

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 6, 2020 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on October 6, 2020. Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of silence.

**Roll Call:** Present: Mayor Vilardo, Vice Mayor Lisa Evans, Sandy Russell, Kyle Mitchell, Benjamin Redman, Kim Chamberland and Ted Haskins. Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV live broadcast.

**Proceedings:** Approve the City Council Regular Meeting Proceedings from September 15, 2020 Ms. Evans made a motion to approve. Seconded by Ms. Russell. All yes

**Financial Statements:** Adopt the August 2020 Financial Report Ms. Evans made a motion to adopt. Seconded by Ms. Russell. All yes

**Public Comments:**

Martha Kleinfelter – Milford Ohio wanted to thank the Service Department for their service in helping her with her driveway. City is doing a great job!

(Later in the meeting)

Karen Sherra - Executive Director from the Clermont County Mental Health and Recovery Board spoke on behalf of the Mental Health and Recovery Levy that is on the ballot. It is a five-year, .75 mil renewal levy. The levy helps Clermont County by funding treatment and prevention services. Ms. Sherra also spoke on supporting the Senior Services levy and Children's Protective Services which are both up for renewal as well. They all need the support as they all work together in many of the services that they provide. Mayor Vilardo thanked Ms. Sherra for all that they do and said that it goes without saying that the services are needed more than ever right now. Vice Mayor Evans commented that she knows that her school would not survive some days without their Child Focus Counselor. Chief Mills approached the podium to state that there is not a day that goes by that the department does not use their services. They are a critical service.

**Standing Committee Report:**

**Administrative Services Committee**

Administrative Services Committee Meeting Minutes October 1, 2020 Ms. Evans called the meeting to order at 4:00 p.m. Present: Lisa Evans, Sandy Russell, Kim Chamberland Staff: City Manager, Michael Doss, Finance Director Pat Wirthlin, MCFD Captain Miles Miller and Administrative Assistant Jackie Bain Visitor: none Proceedings: *Approve the proceedings from the August 11, 2020 meeting, Ms. Evans made a motion to approve. Seconded by Ms. Russell, Ms. Chamberland abstained Approve the proceedings from the August 27, 2020 Ms. Evans made a motion to approve. Seconded by Ms. Chamberland. Ms. Russell abstained Approve the proceedings from the September, 14 2020 Ms. Russell made a motion to approve. Seconded by Ms. Chamberland. Ms. Evans abstained* **CARES ACT FUNDS – CITY PURCHASES** Finance Director, Pat Wirthlin explained that the city has \$354k to Spend with Yet Another Round of CARES Funds. The City expects to receive yet another round of CARES funds very soon. Bottom line is that the City needs to encumber \$354K in new items by November 20th. Staff submitted ideas to Council, regardless of the amount. If Council approves the Wish List, we will still have an additional \$182K to earmark rather quickly. Captain Miles Miller spoke on behalf of the MCFD on the purchase of two Life Pack Fifteen Heart Monitors for both medic units/ambulances. The committee also reviewed and discussed other items on the CARES Act fund list including Tents to assist the Outdoor Dining Area in colder months, propane patio heaters, outdoor metal tables to use inside the tents, possibly hiring a temporary part-time employee to manage Covid-related information, 1-year trial of a public meeting software program, automated entrance doors and other items listed on the CARES Funds wish List. Many of the items are in high demand, and prices can change daily. The extra encumbrance amount provides a cushion for just that reason. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing Coronavirus Relief Fund Purchases According to The Attached Chart for a Total Amount Of \$172,907 Contingent on and to the extent that the City has received the CARES Act funds Seconded by Ms. Chamberland All yes* **COVID-19 TEMPORARY TENT USAGE FOR RESTAURANTS/RETAIL BUSINESSES** City Manager, Michael Doss presented information regarding Covid-19 Temporary Tent usage for Restaurants/Retail Businesses. The businesses will be given a temporary permit of up to six months to have a tent outside of their business. The Fire Department will inspect the tents to make sure it is safe. There are requirements and restrictions that the businesses will have to adhere to. There is a lot of potential for businesses to use this to help sustain their business during the winter months. Tents will be allowed as long as they pass the requirements, have the space and are safe. The city could possibly spend money on barriers so that tents can be set up downtown and be accessible to everyone yet safe. There being no further business, the meeting adjourned at 4:52 p.m. with a motion from Ms. Chamberland Seconded by Ms. Russell All yes Respectfully submitted, Jackie Bain Administrative Assistant



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City Manager’s Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: October 6, 2020RE:Manager’s Report2021 OPWC Project(s) Application Update – Applications for Ohio Public Works Commission Round #35 funds were submitted to Clermont County on Monday. The City submitted a total of three project applications for funding: Tyler Avenue Stormwater, Laurel Avenue Stormwater, and Wallace Avenue Waterline Improvements (prior to Wallace Water Tower replacement). Riverside Park Walking Shelter Update – The walking path construction has been delayed because of a required SHIPO (State Historic Preservation Office) report filing/approval. The City anticipates no issues and expects construction to begin by early November. Economic Development Updates – Servatiis, Taco Bell and the remodeled UDF are expected to open in late October. Tru Hotel is expected to open in late November. Concrete foundation for the Staybridge Suites Hotel is expected to be poured in early November. STANDING COMMITTEE MEETINGS None at this time REMINDERS October 14 – Planning Commission at 6:00 pm October 20 – City Council Meeting at 7:00 pm

Police Department Report

Monthly Report- September 2020 This report summarizes the various activities and functions of the Milford Police Department during the month of September. TRAINING All sworn members completed the classroom portion of the annual Taser training. All members completed a policy review and test on our Ethics policy. Chief Mills attended the virtual Attorney General’s Conference. Chief Mills attended the Ohio Association of Chiefs of Police (virtual) Annual Conference. Officer Yeary attended the monthly SRT training. Officer Dennis attended the monthly HCPA Dive Team training. NOTABLE OCCURRENCES A breaking and entering occurred at the American Legion Post 450. Officers discovered a picnic table burning at the Valley View Preserve. Subsequent investigation led to the identification of three suspects. An injury auto accident in the 400 block Main Street led to a road closure. One occupant was transported by UC Air Care. A theft of a firearm was reported from a residence on Seminole Trail. Three death scenes were investigated, two of which appear to be drug related. ADMINISTRATIVE A citizen complaint on an officer was assigned to a supervisor to investigate. A new policy regarding shift bids was implemented. Officer Liming was assigned two weeks of light duty as she recuperated from surgery. COMMUNITY RELATIONS Officers logged seven hours of bicycle patrol. The Citizen’s Police Academy began on September 2nd. Officers and MCFD personnel surprised a six-year-old boy by stopping by his birthday party. Officers attended the Friends of Oakwood End of Summer event Officers assisted with a local church outreach event at Oakwood. An Officer attended the Freedom House public safety prayer OUTSIDE MEETINGS AND ASSOCIATIONS Chief Mills attended the monthly meeting of the Clermont County Chiefs of Police Association.

Fire and Ems Report

Chief Baird reported Santa Sunday will be held Sunday December 20<sup>th</sup> noon until 6pm throughout the city. Thank you to the HMA and city businesses that supported Second Saturday event in September. The money that was raised, along with a small grant that they received has placed them to the goal they had to purchase the body armor for the employees. A group of ten employees starting the second of the rope rescue operations class.

Council Comments:

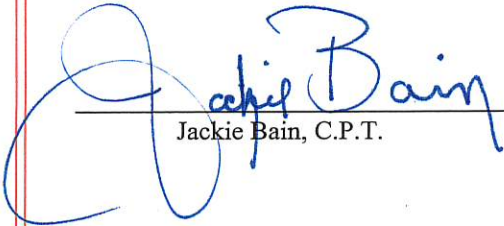
New Business:

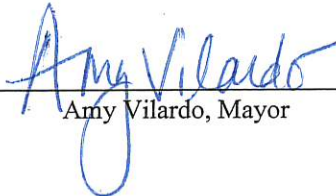
Ordinances and Resolutions

2020-54 The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing Coronavirus Relief Fund Purchases According to The Attached Chart for a Total Amount Of \$172,907 Contingent on and to the extent that the City has received the CARES Act funds Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland. All yes Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland All yes

Old Business:

Adjourn: There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 7:24pm. with a motion from Ms. Evans. Seconded by Ms. Chamberland All voted yes.


  
Jackie Bain, C.P.T.


  
Amy Vilardo, Mayor