

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held December 20, 2022

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on December 20, 2022.

Mayor Evans called the meeting to order with the Pledge of Allegiance and a Moment of Silence

### Roll Call

Present: Mayor Lisa Evans, Vice Mayor Sandy Russell, Kyle Mitchell, Janet Cooper, Benjamin Redman Kim Chamberland, Kristopher Parrish. Also present was City Manager Michael Doss and Law Director Bryan E. Pacheco.

### Presentation

Larry Johnson Sr. of the Milford Masonic Lodge No. 54 F. & A.M. presented, on behalf of the Masonic Lodge and American Legion Victor Stier Post 450, checks both equal to \$3,182.76 to the Milford Police Department and the Milford Community Fire Department from the third annual First Responder Chili Cook Off hosted by the Milford Masonic Lodge and the Milford American Legion Post 450.

### Proceedings

Approve the Council Meeting minutes from December 6,2022 Ms. Russell made a motion to approve Seconded by Mr. Parrish All others yes

**Financial Statements** Adopt October Finance Report/Receive November Finance Report Ms. Russell made a motion to adopt/receive. Seconded by Mr. Parrish All others yes

**Public Comments** None at this time

### Standing Committee Report

#### Administrative Services Committee Report

Administrative Services Committee Meeting Minutes December 20, 2022 Ms. Russell called the meeting to order at 4:00 p.m. Present: *Sandy Russell* and Kim Chamberland Staff: Finance Director Pat Wirthlin and Executive Assistant Jackie Bain Visitors: None: December 5, 2022, Administrative Services Committee meeting Minutes were approved by Ms. Chamberland & Ms. Russell DISCUSSION: AN ORDINANCE AMENDING APPROPRIATION ORDINANCES 2021-113, 2022-129, 2022- 158, 2022-170, AND 2022-180 Finance Director Pat Wirthlin reviewed proposed amendment to the City's 2022 Budgeted appropriations. The change increases appropriations by \$70,000. The amendment is a result of the emergency repair utility work at Aerie Development on Garfield Avenue. It is expected that this will have little or no consequence to the budget. (The City will pursue a reimbursement from the contractor). *THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AMENDING APPROPRIATION ORDINANCES 2021-113, 22-129, 22-158,22-170 and 2022-180 BY INCREASING THE INDIVIDUAL ITEMS AS LISTED ON ATTACHED CHART TOTALING \$70,000 Seconded by Ms. Chamberland All yes* There being no further business, the meeting adjourned at 4:05 pm with a motion from Ms. Russell Seconded by Ms. Chamberland All yes Respectfully submitted, Jackie Bain, Executive Assistant

#### City Manager's Report

MEMORANDUMTO: City Council CC: Jackie Bain, Executive Assistant/Clerk FROM: City Manager DATE: December 20, 2022RE: Manager's Report Jim Terrell Park Canoe/Kayak Launch Update – The City is working with Kleingers on the final design and permitting for the project. The City anticipates a scheduled completion of the project by Memorial Day weekend 2023.Garfield Avenue Sanitary Sewer Update – The developer's contractor needs to tie in the sanitary sewer from the street line to the development site and raise the manhole. Garfield Avenue will remain closed for the remainder of December. Proposed Multi-Family Development – The City is in discussions with a developer to develop multi-family units. The developer is requesting a possible TIF to defer some of the property tax expenditures for the project. 2023 CDBG Program – Clermont County is now accepting Community Development Block Grant applications. The City is exploring several options for projects including the expansion of the existing walking path at Riverside Park or additional amenities at Five Points Landing Park. Applications are due to the County by February 17. STANDING COMMITTEE MEETINGS None at this time REMINDERS December 23 – City Hall Offices Closed at 12:00 pm December 26 – City Hall Offices Closed January 2 – City Hall Offices Closed January 3 – Council Work Session at 6:00 pm January 3 - Council Meeting at 7:00 pm January 11 – Planning Commission at 6:00 pm

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Held \_\_\_\_\_ 20 \_\_\_\_\_

## Police Department

Chief Mills Thanked Milford Masonic Lodge No 54 and American Legion Victor Stier Post 450 for their incredible gesture of support of Milford's first responders! Also thanked those that supported this years Shop With a Hero event held at Target.

## Fire and Ems Report

District Chief Nickell Thank you Milford Masonic Lodge No 54 and American Legion Victor Stier Post 450 for your incredible gesture of support of Milford's first responders! Thanked those that helped out with Santa Sunday this year. The department along with Santa distributed 1,100 treat bags from 1-4:30 on Santa Sunday.

**Council Comments** None at this time

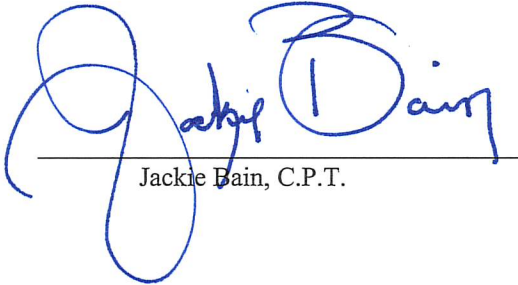
## New Business:

**22-185** An Ordinance Amending Appropriation Ordinances 2021-113, 22-129, 22-158, 22-170 and 22-180 By Increasing The Individual Items As Listed On Attached Chart Totaling \$70,000 Ms. Russell made a motion to Suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Ms. Chamberland All yes

**22-186** An Ordinance Appointing a Law Director Providing for His Compensation and Declaring an Emergency Ms. Russell made a motion to suspend the rules and read by title only Seconded by Ms. Chamberland All yes Ms. Russell made a motion to adopt Seconded by Mr. Parrish All yes

## Old Business

**Adjourn:** There being no further business to come before the City Council; Mayor Evans adjourned the meeting at 7:20pm with a motion from Ms. Chamberland Seconded by Janet Cooper All yes



Jackie Bain, C.P.T.



Lisa Evans, Mayor