

**Public Services Committee  
Meeting Minutes  
August 16, 2021**

Mrs. Chamberland called the meeting to order at 9:00 a.m.

**Present:** Kim Chamberland and Ted Haskins, Amy Vilardo

**Staff:** City Manager Michael Doss; Finance Director Pat Wirthlin; Water Department Supervisor Joe Casteel

**Visitors:** Dave Schaff Milford Ohio

**Proceedings:** All committee members approved the proceedings from the April 14, 2021 Public Services Committee Minutes

Mr. Dave Schaff Milford Ohio spoke to the committee to inform the committee there is a significant asphalt erosion occurring on Valley View in front of his house at 12 Valley View. He is concerned that where there would typically be a curb on the street is almost 2 feet deep in some spots due to rain erosion and very hazardous (a couple cars have gotten stuck in the 8 months that he has lived there. Additionally, the street is showing signs of buckling due to the erosion now penetrating under the street itself. He is happy to speak to anyone regarding a solution or if there any resources available and asked if it would be possible to have someone come out and look at the street to see what can be done right now to slow down the erosion and to protect the street. Mr. Schaff congratulated the committee for helping run such a good city! Mr. Doss replied that we can send an engineer out and we can then take a look at the area, and coordinate a time to meet, possibly later on this week.

**DISCUSSION: OPWC APPLICATIONS**

Mr. Doss discussed how we had applied for these projects and how we have been aggressive searching for funding for the Water Wallace Tower and the Water Line Improvements. We have been working with Brandstetter Carroll, Inc. to improve our OPWC application. We will net some points from their design work on the discharge line and its supply line for the water tower. They are finishing up that work that will get us an additional 6 points on our application. We would like to submit two applications to OPWC that are due at the end of this month that does require some legislation from council to commit those funds. Another area that we are expecting to get additional points, would be our local match contribution. In the past, we usually do 51% to 49 % for the grant

that gets us an additional ten points. We think we will have two very successful applications this round that will get us into district and get us funded. The supply line and discharge line replace existing lines. Those lines have to be upgraded prior to any erection of a new Wallace Water tower. We did receive ARPA (American Rescue Plan Act) funds that are split up into two rounds. The first round for approximately \$359,345.54 and will receive our next round of funds around this time next year for approximately \$ 359,345.54. Total ARPA \$718,691.08 The Wallace Avenue supply line at 51% match and I want to use ARPA funds for this would be \$403,920 and we would ask for \$388,080 from OPWC which would cover the cost of that project at an estimated \$792,000. Mr. Doss would also request to use ARPA funds for the Garfield Avenue Discharge line 51% match would be \$255,000 for the city and OPWC at 49% would be \$245,000. The total ARPA funds that we would use to match out of our \$718,691.08 would be \$658,920. Which would leave us roughly a remaining balance of \$59,771.08. If we are rewarded this project, we could not start this project until July 1 of next year. Last year we put forth a piece of legislation saying that we are applying for these projects for OPWC and we are using matching funds. Mr. Casteel added that these lines are as old if not older than the water tank itself. They are in desperate need of repair. The new tank because of the elevation difference will create a substantial pressure increase and we anticipate problems if we do not replace these lines before replacing the water tank. Mr. Doss also wanted to not in addition to this information that we are putting in an application for water and wastewater grant funds thru the state.

***The Committee Agreed to make a Recommendation for the Law Director to Draft an Ordinance Authorizing the City Manager to Make Application to an Agreement with the Ohio Public Works Commission for the Wallace Avenue Water Tower Supply Line and Garfield Avenue Discharge Line Replacement Project***

#### QUOTES FOR CLEANING WELL #4

Mr. Casteel informed the committee that we have discussed and approved this information prior to Covid-19 pandemic. The department is trying to get the project done now since we are back open. The quotes came in from the same companies. They managed to come in with only a few hundred dollars difference in their quotes. National Water Services (formally HD Water) quote \$16,977.00 and Boone Water Systems \$12,453.75 which was substantially less and less than what we had budgeted for. Mr. Casteel is recommending that we use Boone Water Systems to clean Well #4.

***The Committee Agreed to make a Recommendation for the Law Director to Draft an Ordinance Authorizing an Agreement with Boone Water Systems in the amount of \$12,453***

## QUOTES FOR IT FOR SCADA SYSTEM

Mr. Casteel discussed how he has pushed to get proposals together to present to the committee. He received a quote from Automated Systems Engineering in the amount of \$ 59,548. This is approximately 85% of the SCADA upgrade that we will have discussed in previous committee meetings. This will get us back up to the point of where we were which includes hardware, new software, new security features for the SCADA programming, licensing and everything that the department needs to be operational. Mr. Casteel would then like to put into the budget approximately \$10-15,000 to integrate the filters and a few other things into the system over the next couple of years. Mr. Casteel would like to proceed with this company to remedy the financial and physical/mental strain that is currently on the department.

***The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing the City Manager to Enter into an Agreement Contract with Automated Systems Engineering in The Total Amount Of \$ 59,548.00***

## DISCUSSION: RUMPKE WASTE AND RECYCLING CONTRACT 1 YEAR OPTION

Mr. Doss discussed information our waste collection program. We are at the end of this 3-year agreement. It does have the option to extend the contract for 1 to 2 years. Option year one was determined and recommended.

***The Committee Agreed to Make A Recommendation for The Law Director to Draft an Ordinance Authorizing the City Manager to Enter into An Agreement Contract with Rumpke Of Ohio, Inc for Extension of Option Year One***

## WASTEWATER UTILITY REVENUE ALLOCATION

Finance Director, Pat Wirthlin discussed the following with the committee regarding the Wastewater Utility Revenue allocation. There are Two Wastewater funds maintained by the City: Sewer Revenue Fund (for salaries and operations) and Sewer Capital Improvement Fund (for large capital expenditures). The Sewer Revenue fund is running at a deficit to the tune of approximately \$90K. This is not a surprise ... we built this into the budget as something to address this year. (The Wastewater rates and allocation percentages have not changed in 15 years.) We will address the actual wastewater rates at a future committee meeting. Of immediate concern is the following: Ms. Wirthlin recommend allocating 100% of Wastewater collections to the Sewer Revenue Fund effective immediately until year-end. This will make the operating fund whole. For 2022 and onward, Ms. Wirthlin recommended an 85 % ,15% operating/capital split (same as Water).

***The Committee Agreed to make a Recommendation for the Law Director to Draft an Ordinance Authorizing the Allocation Of 100% Of Wastewater Utility Collections to The Sewer Revenue***

***Fund for The Remainder Of 2021, Effective Immediately. Starting with Year 2022, 85% Of Said Collections Shall Be Credited to The Sewer Revenue Fund And 15% Of Such Collections Shall Be Credited to The Sewer Capital Improvement Fund.***

There being no further business, the meeting adjourned at 10:04 a.m. with a motion from Ms. Chamberland, Seconded by Mr. Haskins. All yes

Respectfully submitted,

Jackie Bain, Administrative Assistant

“These minutes have been approved and adopted by Mrs. Chamberland and Mr. Haskins on August 17, 2021”