

# **PUBLIC NOTICE**

## **PUBLIC SERVICES COMMITTEE MEETING**

**Committee Members: *Kim Chamberland, Amy Vilardo, and Ted Haskins***

**Monday, December 20, 2021, at 9:30 am**

**City Council Chambers**

**745 Center Street, Milford, Ohio 45150**

### **AGENDA**

**Call to Order**

**Proceedings:** Approval of the October 29, 2021, Public Services Committee Minutes

**Agenda Items:**

- Discussion: Water Tower Improvement Fund
- And all additional matters that may properly come before the Committee

**Adjourn**

**Public Services Committee  
Meeting Minutes  
October 29, 2021**

Ms. Chamberland called the meeting to order at 9:00 a.m.

**Present:** Kim Chamberland, Ted Haskins, Amy Vilardo

**Staff:** City Manager-Michael Doss, Finance Director-Pat Wirthlin, Service Department Supervisor-Ed Hackmeister and Administrative Assistant-Jackie Bain

**Visitors:** none at this time

**Approval of Minutes:** Approval of the October 1, 2021 Public Services Committee Minutes All yes

**QUOTES FOR THIRD FLOOR DOOR ENTRANCE IMPROVEMENTS AT CITY HALL**

City Manager Michael Doss discussed improvements to the 3<sup>rd</sup> floor of City Hall. Specifically, a remodel of the tenant Control Bionics area to improve the kitchen area and to take out the current doorway to the old chamber office door and make a main entrance into the Control Bionics office. Also, to place a wall in the open great room area a wall to divide the room so that they will have a designated research and development section in the office. The Fire Inspector has inspected the area and is fine with the plans. Service Department Supervisor, Ed Hackmeister, received quotes from contractors to do this work. Osborne Reconstruction Service has the lowest and best quote at \$9,473.51.

***The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing an agreement with Osborne Reconstruction Service in the Amount Of \$9,473.51 for Improvements to The Third Floor of City Hall***

## DISCUSSION: TRU HOTEL TAP FEE REBATES

Mr. Doss explained to the committee that the new Tru Hotel paid utility tap fees for water and sewer. Paid back on March 13, 2020. Later that year, in August, Mr. Doss received an email from one of the owners of the hotel stating that they wanted to utilize our utility discount program, tap fee and property tax rebates. They signed the incentive in July of this year. They have been asking the city if the city would reimburse them back for their water and sewer tap fees. This was requested after the fact. This payment has already gone through the system. Mr. Doss asked the committee to consider reimburse the water tap fee and sewer tap fee. Mr. Doss also asked the committee to consider ending this incentive rebate program. To possibly reinstitute this program in the future. Ms. Wirthlin agreed with Mr. Doss and encouraged the city to either revoke the incentive or reword it to put a time frame on it or a dollar limit. It has served a good purpose with brining good business to the city. The nature of the city has changed where folks are wanting to invest in the city a lot more. One other thing you might see is an appropriation amendment come down the road in a couple of weeks and to see what funds they come out of if that is what we decide to do.

Mr. Doss explained that these incentives are not as enticing as they used to be. But they did serve a purpose. We can look at business coming into the city on a case by case basis as they are received. If the business is going to bring jobs and a significant investment, a heavy water user, we can consider either waving or rebating and then structure that information. But for now, the program has run its course. The committee would like to discuss further at the upcoming Budget Session.

*The Committee Agreed for The Law Director to Draft an Ordinance Authorizing A Rebate to Tru Hotel for a Water Tap Fee in the amount of \$ 36,000 and a Sewer Tap Fee in the amount of \$ 38,000.*

Mayor Vilardo brought to the committee's attention an issue she was reminded of regarding the flooding on Laurel Avenue. Rainy season has come in and Mr. and Mrs. Howland wanted to know the plan for Laurel Avenue and what will be done with the extra paving of asphalt on the street. When there is a heavy storm the basements in the area become flooded. Currently the discussion is to revert it back to the way it was and to get rid of the asphalt by graveling and using permeable pavement material in that area. There was no issue in the area until the area was paved and they would like it restored back to the way it was. It is believed that mainly staff can work on this project and once it is completed it would only allow one flood a year with only a few inches rather than numerous flooding with over a foot of water each time in the basements. Mr. Tim Casto is putting together a program that will be discussed during the upcoming Budget Session. Ms. Chamberland asked if there was any way for us to get a Grant for a project like this. Mr. Doss stated that the State is opening their approach to Storm Water a lot more. He did not know for sure with the OPWC if this would score well. We can look into an upcoming Infrastructure Bill that is coming through and check other upcoming opportunities for Laurel Avenue and Tyler Avenue. The Laurel

Avenue project is expensive. If it were to get completed it would act as the main storm water arterial for all South Milford and area. Ms. Chamberland was interested in how we can channel our water system here in the city. What is our best sustainable way to deal with this on a long-term basis? Mr. Doss discussed how with our City Engineer we fix our systems that will also compliment what we do in the future.

There being no further business, the meeting adjourned at 10:00 a.m. with a motion from Ms. Vilardo, Seconded by Mr. Haskins. All yes

Respectfully submitted,

Jackie Bain, Administrative Assistant

"These minutes have been approved and adopted by Mrs. Chamberland, Mrs. Vilardo and Mr. Haskins on November 1, 2021"



# CITY OF MILFORD

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**To:** Honorable Chair Kim Chamberland and Members Amy Vilardo & Ted Haskins  
*Public Services Committee*

**From:** Pat Wirthlin, Finance Director

**Date:** December 15, 2021

**Subject:** New Fund for Water Tower

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## **\$3 Million Water Tower Fund**

We are excited to start work on the \$3 million water tower! First step is to set up a new fund in the accounting system. This requires a Council Ordinance.

## **Staff Suggestion for Committee Recommendation**

RECOMMENDATION AUTHORIZING THE LAW DIRECTOR TO PREPARE AN ORDINANCE AUTHORIZING THE CREATION OF THE OHIO BUILDS WATER INFRASTRUCTURE GRANT PROGRAM FUND NUMBER 515 (AND DECLARING AN EMERGENCY).

**STAFF SUGGESTION – MIKE PLEASE REVIEW**

**ORDINANCE NO. 2021-????**

**AN ORDINANCE AUTHORIZING THE CREATION OF  
THE OHIO BUILDS WATER INFRASTRUCTURE GRANT PROGRAM FUND  
NO. 515  
AND DECLARING AN EMERGENCY**

**WHEREAS**, the American Rescue Plan (ARP) Act of 2021, a \$1.9 trillion economic COVID-19 stimulus package was signed into law by the President of the United States on March 11, 2021; and,

**WHEREAS**, the ARP will provide additional relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals and businesses; and,

**WHEREAS**, as part of the ARP, \$350 billion in additional funding is being provided to state and local governments; and,

**WHEREAS**, the Ohio General Assembly funded the Ohio BUILDS Water Infrastructure Grant Program in House Bill 168 with \$250 million funding as a state-wide initiative to reduce or eliminate the local financial burden associated with critical infrastructure needs such as the construction of new water systems, the replacement of aging water lines, and the installation of new water mains.

**WHEREAS**, the Ohio General Assembly funded The Ohio BUILDS Water Infrastructure Grant Program in House Bill 168 with \$250 million funding as a state-wide initiative to help build a stronger foundation for improved quality of life for Ohio's families and continued economic growth for Ohio's communities.

**WHEREAS**, pursuant to guidance issued by the Auditor of State in a bulleting dated April 7, 2021, the Federal Funding Accountability and Transparency Act (FFATA) requires separate accountability for direct recipients (and subrecipients) of federal awards greater than \$25,000; and,

**WHEREAS**, Ohio Revised Code 5705.09 further authorizes a subdivision to establish separate funds for each class of revenue derived from a source other than the general property tax; and

**WHEREAS**, Ohio Revised Code 5705.12 further requires the taxing authority of a subdivision to establish, with the approval of the Auditor of State, a separate fund for money derived from specified sources other than the general property tax; and,

**WHEREAS**, the Auditor of State approves taxing authorities to establish the separate funds required for separate accountability of federal programs upon adoption of a local ordinance or resolution, further, local government do not need to seek Auditor of State approval for establishing new COVID-19 federal programs; and

**WHEREAS**, Council finds the recommendation of the Administration to establish The Ohio BUILDS Water Infrastructure Grant Program Fund No. 515 to be in the best interests of the health, safety and welfare of all residents and businesses in the City of Milford

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE MUNICIPALITY OF MILFORD, OHIO:**

Section 1 That the Finance Director is hereby authorized to establish the Ohio BUILDS Water Infrastructure Grant Program Fund No. 515 to separately account for any Funds received through the Ohio BUILDS Water Infrastructure Grant of 2021 so as to be in compliance with the FFATA.

Section 2 That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Milford, the immediate emergency being the necessity to authorize the creation of the Ohio BUILDS Water Infrastructure Grant Program Fund No. 515 to separately account for any funds coming to the City through the Ohio BUILDS Water Infrastructure Grant Program Fund of 2021; therefore, this Ordinance shall be in full force and effect immediately upon its passage by this Council and approval by the Mayor.