday Inn property • Officer Wilson set up and attended a parent/principal meeting at Pattison School. • The Wyler Driven Project was an amazing success and will likely become an annual event. • Officers are conducting daily visits to Pattison Elementary. • Chief Mills hosted a woman’s self-defense class in partnership with the Kiwanis Club. • Squad 2 assisted with the Kiwanis Club Food Drive Resident Jonuel Rodríguez emailed the attached photo and thanked Officer Dennis for making her son’s Halloween experience memorable.

Fire and Ems Report

September 2021 Fire Chiefs’ Report

October 19, 2021

Emergency Activity YTD	Fire Details	EMS Details	Patient Transports
Total Details			
1482	256	1,226	719
Budget YTD September 30, 2021	YTD	Over/Under Budget	Checking Account Balance
Expenses	64.4%		Under 10.6%
Revenue	73.4%	Under 2.2%	*733,106.66
*as of 9/24/21			

General Crews continue working to complete the annual service and winterization of fire hydrants inside the city. Firefighters participated in funerals by displaying the American Flag with Ladder 71 during processions for retired firefighters from Wayne and Miami Township. Chief Baird and District Chiefs Miller and Nickell began a year-long Leadership Academy program presented jointly by MCFD, Loveland-Symmes, Mason, Blue Ash, Goshen Township, and Madeira-Indian Hill fire departments. The intention is that all MCFD officers complete this course over the next several years. Chief Baird and several other Hamilton Fire Chiefs’ Association members began work as a committee developing a strategy to ensure continuity of services across the county during large-scale emergencies. MCFD hosted the combined morning mixer for chambers of commerce from Milford-Miami Township, Anderson Township, Little Miami, and Clermont County on October 23 with around 80 in attendance. The firefighters’ club held a concession sales fundraiser at Historical Milford Association’s Art Affaire on October 25. MCFD participated in the South Milford neighborhood bike parade and block party October 25. A fire station open house was held on October 9, 2021 during National Fire Prevention Week and attended by approximately 80 people. Thank you to Firefighter/Paramedic April Travis who coordinated the event as well as the large number of members who assisted her. Thanks are also extended to Loveland-Symmes Fire Department for use of its children’s bounce house; Sora’s Towing for providing a vehicle for the extrication demonstration; and Miami Township Fire and EMS for providing its fire extinguisher training prop. Kindergarteners and first-graders were taught fire prevention lessons during National Fire Prevention Week assemblies. Chief Baird and District Chief Miller joined other city officials at ongoing planning meetings for the Supercar Therapy event being held October 24 at the Wyler Automotive Family headquarters. 2021 Breast Cancer Awareness tee shirts being worn by MCFD members throughout October were provided by CoyoTees LLC. MCFD is proud to announce Santa Sunday will be December 19, 2021 1:00pm to 6:00pm. This Milford tradition of nearly 70 years is the city's unofficial holiday celebrating Christmas being just-around the corner! After nine-months of fundraising in 2021 a new, battery-powered rescue cutter was purchased. Thank you to our Milford Community Firefighters’ Club members who worked tirelessly to purchase this \$12,000 life-saving tool. MCFD also thanks our Downtown Milford Ohio and other local businesses and residents that supported the Club’s efforts. Training this month: leadership academy; power saws; proper use of firefighter PPE; annual rope rescue refresher; hydrant evolutions; CPR refresher; MVA scene sizeup; and water supply (with MIHJFD). “Change Your Clocks...Change Your Smoke Detector Batteries.”

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Council Comments Ms. Evans made a motion to go into Executive Session at the conclusion of tonight’s meeting for the purpose of meeting with the City Law Director to discuss legal matters involving the City pursuant to Section 3.05 3 of the Milford City Charter. Seconded by Ms. Chamberland All yes Ms. Chamberland spoke about the Third Session of the Building Bridges Program and Special Thank you to Copper Blue.

New Business:

Ordinances and Resolutions

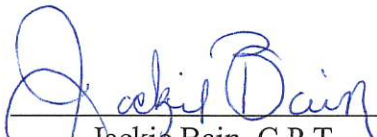
- 2021-109

An Ordinance Authorizing an Agreement w Osborne Reconstruction Services for Third Floor City Hall Improvements Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt Seconded by Ms. Chamberland All yes
- 2021-110

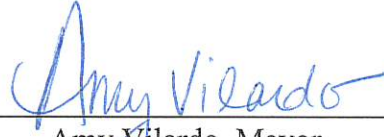
An Ordinance Authorizing Rebates of Water & Sewer Tap Fees to Tru Hotel Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt Seconded by Ms. Chamberland All yes

Old Business: none at this time

Adjourn: There being no further business to come before the City Council; the regular meeting was adjourned to Executive Session at 7:45pm with a motion from Ms. Evans. Seconded by Ms. Russell All voted yes. Council returned from Executive Session and immediately adjourned from regular session at 8:57 Ms. Evans made a motion to adjourn. Seconded by Mr. Mitchell. All voted yes



Jackie Bain, C.P.T.



Amy Vilardo, Mayor

Below is the LIVE public viewing link for the **Milford City Council - November 4, 2021**. Viewing Link: <https://icrctv.com/video/milford-city-council-101921> As always, we’ll stream LIVE to the City of Milford Facebook page and on cable TV, Spectrum channel 17 and Cincy Bell channel