

# **PUBLIC NOTICE**

## **PUBLIC SERVICES COMMITTEE MEETING**

*Committee Members: Kim Chamberland, Amy Vilardo and Ted Haskins*

**Wednesday, May 27, 2020 at 4:30 P.M.  
City Council Chambers  
745 Center Street, Milford, Ohio 45150**

### **AGENDA**

Call to Order

Proceedings: Approval of the February 26, 2020 Public Services Committee

Minutes

Agenda Items:

- OKI Grant Street Application – Downtown Milford Corridor Phase III
- Milford Miami Township Chamber Street Closure Request – Virtual Frontier Days
- Sparks in the Park Discussion
- And all additional matters that may properly come before the committee

Adjourn

## **Public Services Committee Meeting Minutes**

February 26, 2020

Called to Order: 8:33am by Kim Chamberland

***Present:** Kim Chamberland, Ted Haskins, Amy Vilaro*

Each Committee elects a Chairperson at the first meeting of the year. Amy Vilaro nominated Kim Chamberland to remain Chair, Seconded by Ted Haskins. All agreed

***Staff:** City Manager, Michael Doss, Water Department Supervisor Joe Casteel, Service Department Supervisor Ed Hackmeister and Administrative Assistant, Jackie Bain*

***Visitors:** no visitors*

***Approval of Proceedings:** The committee approved the proceedings from the January 15, 2020 Public Services Committee meeting.*

### **Well #4 Cleaning Quotes**

Joe Casteel/Water Department Supervisor presented information regarding the quotes received in to do routine cleaning of Well #4/located at the turnaround point at the canoe ramp. It was budgeted for \$12,500. Mr. Casteel recommends that we go with the Boone Water Systems, Inc. quote of \$11,623.00 plus add \$2,000 to \$2500 to cover any incidentals that they may find.

***The Committee Agreed to Make A Recommendation for the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into a Contract with Boone Water Systems, Inc. for Services Totaling \$14,123.75.***

### **Durapatch Machine Quote**

Supervisor of the Service Department, Ed Hackmeister informed the committee of a Durapatch machine to help the department repair to mainly fill potholes, alligator cracks and crumbling parts in the roads. This will help tremendously to save the roads, alleys and the cemetery location. Back in 2013 we contracted a company to tar and chip all our alleys and the cost then was \$91,612.00. This process is similar to a tar and chip process as well as asphalt. This machine can be purchased at this time for \$66,258.00. After April 1<sup>st</sup> there will be a price increase of over \$3,000. He pointed out that last year we did sell \$20,000 worth of used equipment that could go towards this machine. Very little labor is required to use this machine and it requires minimal maintenance.

***The Committee Agreed to Make A Recommendation for the Law Director to Draft an Ordinance Authorizing the City Manager to enter into a Contract with Leader Machinery Company, Ltd. for the Purchase of a Duraco Durapatcher in the amount of \$ 66,258.00***

### **Adleta Change Order**

Mr. Doss said that Adleta Construction had some concerns while they were out at the sites in relation to some of our curb and gutter work. Mr. Hackmeister has been working with Adleta and addressed that in the downtown area they ran into some sidewalk and curb areas that were not included in the original contract. The areas are in bad shape and that the areas should be repaired at this time along with some curb and gutter work located around the barber shop area. We are under budget on this project. The cost to do the repairs \$5,790.00.

***The Committee Recommended that the Law Director Draft an Ordinance Authorizing a Change Order with Adleta Construction for additional work on U.S. 50 in the amount of \$5,790.00***

Amy Vilardo was contacted by Mr. Hackworth in the Stoneridge area. Ted Haskins will follow up with Chief Mills and Mr. Hackworth regarding possible parking signage in that area.

Kim Chamberland asked about a left arrow sign going into the Little Miami Brewing Company. A Left turn only sign on the arm board and not only as the painted sign on the road. Also discussed was if we have noticed any puddling in the South Milford area since we have cleaned out the catch basins and drywells? Mr. Casteel said that they have not heard of any issues, but we have not had any substantial rains. Mr. Doss said that there will be a meeting today to discuss funding opportunities for Major Projects for 2020/2021 season. Tyler, Laurel and South Milford are on the list to be discussed. Ms. Chamberland asked about having Stop for Pedestrians In-Street Crossing Signs placed in the middle of our crosswalk /intersections (4 locations) and to remove the other crosswalk yield signs currently posted for each direction of traffic. Mr. Hackmeister said that they can take down the current signs posted which are not working effectively to notify of the crosswalk location. The current signs would be removed after new signs in street are in place.

There being no additional business Ms. Chamberland made a motion to adjourn the meeting at 8:55am Seconded by Mr. Haskins All yes

Respectfully Submitted, Jackie Bain

***"These minutes have been approved and adopted by Ms. Chamberland February 26, 2020, Ms. Vilardo February 26, 2020 and Mr. Haskins February 27, 2020."***

## Michael Doss

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**From:** Andrea Brady <andrea@milfordmiamitownship.com>  
**Sent:** Tuesday, May 19, 2020 10:09 AM  
**To:** Michael Doss  
**Subject:** Re: Banners & street closing

Was hoping for Sat & Sun, 6/6 & 7, maybe Garfield to Locust, to account for the street in front of most of the restaurants in the area? 11-9, something like that? I don't know what's appropriate/possible, but we were thinking it would help with social distancing and encourage people to hang out, possibly shop, eat, drink more if there were seating options down there?

Andrea Brady  
Executive Director  
Milford Miami Township Chamber of Commerce  
745 Center Street #302  
Milford, OH 45150  
513-831-2411  
andrea@milfordmiamitownship.com



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**From:** Michael Doss <mdoss@milfordohio.org>  
**Sent:** Tuesday, May 19, 2020 9:49 AM  
**To:** Andrea Brady <andrea@milfordmiamitownship.com>  
**Subject:** RE: Banners & street closing

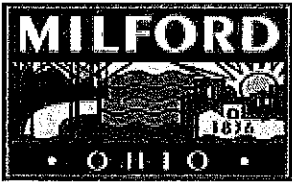
Andrea,

We are also wondering if it might be possible to close part of Main St. on Saturday & Sunday for diners to have plenty of places to sit? We are willing to rent tables to put out (appropriately socially distanced, of course) if this is possible.

What portion of Main Street are you requesting for closure? Dates/times?

Michael

Michael Doss, MPA, ICMA-CM  
City Manager, Milford, Ohio  
745 Center Street, Suite 200  
Milford, OH 45150  
Phone: (513) 576-5460  
Email: [mdoss@milfordohio.org](mailto:mdoss@milfordohio.org)



**From:** Andrea Brady [mailto:andrea@milfordmiamitownship.com]

**Sent:** Friday, May 15, 2020 8:58 PM

**To:** Michael Doss <mdoss@milfordohio.org>

**Subject:** Banners & street closing

Hi Michael,

I wanted to give you an update on our virtual Frontier Days event, "The Show Must Go On(line)!" We have secured several sponsors, including Lykins Energy as our presenting sponsor.

The overview of the event is that it is to give the community something fun to do; gain some promotion for our local restaurants; and hopefully raise a bit of \$ for the Chamber. For the week of June 1-7, we will be showcasing local restaurant participants that are going to create "Frontier Days-inspired" food & drink specials. So far, we have 20 Brix, Padrino, The Governor, and Midwest Best BBQ committed; several others still considering (and I think Jay is trying to find a way to serve his fried bologna sandwiches! 😊 )

During that week, we'll have some fun videos and give-aways leading up to the main event, featuring Billy McCarthy of BillyRock.

The week will culminate in a "virtual" concert by Naked Karate Girls, a Frontier Days tradition! We will be encouraging people to visit local restaurants that will be showing or playing the performance, or if you can't get in, get take-out and have a picnic or get out on your porch and D(ist)ANCE Your Heart Out! We'll have give-aways and other fun things during the concert as well.

Since this is a virtual event, we have very few support needs to ask for. However, we are hoping you will hang our banners at any key locations. If so, could you let me know how many and what size?

We are also wondering if it might be possible to close part of Main St. on Saturday & Sunday for diners to have plenty of places to sit? We are willing to rent tables to put out (appropriately socially distanced, of course) if this is possible.

I'm also attaching the sponsorship package in case you know of any business that might be interested. We currently have \$500 Community Sponsor and \$100 Superfan Sponsor slots available.

We're looking forward to a fun event that hopefully benefits our businesses & community. We appreciate any support you can provide!

A.

Andrea Brady  
Executive Director  
Milford Miami Township Chamber of Commerce  
745 Center Street #302  
Milford, OH 45150  
513-831-2411  
[andrea@milfordmiamitownship.com](mailto:andrea@milfordmiamitownship.com)



ExchangeDefender Message Security: [Check Authenticity](#)

## Jackie Bain

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**From:** Michael Doss  
**Sent:** Tuesday, May 26, 2020 12:16 PM  
**To:** Jackie Bain  
**Subject:** Fwd: urgent Frontier Days request

Jackie

Print this email and add to the PS Committee packet along with Andrea's request from the Chamber.

Thanks

Michael

Sent from my iPhone. Please excuse any typos

Begin forwarded message:

**From:** "charles@evansfuneralhome.com" <charles@evansfuneralhome.com>  
**Date:** May 26, 2020 at 12:11:02 PM EDT  
**To:** Michael Doss <mdoss@milfordohio.org>  
**Cc:** Andrea Brady <andrea@milfordmiamitownship.com>, Suzette <Suzette@milfordmiamitownship.com>  
**Subject:** urgent Frontier Days request

Michael,

I apologize that this is last minute. The MMTCC is thinking of trying to have a couple of carnival food trailers set up in downtown Milford during the weekend of June 4 -7 (Frontier Days weekend). We got the idea from a news story the other day that the Kissel Brothers Amusements had set up their food concession trailer in a parking lot in White Oak. The MMTCC thought that this may be a way to enhance the virtual Frontier Days. We would like have concession trailers selling typical festival food like funnel cakes, elephant ears, corn dogs, fair fries, etc. We would have only two trailers. The Company we have contacted is located in New Richmond and the owner is the assistant fire chief of New Richmond, so we would be working with a local company. They would be responsible for all health permits. MMTCC would like to have the trailers near Main Street rather than on festival grounds, for the visibility, so that we may get business from driving by on Main Street. For this to work we would need help from the city. The following is a summary of our thought and needs.

1. We would need permission to have the concession trailers in Milford.
2. We would request Sycamore Street would be closed between main St. and Water Street. We would have the concession trailers parked on Sycamore Street. Customers would be able to buy product from the trailers on Sycamore Street.
3. If possible add a few more picnic tables in Memorial Park so people may eat there.
4. We would need to tie into the electric that is there. We would use the electric boxes that we have for frontier days to distribute the electric. They are old traffic light control boxes with a circuit breaker box inside. We would be willing to make a donation to the city to pay for electric used.

5. We would need to tap into water in Memorial Park for the concession trailers to use. We would be willing to make a donation to pay for the water usage.

The MMTCC would make sure the area would be clean at the end of the event.

We have not made any steadfast plans. We are trying to get our ducks in the row to see if this would work.

If this would be approved we would advertise that there will be the concessions available hopefully bringing some people to town.

Please respond with any questions or concerns as quickly as possible. We are working on a short timeline.

Thank you for your time and consideration

Charles Evans  
Frontier Days, Inc.  
MMTCC