

**Public Services Committee
Meeting Minutes
August 24, 2022**

Ms. Chamberland called the meeting to order at 4:00 p.m.

Present: Kim Chamberland, Ted Haskins, Kyle Mitchell

Staff: City Manager, Michael Doss, Finance Director, Pat Wirthlin, Service Department Supervisor, Ed Hackmeister and Executive Assistant Jackie Bain

Visitor: David Hemminger Milford Ohio

Approval of Minutes: The committee members read and approved the June 16, 2022, Public Services Committee Minutes

TRENCH DRAIN FOR LAUREL AVENUE STORMWATER IMPROVEMENTS PROJECT

Mr. Doss and Mr. Hackmeister discussed with the committee information regarding an install of a trench drain. The install was originally going to be placed on Mill Street along Garfield. After further review, they are proposing to place it in front of the townhouse/apartment complex at the top of Garfield. Mr. Hackmeister explained the flow of the catch basin and how Mr. Tim Casto from Kleingers Group recommended we contact Core & Main for supplies and trench drain for the project. Core & Main quoted \$ 14,513.97 for the project. Mr. Hackmeister believes that this trench drain will pick up the majority of the water coming down from the hillside and will tie into the two catch basins at that location. The Service Department along with the Waste Water Department, are to install this drain system. Ms. Wirthlin stated that \$75,000 was budgeted for this project. It has been difficult to find materials for this project. The material is not in stock and the lead time for the company to receive the parts is 8-12 weeks. Mr. Doss commented that this will make improvements to the storm issues on Laurel/Mill.

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE PURCHASE A TRENCH DRAIN FOR LAUREL AVENUE STORM WATER IMPROVEMENT PROJECT FROM CORE & MAIN IN THE AMOUNT OF \$14,513.97

DISCUSSION: BROOKLYN AVENUE PAVING PROJECT – PARTNERSHIP WITH MIAMI TOWNSHIP

Mr. Hackmeister discussed with the committee how we would like to get Brooklyn Avenue paved. Miami Township has reached out to us asking if we would like to partner with them to get this road paved. Our portion is \$50,766.90. However, the City of Milford area has some full depth repair, and he is recommending that we increase our portion to \$55,766.90 to cover any additional

costs that may appear. We may get this project completed by this fall. Miami Township will be billed for the project, and they will invoice us for our portion to pay back to Miami Township. Mr. Doss wanted to add that we would like to get a Fall paving in. Clermont County engineers have made a solicitation to any villages or townships that would like to participate in the county paving project. We would provide them with a list of our roads that we would like to have done next year and they would submit it as part of their bid package. It is in our interest, with costs going up, to explore that route. We would need to submit a letter of interest to them by the beginning of next month. In early October we would supply them with our list of roads. We may need to come back to committee to get authorization to submit the list.

Mr. David Hemminger – Milford Ohio

Mr. Hemminger commented that he is a 51-year resident who also owns property frontage on Brooklyn Avenue and feels that the road is in dire need of paving and is happy to know that we are going to go ahead with a paving project. He also feels that it is impractical for many reasons to have sidewalks built on this road.

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING MIAMI TOWNSHIP TO INVOICE US FOR OUR PORTION OF THE PAVING PROJECT ON BROOKLYN AVENUE IN THE AMOUNT OF \$55,766.90

DISCUSSION: WASTE COLLECTION AND RECYCLING CONTRACT - RUMPKE

Mr. Doss explained that recently council approved the fifth and final year of the Rumpke contract. For disclosure purposed he wanted the committee to know that we have approximately 11 months remaining on our current contract. We are part of a consortium of villages and townships in the Greater Cincinnati area and a couple of areas in the Dayton area. This group bids out for waste collection and recycling services. We work with the Center for Local Government who oversees this bid process and works on our behalf. We were hoping to get, as a group, a more competitive bid. Contracts have been finalized and as part of the bids, Rumpke put in for a three-year contract. With Extension 1, Extension 2, structured very much like what we have had in our 2018 contract. They also put in for a Five-Year contract which is a lump sum. Mr. Doss reviewed with the committee the 3- and 5-year contract bid information. After going over comparisons, he asked the committee to consider entering into a 3-year contract with Rumpke.

THE COMMITTEE AGREED TO RECOMMEND THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE CITY MANGER TO ENTER INTO A 3-YEAR CONTRACT AGREEMENT WITH RUMPKE FOR the 2023 - 2026 WASTE COLLECTION AND RECYCLING SERVICES

DISCUSSION: ENGINEERING SERVICES FOR WATER SUPPLY AND DISCHARGE LINE PROJECTS

Mr. Doss discussed how the two projects have to be done for the replacement of the existing supply line and discharge line before the new water tower is constructed and goes into service. We hope to get started on these projects late this year. But definitely in 2023 so we can have the water tower installed in 2024. We did receive OPWC funds for both of these projects. Forty-nine percent of both of these projects is covered under the Ohio Public Works and the other 51%, we are using

our ARPA Funds. The water supply line engineering service quote is \$51,500. The Wallace Water Tower discharge line service quote is \$45,000

Brandstetter Carroll is the engineering firm working on the Water Tower Project. Mr. Doss feels comfortable recommending that Brandstetter Carroll be the firm that works on this three-legged project since this will all tie together.

THE COMMITTEE RECOMMENDED THAT THE LAW DIRECTOR DRAFT AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BRANDSTETTER CARROLL INC. IN THE AMOUNT OF \$51,500 FOR ENGINEERING SERVICES FOR THE WATER TOWER SUPPLY LINE AND FOR ENGINEERING SERVICES FOR THE WATER TOWER DISCHARGE LINE IN THE AMOUNT OF \$45,000

There being no further business, the meeting adjourned at 4:27 p.m. with a motion from Mr. Haskins Seconded by Mr. Mitchell. All yes

Respectfully submitted,
Jackie Bain, Executive Assistant

“These minutes have been approved and adopted by Mrs. Chamberland, Mr. Mitchell and Mr. Haskins on August 25, 2022”