

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 5, 2022 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on April 5, 2022.

Vice Mayor Russell called the meeting to order with the Pledge of Allegiance and a Moment of silence and prayers for those that are suffering in the world at this time.

Roll Call:

Present: Vice Mayor Sandy Russell, Ted Haskins, Kyle Mitchell, Janet Cooper, Benjamin Redman, Kim Chamberland. Ms. Chamberland made a motion to excuse Mayor Evans. Seconded by Mr. Redman. All yes Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast.

Proceedings: Approve the Council meeting Work Session minutes from March 15, 2022 Ms. Chamberland made a motion to approve Seconded by Ms. Cooper All yes. Ms. Chamberland made a motion to Approve the Council Meeting Regular meeting minutes from March 15, 2022 Seconded by Ms. Cooper All yes

Financial Statements: Ms. Chamberland made a motion to Adopt the February 2022 Finance Report Ms. Cooper seconded the motion. All yes

Public Comments: Mr. C. Brown spoke about the City-Wide Yard Sale in May dates. May 20, 21 and 22 No cost for Yard Sale Permits in the City of Milford. Information to be posted throughout the city.

City Manager’s Report

MEMORANDUM TO: City Council CC: Mike Minniear, Law Director Jackie Bain, Executive Assistant/Clerk FROM: City Manager DATE: April 5, 2022RE: Manager’s Report Clermont County Parks Grant Application Update – The City recently submitted a grant application for sunshades at Garfield Park. The sunshades will provide shading for children using the playground equipment during days of full and partial sun during the peak summer months. The total grant amount requested is \$9,321. If funded, there is no financial match from the City and in-kind labor will be used to install the sunshades.25 Main Street Parking Update – The old Park National Bank drive-thru area has been demolished to accommodate more parking in downtown Milford. It is anticipated that 10-12 additional parking spots will be created within the next week. This will bring the total parking lot capacity to approximately 40-42 spaces. The city is also exploring the addition of golf cart parking spaces on the newly created lot. Water Operator Vacancy – The city is currently accepting applications/resumes for the position of water operator. The job advertisement is available online by visiting the City’s website or social media. The deadline for applications/resumes is Friday, April 22.STANDING COMMITTEE MEETINGS Administrative Services – April 18 at 4:00 pm REMINDERS April 8 – Milford CIC Board Meeting at 10:00 am. April 9 – City Easter Egg Hunt at Riverside Park at 10:00 am. April 13 – Planning Commission Meeting at 6:00 pm. April 19 – City Council Meeting at 7:00 pm.

Police Department

Chief Mills reported selection process began on Friday to form an eligibility list for anticipated vacancies for Police Officer positions. More information is available on the Police Home page at www.Milfordohio.org. Employment Opportunities. Chief Mills pointed out that the department added a lateral entry program this year which allows Officers that are already employed Full-time, as a Police Officer, to begin the process at the second testing phase/oral testing phase.

Fire and Ems Report

District Chief Miles Miller wanted to thank council members for the opportunity on March 15th to present their budget information. The department has been very busy conducting live fire training. The department is advertising for architectural services for the fire station addition and renovation. More information on this information can be found on the department’s website milfordcommunityfd.org. The department is selling their 2008 Chevy HHR. Information regarding the HHR is also available on their website.

Council Comments

Ms. Chamberland wanted to thank Lois McKnight for her help in organizing a clean up at Terrell Park. Ms. Chamberland also wanted to remind everyone that the Spring Litter Clean Up is on April 23rd here at City Hall 9am – 11am. Also, our City-Wide Shred Day will be held on April 23rd here at the City Hall Parking lot.

Mr. Redman added that they have received some job descriptions from Finance Director Pat Wirthlin and asked Mr. Doss the status for the search for an Assistant City Manager (Pam Holbrook’s replacement). Mr. Doss stated that we have tabled that search due to the one big aspect of Pam’s job was Planning and Zoning and discussed during budget session. The advertisement for the position that was posted was for Planning and Community Development Coordinator. Mr. Redman also discussed in length information regarding Short Term Rentals in the City of Milford. He himself being an Airbnb owner. He stated that he believes it

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is not a good idea to be hasty on the decision made for Airbnb's. It is long term legislation that will reflect the community. Mr. Redman encouraged the Administrative Services Committee putting forward a Public Hearing that would bring all together to hear and discuss the pros and cons and discuss. He would like Council as Whole to consider having a Public Hearing to hear the legislation and to take the time to make good decisions after hearing from all parties involved. He also encouraged interested parties to come to the April 18th Administrative Services meeting. And again, encouraged Council to have a Public Work Session to hear all comments. Ms. Russell also commented that she does not want a hasty decision made regarding this topic. She would like it done right the first time. Mr. Minniear made a status report to make council aware of where he is at with many emails, input received from many different sources. It is all over the board at what people's preferences are. He distilled it down to the following: Some want no short-term rental at all. Then there are those that are not opposed to have short term rentals but think that they should be owner occupied. And then there are those who don't have a problem with short term rentals, and they don't think the property needs to be owner occupied. Also received input that stated no more than 30 days, and if it is longer than 30, in his opinion, should not be short term rental. But that would have to be defined in the legislation. Some have stated no more than 14 or 15 days. Mr. Minniear will meet with the committee next week, tentatively April 18th at 4pm. The more you compromise the information, the more likely you are to come up with bad legislation. He himself did a lot of research from other communities that are similar to Milford, and he came up with a template that he thought we could tailor. He believes the consensus is to permit owner occupied for no more than 30days. MR. Redman asked if zoning takes into consideration into this? Mr. Minniear stated that this will not be under the zoning code. It will be applicable city wide. If it were to have zoning, then it would have to have a Public Hearing and a process. Ms. Chamberland asked if it were something that could be between a mixed-use area vs. a residential area? Where it has to be owner occupied in residential areas, but in mixed use, commercial areas, it could be allowed, without it being owner occupied? MR. Minniear stated that when we add complexity to it then obviously it takes longer and it's harder to enforce. But it can be done and could be part of the zoning. A reason why we are not going through zoning is because it would take a lot longer to process. There is a lot more to process. The more complexity, the more deviations that you make form that same theme. And it is harder to enforce. Mr. Russell asked how do we enforce this? Mr. Minniear said that it would have to be designated in the Ordinance. There would have to be an Official that designates a person to enforce the Ordinance. It is similar to the rental properties. Under our code, it has to be reported when you have a renter. Many owners do not do this. And not many ways to follow up on this if it is not reported. It also depends on self-enforcement. Ms. Chamberland mentioned if that would be the same thing if we would issue a permit and if someone was acting out in their neighborhood, and they did not have a permit, then that could be one way to vet that and have it reported. MR. Redman stated that since the city would be legislating on this, it would be an opportunity for the city to make money from this. To make sure that if you are going to have an Airbnb property, then the city would have to make sure to collect an occupancy fee and other information from Airbnb. He runs his Airbnb as a business through an LLC. It is all reported as income to the city. HE pays the income tax on this as well. These are the things that when we talk about legislation, we consider as we process because there is a way to balance this out. We should take all things into consideration. Ms. Russell mentioned that we will have to look for Mr. Minniear for guidance on this. We are working on this to make it right. Please show up at the Administrative Services meeting on April 18th at 4pm.

New Business:

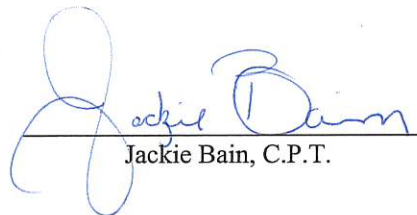
Ordinances and Resolutions

Resolution

22-633 A Resolution Appointing the City Manager to Clermont County Land Bank Board of Directors Mr. Haskins made a motion to adopt. Seconded by Ms. Cooper All yes

Old Business: Vice Mayor Russell congratulated the Milford Drum Line who took 1st Place in the competition!

Adjourn: There being no further business to come before the City Council; Ms. Russell adjourned the meeting at 7:27pm with a motion from Ms. Chamberland Seconded by Mr. Mitchell All voted yes.


Jackie Bain, C.P.T.


Lisa Evans, Mayor