

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.ppettibone.com FORM NO. 10148

Held December 1, 2015 20

The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on December 1, 2015. Mayor Howland called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Howland, Vice Mayor Evans, Mr. Bishop, Mr. Brady, Ms. Brewer, Ms. Hinnners, Mr. Pittman

Proceedings: Mr. Pittman made a Motion to adopt the Proceedings from the November 17, 2015 regular City Council meeting; seconded by Mr. Brady. All voted yes. Ms. Hinnners made a Motion to adopt the proceedings from the November 21, 2015 Budget Meeting; seconded by Mr. Pittman. All voted yes.

Correspondence: There was no correspondence.

Financial Statements: There was no Finance Report.

Public Comments: There were no public comments at this time.

Standing Committee Reports:

Administrative Services: Ms. Evans presented the following report:
Lisa Evans called the meeting to order at 5:30 p.m.

Other Committee Members Present: Ed Brady and Geoff Pittman
Staff: Pam Holbrook, Acting City Manager;

Revenue Sharing with the Milford Exempted Village School District

Ms. Holbrook informed the committee that a 2000 agreement between the City and the Milford School District requires the City to compensate the District for revenue lost from property tax abatements. The amount owed is one-half of the earnings taxes collected from business payrolls exceeding \$1,000,000.

The Committee agreed to make a motion to draft an Ordinance authorizing the expenditure of City funds in the amount of \$28,229.49 for Property Tax Abatement Revenue Sharing requirements; seconded by Mr. Pittman. All voted yes.

There being no further business, the meeting adjourned at 5:45 p.m.

At the end of the Administrative Services report, Ms. Evans made a motion for Council to adjourn into Executive Session for the purpose of discussing real estate at the close of the regular meeting; seconded by Ms. Brewer. All voted yes.

Community Development: There was no report at this time.

Public Services: There was no report at this time.

Safety Services: There was no report at this time.

City Manager's Report: Ms. Holbrook provided the following report:

CITY MANAGER

The landscape contract for 2016 was advertised on November 25th and December 2nd in the Milford Advertiser. The City will hold a pre-bid meeting on December 9th at 11AM at Milford City Hall; firms interested in submitting bids must attend the December 9th meeting. The bid opening will be held on December 18th at 11AM. Once we have received and opened all bids we will schedule a Community Development meeting to review all submittals. The landscaping contract bid invitation has been posted on our face book, website, and throughout the municipal building.

The City received a demolition permit for the Milford Main building. One of the first things the contractor will do is install a 6 foot high fence in order to protect the work area. Demo work will start in January.

This is a reminder that the Price Road/Miami Woods Project began on November 30th. Price Rd. will be closed to through traffic east of Miami Avenue for approximately three weeks. East-bound traffic will be routed to Brooklyn Avenue, SR 28 and McClelland to reconnect with Price Road. Westbound traffic will follow the reverse route. Motorists can expect delays and should allow extra time for trips through the area. Drivers are urged to pay close attention to signage, obey posted speed limits, and be on the alert for workers and equipment.

SERVICE DEPARTMENT

Ed Hackmeister, Service Department Supervisor reports that they continue to pick up leaves and are currently in South Milford on their 6th run through the City. Brush pick up remains on a call-in basis. Any residents requesting this service should call 831-7018 and leave a message including their address.

Mr. Hackmeister's staff spread gravel at 7 different locations last week. Any residents requesting this service should also call the Service Department.

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WASTE WATER DEPARTMENT

Mr. Walker, Waste Water Department Supervisor reports that his staff checked all lift stations and pumped down the Parkway lift station to remove grease last week. Staff winterized a 4" trash pump and put a new exhaust on the dump truck. We are fortunate that his staff can provide these services to their equipment in house saving the City the cost of these repairs had they had to seek professional assistance.

Later in the week, albeit a short week, they used the small camera to video the inside of a fire hydrant at the corner of Cleveland and Hickory for the Water Dept.

WATER DEPARTMENT

Matt Newman, Water Plant Supervisor reports that they completed 10 work orders and 5 utility locates for residents last week. They also worked on the fire hydrant just north of Oakcrest on SR 28 and are currently waiting for parts to complete the repair.

Staff also cut down the valve can in front of the firehouse to complete the repair from the water main break in October. That repair site has now been 100% remediated.

OTHER

Cemetery Clerk, Myrt Allen will receive an award Thursday, December 3, 2015 from the Greater Milford Area Historic Assoc. for her efforts in transferring Greenlawn Cemetery maps and file information into a computer system thus maintaining their integrity for generations to come.

STANDING COMMITTEE MEETINGS

Administrative Services Committee: Not scheduled at this time
Community Development Committee: Not scheduled at this time
Public Services Committee: Not scheduled at this time
Safety Services Committee: Not scheduled at this time

REMINDERS:

Chief Cooper's Retirement Open House: 3:00 – 7:00 p.m. Thursday, December 3, 2015

Milford Athletic Association Craft Show: 9:00 a.m. – 3:30 p.m. at Milford High School

Planning Commission: Wednesday, December 9, 2015 CANCELED Due to lack of agenda items

Parks & Recreation: 5:30 p.m. Monday, December 14, 2015

BZA: 7:00 p.m. December 17, 2015

Santa Sunday: December 20th. Start listening for the siren around 1:00.

Police Department Report: Chief Jamey Mills came to the podium to deliver the following report:

TRAINING

1. An in-service firearms training was conducted for all sworn members.
2. All sworn members reviewed our Bomb Threat Response Plan
3. Officer Heller was recertified as a Taser instructor

NOTABLE CRIME OCCURENCES

1. On November 1st, an unidentified male entered three restaurants and distracted employees while he stole personal electronics. Sgt. Lane and Officer Bovenzi identified the suspect, Nathan Pickrum, and have issued warrants for his arrest. He remains at large.
2. On November 6th, Officers Chastain and Yeary made an OVI arrest that yielded 758 grams of marijuana, 200 grams of hashish and \$5,000 in US currency.

UPCOMING EVENTS

1. The Pattison Elementary DARE graduation will take place at 8:30 a.m. on December 11th.
2. 'Shop with a Hero' will be held at Target at 6:00 p.m. on December 17th.

ADMINISTRATIVE

1. Chief Jamey Mills has agreed to serve on the Clermont County Criminal Justice Coordinating Council. The Board meets quarterly to discuss ways to reduce the jail population.
2. Officer Adam Yeary passed all requirements and has been assigned to the Clermont County Special response Team.
3. Officer Bogan is in the process of refurbishing our Safety Village with plans to utilize it next year at Frontier Days, National Night Out and at a special back-to-school event.
4. Sgt. Crider assisted St. Andrew Jr. High with an ALICE (Alert Lockdown Inform Counter Evacuate) safety drill.

Mr. Bishop stated that the City is very fortunate in its Police Department and the many hours of service they provide to the City. He said the police officers we have are all 'a cut above'.

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Ms. Howland suggested that the 'Shop with a Hero' is a great activity to be a part of. She stated that her daughter was very impressed with the ALICE training at her school.

Fire Department Report: Asst. Chief Mark Baird came to the podium to deliver the following report: He stated that with the holidays fast approaching he would like to bring safety to the forefront. He urged residents to be very aware of their holiday decorations and candles. He also stressed that if extension cords were being used to make sure they aren't a tripping hazard.

He reiterated that Chief Cooper's retirement Open House is scheduled for 3:30 – 7:00 p.m. December 3rd with a formal program beginning at 6:00 p.m.

Asst. Chief Baird stated that he is saddened by the upcoming destruction of the Milford Main building in that it provided a perfect space for training of all sorts.

Mr. Bishop asked who was going to be doing the demolition of the Milford Main building.

Ms. Holbrook responded that it is out for bid at this time.

Public Comments: There were no Public Comments at this time.

Council Comments: There were no Council comments at this time.

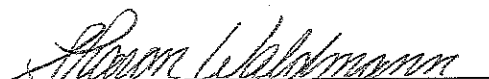
New Business:


15-1198 An Ordinance authorizing payment to the Milford Exempted Village School District pursuant to the 2000 Revenue Sharing Agreement; Ms. Brewer made a motion to suspend the rules and read by title only; seconded by Mr. Pittman. All voted yes. Mr. Pittman made a motion to adopt the Ordinance; seconded by Mr. Brady. All voted yes.

Old Business: There was no old business to be discussed.

Adjourn:

There being no further business to come before the City Council; the meeting was adjourned at 7:18 p.m. to enter Executive Session with a motion from Mr. Pittman; seconded by Ms. Hanners. All voted yes. At 7:51 p.m. Ms. Brewer made a motion to adjourn from Executive Session into regular session; seconded by Mr. Brady. All voted yes. The Regular Session of Council was adjourned at 7:53 with a motion from Ms. Brewer; seconded by Mr. Brady. All voted yes.


Sharon Waldmann, C.P.T.


Laurie Howland, Mayor