

**Public Services Committee
Meeting Minutes
October 1, 2021**

Ms. Chamberland called the meeting to order at 9:30 a.m.

Present: Kim Chamberland and Ted Haskins, Amy Vilardo

Staff: City Manager-Michael Doss, Finance Director-Pat Wirthlin, Service Department Supervisor – Ed Hackmeister, Water Department Supervisor-Joe Casteel

Visitors: Tim Casto/Kleingers, Sam Morton/Kleingers

Approval of Minutes: Approval of the August 16, 2021 Public Services Committee Minutes All yes

SYCAMORE STREET STORMWATER BIDS

Tim Casto with Kleingers Group discussed the bid process on September 23, 2021 for the Sycamore Street Storm Sewer Improvements. This is for the Storm Sewer work on Sycamore Street where some townhomes are under construction on High Street. They have a detention basin and the intent was to tie into the existing Public Storm sewer which is at High/Sycamore and continues down into Main Street. There was a collapse in the existing storm system. The intent with this project was to replace and install that storm system from High Street down to the connection on Main St. Their obligation will be to tie into the new proposed public system on Sycamore. This situation will take care of Sycamore Street and the immediate development.

The lowest bid was from DJ Drew Company LLC at \$77,330.

The Committee agreed to make a recommendation for the Law Director to draft An Ordinance Authorizing the City Manager to enter into a contract with The DJ Drew Company LLC in the amount of \$77,330 for Sycamore Storm Sewer Project

PAVEMENT ASSESSMENT REPORT

Mr. Doss explained that this was one of the objectives sought out for 2021 to get a full assessment of all of the streets and asphalt and concrete curb conditions to create a comprehensive plan to do an analysis of all of the items, which we as a city could go back with the Service Department Supervisor/Ed Hackmeister and use these priority projects within our budget with our scope to do projects essentially for the next ten plus years. It is a great tool that we can use internally from an operational standpoint to start addressing some of the streets and seeing what streets we need to prioritize. And to meet with Council at budget time about appropriations to take care of these existing pavement condition improvements. Mr. Doss indicated that this study would provide the City with the ability to priorities street paving projects and establish a capital improvement project for addressing street improvements. Mr. Doss further indicated that the study would enable the City to budget for future projects and assist with future grant funding. Mr. Doss said that similar studies have been performed in other communities and proven successful.

Tim Casto with Kleingers presented information regarding the culmination and the results from the Pavement Management Study for the City of Milford. The Pavement Management Study provided detailed analysis of all City streets and roads. The analysis included evaluation of the street pavement conditions, distress of pavement, and degree of asphalt/concrete degradation. The analysis scored and ranked each street based on the criteria and conditions. Mr. Casto discussed the average of pavement condition index score of 64 for typical streets that we have in the city. That is based from 100 = fresh, brand new paved street, to 1 = completely failed dirt, gravel. And every year that the city moves through another year, the pavement condition gets worse. It starts to accelerate as time goes by. If we are scoring in 64 and we want to maintain a 64, how much pavement do we need to improve to bring back to the 100 condition or in the 90's from a resurfacing to be able to just hold that? We are looking at around \$600,000 annual investment to be able to maintain that level of pavement condition. The committee reviewed different scenarios if we were to average out a 58 PCI (Pavement Condition Index).

Mr. Casto indicated that the Pavement Management Study findings are available online for public access via roadway.roadbotics.com Login: milford@roadbotics.com password: MilfordIsAwesome

Sam Morton/Kleingers reviewed information on the Smartboard with the committee and reviewed examples of streets and the distresses areas of repair.

Concrete roads and the cost of replacing pulled our score down. These are OPWC opportunities.

The alley ways and how we look at those were also discussed.

The Committee would like the information to be brought to a City Council meeting to discuss

the analysis/data in this report. And to identify and collaborate from a budget standpoint, a consistent appropriation every year.

ARPA APPROPRIATION FOR SCADA SYSTEM

Mr. Doss discussed with the committee how council recently approved in August, to replace our SCADA System. Since the approval we have been working with IT to get all the information up and online so we can have 24-hour remote coverage at the water plant. We feel it is beneficial to go back and have committee and council consider and approve legislation that would specifically appropriate funds from ARPA (American Rescue Plan Act) for the SCADA project and. Mr. Doss also discussed the criteria by the Federal Government through the US Department of Treasury interim final rule as it relates to ARPA Funds. He believes that this project for the SCADA System will qualify. He would like for the committee to recommend legislation to the overall council to utilize these funds for the purchase of the SCADA System. The amount is \$59,548.00. The remaining funds from the total ARPA, \$718,691.08 that we will receive is actually going to be our match our match for our two OPWC projects.

The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing the use of the ARPA (American Rescue Plan Act) Funds in the Amount Of \$ 59,548.00 for the Purchase of a SCADA System for the Water Department as Provided Under the US Department of Treasury Interim Final Rule Section D: To Make Necessary Improvements in Water, Sewer and/or Broadband Infrastructure

Additional business: Mr. Doss and addressed golf cart signs, quote regarding automated cross walk signs that beep and also working on Valley View Circle information.

There being no further business, the meeting adjourned at 10:35 a.m. with a motion from Ms. Vilardo, Seconded by Mr. Haskins. All yes

Respectfully submitted,

Jackie Bain, Administrative Assistant

“These minutes have been approved and adopted by Ms. Chamberland, Ms. Vilardo and Mr. Haskins on October 4, 2021”