

Public Services Committee Meeting Minutes

October 10, 2019

Called to Order: 8:00am by Kim Chamberland

Present: Mayor Vilardo, Council Member Ms. Chamberland, Council Member Mr. Haskins

Staff: City Manager, Michael Doss, Pat Wirthlin, Finance Director, Nate Clayton, Public Works Director, Ed Hackmeister, Service Department Supervisor, Lori Pegg, Community and Info Services Mgr, Administrative Assistant, Jackie Bain

Visitors: None

Approval of Proceedings: The committee approved the proceedings from the August 28, 2019 Public Services Committee meeting. Ms. Vilardo made a motion to approve the minutes. Seconded by Mr. Haskins. All approved.

Public Comments: None

Invoice for Riverside Park Shelter Project

Lori Pegg informed the committee of a pay request from Clermont County for the Riverside Park Shelter. The project is scheduled to be completed by Memorial Day. We pay the invoice ahead of time and the county will keep it in escrow. As the work is being done, the county will pay out of this portion of funds. If there is any money left, we receive those funds back. The amount due is \$50,765.00. The county's contribution is \$69,000. This amount is \$15,000 less that originally budgeted for.

The Committee Agreed to Make A Motion Authorizing The Law Director To Draft An Ordinance For The City Of Milford To Pay "Local Match" For CDBG FY 2016 Riverside Park Improvements Project 2016- To Clermont County In The Amount Of \$50,765.00

US 50 Urban Paving Contract with ODOT

Nate Clayton brought the US 50 Urban Paving Contract with ODOT to the committee- We did not have to do this for SR 126, for ODOT, but it is now a new requirement in the program. We expect to have a final estimate back from ODOT soon so that we can determine our portion of the cost for the project. The original budgeted estimate is \$955,550.00. The project scope will be less than this amount. This contract is required to obtain the Federal Grant money that the State of Ohio administers.

The Committee Agreed to Make A Motion Authorizing The Law Director To Draft An Ordinance Authorizing The City Manager To Enter Into A Contract With ODOT For PID 103525 Urban Paving CLE 50 0.00

US 50 Concrete Package Scope Review

Mr. Clayton wanted to inform the committee of the US 50 concrete package plan. The scope of the project will be just before SR 131/at the intersection up to Five Points intersection. Then pick up again at Race Street through downtown Milford. Mr. Doss would like to have a Walk Thru meeting for US 50 planned next week. Sidewalks on Brooklyn Avenue were also discussed. The intent is to have a sidewalk with crosswalk can go in. The other side is Miami Township property. The committee would like to have a conversation with Miami Township since they might be interested in completing the townships portion of a sidewalk on Brooklyn Avenue. A preliminary plan that does not include storm water was \$105,000 for a sidewalk going from Oakbrook apartments down on the one side of Brooklyn Avenue.

Laurel Avenue Drywells

Nate Clayton informed the committee that grant money through FEMA for a piping project for Laurel Avenue will not be able to be secured as the area is not in the flood plain. The estimate for this was around 1 million dollars. Discussion of two more drywells may be added. One on Laurel Avenue and the other at the end of Oak Street to offer some relief until other long-term solutions can identified. We are in discussions with engineering firms to determine the scope of a project "upstream" that may reduce the stormwater runoff to Laurel Avenue. Mr. Doss mentioned that this is a start to help with the problem on Laurel Avenue. The plan will still need to involve more of a process for a long-term solution. The Committee agreed that the residents need to be contacted as soon as possible and a Public Works Committee /Neighborhood Meeting needs to be conducted to discuss this project prior to installing the drywells. The Committee agreed to table this request.

Street Striping

Ed Hackmeister informed the committee regarding recent street striping that was done for fading street lines.in the city. The small machine that we currently use produced uneven lines. We received a quote from A&A Safety for \$15,115.02 to stripe street lines in various locations throughout the City of Milford.

The Committee Agreed To Make A Motion Authorizing The Law Director To Draft An Ordinance Authorizing The City Manager To Enter Into A Contract With A & A Safety \$15, 115.02 For Street Striping.

Stump Grinding and Tree Removal

Ed Hackmeister brought to the committee's attention four areas in the city that have either dead or diseased and dying trees. The cemetery, the bike trail, behind St. Andrews and Cash Street. We received three quotes and Orangutan Tree LLC came in with the lowest quote at \$10,710.00.

The Committee Agreed To Make A Motion Authorizing The Law Director To Draft An Ordinance Authorizing The City Manager To Enter Into Contract With Orangutan Tree LLC For Stump Grinding And Tree Removal In The Amount Of \$10,710.00

Nate Clayton also brought to the committee's attention that there are many trees that are in need of being trimmed. They overhang into the streets. These trees are typically located in the right of way in between the sidewalk and the street. These tree branches need to be at least 12' above the road and not stick out beyond the curb. This enables all emergency, city and garbage vehicles to utilize the streets. It is the responsibility of the homeowner's association or the property owner to trim their trees. The city will start trimming trees in the street which have not been maintained and that are obstructing the Right of Way of trucks and emergency vehicles. Each property owner will be given an opportunity to trim the trees on their own in order to make their trees and the surrounding area safer.

There being no additional business, Ms. Chamberland made a motion to adjourn the meeting at 8:54 am Seconded by Mr. Haskins All yes.

Respectfully Submitted, Jackie Bain

"These minutes have been approved and adopted by Ms. Chamberland October 11, 2019, Ms. Vilardo October 11, 2019 and Mr. Haskins October 11, 2019 via email."