

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 16, 2016	
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<p>The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00pm on August 16, 2016. Mayor Howland called the meeting to order with the Pledge of Allegiance and a Moment of Silence.</p> <p>Roll Call: Present: Mayor Howland, Vice Mayor Brewer, Mr. Bonnell, Mr. Brady, Ms. Evans, Mr. Haskins and Ms. Russell</p> <p>Public Hearing: Presented by Assistant City Manager Pam Holbrook</p> <p>Milford Planning Department August 16, 2016 Staff Report TEXT AMEND 16-01</p> <p><u>PROPOSAL</u> City Council is being asked to consider a zoning ordinance amendment to <i>Chapter 1131, Board of Zoning Appeals</i> of the Milford Zoning Ordinance. A zoning ordinance amendment is defined as a change to the existing ordinance language.</p> <p>In accordance with <i>Chapter 1133, Changes and Amendments</i>, proposed amendments to the zoning ordinance are first, required to be reviewed by Planning Commission, who will make a recommendation. City Council holds a public hearing, and then may vote on the ordinance amendment at their next meeting. Changes to the zoning ordinance can only be made upon approval by City Council.</p> <p>Planning Commission reviewed the proposed text changes on July 13, 2016, and made a motion recommending approval of the zoning ordinance amendment. (See July 13, 2016 Planning Commission Minutes)</p> <p><u>BACKGROUND</u> Jay Stewart, with The Kleingers Group, was retained by the City to provide assistance in reviewing and editing Chapter 1131; Jay is a Planner as well as an attorney so his background was well suited for this task. Two work sessions were held with the BZA and staff over the course of several months to discuss issues, concerns, and the BZA process. The goal is to bring Chapter 1131 up to date with the latest best practices and create a streamlined approach in handling applicant requests.</p> <p>The Work Sessions included a discussion about past cases reviewed by the Board and the process used when approving or denying variance requests. The Board also discussed the <i>Duncan v. Middlefield</i> case which resulted in the Ohio Supreme Court creating a set of seven guidelines to be used by officials and courts to help determine whether an applicant with a variance request has proven that a practical difficulty exists.</p> <p><u>WHAT IS ZONING?</u> Before moving forward to discuss the proposed changes to Chapter 1131, I wanted to take a moment to discuss zoning in general. What is zoning and why do we need a Board of Zoning Appeals?</p> <p>Zoning is the means by which a local government controls the physical development of land and the uses of property. Zoning is portrayed on a map showing zoning districts with a zoning code that defines a district and regulations.</p> <p>The purpose of zoning is to protect the welfare of a community by facilitating desired development in appropriate locations and prohibiting incompatible development in certain locations.</p> <p>Planning guides development, and zoning is the law. A zoning variance permits an applicant to develop a property in a manner that is not permitted by the City's zoning regulations. No zoning code can fully anticipate all future development circumstances; therefore, variances are essential to the proper functioning and administration of a zoning code.</p> <p><u>BOARD OF ZONING APPEALS</u> The Board of Zoning Appeals provides a venue to property owners with unique conditions related to their parcels, who are seeking relief from the strict requirements of the zoning ordinance. The Milford Board of Zoning Appeals may also interpret the Zoning Ordinance as well as hear an appeal by an applicant of an administrative decision in applying the Ordinance.</p> <p>The Board of Zoning Appeals is quasi-judicial which means that higher procedural requirements are used including:</p> <ul style="list-style-type: none">• Swearing in witnesses• Allowing cross examination• Written Findings of Fact• No ex-parte contact-(communication not on public record)	

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<div> <div>Held_____20_____</div> <div> <p>Decisions made by the Board can be appealed to the Clermont County Common Pleas Court.</p> <p>There are two types of variance requests:</p> <ol style="list-style-type: none"> 1. A Use Variance request which varies the permitted use of the property. 2. An Area Variance request which varies the regulations pertaining to setbacks, yards, height and other numeric or dimensional requirements. <p>A zoning variance may be granted in cases where the literal application of zoning regulations would result in a practical difficulty or an unnecessary hardship. The difficulty or hardship may be the result of property characteristics such as physical size, shape or other property characteristics that differentiate it from adjacent properties. (See Example Case File)</p> <p>The Ohio Supreme Court (Duncan vs. Middlefield) has differentiated between the two types of variances with respect to the criteria the Board of Zoning Appeals uses to evaluate and grant a variance request. The Use Variance criteria requires that the BZA must find that the applicant has an undue hardship; however, with an Area Variance request, the applicant only needs to show that there is a practical difficulty which is a less stringent standard.</p> <p>The existing Milford ordinance requires that the Board of Zoning Appeals utilize Use Variance standards to any variance request regardless of the type. The cases between the years 2010-2016 that have appeared before the Milford BZA have been Area Variance requests (See BZA Cases 2010-Present); the Area Variance requests have been difficult for the BZA members to process because there is a mismatch between the zoning code’s criteria for granting a variance and the types of cases heard by the BZA. (See existing Milford standards vs. Proposed Area Variance Standards) Staff is concerned that should a BZA decision be challenged in the future the Courts would not look favorably on the Boards decision because we are not using the standards set forth by the Ohio Supreme Court.</p> <p>Any questions:</p> <p>Mr. Brady: Is the main goal to update to compliance with the Supreme Court ruling or Chapter 1131?</p> <p>Ms. Holbrook: Yes. Essentially we want to be if challenged, the BZA would have a defensible decision.</p> <p><u>PROPOSED ZONING ORDINANCE AMENDMENTS</u></p> <p>1131.02 Quorum and Decisions</p> <ul style="list-style-type: none"> • Clarification regarding the number of votes required to approve or deny a request. <p>1131.04 Appeals Filing and Procedure</p> <ul style="list-style-type: none"> • Design Review Board no longer exists; all Design Review duties were transferred to Planning Commission. <p>1131.06 Hearings and Fees</p> <ul style="list-style-type: none"> • Clarification <p>1131.07.B Powers of the Board</p> <ul style="list-style-type: none"> • Remove the word appeal; The Board to hear an area variance request upon submittal of an application. <p>1131.07.F Powers of the Board</p> <ul style="list-style-type: none"> • Move Temporary use approval to the Planning Commission, Chapter 1129.02. <p>1131.08 Interpretation of the Zoning Map</p> <ul style="list-style-type: none"> • Add the word ‘the’ <p>1131.10 Use Variances Prohibited</p> <ul style="list-style-type: none"> • Eliminate the Use Variance request: In this case, the more appropriate route for someone proposing to conduct a use in a zoning district that is not permitted would be through a Zone Change request. <p>1131.11 Add new section defining Area Variance with factors to consider</p> <ul style="list-style-type: none"> • The section identifies 10 factors for BZA members to consider and weigh when determining whether a practical difficulty exists. • All the factors do not need to be satisfied. • Factor #9 refers to ‘substantial justice’ which requires that the interests of the community, neighborhood and adjoining property owners be give due consideration. • Add a section outlining conditions that the Board could place on the variance. <p>1131.12 Add new section which would permit administrative adjustments</p> </div> </div>	
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- The purpose of this section is to provide some flexibility when an applicant has what may be considered a minor change.
- This section would permit the Zoning Administrator to administratively approve an area variance where the resulting change was the greater of 10 percent or 1 foot. (See Example Proposed Administrative Adjustment)

1131.13 Add the word ‘applicable’

Ms. Howland: How do you feel about making those decisions? The decisions regarding the 10% less than one foot type of scenarios?

Ms. Holbrook: I do not have a problem with that. I would refer those to the BZA, especially when there are neighbor considerations. There could be situations where there are not any neighbors and no one around to really impact. The concern is how your neighbor is going to feel about this. In 2014 we did a lot of garages, especially in East Milford. They are very traditional and very small lots. The garages that were built there years ago were meant to handle a different size vehicle. Now many residents have bigger vehicles. In most cases I probably would not make that decision and send it on. I think Mr. Zigenhart’s point was that it may be my interpretation on how I would handle it. But the next zoning administrator may have a different feeling about it. It is not really 10% or 1 foot, which is not that much. I feel that I would be using it judiciously and not be using it a lot. The requests in most cases go for more than 10% anyway.

Ms. Howland: Just to clarify and make sure we are on the same page – this simply streamlines and not only brings it up to code but makes it easier for BZA to make those decisions because they have more detail to follow in making those variance decisions.

Ms. Holbrook: Those decisions are difficult to make because they are looking at a resident of Milford’s property. It is not an easy decision to make. For example a business will come in and ask for a sign request and you want to help the business yet you also want to honor the spirit of and the intent of the ordinance. The decisions are not easy but I do think that if you look at the use of the standards that Milford was using it makes it almost impossible to answer all questions – yes. And that is the big difference with these. Each member is looking at those 10 factors and weighing. They are not all going to agree on the 10 factors, but the whole idea is that Council appointed 5 people to come to a consensus about a decision about a residents/neighbors request.

Ms. Howland: That makes sense that they are all weighed together and the decision is based on what is best for the community as a whole based on all 10 of the factors and not just yes straight down.

Ms. Brewer: Would like to go on the record to say to Pam Holbrook that you did a great job on this Text Amendment. It was quite a feat. And that you and the Commission worked very hard on this to bring us up to speed. It is duly noted that all your efforts to get us on track and current.

Ms. Howland: It is intimidating to go before a BZA. Even from a homeowner doing a small part you may feel like you are going before a firing squad just to move your garage a few feet. This simplifies it for everybody. And it makes it clearer to understand.

Ms. Holbrook: I hope so. A lot of people do not like to deal with zoning. The Planning Commission seems to be a little bit easier to go before. The Board of Zoning Appeals is not supposed to be that easy. Our BZA isn’t as formal as other BZA’s. But we get the job done. And it is a good sign that Milford Zoning Ordinance does not really have a lot of cases. Going forward, this will make it easier for them to weigh what they think is valuable in making their decisions.

Ms. Brewer: Motion to close the Public Hearing; seconded by Mr. Brady. All voted yes.

Proceedings: Ms. Brewer made a motion to adopt the Proceedings from July19, 2016; seconded by Mr. Bonnell. Ms. Evans sustained. All others voted yes.

Financial Statements: Mr. Bonnell made a Motion to receive the April, May and June 2016 Finance Report; seconded by Mr. Brady. All voted yes.

Public Comments: Ms. Marty Kleinfelter came forward to the podium with a presentation from the Greater Milford Historical Society. Particularly on behalf of the Art Affaire which is a major fund raiser for the society. Two things: First is to thank the city for all their support and their help in helping to get the Art Affaire to downtown-Main Street. We have been working with Michael and his team. WE have met with them and any concerns, we hope that they have been answered. The Society would like to get City Council up to speed as to what is going on. Acknowledge Lori Pegg who has been serving on our committee, which has been a great asset because when something comes up there is someone right there from the city that can get us an answer quickly. We are growing as an art show. As of today we have 105 confirmed artists, and to possibly max out at 111 this year. We think we are going to reach that number: 111. The city also sponsored our poster contest that was widely received in the community. Anne

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	<div><p>Huddleston was the award winner. And her poster is on the postcards that the society is handing out to remind people about Art Affaire. A couple of new things this year: Radio Station WOBO is going to be broadcasting from the street. They will be making announcements and the society is asking that the merchants turn on their radios so that everyone will know what is going on. Also new this year, there will be a raffle. You will have a chance to win \$300.00, the two \$100.00 prizes. The prize money can be used the day of the art affaire. The prizes will be in \$25.00 increments. And you have a chance to visit any of the vendors or artists who are on the street that day. The prizes must be used that day and cannot be used for cash. Tickets are available for sale. The prize drawings will be at 1:00pm, 2:00pm and 3:00pm. Some have volunteered to help out and Ms. Kleinfelter will be reaching out to you in the near future to see how you can help on that day. September 24th – 11:00am to 5:00pm.</p><p>Ms. Evans: Complimented Ms. Kleinfelter on the Thirsty for History event. It was a wonderful event and hopes to have it continued.</p><p>Ms. Howland: Milford Ohio mad the HOT Section in Cincinnati Magazine. As stated in the magazine: On September 24th, the 11th Annual Art Affaire will take over Main St. with more than 100 artists. Genres include painting, leather photography metal sculptures, jewelry blown glass and basketry. Plus live music entertainment and food. It's a juried show free to the public and raises money for the Greater Milford area Historical Society. No excuses, Art like a Champion.</p><p>Ms. Kleinfelter: thanked Mayor Howland for this information as she was not yet aware of the information that was just published.</p><p>Ms. Howland: This is awesome for Old Milford as they call it here in the Magazine and for the Greater Milford Historical Society.</p><p>Standing Committee Reports</p><p>Administrative Services: Mr. Brady provided the following report: Ted Haskins called the meeting on July 26, 2016 to order at 6:00 p.m. Other Committee Members Present: Ed Brady Staff: Michael Doss, City Manager, Lori Pegg Communication & Info. Service Manager <u>Proposed contract with E-Technologies Group</u> Lori Pegg presented a proposed agreement between E-Technologies Group and the City of Milford to provide information technology services related to cloud emergency back-up server hardware and software. The total cost of the service and equipment is \$21,000. Ted Haskin asked if there was an annual maintenance fee associated with the agreement. Lori Pegg replied “no” and further stated that this was a one-time service to install the back-up system on all computers located in City Hall. The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager entering into an agreement with E-Technologies Group in the amount of \$21,000 to provide IT emergency back-up server hardware and software for the City Hall. Seconded: Mr. Bonnell All voted yes <u>Water tower Lease Renewal Agreement with New Cingular Wireless, PCS, LLC and AT&T Mobility Corporation</u> Michael Doss presented a lease renewal agreement between New Cingular Wireless, PCS, LLC and AT&T Mobility Corporation for water tower cellular space located at 835 Wallace Avenue, Milford, Ohio. Michael Doss stated that the lease agreement has been in existence since 1994. The proposed lease renewal agreement will commence in 2019 once the current lease agreement term expires. The lease renewal agreement term will continue until 2024 at a monthly lease rate of \$1,700. After 2024, the monthly lease rate will increase by ten percent (10%) for the next five years. The lease renewal agreement term is for a period of twenty-five years with a ten percent (10%) monthly lease rate increase each five years up to the twenty-five year proposed agreement term. Michael Doss further stated that the proposed lease agreement has a notification which states that the tenant must notify the landlord in writing of the tenant’s intention not to renew the lease at least sixty (60) days prior to the expiration of the existing term. Michael Doss noted that Mike Minniear review the proposed lease renewal agreement and approved as to legal form. Ed Brady asked if the lease renewal agreement would still be valid if the City decided to replace the existing water tower on Wallace Avenue. Michael Doss stated that the lease would continue with the installation of a new water tower and any equipment relocation would be the responsibility of the tenant. The Committee agreed to make a motion to draft an Ordinance authorizing the City Manager to enter into a lease renewal agreement with New Cingular Wireless, PCS, LLC and AT&T Mobility Corporation for water tower cellular space located at 835 Wallace Avenue, Milford, Ohio. Seconded by Mr. Bonnell All voted yes There being no further business, the meeting adjourned at 6:16 p.m.</p><p>Respectfully submitted, Michael Doss City Manager</p></div>	

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Public Services: Ms. Brewer presented the following report.
Called to Order: August 5, 2016 8:00 a.m. by Amy Brewer
Present: Laurie Howland, Ed Brady
Staff: Michael Doss-City Manager, Lori Pegg-Community Services Manager, Matt Newman-Water Department Supervisor, Dave Walker-Sewer Department Supervisor

Proposed Public Works Department

Michael Doss presented plans for a Public Works Department to be created within the City. With the retirement of Bud White in 2015, the City has been contracting with the Kleingers Group for engineering services. Since Bud’s retirement the City has paid over \$80,000 for Kleingers services. To be cost effective and keep infrastructure and development in the city progressing Michael needs someone available on a daily basis, who is qualified to handle projects from start to finish. With the creation of this department Michael would also like to hire from within, an Assistant Public Works Director to assist with the execution of these projects and handle the administrative tasks. He has discussed the position with the three existing department heads and they are all in agreement with him. The salary and benefits for the Public Works Director will be in the \$110,000 per year range. The Assistant will remain the division head of his current department and in the future may be replaced in that department depending on the development of the Public Works Department.

The Committee agreed to make a motion to draft an ordinance authorizing the City Manager to create a Public Works Department consisting of a Public Works Director and Assistant Public Works Director. Seconded: Mr. Brady All voted yes.

Awarding of Water Treatment Lime Lagoon Cleaning Contract

Matt Newman presented the bid results for the lime lagoon cleaning and Kleingers recommendation to award the contract to Tritium Industrial Services for \$61,400. Matt explained that the company that did it last year did not complete the project when asked how often the lagoons are cleaned. He noted that the Lime Lagoons are cleaned yearly.

The committee agreed to make a motion to draft an ordinance authorizing the City Manager to enter into a contract with Tritium Industrial Services for cleaning of the Lime Sludge Lagoons #1 & #2 at a price of \$61,400. Seconded: Mr. Brady All voted yes

Other Business

Ms. Brewer asked about the progress on the new Service Department Garage. Michael said there is a meeting set up with the consultant next week, who has met with the members of the Service Department to get their feedback on the design of a new facility. Michael mentioned that they are planning for their needs in the future as well as the needs of today when designing the facility. There may be an opportunity in the future to create a sign shop or even do some of their own vehicle maintenance in the future. Matt said that he could definitely use the space in the existing garage to store some of his materials that are currently outside. Mayor Howland asked about the funding for the garage, and Michael said there is not a lot of opportunity for grants, and it is not uncommon for cities to take out a low-interest loan for the construction of a facility like this. The expected cost to build this facility is \$2 million. Mayor Howland would like to standardize the process of electing the Chairperson of all of the committee’s. Currently, there is no process and people who may want the opportunity to chair a committee are not getting the chance because a senior member is often just remaining as chair year after year. Michael Doss recommended that a possible solution would be to create an ordinance limiting the appointment of a committee chairperson to 2 terms with a one term break before they can chair the committee again. The election of the chairperson would happen in January if the term is up. Ms. Brewer asked about the status of the fire levy, Mr. Doss responded that the Council tabled it at the Council Meeting and the next step is up to them since some members have additional questions. Mr. Brady said that he had talked with Mr. Haskins, chairman of the Safety Services Committee, about scheduling a meeting to ask more questions, but there has not been one scheduled. Mr. Doss asked that council members send him any questions that are still outstanding and he will compile them for Chief Baird and set up a Safety Committee meeting to discuss. Mr. Doss also stated that the process has to be started completely over to have the issue on the ballot in 2017.

There being no further business, the meeting adjourned at 9:00 a.m.

Respectfully submitted,
Michael Doss
City Manager

City Managers Report: Mr. Doss provided the following report

The city continues to work on several projects going into the fall. The city staff is focused on establishing a downtown streetscape proposal which will address new decorative street lighting, trees and landscape, way finding signage and defined brick paved crosswalk areas. In addition, staff is working on several stormwater projects for consideration in the immediate future including issues on Laurel Avenue. The city continues to explore other types of alternative economic development incentives to attract and retain jobs/businesses. Several developers and companies have shown interest in a few downtown locations on Water Street as well as the old E-check building (US 50) and the current 3M building on Lila Avenue. At the last council meeting, I was charged with developing a method to address public input and discussion regarding Milford Main. I have recommended the following schedule to discuss the Milford Main property:

- Tuesday, September 20 at 7:30 p.m. at City Hall – This meeting will be part of the regularly scheduled council meeting and discussions will be held after the completion of official city business. This meeting will be for citizens to provide input regarding the future of Milford Main.

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	<div><ul style="list-style-type: none">Tuesday, September 27 at 7:30 p.m. at Pattison Elementary School cafeteria – This will be a town hall type meeting will also be for citizens to provide input regarding the future of Milford Main. This will not be an official council meeting and will be a charrettes style meeting with small break-out groups.Tuesday, October 18 at 7:30 p.m. at City Hall – This meeting will be part of the regularly scheduled council meeting and discussions will be held after the completion of official city business. This meeting will be for civic organizations to provide input regarding the future of Milford Main.Tuesday, November 15 at 7:30 - This meeting will be part of the regularly scheduled council meeting and discussions will be held after the completion of official city business. This meeting will be for private developers to provide input regarding the future of Milford Main. This meeting will be a round table discussion between council and private developers.<p>These meetings will allow the opportunity for several interested community stakeholders to have their voice represented in the future of the property. The citizens will go first and have two opportunities (one on-site and one off-site) to express their opinion about the future of the property. Once the final meeting is concluded in mid-November, council will take a recess for the holidays and discuss scheduling a work session at the beginning of 2017. This work session will consider all public comments and any general proposals offered during the series of aforementioned public meetings. Council can then make a decision or direction moving forward regarding the future of the Milford Main property</p><p><u>SERVICE DEPARTMENT</u> A pre-construction meeting was held for the City of Milford Memorial Park improvement project. This project is funded by a Community Development Block Grant in the contract amount of \$70,997. The anticipated start date for the project will be in early September. The City will be providing temporary parking for the Milford Main property. Staring August 21, this parking will be available to the public for use and will provide a temporary solution to some parking issues in the surrounding community. The City received a draft design proposal from McGill, Smith and Punshon Inc. for a new service department garage facility. The city is currently internally reviewing potential funding mechanisms for the proposed facility and will report options to committee and council in the future.</p><p><u>WASTE WATER DEPARTMENT</u> Sanitary sewer relining pre-construction meeting was held earlier in the week. The sanitary sewer lining project is set to begin in the next couple of weeks and will cover short Lila Avenue and all of Riverside Drive to Miami Avenue. The department received four bids for the sanitary sewer relocation project on Main Street. The successful bid is from Ford Development Company which will go to the Public Services Committee. If approved, the department anticipates that the project will begin in early September. The department submitted two Ohio Public Works Commission sanitary sewer project applications to Clermont County. The OPWC sub-committee funding review of those applications will take place in early September.</p><p><u>WATER DEPARTMENT</u> A fire hydrant was replaced on Cleveland Avenue. The Ohio Environmental Protection Agency (OEPA) recertified the lab. The department recently completed the monthly distribution samples for water testing</p><p><u>STANDING COMMITTEE MEETINGS</u> Administrative Services Committee: Not scheduled at this time Community Development Committee: Not scheduled at this time Public Services Committee: Not scheduled at this time Safety Services Committee: Not scheduled at this time</p><p><u>REMINDERS:</u> none</p><p>Police Department Report: Chief Mills presented July monthly report. On July 15th officers responded to an armed robbery that occurred on the 800 block on Main Street at the site of an online auction transaction. The suspect fled on foot prior to their arrival. A K-9 team from the Cincinnati Police department came out but was not able to apprehend the suspect. This prompted them to implement the internet purchase exchange safety location here at city hall/parking lot. The department has already received great feedback on this. Burglary was reported on July 23rd on Clertoma Drive. The case was assigned to Detective Liming. On July 24th a vehicle was stolen from Castrucci Chevrolet and the case is assigned to Detective Rogers. July 27th Office Chastain responded to a suspicious person report in the lot of Walmart. On arrival, the suspect with open warrants fled on foot. Officer Chastain gave chase and apprehended the suspect in the woods. A search of the suspect’s vehicle yielded stolen merchandise from Walmart. National Night Out was last Tuesday – Chief Mills would like to publicly thank all the sponsors, all of the council members and especially to Karen and Brian Wykoff and Lori Pegg for all their hard work. That Sunday was the 2nd Oakwood Collaborative Cookout. Administrative grievance was filed by the bargaining unit regarding a vacation request. The grievance was resolved. A meeting was held with Director Nick Crosley of the Hamilton County Emergency Management Agency regarding maintenance of the emergency sirens in Milford. Final certification from the Ohio Collaborative becoming one of the first certified agencies in the state. The Clermont County Civil Air Patrol donated and outfitted a 30” trailer that will be used as a joint mobile command post. A low-level use of force was used to arrest a juvenile who was under the influence of synthetic marijuana. The use of force was investigated by a command officer, reviewed by Chief Mills and was found to be within policy. An officer was issued a letter of counseling for Care and Use of City Equipment as a result of an accidental discharge of a Taser during the daily spark test. Chief Mills attended the Personnel Commission meeting on July 26 to begin the recruiting and selection</p></div>	

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	<p>process for additional police officers in 2017. Chief Mills, along with officers Mahan and Wilson, attended the Community United quarterly luncheon on July 12. Sergeant Mahan and Chief Mills attended a regional meeting with Alert Public Safety Solutions.</p> <p>Ms. Brewer: a lot of positive information in your report. But the donation of the trailer from the Civil Air Patrol was awesome!</p> <p>Chief Mills: It is a fantastic! It all really started in April by inviting them to our annual tabletop exercise. Where we have a mock disaster and they deal with a lot of that and they were asking what resources we had and what we do not have and they went on a mission to find that for us. It is about a \$10,000 dollar resource. We are very blessed!</p> <p>Ms. Howland: Mentioned that Chief Mills gives a lot of pats on the back to the men and the women who serve for you and they have the upmost respect for you and I have to say that two weekends ago at Green Acres/Indian Hill, I met two friends of yours. The Chief of the Rangers and Ranger Dearborn. When informed that she was from Milford both of them could not say enough nice things about you and consider you one of the greatest chiefs and one of the greatest people that they know. It is a true testament to who you are as a person, and as a chief. As a leader they have the utmost respect for you and not only as a leader but as a person as well. I feel very honored as a resident of Milford and as a member of this Council to listen to all the great things they had to say about you. To know that a neighboring Chief thinks so highly of you professionally and personally. I want to give you the pat on the back that you give to so many others because you yourself deserve one.</p> <p>Fire and EMS Report: presented by Chief Baird</p> <p>Chief Baird would first like to echo the comments made about Chief Mills. We have a great relationship with our Police department. We know how unusual that can be. To have that kind of relationship between Public Safety providers. The relationship to be that positive, and it stems from the top. Congratulations on those nice words.</p> <p>A few things: The Fire and EMS department has had a couple of inspections recently. The first in my 30 plus year career – Periodically the Ohio Board of Pharmacy shows up unannounced to conduct a spot inspection. We had that occur fairly recently. We had no significant issues. I don't mind eyes on the department from the outside, it is a good thing. And especially in that area because of the critical nature of the pharmaceutical storage and care that we are responsible for. Also the Ohio Medical Transportation Board – because of the private department we are in kind of a unique position that even though we are a 911 provider and not a private ambulance transport service we still fall under the requirements of the Ohio Medical Transportation Board to have an annual inspection conducted and to have our ambulances licensed every year. We came through with flying colors. Assistant Chief Flanigan has a good handle on this and we do well with this inspection. As a capital improvement in 2016 we budgeted to purchase a new set of hydraulic rescue tools. And also a set of air lifting rescue bags to lift vehicles and machinery off of people. This is equipment that we currently have. But the changing technology that goes into the metals and other construction of automobiles of today has fairly well rendered our existing equipment as obsolete. The equipment was ordered and to be delivered within the next month. And just as a point of reference, both of our engines are set up with rescue tools. One primarily runs the mutual aide calls and the other runs the calls in the city, but they are both set up. But only one of them will have the new equipment/Engine 71 Unit. We have two employees who successfully passed their paramedic class at the University of Cincinnati/Blue Ash campus – Doug Ingled. Also our newest hire who was hired as a full time employee to replace a supervisor who left employment with the department. Experience clear back to the age of 15, with the Goshen Township Fire Department as a cadet. Doug grew up with a background in Fire service as his father was a longtime member of the Goshen Township. We hired a good one there along with our other hires to work with the department. Also one of our not so recent full time hires Brian Bradford also completed his paramedic training at UC/Blue Ash. Brian has the distinction of having received The Dean's list scholarship for the final semester in his class, which meant that his tuition for the final semester was ultimately refunded to the department. This is a compliment to Brian and he had near the top GPA in his class. Very studious! Congratulations to both Doug and Brian! It is a full year of training and a very significant time commitment but a necessary time commitment to work in a full time capacity in most departments in the Southwest Ohio including ours. The Generator truck which is our Homeland security vehicle has had two details in the last month or so. It was called out to Miami Township, Clermont County, for the missing child at Kelly Nature Preserve. Also called out a few days back to the detail for the missing fisherman in Colerain Township on the Great Miami. We do not want lots of extra runs, that is not what we want to see happen. But the department commits to a significant amount of effort into that vehicle and maintaining that vehicle. It is a specialty vehicle and we knew what we were getting into when we took responsibility for it upon delivery approximately 3 years ago. We are glad to see it used for intended purpose. We had a couple of full time members come in off-duty and volunteered their time to take the vehicle out in both of these cases. It did not cost us any payroll time or expense. Compliments to the staff for this as well! We are very active on social media. You can visit our Facebook page or our Twitter account and see a couple of the vehicles in action. The department was involved in several public relation activities. National Night Out, The Friends of Oakwood event. Also Boost Mobile had a back to school event this past weekend that we also attended. Our Fire and EMS details continue to trend towards a total</p>	

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

	<div>Held20</div>	
	<div><p>of about 2200 for 2016. We are continuing to see a slight increase as we go along here over the past 6 years.</p><p>Public Comments: None at this time</p><p>Council Comments:</p><p>Justin Bonnell: Movie on the Miami was cancelled due to the bad weather. As of right now there has not been a reschedule date. No solid dates of when or if the movie night will be rescheduled. October 15th a Fall Festival with Valley View Foundation at the Valley View location down by Pattison. Not a lot of information to pass on due to not being able to attend the last Parks and Recreations meeting due to work conflict. More solid information will be available for the next Council meeting. The start of Memorial Park is going to be started soon. Comment on The Public Works Department: I think it is awesome! I really think it is a great idea and enjoy what you are doing to move this city forward. Thinking outside the box and coming in with these ideas, you and staff who were involved. I think it is a win, win situation. It has the potential to keep a lot of money that is currently going out of house to be in house ultimately. It helps keep things moving forward. Kudos to you and whomever else was involved in that. Scheduling the next Safety Services Meeting: Can we do that so that we can start discussing the Fire/EMS levy?</p><p>Ms. Howland: “There is also a request from Council that if any councilmember has any requests, they are to submit their requests to Michael Doss so that he can send them over to the Fire Department. He will then get together with the Safety Services to schedule that meeting.</p><p>Mr. Bonnell: I would also like to make a note on the Milford/Main property. The city staff has been doing a good job on the property. It looks pretty good is such a short period of time. It is cleaned up, the grass is mowed and the fence is moved. There are trashcans available at the site and new parking signs posted. I also have a question regarding the short Lila Avenue sewer repair. Is there going to be a notice that goes out to the residents at that location regarding any closures or parking?</p><p>Mr. Doss: It is actually going to be an evolving thing. They are not anticipating any type of major inconvenience</p><p>Mr. Brady: To Mr. Doss - I think you have laid out some really nice plans for Public Meetings. A couple of thoughts: 1. The rules of engagement at the meetings. Generally when we have public sessions we may want to have some restrictions regarding the amount of time. 2. Also the amount of time that people are putting into social media whether it is coming from people all over the country who went to Milford and have not lived here for 30 years and have strong opinions, as well as people who are not citizens. If appropriate, is there a way to segregate and to give priority to citizens vs. non-citizens at the sessions? I like the idea of giving people the opportunity to provide feedback electronically. I am also concerned about the feedback from the non-citizens who are pushing all kinds of strange agendas and are chiming in. I like the layout but was wondering how we can manage some of the processes.</p><p>Mr. Doss: I will be working with Mike Minnear. We are going to facilitate a sign in sheet and it will be something that can note citizens vs. non-citizens. Surveys are great but the problem with the survey online is that everybody can participate and offering feedback after feedback and it can skew the survey and the data. But it is something that we can look into.</p><p>Mr. Minnear: I just had a couple of comments – I would like to commend Pam Holbrook. Having done that before here and other communities regarding zoning, I know it is hard work. And basically she is a turnkey operation which means I use to go to all the BZA meetings and the Planning Commission. I only do that if there is a problem. I have not been to one in a long time. So she is to be commended for her hard work. She has expertise that matches any attorney I know, including myself. As far as Jamey is concerned – I think why everybody respects him is because there is no conceit, no arrogance, there is no pretention and I deal with that almost on a daily basis. So I know it when I see it and I think that is pretty much why everybody has so much respect for Jamey and that just trickles down to our Police department and that reflects well on all of you. What Mayor Howland said was very well deserved by Jamey.</p><p>Ms. Howland: Reminder to pick up latest edition of Cincinnati Magazine and please look for the article regarding Old Milford. The article features Art Affaire and some other fine establishments including the new store on Main Street – Made New. It is always nice to see that we have made one of the biggest magazines in the city. Also a friendly reminder from staff to all of Council to make sure you check all of your emails on a regular basis. Many times the setting up of meetings and approving of meetings is on a timely basis. It may delay staff on what it can and cannot do. Please respond in a timely matter.</p></div>	

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____

New Business:

- 16-1228

An Ordinance authorizing an agreement with E-Technologies Group for IT Emergency Backup Server Hardware and Software; Ms. Brewer made a motion to suspend the rules and read by title only, seconded by Mr. Brady. All voted yes. Mr. Bonnell made a motion to adopt the Ordinance, seconded by Mr. Brady. All voted yes.
- 16-1229

An Ordinance authorizing the renewal of a Lease Agreement with New Cingular Wireless for the Wallace Avenue Water Tower; Ms. Brewer made a motion to suspend the rules and read by title only, seconded by Mr. Brady. All voted yes. Mr. Bonnell made a motion to adopt the Ordinance, seconded by Mr. Brady. All voted yes.
- 16-1230


An Ordinance establishing the Public Works Department and Public Works Officials for the City of Milford; Ms. Brewer made a motion to suspend the rules and read by title only, seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt the Ordinance, seconded by Mr. Brady. All voted yes.
- 16-1231

An Ordinance authorizing an agreement with Tritium Industrial Services for Cleaning of the Lime Sludge Lagoons #1 and #2; Ms. Brewer made a motion to suspend the rules and read by title only, seconded by Mr. Brady. All voted yes. Ms. Brewer made a motion to adopt the Ordinance, seconded by Mr. Brady. All voted yes.

Old Business: There was no old business to be discussed.

Adjourn:

There being no further business to come before the City Council; Mayor Howland adjourned the meeting at 8:15 p.m.



Jackie Bain, C.P.T.



Laurie Howland, Mayor