

Public Services Committee Meeting Minutes

May 15, 2019

Called to Order: 8:00am by Amy Brewer

Pledge of Allegiance

Roll Call: Present: Fred Albrecht, Mayor; Amy Brewer, Vice-Mayor; Kim Chamberland, Council Member

Staff: Michael Doss, City Manager; Assistant Chief Sean Mahan, Police Department, Nate Clayton, Public Works Director; Ed Hackmeister, Services Department Supervisor

Visitors: Mr. Kevin Norton/ Norton Outdoor Advertising

Approval of Proceedings: The committee unanimously approved the proceedings from the April 10 2019 Public Services Committee meeting.

Norton Advertising Proposal

Mr. Kevin Norton/Norton Outdoor Advertising presented the committee and staff with updated information regarding the advertising terms and conditions on the lease agreement. Mr. Doss discussed the advertising Terms and Conditions. Mr. Norton gave a rough timeline of approximately 6 months for the project.

The Committee agreed to make a motion authorizing the Law Director to draft an ordinance authorizing the City Manager to enter into a lease agreement with Norton Advertising for a Billboard Space and Advertising. Seconded by Mr. Albrecht All yes

Leaf Policy

Mr. Clayton discussed an updated leaf policy. It is currently not efficient and is sometimes causing blocked storm sewers and contributes to flooding. To make sure residents are aware of the updated policy this information will be posted via the City website and City Newsletter.

Gravel Policy

Mr. Clayton brought to the committees attention that currently there are spots where residents are trying to place gravel so as to have a parking location that are not seven feet wide. Also mentioned was parking on the sidewalk or road at times which are not designated parking locations. The standard policy is that there is to be 7 feet between the road and the sidewalk for gravel parking locations. This information will be posted to our City website/Newsletter to make sure residents are aware of the gravel policy.

The Committee approved the policies for Leaf and Gravel as presented. All yes

Additional matters that may properly come before the committee

Ms. Brewer informed the committee that By Golly's/Tom Seaman has purchased two golf carts to start a transportation service/GUBER service to residents within the cities South/East, Mohawk Trail and Clertoma Drive areas. Assistant Chief Mahan discussed the Ordinances and recommendations for golf carts in the city. Mayor Albrecht mentioned that he noticed signs in Terrace Park noting Golf Carts in the area. Also observed other signs elsewhere that noted a "shuttle stop, similar to a bus stop sign. This may help with the logistics.

Ms. Chamberland brought to the committees attention that she is organizing a neighborhood to adopt a park/Carriage Way Park, to do cleanup, etcetera on a monthly basis. They would meet once a month and see how it goes. Ms. Chamberland will be sending out emails to see who may be interested in her neighborhood to be part of this group.

There being no additional business, Mayor Albrecht made a motion to adjourn at 8:23am Ms. Chamberland seconded the motion. All yes.

Respectfully Submitted,
Jackie Bain

"These minutes have been approved and adopted by Ms. Brewer via email on this 15th day of May, 2019. Ms. Chamberland and Mr. Albrecht via email on this 17 day of May, 2019."