

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 19, 2021

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on October 19, 2021.

Mayor Vilardo called the meeting to order with the Pledge of Allegiance and read statistics regarding breast cancer and encouraged all to get mammograms and added a Moment of Silence.

Roll Call: Present: Mayor Amy Vilardo, Vice Mayor Lisa Evans, Sandy Russell, Ben Redman, Kim Chamberland and Ted Haskins Ms. Evans made a motion to excuse Kyle Mitchell Seconded by Ms. Russell. All yes Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast. YouTube Viewing Link: <https://icretv.com/video/milford-city-council-92121> LIVE to the City of Milford Facebook page and on cable TV, Spectrum channel 17 and Cincy Bell channel 847.

Promotion Ceremony: Chief Mills presented Sergeant Bob West, with his family in attendance, the Ceremonial Oath to Sergeant. Law Director Mike Minniear administered the Oath of Office.

Proceedings: Proceedings from October 5, 2021 Council meeting Ms. Evans made a motion to adopt. Seconded by Ms. Chamberland All others yes

Financial Statements none at this time

Correspondence: Ohio Division of Liquor Control Cracker Barrel Old Country Store Inc Ms. Evans made a motion to do nothing. Seconded by Ms. Russell All yes

Public Comments: none at this time

STANDING COMMITTEE REPORTS

Administrative Services Committee

Administrative Services Committee Meeting Minutes October 13, 2021

Ms. Evans called the meeting to order at 4:00 p.m. Present: Lisa Evans, Sandy Russell, Kim Chamberland Staff: City Manager, Michael Doss, Finance Director, Pat Wirthlin, Administrative Assistant, Jackie Bain Visitors: none at this time Proceedings: The minutes from the July 14, 2021 Administrative Services Committee Meeting were approved. Discussion: Amending Appropriation Ordinances 2020-63 and 2021-70 Finance Director Pat Wirthlin reviewed a list of proposed amendments to the City's appropriations. The total increases exceed \$900,000. Ms. Wirthlin informed the committee that she is in the process of filing an Amended Certificate of Estimated Revenue with the County which will increase budgeted revenues by a similar amount. This means that the effect on the budget is minimal. These changes put the City's total budget at just under \$20 Million, the largest budget yet. This City is popping, and the budget shows it! Also discussed were some new items: \$718,069 for American Rescue Act Program (ARPA) funds. The City plans to use these funds for water lines and SCADA and \$74,500 Advance from General Fund to Parks Fund while the City awaits the Ohio Department of Transportation refund for the Walking Path. *The Committee Agreed to Recommend That the Law Director Prepare an Ordinance Amending Appropriations Ordinances 2020-63 And 2021-70 By Increasing or Decreasing the Individual Items as Listed on The Attached Chart Totaling \$932,604* Seconded by Ms. Russell All yes **DISCUSSION: PORTION OF SYCAMORE STREET TO BE VACATED 0.269 ACRE** City Manager Michael Doss discussed that we had applied for and received an ODNR Grant for our walking path. As part of getting reimbursed for that, one of the things that they are asking us to do is vacate a portion of Sycamore Street. A portion of the walking path goes through an area of Sycamore Street which is in a grassy area of Riverside Park which goes to the Little Miami River. By vacating this area, the City can never construct anything on this property. If the city was to do that in the future, then we would have to pay back this portion of the grant. *The Committee Agreed to Recommend that the Law Director Prepare an Ordinance Authorizing a Portion of Sycamore Street be Vacated at the Intersection of Sycamore Street and Polk Street to the Little Miami River* Seconded by Ms. Chamberland All yes There being no further business, the meeting adjourned at 4:18 pm with a motion from Ms. Russell, Seconded by Ms. Chamberland. Respectfully submitted, Jackie Bain, Administrative Assistant

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City Manager's Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain,
Administrative Assistant/Clerk FROM: City Manager DATE: October 19, 2021
RE: Manager's Report Water Treatment Plant SCADA Replacement Update – Information technology (IT) is working on the replacement of the compromised SCADA system. The SCADA system will be online and back in services next week. Sycamore Street Storm Water Replacement Update – Contractor is scheduled to begin construction on the Sycamore Street storm water line replacement next week and complete the project by mid-November. US 50/Lila Avenue Improvements Grant – OKI approved the City's Transportation Alternatives Grant application in the amount of \$750,000. Grant funds will be used to provide improvements to pedestrian crosswalk access, decorative street lighting, ADA compliant sidewalks, and traffic signals. The project is eligible to begin construction in 2024.2022 State Capital Budget Project Application Submittal – The City is working with McGill, Smith, and Punshon (MSP) engineering on a canoe/kayak launch at Jim Terrell Park. The new launch will provide better river access and assist with emergency response to river rescues on the Little Miami River. The state capital budget is a direct appropriation from the Ohio General Assembly and the Governor's office. There is a financial match prerequisite with this funding. Application is due into the Clermont County Office of Development by November 1. STANDING COMMITTEE MEETINGS None at this time REMINDERS November 2 – Election Day (Charter Amendments and Park Levy) November 4 – City Council Meeting at 7:00 pm November 9 – City Council Budget Session at 5:00 pm

Police Department Report

Chief Mills wanted to recognize the By Golly's Golf Outing – it is their annual fund raiser for the Milford Police Community Partnership which is how the department funds all of their outreach programs. The event raised \$7,000. Chief Mills wanted to remind everyone that October 31st 6 -8 pm is Trick or Treat in the City of Milford.

Fire And Ems Report

Chief Baird wanted to congratulate Bob West on his promotion to Sergeant. Also took a minute to thank city council and Mr. Doss regarding two projects: Boat Ramp and the Water Tower. Both have a huge impact on emergency services in the city. The department is wearing the Blue and Pink t-shirts to promote Breast Cancer Awareness Month. Chief Baird thanked Coyotees for providing their casual wear which they also designed the logo on the back of the t-shirts. The department has also been involved in a lot of training this month. District Chief Miller and District Chief Nickel are participating in a 9-month long Leadership Academy class. Great Open House on October 9th with about 80 visitors. Fire Prevention class with the students at Pattison Elementary 1st graders was conducted. Thank you Jay for decorating the sign out in front of the station.

Council Comments Ms. Evans wanted to thank Mr. Doss for his hard work obtaining the grants.

New Business:

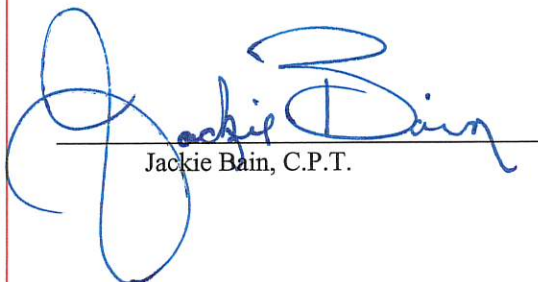
Ordinances and Resolutions

2021-107 Amending Appropriation Ordinances 2020-63 and 2021-70
Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes

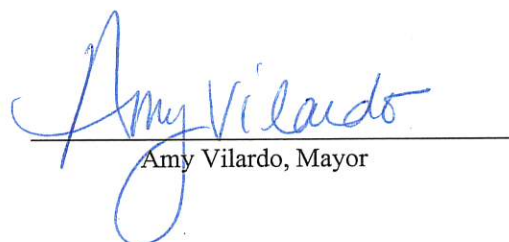
2021-108 Portion of Sycamore Street to be vacated 0.269 Acre
Ms. Evans made a motion to suspend the rules and read by title only. Seconded by Ms. Russell All yes Ms. Evans made a motion to adopt. Seconded by Ms. Russell All yes

Old Business: none at this time

Adjourn There being no further business to come before the City Council; the Regular meeting was adjourned at 7:34pm Ms. Evans made a motion to adjourn. Seconded by Ms. Russell All yes



Jackie Bain, C.P.T.



Amy Vilardo, Mayor