

RECORD OF PROCEEDINGS

Minutes of Regular Meeting

Meeting

www.pjpettibone.com FORM NO. 10148

Held April 5, 2016

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The Council of the City of Milford met in Council Chambers at 745 Center Street at 7:00 p.m. on April 5, 2016. Mayor Howland called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

Roll Call: Present: Mayor Howland, Vice Mayor Brewer, Mr. Bonnell, Ms. Evans, Mr. Haskins and Ms. Russell. Ms. Brewer made a Motion to excuse Mr. Brady's absence; seconded by Mr. Bonnell. All voted yes.

Presentation: Mayor Laurie Howland went to the podium and asked Mr. Ron Roberts of Roberts' Engineering to come forward. Ms. Howland then read a Proclamation to those present regarding the 25th anniversary of Roberts Engineering. At that time Karen Wikoff, Director of the Milford Miami Township Chamber of Commerce came forward with an award for Mr. Roberts celebrating the 25th anniversary. Mr. Roberts thanked the City and the Chamber for the awards and said it has been a pleasure to work with the City on projects; the latest being the mini round-about.

Proceedings: Ms. Evans made a motion to adopt the Proceedings from March 16, 2016; seconded by Mr. Bonnell. All voted yes.

Correspondence: There was correspondence from the Ohio Department of Commerce, Division of Liquor Control. The letter indicated that all liquor license bearers must renew their license in June and explained the process should the City have an objection to any license being renewed. Clerk Waldmann had discussed this with Police Chief Jamey Mills and he indicated that the Police Department has no objection to any current vendor retaining their liquor license.

Financial Statements: Ms. Evans made a Motion to adopt the January, 2016 Finance Report; seconded by Mr. Bonnell. All voted yes.

Public Comments: Ms. Charlene Hinnners came forth and thanked City Council for nominating her for the Salute to Leaders Award. Ms. Hinnners then related to all how the Valley View complex came about. She reminded those present that the National Day of Prayer is May 5th.

Mr. Charles Evans came forth next and suggested that the City maintain the school sign that is present at Milford Main to use to advertise City events. He said he is sure the school district will donate the lettering to the City.

Standing Committee Reports:

Administrative Services: There was no report at this time.

Community Development: Ms. Evans stated that there were three applicants for the two positions on the Parks and Recreation Commission. She made a motion to accept all three applicants. There was not a second to move the motion forward. Mr. Bonnell made a motion to accept Ms. Dawn Hillman and Ms. Ana Singh to the Parks and Recreation Commission; seconded by Ms. Brewer. There was a voice vote in the affirmative. There were no votes against the motion.

Parks and Recreation: Mr. Bonnell indicated that he is very excited to work with the two new Board members. He stated that he would love to have Mr. Pittman continue to attend the meetings and volunteer at activities and events.

Ms. Howland stated that anyone can volunteer at events and that volunteers are always welcome. She went on to say that the Howland Group was one of the sponsors for the Eggstravaganza and that this is the first year they received a Thank You note from the City. She thanked Lori Pegg for her thoughtfulness.

Public Services: There was no report at this time.

Ms. Brewer made a motion to go into Executive Session at the conclusion of tonight's agenda pursuant to Section 3.051 of the Milford City Charter to consider the appointment and employment of a City employee. Mr. Bonnell seconded the motion. All voted yes.

Safety Services: There was no report at this time.

City Manager's Report: Interim City Manager Pam Holbrook presented the following report:

We received 22 applications for the Finance Specialist position. Five of the individuals who applied for the position will be interviewed this week.

The Easter Eggstravaganza was held on the rainout date of March 26th and was very well attended. There were over 240 treat bags distributed and 65 of the kids who attended were not pre-registered. Staff has received many positive comments about the event.

The City was awarded 76 bike helmets to be distributed throughout the community through the 'Put a Lid on It' Bike Helmet Safety Awareness program sponsored by the American Assoc. of Pediatrics. We will receive the helmets later in the month and they will be distributed this summer through the police and fire departments.

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We will be advertising for the Administrative Assistant/Clerk to Council position in the next few weeks. The ad will appear in the Milford Advertiser, Cincinnati Enquirer, and on our Facebook page. Sharon will be retiring on May 20th and our plan is to have someone on board prior to her departure.

SERVICE DEPARTMENT

Ed Hackmeister wants to remind residents that the weekly Wednesday brush pick-up starts this week. All brush must be at the curb no later than 8:00 a.m. Other criteria for brush pick-up can be found on the website (milfordohio.org) or call 831-4192 with any questions.

This is the time of the year when a great deal of the Service Department staff time is involved in mowing the parks and gateways, cleaning the restrooms and keeping supplies stocked and clearing catch basins.

WASTE WATER DEPARTMENT

Dave Walker reports that his staff located the sewer lines on Castleberry Court, and checked sewer lines at 957 Forest, 33 Powhatton and 234 Cleveland Avenue. His staff also recorded the measurements and counted sewer taps for the upcoming relining project.

Later in the week they were able to camera the storm water line and found that the sewer taps for the Reilley Chiropractic office and the Gulf gas station are both in the storm water line. They will need to be removed and placed in the sanitary sewer line as they were at PNC bank.

A guardrail has been placed in front of the Parkway lift station.

WATER DEPARTMENT

Matt Newman reports that his department completed 12 work orders and 9 utility locates last week. They also saw cut the road to remove water service for the Milford Main building.

Valves were replaced at Cross and Forest, Forest and Cooper, and Cooper and Riverside necessitating water being shut off on those streets for a short time. Matt stated that if he knows in advance that work is going to be done in an area, necessitating water stoppage, he notifies residents affected. However, sometimes he has no advance notice when the repairs are of an emergency nature. The asphalt restoration has been completed at Cross and Forest, Forest and Cooper and at 913 Forest.

OTHER

Harvest Market located at 308 Main Street will be hosting a pop-up mini market this Saturday, April 9th from 11AM-3PM. Over 20 vendors will be participating; presentations will be held at 1PM. More information can be found at: localloansforlocalfoods.org

STANDING COMMITTEE MEETINGS

Administrative Services Committee: Not scheduled at this time

Community Development Committee: Not scheduled at this time

Public Services Committee: Not scheduled at this time

Safety Services Committee: Not scheduled at this time

REMINDERS:

Parks & Rec: 5:30 p.m. Monday, April 11, 2016

Planning: 6:00 p.m. Wednesday, April 13, 2016 CANCELLED

BZA: 7:00 p.m. Thursday, April 28, 2016 CANCELLED

Free Community Shred: 10:00 a.m. – 1:00 p.m. Saturday, April 23, 2016 in the back parking lot of the municipal building (745 Center Street). Residents are allowed up to 5 boxes of paper to be shredded. Staples, binder clips and similar items do not need to be removed.

City-wide Clean-up: 9:00 a.m. – noon Saturday, April 23, 2016 in conjunction with the Clermont County Spring litter clean-up. Interested groups can register to participate at www.springlittercleanup.com

Police Department Report: Chief Jamey Mills provided the following report:

Chief Mills complimented the team of officers that were involved with the David Bouma missing persons investigation. Mr. Bouma was the occupant of the car that went into the Ohio River from the Combs-Hehl Bridge. He indicated that the first responders, supervisors and Detective Liming worked cohesively to give the family closure and assist them through the grieving process.

Chief Mills stated that he has received a complaint from a downtown business owner of people consuming alcohol in front of the Milford Opry House. After discussing it with the owner, he believes that it will cease. However, officers will continue to keep an eye on the situation.

Sgt. Crider was selected as the People's Bank Hometown Hero and will be featured on their website.

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Chief Mills then reported that the department is on track to accomplish their 2016 goals; one of which was to reduce crashes on Lila Avenue and to reduce the number of OVI related crashes city-wide.

The annual Drug Take Back is scheduled for Saturday, April 30th 10:00 a.m. – 2:00 p.m. at WalMart.

Fire Department Report: Chief Mark Baird provided the following report:

Chief Baird stated that he wanted to thank the Police Department and the Service Department for their assistance with an oil spill that occurred downtown from the vicinity of St. Andrew's Church to the bridge on US 50. He indicated that use of the Service Department vac-truck was a tremendous help. He also thanked the Police Department and the Service Department for their assistance over the past weekend with dealing with the high winds which caused tree limbs to come down throughout the City.

Ms. Howland thanked Chief Baird for mentioning the spirit of cooperation that exists between departments.

Public Comments: There were no Public Comments at this time.

Council Comments: Ms. Evans indicated that she has a problem with the new round-about. She stated that drivers cannot tell they are even on it as there are no markers. Mr. Bonnell stated that he agrees and has seen drivers simply drive over it to the hotel. Ms. Holbrook stated that staff has talked about painting the traffic circle and installing reflectors on the roundabout.

Ms. Evans then asked about the sale of sheds on St. Rt. 28. Ms. Holbrook stated that they have the appropriate certificates for the sale of sheds on the premises.

Ms. Evans asked what happened to the banner poles on the Parkway and if they had been taken out by an automobile accident. Ms. Holbrook indicated that it was an accident that had demolished the banner signs and that the City is in the process pricing new poles which will be charged to the driver's insurance company.

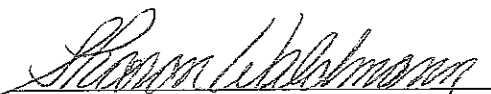
Ms. Evans then extended kudos to the Parks and Recreation Commission on the success of the 2016 Eggstravaganza. She then asked if the school district will continue to mow the grass at Milford Main. Ms. Holbrook stated that she believes the school will mow it until ownership is transferred to the City; then at that time the City will mow it.

New Business:

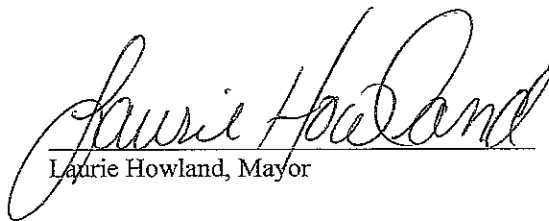
Old Business: There was no old business to be discussed.

Adjourn:

There being no further business to come before the City Council; the meeting was adjourned into Executive Session at 7:30 p.m. with a motion from Ms. Brewer; seconded by Mr. Bonnell. All voted yes. At 8:33 p.m. Ms. Evans made a motion to adjourn from Executive Session, seconded by Mr. Bonnell. All voted yes. At 8:35 Ms. Howland made a motion seconded by Mr. Bonnell to adjourn from regular City Council. All voted yes.



Sharon Waldmann, C.P.T.



Laurie Howland, Mayor