

**Public Services Committee
Meeting Minutes
October 12, 2023**

Ms. Chamberland called the meeting to order at 4:30 p.m.

Present: *Kim Chamberland, Kyle Mitchell, Sandy Russell*

Staff: Waste Water Dept. Supervisor/Dave Walker, Finance Director/Pat Wirthlin, Water Dept. Supervisor/Joe Casteel and Executive Assistant - Jackie Bain

Visitor: Ralph Vilardo Jr.

Approval of September 18, 2023, Public Services Committee Minutes: Ms. Russell made a motion to approve Seconded by Mr. Mitchell All yes

DISCUSSION: NEPTUNE INVOICE FOR WATER DEPARTMENT EXCEEDING \$7,500

Water Department Supervisor – Joe Casteel discussed the availability of parts and equipment that are hard to obtain for the department. He ordered the items listed on the invoice from Neptune for the standard meter parts which is a normal process for the department. This particular invoice was above the \$7,500 threshold and required committee/council approval of \$9,083.20 to process.

Without further discussion...

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE TO NEPTUNE/NECO INVOICE FOR WATER DEPARTMENT IN THE AMOUNT OF \$9,083.20

DISCUSSION: QUOTE FROM JDC TO REPAIR A VAC TRUCK

Waste Water Department Supervisor – Dave Walker discussed the Waste Water Vac Truck which was purchased in 2012 and needed maintenance. The tires needed replacing per ODOT standards as well as other items needed to maintain the truck. The Water Department as well as the Service Department will share in the cost of the invoice since they also use the truck for services in their departments. Mr. Walker also recommended saving money to replace the truck in future since the cost of this truck was \$270,000 twelve years ago.

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH JDC FOR THE REPAIR OF THE WASTE WATER VAC TRUCK TOTALING \$12,881.70

DISCUSSION: RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING TO THE COUNTY AUDITOR

Finance Director Pat Wirthlin discussed and reviewed annual resolution amounts and rates for 2024 which the county requires the approval each year to “accept” the property tax rates for the coming year.

Ms. Wirthlin also discussed and reviewed with the committee the established property tax rates of 3 mils for the General Fund, 17 mils for the Fire/EMS levy, and 3 mils for the Park Improvement Levy (Five Points) which are still in place. Clermont County estimates that the millage will collect \$587,587 for the General Fund, \$2,921,537 for the Fire/EMS levy, and \$586,175 for the Park Levy. All estimates are slightly higher than the previous year.

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR FOR THE YEAR 2024 AS INDICATED ON ATTACHED SCHEDULES A & B SHOWING RATES OF 3 MILS FOR GENERAL FUND, 17 MILS FOR FIRE/EMS LEVY FUND, AND 3 MILS FOR THE PARKS & RECREATION LEVY FUND AND AMOUNTS OF \$587,587, \$2,921,537, AND \$586,175 RESPECTIVELY

There being no further business, the meeting adjourned at 4:48 p.m. with a motion from Mr. Mitchell Seconded by Ms. Russell All yes.

Respectfully submitted,
Jackie Bain, Executive Assistant

“These minutes have been approved and adopted by Ms. Chamberland, Mr. Mitchell and Ms. Russell on October 13, 2023.”