

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 4, 2022 \_\_\_\_\_ 20 \_\_\_\_\_

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on January 4, 2022.

Vice Mayor Evans then called the meeting to order with the Pledge of Allegiance and a Moment of silence

**Roll Call:**

Present: Vice Mayor Lisa Evans, Sandy Russell, Benjamin Redman, Kim Chamberland, Ted Haskins, Kyle Mitchell and Janet Cooper. Also present was City Manager, Michael Doss and Law Director Mike Minniear. The public was able to view via Facebook live and via ICRC TV broadcast.

**Swearing in of recently elected Council members:**

Law Director, Michael Minniear, approached the podium and invited Lisa Evans, Kim Chamberland and Janet Cooper to join him to be sworn in. They were sworn in as Council Members at this time.

**Election of the Mayor:**

Law Director, Michael Minniear. Mr. Minniear opened the nomination process for the position of Mayor. Ms. Chamberland nominated Lisa Evans for Mayor. Mr. Haskins seconded the nomination. Mr. Minniear asked if there were any further nominations. None. Floor is closed for nominations. Roll call taken for Lisa Evans as Mayor. Vice Mayor Lisa Evans yes, Sandy Russell yes, Ted Haskins yes Janet Cooper yes, Kyle Mitchell yes, Benjamin Redman yes, Kim Chamberland yes. Congratulations to Lisa Evans – Mayor of the City of Milford.

**Election of the Vice Mayor:**

Mr. Minniear opened the nomination process for the position of Vice Mayor. Mr. Minniear asked if there were any nominations for Vice Mayor. Ms. Evans nominated Sandy Russell for Vice Mayor. Mr. Redman seconded the nomination. Mr. Minniear asked if there were any further nominations. None. Floor is closed for nominations. Roll call taken for Sandy Russell as Vice Mayor. Lisa Evans yes, Sandy Russell yes, Ted Haskins yes Kim Chamberland yes Janet Cooper yes, Kyle Mitchell yes, Benjamin Redman yes. Congratulations to Sandy Russell – Vice Mayor of the City of Milford.

**Swearing in of the newly elected Mayor and Vice Mayor:**

Law Director, Michael Minniear, approached the podium and invited Lisa Evans and Sandy Russell to come forward to be sworn in as Mayor and Vice Mayor for the City of Milford.

**Proceedings:** Approve the City Council Regular Meeting Proceedings from December 21, 2021 Ms. Chamberland made a motion to approve. Seconded by Ms. Russell. Ms. Evans And Ms. Cooper Abstained all Others Yes

**Financial Statements:** Adopt the November 2021 Financial Report Ms. Chamberland made a motion to adopt. Seconded by Ms. Russell Ms. Cooper abstained All others yes

**Public Comments:** None at this time

**STANDING COMMITTEE REPORT:**

**Public Services Committee –**

Public Services Committee Meeting Minutes January 3, 2022 Ms. Chamberland called the meeting to order at 9:00 a.m. Present: Kim Chamberland, Ted Haskins Staff: City Manager, Michael Doss, Finance Director, Pat Wirthlin, Water Department Supervisor, Joe Casteel and Administrative Assistant, Jackie Bain Visitors: Tim Casto-The Kleingers Group Approval of Minutes: The committee members read and approved the December 20, 2021 Public Services Committee Minutes DISCUSSION: 2022 WINTER ROAD SALT PURCHASE Mr. Doss presented the committee with information regarding the purchase of 700 tons of Road Salt for 2022 from Compass Minerals for a total of \$45,794.00 to add to the current 400 tons that we currently have in the salt barn. *The Committee Agreed to Recommend that the Law Director Draft an Ordinance Authorizing an Agreement with Compass Minerals America Inc for the Purchase of Road Salt for a total of \$45,794.00 Seconded by Mr. Haskins All yes* SYCAMORE STREET STORMWATER PROJECT CHANGE ORDERS Mr. Doss first explained that there was a change order for the Sycamore Street Stormwater Project which was completed the tail end of November. There was additional work and labor done on the project which resulted in additional asphalt to secure the street. All which were under a time constraint due to delay would have meant days of layover and non-activity which would have been more costly. Mr. Casto explained that they found a storm line that was collapsed. And additional conduits that they would have to tie into. There was also a water main break that had to be repaired. With that they had to add additional paving due to additional excavating of the area. Paving had to be done which drove the change in asphalt and the quantities increased because of the repairs that they had to do. *The Committee agreed to Recommended that the Law Director Draft an Ordinance Authorizing a Change Order with DJ Drew Company, LLC for additional work on Sycamore Storm Lateral Tie in Extensions in the amount of \$26,826.43 Seconded by Mr. Haskins All yes* DISCUSSION: WATER TREATMENT PLANT BOILER QUOTES Mr. Casteel presented three quotes received in for the replacement of the Water Treatment Plant



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Boiler. The current boiler is not working and is beyond repair. The department currently spends thousands each year to maintain the current boiler that is now not working and is beyond repair. The boiler lines are also wrapped in asbestos and are starting to degrade and are needing to be addressed. Rainbow Environmental Services, Inc will be removing and disposing of the asbestos pipe insulation. The quotes received were for the cost to switch over everything to electric heat and to individualize electric heat into each room in the Water Treatment plant. After the quotes were reviewed with Mr. Casteel, the best, cheapest quote was from Queen City Electric at \$28,500.00. *The Committee Agreed to Recommend That the Law Director Draft an Ordinance Authorizing an Agreement with Queen City Electric to Install New Electric Heater System for the Water Treatment Plant Seconded by Mr. Haskins All yes* Ms. Chamberland asked about the recent water main breaks. Mr. Casteel said that the fill material has come in and the weather has allowed the department to complete the repair on SR 28. The leak at McDonald's is repaired and they are just waiting on weather conditions to allow the department to lay asphalt in order to complete this repair. Also, the pumps by the river are going to have their regular maintenance done this week. There being no further business, the meeting adjourned at 9:30 a.m. with a motion from Ms. Chamberland, Seconded by Mr. Haskins. All yes Respectfully submitted, Jackie Bain, Administrative Assistant

**City Manager's Report** none at this time

### **Police Department Report**

Assistant Chief Sean Mahan welcomed back Ms. Cooper and congratulated the Mayor and Vice Mayor. The December report will be ready by the next City Council meeting.

### **Fire and Ems Report**

Chief Baird welcomed back Ms. Cooper and congratulated Mayor Lisa Evans and Vice Mayor Sandy Russell. The Board looks forward to working with all of you. Chief Baird gave a back story about the death of firefighter, Brandon Sparks, who was a life-long resident of Butler County, Ross Township area. The department is in the process of displaying Firefighter Sparks' protective Equipment which will be on display in the lobby at the firehouse.

### **Council Comments**

Mayor Evans discussed the current committee assignments that will be updated in the next few weeks.

Kim Chamberland congratulated Ms. Evans and Ms. Russell on becoming Mayor and Vice Mayor. Vice Mayor Russell said that she was looking forward to a new year and a lot of good things to continue with this council. And to help Michael Doss move forward with the great things that are happening with the city.

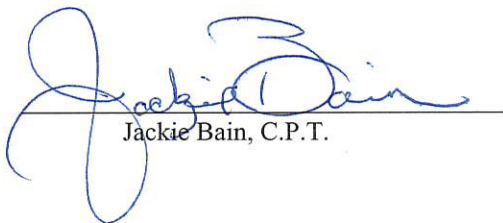
### **New Business:**

#### **Ordinances and Resolutions**

- 22-119** Ordinance Authorizing the Purchase of Road Salt from Compass Minerals America Inc. Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes
- 22-120** Ordinance Authorizing a Change Order to the Contract with The DJ Drew Company, LLC for the Sycamore Street Storm Sewer Improvement Project Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes
- 22-121** Ordinance Authorizing an Agreement with Queen City Electric for an Electric Heater System for the Water Treatment Plant Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes

**Old Business:** none at this time

**Adjourn:** There being no further business to come before the City Council; Mayor Evans adjourned the meeting at 7:26pm with a motion from Ms. Chamberland Seconded by Ms. Russell All voted yes.

  
Jackie Bain, C.P.T.

  
Lisa Evans, Mayor