

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.ppettibone.com FOFM NO. 10148

Held October 20, 2015

20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on October 20, 2015. Mayor Howland called the meeting to order with the Pledge of Allegiance and a Moment of Silence. She indicated that it would be appropriate to remember that October is Domestic Violence Awareness Month.

Roll Call: Present: Mayor Howland, Vice Mayor Evans, Mr. Bishop, Mr. Brady, Ms. Hinners, Mr. Pittman. Ms. Hinners made a Motion to excuse Ms. Brewer's absence due to health reasons; seconded by Ms. Evans. All voted yes.

Presentation of City Council Candidates: Ms. Howland invited the candidates for City Council to come forth, introduce themselves to everyone and indicate why they are seeking election.

Justin Bonnell: Mr. Bonnell came forward and thanked City Council for giving him the opportunity to speak. He stated that he feels it is very important to be involved in the City decisions including Safety Services, a possible Park levy, the 2016 Budget, both the Milford on Main and Milford South properties and the hiring of a new City Manager. Mr. Bonnell stated that he has been a resident of the City all of his life. Mr. Bonnell indicated his past employment stating that past management skills, his community activities and his involvement with the current Parks and Recreation Commission would serve him well on Council.

Sandy Russell: Ms. Russell stated that she has been a resident of the City for 13 years and that she has the same sentiments as Justin. She indicated that she is currently a restaurant manager and is very involved in the community. Ms. Russell stated that she feels she is qualified for the position.

Margaret Giuffre: Ms. Giuffre indicated that she has been a resident of Milford for 15 years and is currently a teacher. She stated she would like to give back to the community.

Ted Haskins: Mr. Haskins thanked Council for the opportunity to speak and indicated that his desire for office on Council is to make a difference for the common good. He stated that he would like others to know that Milford is great; a great place to raise a family, a great place to visit, a great place to live and a great home for adult children to come back to. He stated that he is in 'for the long haul'. Mr. Haskins outlined his current and past employment and community experience stating that he would like to take what he has learned and use it to benefit the City. He indicated that he hoped the citizens of Milford would vote to give him a chance to be a part of this Milford team to help the City move forward.

Ed Brady: Mr. Brady indicated that he is currently on Council having filled the vacancy left when Mr. Vilaro resigned two years ago. He stated that he had attended City Council meetings for a year prior to that to learn firsthand what is going on in Milford. Previous to his appointment Mr. Brady had been a part of the Personnel Commission. Mr. Brady indicated that he has worked booths in several of the Milford events. Mr. Brady stated that he loves the City and has created a facebook site called 'Marvelous Milford' as a hobby to promote Milford and Milford events, schools, shops and restaurants which has attracted between 2,000 - 10,000 visitors. Mr. Brady outlined his employment history which includes 25 years at Park National Bank in Personnel and Human Relations. He stated that he loves Milford and that it is a very good place to live and raise a family, to work and to play and he wants to give back. Residents who wish to learn more about Mr. Brady can go to his website: bradylovesmilford.com.

Ms. Howland indicated that she encourages the candidates to remain after the meeting so that those on hand can speak to them, ask direct questions, etc. at that time.

Mr. Pittman thanked Mr. Bishop for his idea to invite the candidates to come to the Council meeting.

Mr. Bishop stated that he hopes the local press will feature stories about the candidates and the residents will take the time to watch the broadcast of the meeting to learn more about the Candidates.

Proceedings: Mr. Pittman made a Motion to adopt the Proceedings from the October 6, 2015 regular City Council meeting; seconded by Mr. Brady. All voted yes.

Correspondence: There was no correspondence.

Financial Statements: Mr. Pittman made a Motion to adopt the August, 2015 Financial Report; seconded by Mr. Brady. All voted yes.

Ms. Howland stated that Saturday (October 24th) would be the first of two Budget meetings and encouraged the candidates to attend. This meeting, like all of Council's meetings, is open to the public.

Public Comments: There were no public comments at this time.

Standing Committee Reports:

Administrative Services: No report at this time.

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Community Development:

Ms. Hinners called the meeting to order at 5:30 p.m.

Present: Laurie Howland, Lisa Evans and Charlene Hinners
Staff: Pam Holbrook, Interim City Manager;
Visitors: Tim Casto and Lynn Nischwitz, Kleingers; Parks & Recreation Commission: Charles Evans, Melissa Dunlap, Geoff Pittman, Richard Chamberland

Memorial Park Construction Documents Work Session

Ms. Holbrook introduced the Kleingers Team, Tim Casto, Engineer, and Lynn Nischwitz, Landscape Architect. The City selected Kleingers to prepare the construction documents for the Memorial Park Community Development Block Grant program application. The purpose of this joint meeting with the Parks and Recreation Commission and Community Development is to finalize elements of the park.

The members discussed ADA sidewalk accessibility and additional sidewalk; it was agreed that the existing center monument could be removed; however, the plaques would be saved and reused. It was noted that the site already contained electrical outlets. Mr. Casto stated it would take approximately 3 weeks to complete the construction documents.

Ms. Holbrook stated that the Community Development Committee and Parks and Recreation Commission will also make up the steering committee for the Riverside Park Master Planning process. Kleingers is working on a base map for the project, and we will need to schedule our first steering committee meeting. It was agreed that the steering committee would meet on November 16th at 5PM, in City Hall.

The Parks and Recreation Commission will still have their regularly scheduled meeting on November 9th at 5:30PM.

The meeting was adjourned at 6:30 p.m.

Public Services: There was no report at this time.

Safety Services: There was no report at this time. Mr. Pittman asked if there were Minutes from a previous Safety Services meeting that had not been read into record and Ms. Howland indicated that she thought there might have been. She stated that the Minutes will be read into record at the next meeting.

City Manager's Report: Ms. Holbrook presented the following report:

CITY MANAGER

The Friends of the Little Miami will be placing a kiosk up at the trail between the two existing picnic tables. The kiosk will be maintained by the Friends and will have specific information about all of the trails.

Dan Burke and I have had several conversations about the Open Checkbook website created by the State. Dan has indicated that his department could provide information to the website without much trouble. It appears that there are approximately 115 local governments participating at this time. The City will be participating in the project and we will let the public know once the Milford data has been posted.

Dan and I have been meeting with Department Heads regarding their 2016 budgets. We will have all documentation ready for the first Budget Meeting this Saturday. The budget sessions are open to the public. The first one is scheduled for Saturday, October 24th from 8-12 p.m. and the second session is scheduled for November 21st, from 8-12 p.m.

SERVICE DEPARTMENT

Ed Hackmeister, Service Department Supervisor reports that his staff began picking up leaves last week. Residents are encouraged to rake their leaves into piles at the curb taking care not to block storm drains and the street. Brush pick up will remain on an automatic weekly basis every Wednesday until October 28th. After that date residents will need to call 831-7018 and leave a message requesting this service. Last week Service Department staff put fall decorations out at City gateways and at the Administration Building.

Ed says they are patching pot holes in an attempt to have them finished before the inclement weather of winter arrives. He is asking that residents report potholes to him at 248-5090.

WASTE WATER DEPARTMENT

Dave Walker, Waste Water Plant Supervisor reports that his staff was busy at the plant most of last week. They cleaned out a drying bed at the plant, worked on the chlorine tanks and put new lines on and seals in, thinned out the ras/waste pit by wasting with a water hose, and cleaned the clarifier and contact tank.

Dave reports that staff put new liners in manholes at Riverwalk, used the vac truck to jet rod the Mound Street lift station line and main line for Park National Bank then assisted the Water Dept. by using the vac truck to hydro excavate a curb stop shut off at 9 Potawatomie.

WATER DEPARTMENT

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Matt Newman, Water Treatment Plant Supervisor reports that his staff completed the final two tie-ins for the Main St. Phase II Project last week including the Valleybrook Apartments' three fire line tie-ins. This week concrete work will be finished (curbs, etc. fire hydrants) and Monday they will start on asphalt. The contractor will begin at Oakcrest and work their way down toward Five Points. By the end of next week the street will be open.

Matt's staff replaced a broken coupler on the hydrants at 820 US 50 and 805 Walnut Street, then completed 11 utility locates and 12 work orders, bagged all the out of the service hydrants on Main St. and hydro excavated the curb box at 9 Potawatomic. Thank you to the Wastewater Dept. for their assistance. Restoration was completed at this site the same day.

OTHER

Lori Pegg, Community and Information Service Manager, reports that one person took the test for the Water Department Operator position. Once the test results are in, a meeting will be scheduled with Matt Newman, Water Department Supervisor, and the Personnel Commission.

The fall litter cleanup will be held on October 24th from 9am-12pm in collaboration with national "Make A Difference Day." We are seeking volunteers such as school groups, scout groups, church groups and residents who want to make a difference. Supplies and lunch will be provided. Please contact Lori at 513.576.5461 or lpegg@milfordohio.org with any questions.

STANDING COMMITTEE MEETINGS

Administrative Services Committee: Not scheduled at this time

Community Development Committee: November 16, 2015 at 5:00 p.m.

Public Services Committee: Not scheduled at this time

Safety Services Committee: Not scheduled at this time

REMINDERS:

Budget Meeting: 8:00 a.m. Saturday, October 24, 2015

Parks & Rec: 5:30p.m. November 9, 2015

Planning Commission: 6:00 p.m. Wednesday, November 18, 2015

BZA: 7:00 p.m. November 19, 2015

The Halloween Edition of the Amazing Race is this Saturday in downtown Milford starting at 6:30 p.m.

Trick or treat is Saturday, October 31st at 6:00 – 8:00pm.

Due to the election, the first City Council Meeting in November will be on November 5th.

Police Department Report: Chief Jamey Mills provided the following report:

Chief Mills stated that he wanted to make the public aware of two important events that will take place in October. A showing on Thursday, October 22nd at 6:30 p.m. in the Milford High School auditorium of 'The Anonymous People', a feature documentary film about the more than 23 million Americans living in long-term recovery from addiction to alcohol and other drugs and on Thursday, October 29th in the Milford High School cafeteria "A Night of Hope and Healing" sponsored by the Milford Miami Township Partners for a Drug-Free Milford Miami Township. Come and learn about how opiates, such as heroin and prescription drugs, are impacting our community.

Chief Mills thanked Lt. John Shea from the Civil Air Patrol for purchasing a counterfeit bill detector for the Police Department.

Chief Mills announced that Sergeant Sean Mahan has been chosen to become the Administrative Sergeant which is the equivalent of Asst. Chief. Sgt. Mahan will assume this position in January.

Fire Department Report: Asst. Chief Mark Baird provided the following report:

Asst. Chief Baird announced that the Fire Department Board has executed the 2016 Fire and EMS contract with the City. He then indicated that October is Fire Prevention Month and suggested that as the cooler weather approaches residents should check their heating equipment, change filters and make sure their chimneys are clear. He stated that the time change happens on November 1st and it is an excellent time to check batteries on household smoke detectors.

Asst. Chief Baird then invited the public to attend the retirement reception of Chief John Cooper on Thursday, December 3rd 3:00 – 7:00 p.m. with a formal program at 6:00 p.m.

Public Comments: Ms. Suzanne Stagg voiced appreciation that Council had invited the candidates to introduce themselves to the public. She stated that the League of Women Voters will sponsor a question

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and answer session for the candidates on Tuesday, October 27th and as soon as the location was verified, they would send out notices. She asked if this event could be put on the City facebook and Ms. Holbrook indicated that it could. (The meeting has since been located to City Council Chambers on that date.)

Council Comments: Ms. Howland reminded everyone that the Halloween Edition of the Amazing Race is this Saturday. She stated that even if you weren't participating just being downtown to see the costumes and entries is a great time.

Ms. Hinnners stated that the Library at Riverwalk was featuring published author and Milford resident Matt Gatch between 2:00p.m. – 4:00p.m Mr. Gatch will be speaking about Milford history. Mr. Gatch will repeat this program at Milford Methodist church on December 2nd at 7:00 p.m.

Mr. Bishop thanked the City Council candidates for 'stepping 'up' and volunteering for this important civic duty. He wished them all the best in their endeavor.

Mr. Minniear stated that he would hold an 'Introduction to the City Charter' for the newly elected officials.

Ms. Hinnners asked if the public would be allowed to speak at the Budget Meetings.


Ms. Howland stated that if people came, they would be allowed to ask questions. She thanked the candidates for coming to the meeting. She then stated that Promont House is in need of both volunteers and funds.

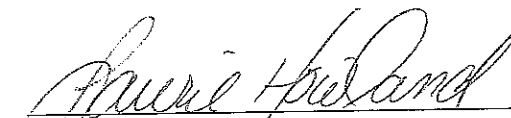
New Business:

Old Business: There was no old business to be discussed.

Adjourn:

There being no further business to come before the City Council; the meeting was adjourned at 7:32 p.m. with a motion from Mr. Pittman; seconded by Ms. Evans. All voted yes.


Sharon Waldmann, C.P.T.


Laurie Howland, Mayor