



**CITY OF MILFORD
PARKS & RECREATION COMMISSION MEETING**

745 Center Street
Milford OH 45150
Harry Hodges Conference Room # 205

Minutes: Wednesday, 5/31/23

Meeting called to order by Kristopher Parrish @ 6 pm.

Present: Kristopher Parrish, Britainy McGowan, Jen Barlow, Randy Bain and Leane Davis. Also present, Taryn Egner with the City of Milford.

Election of Chairs:

Motion to elect a Chair and Co-Chair to the Commission made by Parrish. Parrish to act as Commission Chair, all present voted yea. Davis to act as Co-Chair, all present voted yea.

Discussion Mission Statement:

Parrish offered a starting point for discussion of the Commissions Mission Statement; To discover, maintain, and promote our park systems, to offer input on behalf of the community pertaining to the future of the City of Milford parks and to offer recommendations on how City Council allocates budgeted Parks and Receptions funds. Commission agrees to finalize a formal mission statement at their next meeting.

Discussion Goals, Objectives & Priorities:

Commission agrees to review the Parks & Recreation Commission Rules & Regulations prior to their next meeting (emailed to Commission members by Jackie Bain). Commission members also agree to tour the following 10 (ten) parks within the city prior to their next meeting:

Carriage Way Park

651 Riverside Dr
Milford OH 45150

Clertoma Park

889 Garfield Ave
Milford OH 45150

Garfield Park

850 Garfield Ave
Milford OH 45150

Jim Terrell Park

100 Longworth St
Milford OH 45150

Memorial Park

401 Main St
Milford OH 45150

Riverside Park Ballfield

100 Riverside Dr
Milford OH 45150

Riverside Park Playground

425 Victor Stier Dr
Milford OH 45150

Riverwalk Park

29 Water Street
Milford OH 45150

SEM Villa Park

5401 South Milford Rd
Milford OH 45150

Jonas Memorial Park

217 Cash Street
Milford OH 45150

Discussion Goals, Objectives & Priorities (cont'd.):

Member McGowan to establish a score card for Commission members to utilize and score each of the 10 (ten) parks visited. The Commission will use this to start discussion on determining and prioritizing upgrades needed to the existing parks. (i.e. – cleaning playground equipment @ parks). Egner noted that this may be a request to the City Public Works crew as opposed to a necessary budgeted request to City Council.

Discussion regarding Parks and Recreation budgeted and allocated funds. Egner directed members to the city website - 2023 Budget to review. She also noted that the City will establish their 2024 budget in October of this year.

Discussion - Upcoming Events and Volunteerism:

The Commission discussed volunteer resources briefly and requirements on volunteering for City events as a Commission member.

Parks & Recreation Meeting Frequency:

Commission members agree that initially they will need to meet again in 2 weeks, then once established, they intend to meet monthly. Motion to meet again in two weeks on June 14, 2023 @ 6pm made by McGowen, second Parrish, all yea.

Motion to adjourn made by Bain at 6:38pm, second McGowen, all yea.