

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held
October 5, 2021
20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on October 5, 2021.

Mayor Vilardo called the meeting to order with the Pledge of Allegiance and a Moment of Silence

Roll Call: Present: Mayor Amy Vilardo, Vice Mayor Lisa Evans, Sandy Russell, Kyle Mitchell, Ben Redman, Kim Chamberland and Ted Haskins Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast. YouTube Viewing Link: <https://icrc.tv.com/video/milford-city-council-92121> LIVE to the City of Milford Facebook page and on cable TV, Spectrum channel 17 and Cincy Bell channel 847.

Proceedings: Proceedings from September 21, 2021 Council meeting Ms. Evans made a motion to adopt. Seconded by Ms. Russell Mr. Redman abstained All others yes

Financial Statements Adopt August 2021 Finance Report Ms. Evans made a motion to adopt Seconded by Ms. Russell All yes

Public Comments

GMAHS – Art Affaire Group/Historical Society Executive Director Maria Guhde Keri and Marti Kleinfelter – Volunteer Coordinator – wanted to thank everyone for all of their cooperation and support. They appreciate the Police, Fire Department on site that day. And a special shout out to the Service Department, especially Ed Hackmeister and Jay Rothenbach.

STANDING COMMITTEE REPORTS

Public Services Committee

Public Services Committee Meeting Minutes October 1, 2021Ms. Chamberland called the meeting to order at 9:30 a.m. Present: Kim Chamberland and Ted Haskins, Amy Vilardo Staff: City Manager-Michael Doss, Finance Director-Pat Wirthlin, Service Department Supervisor – Ed Hackmeister, Water Department Supervisor-Joe Casteel Visitors: Tim Casto/Kleingers, Sam Morton/Kleingers Approval of Minutes: Approval of the August 16, 2021 Public Services Committee Minutes All yes SYCAMORE STREET STORMWATER BIDS Tim Casto with Kleingers Group discussed the bid process on September 23, 2021 for the Sycamore Street Storm Sewer Improvements. This is for the Storm Sewer work on Sycamore Street where some townhomes are under construction on High Street. They have a detention basin and the intent was to tie into the existing Public Storm sewer which is at High/Sycamore and continues down into Main Street. There was a collapse in the existing storm system. The intent with this project was to replace and install that storm system from High Street down to the connection on Main St. Their obligation will be to tie into the new proposed public system on Sycamore. This situation will take care of Sycamore Street and the immediate development. The lowest bid was from DJ Drew Company LLC at \$77,330. *The Committee agreed to make a recommendation for the Law Director to draft An Ordinance Authorizing the City Manager to enter into a contract with The DJ Drew Company LLC in the amount of \$77,330 for Sycamore Storm Sewer Project* Seconded by Mr. Haskins All yes PAVEMENT ASSESSMENT REPORT Mr. Doss explained that this was one of the objectives sought out for 2021 to get a full assessment of all of the streets and asphalt and concrete curb conditions to create a comprehensive plan to do an analysis of all of the items, which we as a city could go back with the Service Department Supervisor/Ed Hackmeister and use these priority projects within our budget with our scope to do projects essentially for the next ten plus years. It is a great tool that we can use internally from an operational standpoint to start addressing some of the streets and seeing what streets we need to prioritize. And to meet with Council at budget time about appropriations to take care of these existing pavement condition improvements. Mr. Doss indicated that this study would provide the City with the ability to priorities street paving projects and establish a capital improvement project for addressing street improvements. Mr. Doss further indicated that the study would enable the City to budget for future projects and assist with future grant funding. Mr. Doss said that similar studies have been performed in other communities and proven successful. Tim Casto with Kleingers presented information regarding the culmination and the results from the Pavement Management Study for the City of Milford. The Pavement Management Study provided detailed analysis of all City streets and roads. The analysis included evaluation of the street pavement conditions, distress of pavement, and degree of asphalt/concrete degradation. The analysis scored and ranked each street based on the criteria and conditions. Mr. Casto discussed the average of pavement condition index score of 64 for typical streets that we have in the city. That is based from 100 = fresh, brand new paved street, to 1 = completely failed dirt, gravel. And every year that the city moves through another year, the pavement condition gets worse. It starts to accelerate as time goes by. If we are scoring in 64 and we want to maintain a 64, how much pavement do we need to improve to bring back to the 100 condition or in the 90’s from a resurfacing to be able to just hold that? We are

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

looking at around \$600,000 annual investment to be able to maintain that level of pavement condition. The committee reviewed different scenarios if we were to average out a 58 PCI (Pavement Condition Index). Mr. Casto indicated that the Pavement Management Study findings are available online for public access via roadway.roadbotics.com Login: milford@roadbotics.com password: MilfordIsAwesome Sam Morton/Kleingers reviewed information on the Smartboard with the committee and reviewed examples of streets and the distresses areas of repair. Concrete roads and the cost of replacing pulled our score down. These are OPWC opportunities. The alley ways and how we look at those were also discussed. The Committee would like the information to be brought to a City Council meeting to discuss the analysis/data in this report. And to identify and collaborate from a budget standpoint, a consistent appropriation every year. ARPA APPROPRIATION FOR SCADA SYSTEM Mr. Doss discussed with the committee how council recently approved in August, to replace our SCADA System. Since the approval we have been working with IT to get all the information up and online so we can have 24-hour remote coverage at the water plant. We feel it is beneficial to go back and have committee and council consider and approve legislation that would specifically appropriate funds from ARPA (American Rescue Plan Act) for the SCADA project and. Mr. Doss also discussed the criteria by the Federal Government through the US Department of Treasury interim final rule as it relates to ARPA Funds. He believes that this project for the SCADA System will qualify. He would like for the committee to recommend legislation to the overall council to utilize these funds for the purchase of the SCADA System. The amount is \$59,548.00. The remaining funds from the total ARPA, \$718,691.08 that we will receive is actually going to be our match our match for our two OPWC projects. *The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing the use of the ARPA (American Rescue Plan Act) Funds in the Amount Of \$ 59,548.00 for the Purchase of a SCADA System for the Water Department as Provided Under the US Department of Treasury Interim Final Rule Section D: To Make Necessary Improvements in Water, Sewer and/or Broadband Infrastructure Seconded by Mr. Haskins All yes* Additional business: Mr. Doss and addressed golf cart signs, quote regarding automated cross walk signs that beep and also working on Valley View Circle information. There being no further business, the meeting adjourned at 10:35 a.m. with a motion from Ms. Vilardo, Seconded by Mr. Haskins. All yes Respectfully submitted, Jackie Bain, Administrative Assistant

City Manager’s Report

MEMORANDUMTO: City Council CC: Mike Minniear, Law Director Jackie Bain, Administrative Assistant/Clerk FROM: City Manager DATE: October 5, 2021 RE: Manager’s Report Water Treatment Plant SCADA Replacement Update – Information technology (IT) is working on the replacement of the compromised SCADA system. The projection is that the new SCADA system will be online by mid-October. Milford on the Miami Newsletter – Production for the new Milford on the Miami Newsletter will take place tomorrow 10/6. The edition will focus on information regarding the Five Points Landing Park project, upcoming levy, and Fall City services. Federal and State Grant Updates – The City anticipates receiving final funding notice in October for the following projects: US 50/Lila Avenue Street and Pedestrian Improvements project (OKI), Wallace Water Tower (Ohio Water and Sewer Infrastructure Grant Program), Wallace Avenue Supply line project (OPWC), and Garfield Avenue Discharge line project (OPWC). The City anticipates receiving final funding notice in November for a portion of the Wallace Water Tower project (ARC). Total grant requests for the aforementioned projects are: \$4,633,080.STANDING COMMITTEE MEETINGS None at this time REMINDERS October 13 – Tree Board Meeting at 1:30 pm October 13 – Planning Commission Meeting at 6:00 pm October 19 – City Council Meeting at 7:00 pm November 2 – Election Day (Charter Amendments and Park Levy)November 9 – City Council Budget Session at 5:00 pm

Police Department Report

Chief Mills reported the following report: Monthly Report-September 2021 This Report Summarizes The Various Activities And Functions Of The Milford Police Department During The Month Of September. **Training** • All Supervisors Received In-Service Training On Project Lifesaver. • Officer Yearly Attended Monthly Srt Training. • Several Read And Signs Were Completed Because Of A New Edition Update From C.A.L.E.A. • Range Training For All Sworn Personnel. • Officer Dennis Attended Hepa Dive & Recovery Team Training. **Notable Occurrences** • 400 Block Of Milford Parkway - Theft Of A Catalytic Converter. • Chateau Place Apartments - Theft Of A Catalytic Converter. • 700 Block Garfield Ave - Officers Responded To A Suicide, Where After Consulting With The Coroner, The Deceased Was Released To A Funeral Home. • Officers Assisted The Ohio State Highway Patrol With Pursuit-Crash On Milford Parkway. • 200 Block Of Mill Street – A Contractor Reported A Theft Of Tools Valued At \$2,000. **Administrative** • Officer Robert West Was Promoted To Rank Of Sergeant On September 13th. His Ceremonial Swear-In Will Take Place At The October 19th City Council Meeting. • One Officer Received A Letter Of Counseling For A Private Property Auto Accident. • An Inquiry Into An Officer Being Discourteous Was Quickly Resolved By Reviewing The In-Car Video. The Officer’s Actions Were Professional, And The Complaint Was Without Basis. • An Inquiry On An Officer Not Following Up On A Protection Order Issue Was Resolved. Officer Had Sent The Report To Clermont Co. S.O. Because The

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

Violation Occurred At The Clermont Co. Jail. Charges Were Filed And The Victim / Complainant Was Notified. • Officer Williams Received His Second Quarter Probationary Evaluation. • Chief Mills Applied For The Body Worn Camera Grant Through The Ohio Office Of Criminal Justice Services. *Community Relations* • Officers Conducted Daily Visits At Pattison Elementary And Also Participated In Heroes Day. • The Department Participated In The 9/11 Memorial Ceremony At Station 71 • The Citizens Police Academy Met Weekly • At Your Service Roofing & Remodeling Provided Lunch From Pickles & Bones • Artist John Beasley Donated A Handmade Tile To The Police Department That Is Now Proudly On Display In The Lobby. • Aaron Witt, Owner Of Roi Technologies, Donated \$3,000.00 To The Milford Police Community Partnership Fund. *Outside Meetings And Associations* • Chief Mills Attended The Monthly Meeting Of The Clermont Chiefs' Of Police Association.

FIRE AND EMS REPORT none at this time

COUNCIL COMMENTS none at this time

NEW BUSINESS: City of Milford - Trick or Treat/Halloween, Sunday, October 31st from 6-8pm

ORDINANCES AND RESOLUTIONS none at this time

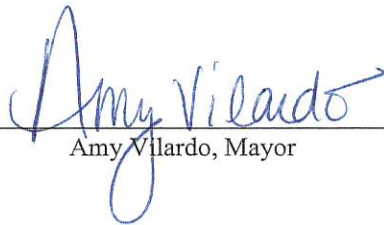
2021-105 An Ordinance Authorizing the City Manager to enter into a contract with The DJ Drew Company LLC in the amount of \$77,330 for Sycamore Storm Sewer Project Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland All yes

2021-106 An Ordinance Authorizing the use of the ARPA (American Rescue Plan Act) Funds in the Amount Of \$ 59,548.00 for the Purchase of a SCADA System for the Water Department as Provided Under the US Department of Treasury Interim Final Rule Section D: To Make Necessary Improvements in Water, Sewer and/or Broadband Infrastructure Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Chamberland All yes Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland All yes

OLD BUSINESS: none at this time

ADJOURN There being no further business to come before the City Council; the Regular meeting was adjourned at 7:31pm Ms. Evans made a motion to adjourn. Seconded by Ms. Chamberland All yes


Jackie Bain, C.P.T.


Amy Vilardo, Mayor