

**PUBLIC SERVICES COMMITTEE**

**MEETING MINUTES**

**SEPTEMBER 18, 2023**

Ms. Chamberland called the meeting to order at 4:30 p.m.

PRESENT: Kim Chamberland, Kyle Mitchell, Sandy Russell

STAFF: City Manager-Michael Doss (via telephone), Service Dept. Supervisor-Ed Hackmeister, Water Dept. Supervisor Joe Casteel, and Admin. Assoc.-Taryn Egner

VISITOR(S): Ralph Vilardo Jr.

MINUTES: Approval of April 26, 2023, Public Services Committee Minutes – Motion made by Kim Chamberland, seconded by Kyle Mitchell, Sandy Russell abstains.

DISCUSSION - SNOWPLOW QUOTE:

Service Department Supervisor/Ed Hackmeister reviewed two estimates to install a snowplow on a city fleet truck (Ford F-250). Estimates were received from KE Rose Company in the amount of \$8,295.00 and Knapheide Truck Equipment in the amount of \$8,805.00. (Mr. Hackmeister noted a typo on the KE Rose estimate referencing F-550; should be F-250 truck). He discusses the necessity for the addition of the snowplow. Finance Director, Pat Wirthlin confirmed the necessity for the expense which was not included in the 2023 budget.

*THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH KE ROSE COMPANY IN THE AMOUNT OF \$8,295.00 FOR THE PROVISION AND INSTALLATION OF SNOWPLOW*

DISCUSSION - LINE STRIPING QUOTE:

Service Department Supervisor/Ed Hackmeister reviewed an estimate from A&A Safety in the amount of \$24,570.00 for ODOT specified painting of traffic edge lines, lane lines and center lines at various locations within the city. Discussion regarding public works crew's ability to properly paint the lines or the possibility to postpone the work until it can be budgeted for in 2024. Mr. Hackmeister sites safety concerns in high traffic areas may necessitate repairs before the winter months, despite not being included in the 2023 budget.

*THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH A&A SAFETY COMPANY IN THE AMOUNT OF \$24,570.00 FOR THE PAINTING OF TRAFFIC EDGE LINES, LANE LINES AND CENTER LINES.*

## DISCUSSION - CITY HALL EXTERIOR REPAIRS:

City Manager - Michael Doss reviewed a three-part bid received from Trisco Construction Services for the exterior repairs to City Hall as follows:

- Base Bid Total: \$187,833.00 (Exterior Repairs)
- Alternative #1: \$ 27,796.00 (Façade Blending – entire building)
- Alternative #2: \$ 2,989.00 (Façade Blending – repairs only)

Mr. Doss reminded the Committee that this is the 3<sup>rd</sup> time this project has been out for bid and the only bid received to date. He notes that references from Trisco Construction Services LLC are all favorable. Funds in the amount of \$200,000 were appropriated for this expenditure in the 2023 budget. Mr. Doss stated that the exterior building issues have been a problem for well over 3 ½ years and dating back to well over a decade. This needs to be addressed sooner than later. To remain within budget, Mr. Doss recommends accepting the Base Bid and Alternate Bid # 2 for a total of \$190,822.00.

Mr. Ralph Vilardo Jr. addressed the Committee and noted that this repair item has been budgeted for the previous 3+ years with no expenditure towards exterior improvements to date. He suggests that the entire improvement be approved at this time in lieu of partial approval to remain under budget. He expressed his opinion that the city municipal building appears neglected.

The committee had further discussion regarding the City Hall Exterior repairs.

*THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH TRISCO CONSTRUCTION SERVICES, LLC FOR BASE BID TOTAL: \$187,833.00; ALTERNATIVE #1: \$27,796.00; AND ALTERNATIVE #2: \$ 2,989.00; FOR A TOTAL AMOUNT OF \$218,618.00 FOR THE EXTERIOR REPAIRS TO THE CITY HALL MUNICIPAL BUILDING.*

## DISCUSSION - WELL #2 CLEANING BIDS:

Water Department Supervisor-Joe Casteel presented two estimates for Well #2 rehabilitation to the Committee. Boone Water Systems, Inc. itemized estimate for \$14,947.50. He noted a typo on Boone's estimate referencing Well #3 should in fact be Well #2. Mr. Casteel recommends proceeding with Boone Water Systems, Inc.

*THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO ENTER INTO A CONTRACT WITH BOONE WATER SYSTEMS, INC. IN THE AMOUNT OF \$14,947.50 FOR WELL #2 REHABILITATION.*

There being no further business, the meeting adjourned at 4:58 p.m. with a motion from Ms. Chamberland, seconded by Ms. Russell, all yes.

Respectfully submitted, Taryn Egnor, Administrative Assistant

“These minutes have been approved and adopted by Ms. Chamberland, Mr. Mitchell and Ms. Russell on September 19, 2023.”