

## Public Services Committee Meeting Minutes

July 10, 2019

Called to Order: 8:00am by Amy Brewer

Present: Ms. Brewer, Ms. Chamberland, Mr. Albrecht

Staff: City Manager, Michael Doss, Finance Director, Pat Wirthlin, Public Works Director, Nate Clayton, Community & Information Services Manager, Lori Pegg, Administrative Assistant, Jackie Bain

Visitors: none

- *Approval of Proceedings: The committee unanimously approved the proceedings from the May 15, 2019 Public Services Committee meeting.*

### **Change Order - Trailhead Retaining Wall**

Mr. Doss explained that SP Contracting LLC submitted information for additional work that was needed to be done at the Trailhead. Mr. Clayton discussed that the top of the existing foundation wall was in worse condition than originally thought. When demoing off the failing cap over the existing foundation wall, the top foot of stones that were to be tuckpointed needed to be reset. This required additional concrete and week of labor. In addition, the cap needed to be extended to tie into the new foundation wall on the Clark/North side. The original contract was \$27,100 with a \$20,000 Clermont county grant to subsidize. This Change order is for the final quantities required to complete the project, totaling \$3,704.05.

*The Committee Agreed to Make A Motion Authorizing the Law Director to Prepare an Ordinance Authorizing A Change Order to The Contract with SP Contracting LLP For the Trailhead Retaining Wall in The Amount Of \$3,704.05*

### **Amending Appropriation Ordinances 18-1413, 19-1422, 19-1434 and 19-1439**

Ms. Wirthlin discussed the change order information and the appropriation changes thru the Parks and Recreation Fund.

*The Committee Agreed to Make A Motion Authorizing the Law Director to Prepare an Ordinance Amending Appropriation Ordinances 18-1413, 19-1422, 19-1434, And 19-1439 In the Total Amount Of \$7,410 As Follows*

*Appropriation Increase for Trail Head Foundation Wall in Parks and Recreation Fund 204- \$3,705 / Transfer from General Fund 101 To Parks Fund 2014 For Trailhead Foundation Wall-\$3,705*

### **Designated Outdoor Refreshment Area**

Ms. Pegg had Legislation to present to the committee to bring before council regarding the Designated Outdoor Refreshment area. The information has been well received. This will be the final step for the city in the process.

*The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Creating A Designated Outdoor Refreshment Area for The City of Milford And Enacting Regulations*

### **Castleberry Lift Station Upgrade Contract No. S-2019-01**

Mr. Clayton informed the committee that we are upgrading the lift station pumps at the lift station. The pumps are continually failing requiring our crews to pump the lift station down, sometimes multiple times in a week. Our budget was \$300,000 to replace the force main and upgrade the lift station. Upon further investigation and testing, the force main did not need to be replaced. The engineers estimate based just the lift station upgrade was \$214,000. We had 4 contractors pick up plans, we received 2 bids. The bids were opened July 3rd at 2pm. The low bid was Buckeye Pumps, Inc at \$193,974. Environmental Engineering Services also verified the bids and recommend Buckeye Pumps, Inc. Mr. Clayton also explained that they are upgrading the pumps that are currently at the lift station due to wear and tear. Some of which are not working, one that is not working and one working sometimes. They are going to be replaced and tied into the SCADA system and waterproofing the inside of the lift station. The pumps would be able to handle expansions of the buildings at Castleberry. We are going from a 5 HP to 7 ½ HP on the pumps. It will be an upgrade/replacement.

*The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into A Contract with Buckeye Pumps Inc In the Amount Of \$193,974*

### **2019 Mill Street Storm Outfall Replacement Contract STM-2019-2**

Mr. Clayton brought to the committee's attention that earlier this year, we had bids to line the last section failing storm sewer to the river located behind the 208 Mill Street in our easement on property owned by TerraFirm. It is restricting some flow and potentially going to fail. We originally put the bid out to line it but found that the bids came in at over 10% of the estimate. As it turns out, we put the bid back out as a replacement project with a budget of \$65,000 estimate to replace the line, so the Lining bids were thrown out. within the easement we have for the storm line. We received 6 bids. Bids to replace our failing main storm sewer line behind the 208 Mill Street were opened July 3, 2019 at 2pm. The 2 low bidders were DER at \$59,580 and Stauffer Site Services at \$57,340. Both Contractors have done work for us in the past and have done a good job. DER would require less site

management as the owner is the same as the owner of the property on which we have an easement.

*The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Authorizing the City Manager to Enter into A Contract With DER In the Amount Of \$59,580*

**OPWC Grant Application**

Mr. Clayton presented information that the lift station pumps are continually getting plugged with rags, feminine hygiene products and flushable wipes, through our sewer system causing the pumps to fail. This station receives the flow for the entire wastewater system and pumps it up to the treatment plant. We need to replace the screen system at the plant lift station with an inline grinder. We currently do not have a grinder in this system. Attached in the packet was information on the type of grinder called the "Muffin Monster". Since this is an upgrade it qualifies for OPWC funds. The preliminary budget is \$150,000 of which we will ask OPWC for 49% to get more points for the grant application. This will be in for the 2020 budget.

*The Committee Agreed to Make A Motion Authorizing the Law Director to Draft an Ordinance Authorizing the City Manager to Apply for Funding from The Ohio Public Works Commission for WWTP Plant Lift Station Screen Upgrade*

Mr. Clayton also discussed SR 126 Urban Paving project – it is almost complete. The thermo application is still to be done.

The Milford South School property landscape is being maintained.

There being no additional business, Ms. Brewer adjourned the meeting at 8:47am

Respectfully Submitted,  
Jackie Bain

*"These minutes have been approved and adopted by Ms. Brewer July 12, 2019, Ms. Chamberland July 13, 2019 and Mr. Albrecht July 14, 2019 via email."*