

Public Services Committee Meeting Minutes

August 28, 2019

Called to Order: 4:30pm by Mayor Vilardo

Present: Mayor Vilardo, Council Member Ms. Chamberland, Council Member Mr. Haskins

Staff: City Manager, Michael Doss, Nate Clayton, Public Works Director, Ed Hackmeister, Service Department Supervisor, Pat Wirthlin Finance Director, Administrative Assistant, Jackie Bain

Visitors: None

Ms. Vilardo passed the gavel to Ms. Chamberland to serve as the Chairperson for the committee. Ms. Vilardo made the nomination to appoint Ms. Chamberland as the Chairperson for the Public Services Committee. Mr. Haskins seconded the nomination. All voted in favor of the appointment.

- *Approval of Proceedings: The committee approved the proceedings from the August 1, 2019 Public Services Committee meeting. Ms. Vilardo made a motion to approve the minutes. Seconded by Ms. Chamberland.*

New Cemetery Columbarium

Mr. Hackmeister stated to the committee that it is time to start looking into purchasing another columbarium at the cemetery. He went over information regarding the existing columbarium which was purchased back in 2015. Currently there is a 24-niche columbarium and we have already sold 16 units. The cost per family is \$1200. The unit cost is \$6,550.00 which includes shipping and all concrete work will be done in house which will cost around \$2,000. Staff recommended to order one now and the next unit to place in the 2020 budget. The committee recommended the purchase of one columbarium now and to consider the purchase of an additional columbarium in the 2020 budget.

ODOT US 50 Urban Paving Preliminary Legislation

Staff brought information to the committee meeting regarding the ODOT US 50 Urban Paving Preliminary Legislation authorization to enter into a contract with ODOT. This project will include downtown Milford from Race Street through the downtown and Five Points to SR 131. The city will be responsible for the engineering, the right of way costs, with the 80/20 split with ODOT for the top 3 inches of paving. Mr. Clayton noted there will be a cost associated with the city for the overlay that does not include cost the City will have to do to absorb the full depth of pavement repair. ODOT Urban Paving Program legislation includes pre-pay of the portion due now in 2019 in the estimated amount of \$400,000 and includes the full depth pavement repair and the replacement of the manholes. Mr. Clayton stated that the total estimated City portion of the project cost is approximately \$800,000 with the remaining \$400,000 being split between water, sewer and stormwater funds for concrete and utility work. Mrs. Wirthlin noted that the aforementioned \$400,000 will be considered in the 2020 budget. The committee and staff discussed options for the concrete and utility work funding and agreed to have more discussion with City Council during 2020 budget discussion in October. Mr. Doss stated that US 50 needs paved, and he is concerned that if the City doesn't participate, ODOT will remove the project and delay paving for several more years.

Mr. Doss recommended that the committee make a motion to enter into agreement with ODOT for the Urban Paving project on US 50 and appropriate the funds necessary for City portion of the asphalt overlay and full depth pavement repair.

The Committee Proposes That Council Authorize The Law Director To Prepare An Ordinance To Enter Into The ODOT US 50 Urban Paving Preliminary Legislation 19-1470 ✓

Mohawk Trail Fence

Mr. Clayton presented the Committee with information regarding the landslip underneath the sidewalk at the retaining wall at Mohawk Trail. Mr. Clayton's plan is to put a sidewalk in front of the existing sidewalk to protect and stabilize the area. There was discussion regarding ownership of the property where the sidewalk is located and responsibility for the landslip issue. Mr. Clayton is investigating the previous sidewalk and retaining wall project at Mohawk Trail to determine if there is any City responsibility. Mr. Clayton indicated that he has been in contact with three property owners in the area regarding the landslip which contributed to the present sidewalk issue. The Committee discussed potential sidewalk repair assessments options for the existing property owners and whether the City should be responsible for addressing and fixing the sidewalk. Mr. Clayton will report his findings back to the City Manager and the Committee for further direction in the near future.

LE - sidewalk in front
NO - will need elevate the problem.
it will →

Riverside Park Shelter Contribution/Matching CDBG Funds

Mr. Doss discussed that Clermont County recently received new bids for the Riverside Park shelter project. Mr. Doss reminded that the City will receive \$68,000 from the CDBG and the new bids were less than previously engineered estimates from the County last year. According to Mr. Doss, the difference between the County's 2018 engineering estimates, less the CDBG grant funds, was \$57,019. The lowest of the new bids was actually \$50,765, less the CDBG funds, which was under the previously Council approved amount of \$57,019 in October 2018. Mr. Doss stated that although the amount is less than what was already approved last year, the County would like the City to go back and approved new legislation appropriating the rounded amount of \$51,000.

The Committee Proposes That Council Authorize The Law Director To Pass New Legislation For \$51,000 For The Riverside Park Shelter. 19-1471

Nate Clayton brought to the committee's attention that Mr. Art Keith from the Wastewater Department for 12 years will retire as of September 6th, 2019.

Public Comments: none

There being no additional business, Ms. Chamberland made a motion to adjourn the meeting at 5:19-pm Seconded by Mr. Haskins All yes.

Respectfully Submitted, Jackie Bain

"These minutes have been approved and adopted by Ms. Chamberland September 3, 2019, Ms. Vilardo September 3, 2019 and Mr. Haskins September 3, 2019 via email."