

PUBLIC NOTICE

PUBLIC SERVICES COMMITTEE MEETING

Chair: Amy Brewer

Committee Members: Fred Albrecht and Kim Chamberland

Wednesday, July 10, 2019 at 8:00 A.M.

City Council Chambers

745 Center Street, Milford, Ohio 45150

AGENDA

Call to Order

Proceedings: Approval of the May 15, 2019 Public Services Committee Minutes

Agenda Items:

- Trailhead Change Order
- 2019 Appropriation Amendment – Trailhead Change Order
- Designated Outdoor Refreshment Area
- Castleberry Lift Station Upgrade Bids
- Mill Street Storm Replacement Bids
- OPWC grant application
- And all additional matters that may properly come before the committee

Adjourn

Public Services Committee Meeting Minutes

May 15, 2019

Called to Order: 8:00am by Amy Brewer

Pledge of Allegiance

Roll Call: Present: Fred Albrecht, Mayor; Amy Brewer, Vice-Mayor; Kim Chamberland, Council Member

Staff: Michael Doss, City Manager; Assistant Chief Sean Mahan, Police Department, Nate Clayton, Public Works Director; Ed Hackmeister, Services Department Supervisor

Visitors: Mr. Kevin Norton/ Norton Outdoor Advertising

Approval of Proceedings: The committee unanimously approved the proceedings from the April 10 2019 Public Services Committee meeting.

Norton Advertising Proposal

Mr. Kevin Norton/Norton Outdoor Advertising presented the committee and staff with updated information regarding the advertising terms and conditions on the lease agreement. Mr. Doss discussed the advertising Terms and Conditions. Mr. Norton gave a rough timeline of approximately 6 months for the project.

The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to enter into a lease agreement with Norton Advertising for a Billboard Space and Advertising. Seconded by Mr. Albrecht All yes

Leaf Policy

Mr. Clayton discussed an updated leaf policy. It is currently not efficient and is sometimes causing blocked storm sewers and contributes to flooding. To make sure residents are aware of the updated policy this information will be posted via the City website and City Newsletter.

Gravel Policy

Mr. Clayton brought to the committees attention that currently there are spots where residents are trying to place gravel so as to have a parking location that are not seven feet wide. Also mentioned was parking on the sidewalk or road at times which are not designated parking locations. The standard policy is that there is to be 7 feet between the road and the sidewalk for gravel parking locations. This information will be posted to our City website/Newsletter to make sure residents are aware of the gravel policy.

The Committee approved the policies for Leaf and Gravel as presented. All yes

Additional matters that may properly come before the committee

Ms. Brewer informed the committee that By Golly's/Tom Seaman has purchased two golf carts to start a transportation service/GUBER service to residents within the cities South/East, Mohawk Trail and Clertoma Drive areas. Assistant Chief Mahan discussed the Ordinances and recommendations for golf carts in the city. Mayor Albrecht mentioned that he noticed signs in Terrace Park noting Golf Carts in the area. Also observed other signs elsewhere that noted a "shuttle stop, similar to a bus stop sign. This may help with the logistics.

Ms. Chamberland brought to the committees attention that she is organizing a neighborhood to adopt a park/Carriage Way Park, to do cleanup, etcetera on a monthly basis. They would meet once a month and see how it goes. Ms. Chamberland will be sending out emails to see who may be interested in her neighborhood to be part of this group.

There being no additional business, Mayor Albrecht made a motion to adjourn at 8:23am Ms. Chamberland seconded the motion. All yes.

Respectfully Submitted,
Jackie Bain

"These minutes have been approved and adopted by Ms. Brewer via email on this 15th day of May, 2019. Ms. Chamberland and Mr. Albrecht via email on this 17 day of May, 2019."

SP Contracting, LLC
Extra Work Time & Material Order

Date: 6/22/19

Job No. Milford Trail Head

Work Order Title: Unforeseen Conditions

Description of Work:

Relaying top 3 courses of stone undercap due to extensive deterioration of mortar. (sub invoice attached)
 Additional concrete and labor for cap work.

**

Inspector's Signature:

Material			
Qty	Description	Unit Price	Total
2	Concrete	120	240
		Total	240

Equipment			
Hrs	Description	Unit Price	Total
0	Watson 1100 Drill	0	0
0	Cat 257 Loader		0
	Cat 305 Mini Excavator		0
	F-450 1ton Truck		0
	Augers/Core Barrels		0
	Casing		0
			0
			0
			0
	Total		0

Labor					
Employee	Straight Time		Over Time		Total
	Hrs	Rate	Hrs	Rate	
Sam Pschesang	4	45.09			180.36
Josh Wendel	4	36.74			146.96
					0
					0
					0
Total					327.32

Subcontractor	
Name / Trade	Total
Bill Miller / Masonary	2800
	0
	0
	0
Total	2800

Summary

Direct Cost (L, M, E, & S)	3367.32
Markup @ 10%	336.732
Grand Total	3704.052

SPC Foreman:

Approved:

Owner's Representative

Proposal

Page # 1 of 1 pages

Bill Miller

PROPOSAL SUBMITTED TO:

SP DRILLING

JOB NAME

Bike Trail Wall

JOB #

ADDRESS

S RT 131

JOB LOCATION

Miford

DATE

DATE OF PLANS

Miford Ohio 45150

PHONE #

FAX #

ARCHITECT

We hereby submit specifications and estimates for:

DUE TO THE UNFORSEEN EXTRA STONE WORK
CREATED BY REMOVING THE ORIGINAL CAP THERE WILL
BE A CHARGE OF AN ADDITIONAL \$2800.⁰⁰ THIS
INCLUDES THE EXTRA LABOR AND MATERIALS.

3 MEN, 4 days labor (128 hrs) 2560.⁰⁰
+ MATERIALS SAND, CEMENT, bonding 240.⁰⁰

total \$2800.⁰⁰

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of:

\$

2800.⁰⁰

Dollars

with payments to be made as follows:

Upon Completion, now due

Any alteration or deviation from above specifications involving extra costs
will be executed only upon written order, and will become an extra charge
over and above the estimate. All agreements contingent upon strikes,
accidents, or delays beyond our control.

Respectfully
submitted

William Miller

Note — this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are
hereby accepted. You are authorized to do the work as:
Payments will be made as outlined above.

ORIGINAL ORDINANCE

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30943

Ordinance No. 19-1446

Passed April 16, 2019

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH SP DRILLING FOR REPAIRS TO THE TRAIL HEAD BUILDING

Now, Therefore, Be It Ordained By The Council Of The Municipality Of Milford, Ohio:

Section 1.

The Council of the City of Milford hereby authorizes the City Manager to enter into and execute an Agreement with SP Drilling for repairs to the trail head building foundation for the contract amount of \$27,100.00. The terms and conditions of the Agreement are incorporated herein by reference pursuant to and in accordance with Section 12.03 of the Milford City Charter.

Section 2.

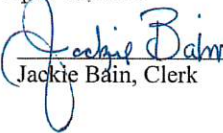
This Ordinance shall rescind and supersede Ordinance 19-1438 passed and adopted on March 19, 2019.

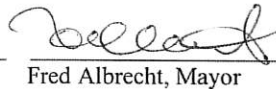
Section 3.

Pursuant to and in accordance with Section 12.05 of the Milford City Charter, this Ordinance shall become effective immediately upon its passage by City Council.

ADOPTED: April 16, 2019

ATTESTED:


Jackie Bain, Clerk


Fred Albrecht, Mayor

LAW DIRECTOR'S CERTIFICATION

I hereby certify that I have prepared the foregoing Ordinance in accordance with Sec. 12.02 of the Milford City Charter.


Michael Minniear, Law Director
Reg. No. 0022446

CLERK'S CERTIFICATION

I Jackie Bain, Clerk of Council of the City of Milford, Ohio, do hereby certify that the foregoing Resolution was published by posting the complete text of said Ordinance at five (5) of the most public places in said Municipality as determined by Council as follows: at Peoples Bank, 735 Lila Avenue, Milford, Ohio; at Park National Bank, 25 Main Street, Milford, Ohio; at Milford Community Fire Department, 687 B US 50, Milford, Ohio; at the Milford Post Office, 100 Castleberry Court, Milford, Ohio; and at the site of the Municipal Building, 745 Center St., Milford, Ohio each for a period of fourteen (14) days commencing on the 18th day of April, 2019.


Jackie Bain, Clerk of Council



CITY OF MILFORD

745 Center Street, Suite 200, Milford, OH 45150

Phone: 513-831-4192

Fax: 513-248-5096

www.milfordohio.org



To: Honorable Chair Amy Brewer, Committee Members Fred Albrecht & Kim Chamberland
Public Services Committee

From: Pat Wirthlin, Finance Director

Date: June 25, 2019

Subject: Change Order - Trailhead Retaining Wall

\$3,705 Change Order

The trailhead retaining wall project encountered unexpected stone work in the amount of \$3,705.

The project is currently bid and budgeted at \$27,100, with an offsetting grant of \$20,000.

The net cost to the city after the change order is \$10,805.

Trailhead Retaining Wall		
	Budget 2019	
<i>Project Cost</i>		
SP Contracting Original Bid	\$ 27,100	
Unexpected Stone Work	\$ 3,705	new
Total Project Cost	\$ 30,805	
<i>Offsetting Grant</i>		
Clermont County Parks Grant	\$ (20,000)	
Net Cost to City	\$ 10,805	

\$3,705 Appropriation Increase

The new stone work is unbudgeted and requires an appropriation increase of \$3,705 in the Parks Fund

\$3,705 Transfer

General Fund will need to support Parks Fund for this stone work by way of a \$3,705 transfer

Motion #1 – Staff Suggestion

Motion authorizing the Law Director to prepare an ordinance authorizing a change order to the contract with SP Contracting LLP for the Trailhead retaining wall in the amount of \$3,705.

Motion #2 – Staff Suggestion

Motion authorizing the Law Director to prepare an ordinance amending appropriation ordinances 18-1413, 19-1422, 19-1434, and 19-1439 in the total amount of \$7,410 as follows:

- Appropriation Increase for Trail Head Foundation Wall in Parks and Recreation Fund 204 - \$3,705
- Transfer from General Fund 101 to Parks Fund 2014 for Trailhead Foundation Wall - \$3,705

Ordinance creating a Designated Outdoor Refreshment Area for the City of Milford and enacting regulations

WHEREAS, effective April 30, 2017, a municipality with a population of less than thirty-five thousand is permitted to create a Designated Outdoor Refreshment Area (DORA) pursuant to the provisions of the Ohio Revised Code (ORC) Section 4301.82; and

WHEREAS, on Tuesday, May 21, 2019 the City Manager submitted an application to the City Council for approval in a specified section of the City of Milford (the DORA application); and

WHEREAS, pursuant to ORC Section 4301.82 (C), notice of the filing of the DORA Application with the date of a public hearing thereon was published in a newspaper of general circulation in the City on May 29, 2019 and June 5, 2019; and

WHEREAS, the public hearing on the application was held June 18, 2019 during which public testimony was held; and

WHEREAS, Section 4301.82 (F)(1) of the ORC requires the City to establish requirements that the City determines necessary to ensure public health and safety in the area and ORC Section 4301.82 (F)(2) provides for notice of this proposed action to be published in a newspaper of general circulation once a week for two consecutive weeks, such notice having been published on May 29, 2019 and June 5, 2019; and

WHEREAS, the DORA application as submitted, to include the premises of the permit holders located at the street addresses on Exhibit A, meets the requirements of the ORC Section 4301.82 (B)(1-5), it being further clarified that the boundary of the DORA includes the premises of the permit holders located at the street addresses listed on Exhibit A; and

WHEREAS, approval of the DORA will serve to enhance the experiences of the patrons of the business areas and the special events within the City of Milford, Ohio:

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Milford, Ohio:

Section 1. City Council approves the DORA application as having met the requirements of ORC Section 4301.82 (B)(1-5) and approves the establishment of a Downtown Milford Designated Outdoor Refreshment Area comprised of the area as depicted on Exhibit A, attached hereto and made a part hereof, such area to include and encompass the premises of the permit holders located at the street addresses listed on Exhibit A, as is required to be included pursuant to ORC Section 4301.82 (F) (1) (a).

Section 2. City Council determines that all public notice requirements of ORC Section 4301.82 prior to the passage of this resolution have been met.

Section 3. That in order to ensure public health and safety and in accordance with ORC Section 4301.82 (F)(1)(b), the number, spacing and type of signage designating the DORA boundary shall be as set forth on Exhibit B, attached hereto and made a part hereof.

Section 4. The DORA encompasses not fewer than four qualified permit holders, all which are identified on Exhibit C, attached hereto and made a part hereof, by business name, address, liquor permit type and liquor permit number. Also included on Exhibit C and in accordance with ORC Section 4301.82 (F)(1)(c) are the hours of operation for the DORA, which will apply to all activity within the DORA.

Section 5. The Public Health and Safety Plan as described in Exhibit D, attached hereto and made a part hereof, is hereby approved as meeting the requirements of ORC Section 4301.82 (F)(1)(e-f), including the manner in which the number of personnel needed to carry out the plan shall be determined.

Section 6. The Sanitation Plan that will help maintain the appearance and public health of the area as described on Exhibit E, attached hereto and made a part hereof, is hereby approved as meeting the requirements of ORC Section 4301.82 (F)(1)(e-f), including the manner in which the number of personnel needed to carry out the plan shall be determined.

Section 7. As is required by the ORC Section 4301.82 (F)(1)(g), beer and intoxicating liquor shall only be served in plastic bottles or other plastic containers, which shall be provided by the qualified permit holders in a readily-identified container as approved by the City's Department of Public Safety.

Section 8. City Council shall review the review the requirements of the DORA, as established herein, one year from the effective date of this resolution to determine whether to continue the DORA under the same or modified terms and conditions or dissolve it according to the statutory provision.

Section 9. The Clerk of Council is hereby instructed to forward a copy of this resolution to the Ohio Division of Liquor Control and to the investigative unit of the Ohio Department of Public Safety, all in accordance with ORC Section 4301.82 (C) and Section 4301.82 (F)(3).

Section 10. Council hereby finds and determines that all formal actions relative to the passage of this legislation were taken in an open meeting of Council, and that all deliberations of this Council and of its committees, if any, which resulted in formal action, are taken in meetings open to the public in full compliance with applicable legal requirements, including Section 122.22 of the Ohio Revised Code.

Section 11. That this resolution shall take effect from and after the earliest time allowed by law.

Mayor, Fred Albrecht

Clerk of Council

Approved as to Form:

City Solicitor

Passed: _____

City of Milford
 Castleberry LS Improvements Project
 Bid Results

Wednesday – July 3, 2019

BIDDER	BID AMOUNT	ADDENDUM #1	ADDENDUM #2	BID BOND
1 Engineer's Estimate	\$211,400			
2 BUILDING CRANE	\$265,000	✓	✓	✓
ALTERNATE	NONE			
3 BUCKEYE STOP	\$193,974	✓	✓	✓
ALTERNATE DEDUCT	\$4,000			
4				
5				
6				
7				

July 3, at 2pm

[illegible]

AUTHORIZING LEGISLATION

A RESOLUTION AUTHORIZING [INSERT NAME AND / OR TITLE] TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the [Insert Name of Political Subdivision] is planning to make capital improvements to [Insert Project Name], and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by [Insert Name of Political Subdivision]:

Section 1: The *[Insert Name and/or Title of the individual who signs page 6 of the application]* is hereby authorized to apply to the OPWC for funds as described above.

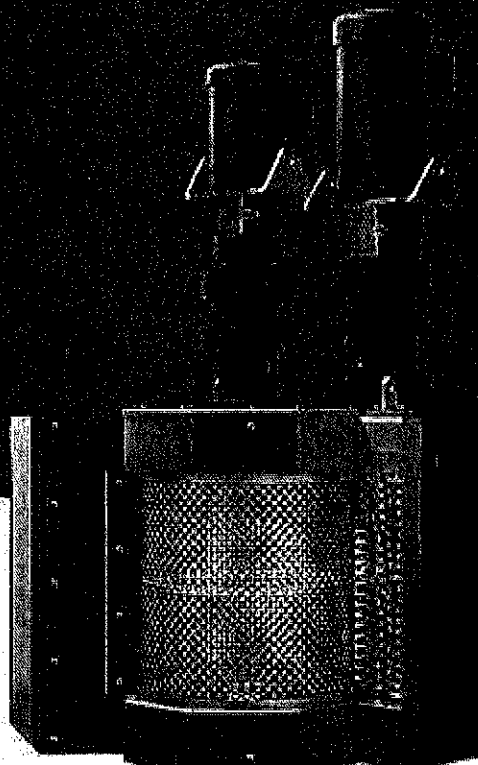
Section 2: *The [Insert Name and/or Title of the Chief Executive Officer on page 5 of the application]* is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: [Insert Date]

[All Required Signatures Here]

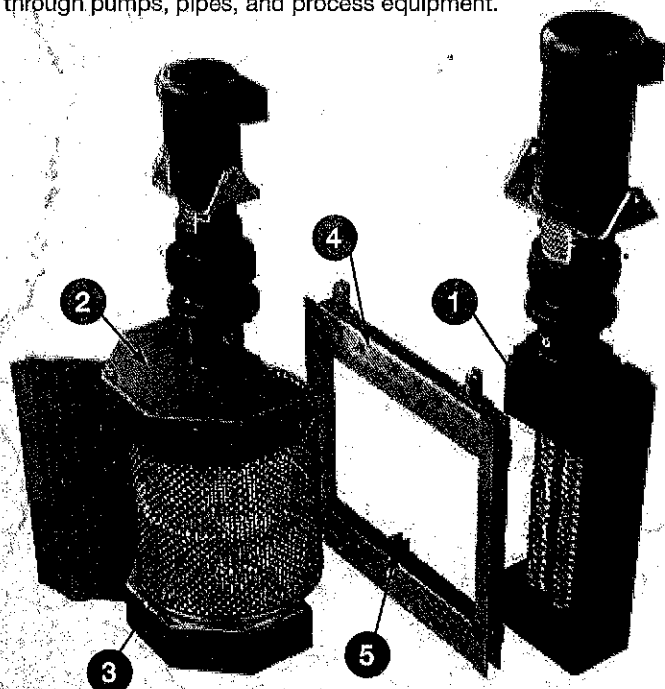
CHANNEL MONSTER®

FLEX



Overview

The patent pending Channel Monster FLEX consists of a FLEX Grinder and a Solids Diverter with perforated screen connected by a FLEX Frame. This patent pending modular design allows for the flexibility of servicing the FLEX Grinder and Solids Diverter separately while maintaining the best-in-class technology for wastewater solids reduction. An Exacta-Lock adjuster mechanism allows for fine distance adjustment between the grinder and screen to minimize solids bypass. The Channel Monster FLEX continues the Channel Monster legacy of high flow capacity while capturing and shredding rags, rocks, wood, and other solids into small pieces to pass harmlessly through pumps, pipes, and process equipment.



Benefits

Equipment protection

- Protect pumps and other critical equipment from costly clogs and damage from tough solids.

Efficient treatment operations

- Grinding separates organic from inorganic materials in the waste stream keeping organics in treatment process and removed screenings are cleaner.

Lower operating cost

- Grinding solids into smaller pieces keep pipes and pumps clear resulting in shorter pump run cycles and lower electrical costs.
- Modular Flex Grinder and Solids Diverter lowers unit maintenance expense.

Features

1 FLEX Grinder

- Dual shafted, slow-speed, high-torque to grind a wide variety of solids.
- Modular for easy field replacement.
- Optional 10-hp motor for the highest cutting force for grinder in its size class.

2 Solids Diverter with perforated screen

- Allows higher flow while capturing solids and directing them into grinder.

3 304 stainless steel 1/2-inch (12.7 mm) perforated drum.

- Modular assembly for easy field replacement.

4 FLEX Frame

- Connects FLEX Grinder and Solids Diverter

5

- Exacta-Lock adjuster precisely locks distance between grinder and drum to optimize solids capture and shredding of solids.

www.jwce.com