

# RECORD OF PROCEEDINGS

Minutes of Special Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

March 2, 2021

Held \_\_\_\_\_ 20 \_\_\_\_\_

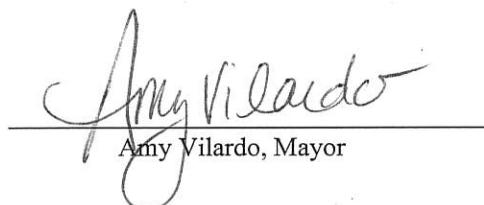
The Council of the City of Milford met in Council Chambers at 745 Center Street at 6:00pm on March 2, 2021. Mayor Vilardo called the Special Meeting – Work Session to order.

**Roll Call:** Present: Amy Vilardo, Lisa Evans, Ms. Russell, Mr. Mitchell, Mr. Redman, Ms. Chamberland and Mr. Haskins. Also present were the City Manager, Michael Doss; Finance Director, Pat Wirthlin.

Fire Chief, Mark Baird, from the Milford Community Fire Department, thanked City Council for the opportunity to meet and talk about information regarding the Milford Community Fire Department 2021 Budget. Chief Baird presented PowerPoint information to review the following: General Information, Agency Demographics, Call volume 2020, Staffing, Deployment, Financial Information, Revenue, Debt, Budget Summary, Training, Capital Projects, Fire Station addition and the 2021 Budget & 10-Year Plan review. In 2020 the department finished the year with 1,986 details, majority of those were EMS details. No civilian casualties in 2020. Up five details from 2019. Normal staffing would be 7 people for daily operation shifts. Organizational chart was reviewed. Part-time, the Volunteers and off duty members come in to help supplement the 6 to 7, sometimes 8 people that are on duty. The primary ambulance, primary engine is staffed. As well as the back-up ambulance. As of March 1, every ambulance run has a paramedic on it. 88% of the department's funding in 2021 comes from the contract agreement with the city. 10% of additional revenue comes from EMS billing. Standing agreement with Loveland-Symmes to run automatic aide into Camp Dennison because their nearest fire station is the Remington Station. Also, other revenue comes in through grants. Neither the city nor the fire department have any debt currently. The fire station has been paid off for about a year. The last engine was paid off a couple of years ago. Financing for a five-year loan is secured for the re-chassis of the 2012 ambulance box on 2021 International chassis. The vehicle is at the manufacturer now and we hope to have that truck back to us in April. This is part of our 10-year Capital Plan. The department ended 2020 8.4% under budget. The department has been under budget every year since Chief Baird has been the Chief. Payroll expenses were lower than anticipated. They, just like the city, received a very large amount in Bureau of Workers Compensation rebates. It was an unexpected revenue into the department. The MCFD club donated \$12,476 of rope rescue equipment, body armor, airway management equipment and other items as well as \$2200 toward Santa Sunday. In 2021 the department had almost a 40% decrease in medical insurance costs. Retirements and an individual dropping off of Cobra Coverage contributed to the decrease. It allowed them to become eligible for the Southern Ohio Chamber Alliance Medical Insurance Plan. The department has endured 15 – 18% increases for years. The department received over \$60,000 in grants in 2020 from Federal Government, State Government, various businesses like Walmart, as well as \$189,000 that the city granted the department in CARES Act monies that was used to replace three heart monitors, to install video surveillance, keyless entry systems into the fire station. And to be able to buy many other pieces of medical equipment and improvements to the operation. Chief Baird continued to thank the city for this assistance. The department's training budget in 2021 \$25,000. Training information was discussed with the committee. Capital projects for 2021. CARES Act is paying for the replacement of the mobile data computers. The department is going to move the existing District car/2013 Tahoe car, one of the two of them, which will be reassigned to one of the Captains and replace with a new vehicle. The order will be placed around August. FEMA Assistance to Fire Fighters Grant for various pieces of equipment which was awarded in 2020 which is budgeted to be spent in 2021. 95% of this money will be reimbursed by the Federal Government after it is spent. The fire station front entrance security improvements were also discussed. Including yearly scheduled PPE replacements, mobile radio replacements, oxygen cylinder lift and smaller portable radios to be carried by the volunteers. Fire Station addition planned delay due to waiting on the tax levy money to start rolling in. Chief Baird has been working on RPF's for architectural services and he hopes to have this by April for action. To possibly begin construction by the end of 2022. Chief Baird handed out documents to review with Council members and staff that was present: Approved 2021 Budget information and MCFD 10-Year Budget Forecast. Chief Baird concluded that he appreciates the partnership that they have with the city. He watches the money for his department like a hawk and likes to keep close tabs on everything. He believes to be uber transparent and if you have any questions, please feel free to contact him to give you an answer or to find the answer for you. He would like to work with a good open line of communication and to provide the city with good service. And for the citizens to feel safe and protected with an efficient well-run organization. Council members expressed on what a great job he did with this well thought out, well planned report/presentation.

**Adjourn:** There being no further business to come before the City Council; Mayor Vilardo adjourned the meeting at 6:52p.m. with a motion from Ms. Evans; Seconded by Ms. Chamberland. All voted yes.

  
Jackie Bain, C.P.T.

  
Amy Vilardo, Mayor