

CITY COUNCIL MEETING

July 6, 2015

The City Council of the City of Montezuma met in regular session at City Hall on July 6, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, McCaslen, Simpson & Bolen

ABSENT: None

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing, Joel Kercheval, Mindy Icenbice, JR Shearer, Scott Pottorff and Forrest Aldrich

The consent agenda which consisted of the following items was approved on a motion by Councilmember McCaslen with a second by Councilmember Willrich. Ayes: all, Nays: none.

- June 15, 2015 Minutes
- Claims
- Liquor License – Casey's

Montezuma Fire & EMS staff were on hand to provide a quarterly update. Kercheval, Shearer and Icenbice reported that personnel shortage is the number one issue the department is facing. They are exploring some ideas to boost staffing solving these issues. They will keep the Council apprised of any developments and recommendations.

Forrest Aldrich was present from Veenstra & Kimm to discuss the engagement letter that had been provided to the Council. Pursuant to the proposed agreement, the City would retain Veenstra & Kimm's services to provide a plan for sewer system upgrades to meet the DNR's new permit thresholds. Councilmember Simpson moved to approve the agreement which specifies a compensation amount not to exceed \$19,800. Councilmember McCaslen seconded the motion. All in favor.

The first reading of Ordinance #57, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO THE COMPENSATION OF THE MAYOR AND CITY COUNCIL was held.

Scott Pottorff, MMS Consultants, was on hand to review Phases 2 & 3 of the Sewer Rehab project. Phase 3 is on hold while the environmental clearance is completed. Councilmember Willrich moved to accept Alternate 1 and a portion of Alternate 3 on Phase 2 of the project. Councilmember Bolen seconded the motion, and all were in favor.

The Council voted to approve an increase in the compensation of the Light & Power Board of Trustees from \$10 per meeting to \$40 per meeting. Councilmember Simpson made the motion which was seconded by Councilmember McCaslen. Roll Call Vote: Brownell, Nay; Willrich, Nay; McCaslen, Aye; Simpson, Aye; Bolen, Aye. An official resolution will be drafted and presented at the next meeting.

There was a brief discussion of the sewer rates and how those will be impacted by both the current and upcoming projects. Further discussion will be held at the July 20th meeting.


The Council reviewed several miscellaneous items including the South Diamond Development and groundwater issues at A-1.

Councilmember Simpson made the motion to repair the storm sewer on Clark Street.
Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

The meeting adjourned at 9:46 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

July 20, 2015

The City Council of the City of Montezuma met in regular session at City Hall on July 20, 2015. The meeting was called to order at 7:30 p.m. with Mayor Pro Tem Frank Brownell, presiding.

PRESENT: Brownell, Willrich, McCaslen, Simpson & Bolen

ABSENT: None

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing, Scott Pottorff and Mark Floden

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember Simpson. Ayes: all, Nays: none.

- July 6, 2015 Minutes
- Claims

The second reading of Ordinance #57, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO THE COMPENSATION OF THE MAYOR AND CITY COUNCIL was held. It was moved by Councilmember McCaslen and seconded by Councilmember Simpson that the Ordinance be considered again for a third time at the next Council meeting to be held August 3, 2015. Roll Call was as follows: Brownell, Nay; Willrich, Nay; McCaslen, Aye; Simpson, Aye; Bolen, Aye.

Resolution 15-07-01, A Resolution to Set the Compensation of the Electric Utility Board of Trustees, was introduced by Councilmember Simpson. Motion for approval was made Councilmember McCaslen and seconded by Councilmember Bolen. Roll Call was as follows: Brownell, Nay; Willrich, Nay; McCaslen, Aye; Simpson, Aye; Bolen, Aye.

Resolution 15-07-02, A Resolution to Fix a Date for public Hearing on a Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement, was introduced by Councilmember Bolen. Motion for approval was made Councilmember Willrich and seconded by Councilmember McCaslen. All were in favor.

The Council reviewed the City's sewer rates in relationship to the current project and the upcoming required sewer system upgrade. Currently the sewer rate equals half of the water rate. The water rates have been increase by the Water Board, effective July 1. By default, this increases the sewer rates unless action is taken by the Council to a different effect. It was noted that it may be wise to begin to increase the rate slowly as to not place a sudden, steep increase on the customers when the upgrade begins. Councilmember Simpson moved to increase the sewer minimum to \$13.50. Motion was seconded by Councilmember Bolen. Roll Call was as follows: Brownell, Nay; Willrich, Aye; McCaslen, Aye; Simpson, Aye; Bolen, Aye. The Ordinance required to increase the rate will be brought to the next Council meeting.

The Council received an update on the CDBG Sewer Rehabilitation project. Phase one is fully underway and phase two is ready to begin. Phase three is still hung up in the environmental clearance process. The Council instructed the Clerk to hold the MMS invoice for the design of phase three until we receive further detail.

It was noted that the sidewalk in front of the Memorial Hall needs replaced.

The meeting adjourned at 8:38 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

August 4, 2015

The City Council of the City of Montezuma met in regular session at City Hall on August 4, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson & Bolen

ABSENT: McCaslen

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing and James Jennings

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Bolen. Ayes: all, Nays: none.

- July 20, 2015 Minutes
- Claims
- Liquor License – Just A Small Town Grill

The third reading of Ordinance #57, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO THE COMPENSATION OF THE MAYOR AND CITY COUNCIL was held on a motion by Councilmember Simpson and seconded by Councilmember Bolen. Roll Call was as follows: Brownell, Nay; Willrich, Nay; Simpson, Aye; Bolen, Aye. The measure failed to pass due to a 2-2 tie vote. Baethke will communicate with Counsel to confirm proceedings going forward.

The City Clerk introduced Ordinance #58, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES. It was moved by Councilmember Brownell and seconded by Councilmember Bolen that the Ordinance be considered again for the second time at the next Council meeting to be held August 17, 2015. Roll Call was as follows: Brownell, Aye; Willrich, Aye; Simpson, Aye; Bolen, Aye.

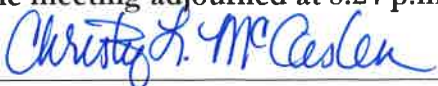
The Council approved Changes Orders 4 & 5 in the amount of \$8,628 for the Downtown Façade Revitalization Project. Councilmember Willrich approved the change orders and Councilmember Brownell seconded the motion. All in favor.

Resolution 15-08-01, A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE ATTACHED ADJUSTMENTS & TRANSFERS TO THE APPROPRIATE FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2016 FOR THE CITY OF MONTEZUMA, IOWA, was introduced by Councilmember Bolen. Motion for approval was made Councilmember Bolen and seconded by Councilmember Simpson. Roll Call was as follows: Brownell, Aye; Willrich, Aye; Simpson, Aye; Bolen, Aye.

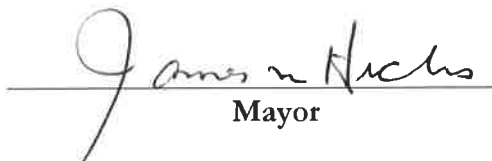
The following reports and matters were discussed:

- City Council Committees
- Sewer Rehab Project
- Mowing of City Parks
- FY2017 Budget Calendar
- Fire Extinguishers & Smoke Detectors on City Property

The meeting adjourned at 8:24 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

August 17, 2015

The City Council of the City of Montezuma met in regular session at City Hall on August 17, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, McCaslen, Simpson & Bolen

ABSENT: none

ALSO PRESENT: W.Baethke, B. Warden, M. Ewing, Charlie Sheets, Ryan Duffy & James Jennings

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Brownell. Ayes: all, Nays: none.

- August 3, 2015 Minutes
- Claims

The first reading of Ordinance #57, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO THE COMPENSATION OF THE MAYOR AND CITY COUNCIL was held on a motion by Councilmember McCaslen and seconded by Councilmember Bolen. Roll Call was as follows: Brownell, Aye; Willrich, Aye; McCaslen, Aye; Simpson, Aye; Bolen, Aye. The second reading will be held at the September 8th City Council meeting.

The second reading of Ordinance #58 was introduced by Councilmember Bolen, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES. It was seconded by Councilmember Simpson, and the Ordinance will be considered again for the third and final time at the next Council meeting to be held September 8th, 2015. Roll Call was as follows: Brownell, Aye; Willrich, Aye; McCaslen, Aye; Simpson, Aye; Bolen, Aye.


A public hearing was opened regarding the Sewer Revenue Bond Loan & Disbursement Agreement. With no one present for the hearing, it was closed; and Councilmember Brownell approved Resolution #15-08-02 – A RESOLUTION AUTHORIZING & APPROVING A LOAN AND DISBURSEMENT AGREEMENT & PROVIDING FOR THE ISSUANCE & SECURING THE PAYMENT OF \$400,000 SEWER REVENUE BONDS. Councilmember Willrich seconded the approval of the resolution. All in favor.

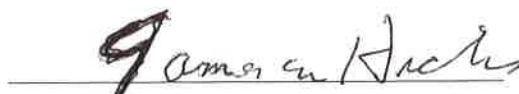
Resolution #15-08-03, A RESOLUTION APPROVING THE 2015 STREET FINANCIAL REPORT, was approved by Councilmember McCaslen and seconded by Councilmember Bolen. All in favor.

The Council discussed the City's sump pump ordinance and how to most effectively enforce said ordinance. It was decided that the public works department will conduct sump pump inspections, beginning September 1, 2015. Properties with improperly connected sump pumps will be assessed a \$25 surcharge on their utility bill each month. An ordinance will be brought to the next Council meeting.

Councilmember McCaslen approved a bid for \$19,318.00 from Sheets Excavating to replace the collapsed culvert of west part of Wood Street with a 60" concrete roadway class pipe. Councilmember Bolen seconded the motion, all in favor.

The meeting adjourned at 8:05 p.m.


City Clerk


Mayor

CITY COUNCIL MEETING

September 8, 2015

The City Council of the City of Montezuma met in regular session at City Hall on September 8, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, McCaslen & Bolen

ABSENT: Simpson

ALSO PRESENT: W.Baethke, B. Warden, M. Ewing, Ryan Duffy & James Jennings

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

- August 17th, 2015 Minutes
- Claims
- Tax Abatement – Mike & Shawnta Fleming

The second reading of Ordinance #57, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO THE COMPENSATION OF THE MAYOR AND CITY COUNCIL was held on a motion by Councilmember McCaslen and seconded by Councilmember Bolen. Roll Call was as follows: Brownell, Aye; Willrich, Aye; McCaslen, Aye; Bolen, Aye. The third reading will be held at the September 21st City Council meeting.

The third reading of Ordinance #58 was introduced by the City Clerk, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES. A motion to approve was made by Councilmember Bolen. It was seconded by Councilmember Willrich. Roll Call was as follows: Brownell, Aye; Willrich, Aye; McCaslen, Aye; Bolen, Aye. The ordinance passed.

The first reading of Ordinance #59 was introduced by Councilmember McCaslen, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, 2012, BY ADDING PROVISIONS PERTAINING TO THE SUMP PUMP DISCONNECTION PROGRAM. Councilmember Willrich motioned to waive the three readings of this ordinance. Councilmember McCaslen seconded and roll call vote as follows: Brownell, Aye; Willrich, Aye; McCaslen, Aye and Bolen, Aye. Councilmember McCaslen proceeded to make the motion to pass Ordinance #59 with a second by Councilmember Willrich. Roll Call was as follows: Brownell, Aye; Willrich, Aye; McCaslen, Aye and Bolen, Aye.

Warden reported to the Council that the sliplining of the sewer should begin very soon. Councilmember McCaslen moved to accept the change orders from MMS Consultants and Sheets Excavating. Councilmember Bolen seconded, ayes: all, nays: none.

Wood Street will be having the manhole replaced in order to get the road reopened according to Ewing.

The meeting adjourned at 8:05 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

September 21, 2015

The City Council of the City of Montezuma met in regular session at City Hall on September 21, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, McCaslen, Simpson & Bolen

ABSENT: none

ALSO PRESENT: W. Baethke, B. Warden, M. Ewing, Jacki Bolen, Cody Hicks, Charlie Sheets & James Jennings

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

- September 8, 2015 Minutes
- Claims

The third reading of Ordinance #57, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONTEZUMA, IOWA, BY AMENDING PROVISIONS PERTAINING TO THE COMPENSATION OF THE MAYOR AND CITY COUNCIL was held on a motion by Councilmember Simpson and seconded by Councilmember Bolen. Roll Call was as follows: Brownell, Aye; Willrich, Aye; McCaslen, Aye; Simpson, Aye; Bolen, Aye. The roll call vote for final passage was as follows: Brownell, Nay; Willrich, Nay; McCaslen, Aye; Simpson, Aye; Bolen, Aye. Ordinance passed and will be effective upon publication.

The Council entered into a lengthy discussion regarding vicious animals and particularly pit bulls. The Council reviewed both Brooklyn and Belle Plaine's ordinances addressing said animals. C. Hicks and J. Bolen were present to relay their experiences with the Council. The Council would like to see a draft of some additions to the City's current ordinance which would allow the City to take immediate action if a vicious animal is at large. City staff will contact Counsel and move forward exploring potential revisions.

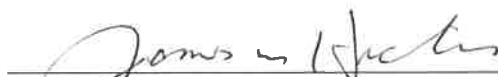
Façade Change Order #6 was approved on a motion by Councilmember Bolen and seconded by Councilmember Willrich. All in favor.

B. Warden reported on the current sewer project. He will be making some calls this week in an attempt to push the project along. Warden and W. Baethke met with the DNR regarding the upcoming sewer system upgrade. The meeting went well and staff is hopeful that the DNR will extend their compliance schedule in the City's favor. Warden and Baethke will attend a second meeting in October and will have another report at that point.

The culvert at Wood Street was replaced by Sheets Excavating and the street is reopened. It was, however, discovered that that an additional 8' section of pipe is needed to properly extend the culvert. Councilmember Brownell moved to approve the addition at a cost of \$3,500 and Councilmember Willrich seconded the motion. All in favor.

The meeting adjourned at 8:45 p.m.



City Clerk

Mayor

CITY COUNCIL MEETING

October 5, 2015

The City Council of the City of Montezuma met in regular session at City Hall on October 5, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Simpson & Bolen

ABSENT: McCaslen & Brownell

ALSO PRESENT: W. Baethke, B. Warden, M. Ewing, Curtis Roberts, Steven Boaz, Scott Pottorff & James Jennings

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Bolen. Ayes: all, Nays: none.

- September 21, 2015 Minutes
- Claims

Façade Change Order #7 was approved on a motion by Councilmember Bolen and seconded by Councilmember Willrich. All in favor.

S. Pottorff and B. Warden reported on the current sewer project. Bids for Phase Three of the project will be opened likely on October 28th and awarded at the November 2nd Council Meeting. Phase Three will have a completion date of June 2016. The Dallas Street Phase One portion is complete except for sealcoating. Phase Two is underway and the lining part will begin next week. Phase Two is running a month behind schedule and the possibility of charging liquidated damages was discussed. The Council also directed that a 6 mm liner should be used in Phase Two pursuant to the plans and specs.

Warden also presented the Council with the idea of a possible point repair on Liberty Street between 7th and 8th Street. Pottorff will get some additional information from Municipal Pipe Tool.

Warden and W. Baethke met with the DNR on October 1 regarding the upcoming sewer system upgrade. The DNR granted an extension that will allow the City and engineer to gather more flow data and make an effective upgrade decision.

The Council again discussed vicious animals in the city limits. C. Roberts and S. Boaz both addressed the Council. The city attorney is working on some possible actions, and those will be presented to the Council when available.

The meeting adjourned at 8:40 p.m.


City Clerk


Mayor

CITY COUNCIL MEETING

October 19, 2015

The City Council of the City of Montezuma met in regular session at City Hall on October 19, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: McCaslen, Simpson & Bolen

ABSENT: Willrich & Brownell

ALSO PRESENT: W. Baethke, B. Warden, M. Ewing, Scott Pottorff, Adam Duffy & James Jennings

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Simpson. Ayes: all, Nays: none.

- October 5, 2015 Minutes
- Claims

W. Baethke presented two funds transfers which were approved on a motion by Councilmember Simpson and seconded by Councilmember Bolen. All in favor.

Change Order #1 to the Municipal Pipe Tool contract in the amount of \$103,875.80 for Phase 2 of the Sewer Rehab Project was approved. Councilmember Bolen moved for approval and Councilmember McCaslen seconded the motion. All in favor. This addition represents the two portions of alternates that the Council had informally agreed to accept at the time of the bid opening.

Phase 2 of the Sewer Rehab Project is well underway now as the lining has begun and the lateral seals should be installed next week. Bids for Phase 3 will be opened on October 29th. The Council set a public hearing for Monday, November 2nd at 7:30pm in according with the published Notice.

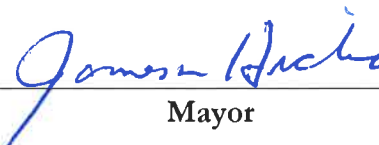
Matt Ogan was present to discuss a building permit application he was submitting for a new duplex. A variance will be requested so Ogan can complete the work he and the Council agreed to at the time of the sale of the property in question.

The Council and City Staff discussed possible dust control measures on Dallas Street.

The meeting adjourned at 8:08 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

November 2, 2015

The City Council of the City of Montezuma met in regular session at City Hall on November 2, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Simpson, Brownell & Bolen

ABSENT: McCaslen

ALSO PRESENT: B. Warden, M. Ewing & Scott Pottorff

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Willrich. Ayes: all, Nays: none.

- October 19, 2015 Minutes
- Claims

The Public Hearing for Phase 3 of the Sewer Project was opened at 7:35 p.m. No one was present for the public hearing so it was closed at 7:36 p.m.

The Council was presented with the following bids for Phase 3 of the Sewer Project:

Dave Schmitt Construction	\$433,814.85 Base Bid \$48,750.00 Alternate 1
Sheets Excavation	\$486,781.10 Base Bid No Quote Alternate 1
Neuvirth Construction	\$500,580.00 Base Bid \$45,000.00 Alternate 1
J & K Contracting	\$518,173.00 Base Bid \$40,000.00 Alternate 1

Councilmember Brownell made the motion to award Dave Schmitt Construction the contract for phase 3 of the project in the amount of \$433,814.85. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Change order #2 in the amount of \$2,586.50 for MMS Consultants was approved by Councilmember Simpson and seconded by Councilmember Bolen. Ayes: all, Nays: none.

Change order #3 in the amount of \$5,300.00 for Municipal Pipe Tool Company LLC was approved by Councilmember Bolen and seconded by Councilmember Bolen. Ayes: all, Nays: none.

Meeting adjourned at 8:12 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

November 16, 2015

The City Council of the City of Montezuma met in regular session at City Hall on November 16, 2015. The meeting was called to order at 7:30 p.m. with Mayor Pro-tem Frank Brownell, presiding.

PRESENT: Willrich, Simpson, Brownell & Bolen

ABSENT: McCaslen

ALSO PRESENT: B. Warden, M. Ewing & W. Baethke, J. Kercheval & A. Duffy

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Willrich. Ayes: all, Nays: none.

- November 2, 2015 Minutes
- Claims

Joel Kercheval, the assistant fire chief, updated the Council on the fire and ambulance accomplishments. So far in 2015, there have been 206 calls for service, 22 of them being fires. Some of the members have participated in ongoing training and fire school. Kercheval brought a question to the Council to see if they would be willing to pay the fees of approximately \$1225 for a new member to attend EMT classes. A contract has been constructed to explain to the new member how the fees would be handled if the class was not completed and passed. After discussion, a motion was made by Councilman Simpson for the City to pay for the EMT class and to use the revised contract; a second was made by Councilman Bolen. Ayes: all, Nays: none.

A proposal from Bushong Construction pertaining to the labor, materials and equipment needed to update the security in the city offices was tabled requiring more definite numbers. This motion was made by Councilman Willrich and seconded by Councilman Simpson. Ayes: all, Nays: none.

Resolution #15-11-1: A Resolution Authorizing the City Clerk to Make the Attached Adjustments & Transfers to the Appropriate Fund for the Fiscal Year Ending June 30, 2016 for the City of Montezuma, Iowa. Councilman Willrich made the motion to approve the resolution. A second was made by Councilman Bolen. Ayes: all, Nays: none.

Warden brought the Council up to speed about the progress of Phase 2 of the sewer project. He also brought to their attention 3 service lines that are going to require extra work to repair them. The Council advised him to speak to some other towns to see how they attack these issues. Warden will report back to the Council with more information at a later meeting.

Also discussed was the possible future purchase of a new street sweeper and the CLG's plans for improvements to the Bonham Trail.

Meeting adjourned at 8:44 p.m.


City Clerk


Mayor

CITY COUNCIL MEETING
December 2, 2015

The City Council of the City of Montezuma met in special session at City Hall on Wednesday, December 2nd, 2015. The meeting was called to order at 6:00 p.m. with Mayor Pro-tem Frank Brownell presiding.

PRESENT: Brownell, Willrich, Simpson & Bolen

ABSENT: McCaslen

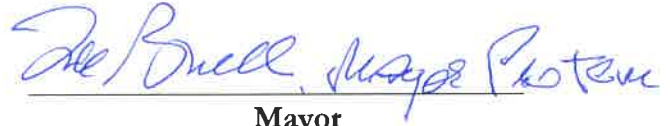
ALSO PRESENT: Whitney Baethke, Adam Duffy, Mike Cox & Bret Warden

The Council discussed possible upcoming capital improvement projects.

The meeting adjourned at 7:20 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
December 7, 2015

The City Council of the City of Montezuma met in regular session at City Hall on December 7, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Simpson, Brownell & Bolen

ABSENT: McCaslen

ALSO PRESENT: B. Warden, M. Ewing, W. Baethke, Susan Hutchinson, Becky Sinkler, Gordon Alexander, Eldon Snook, Kim Kivi, Jacki Bolen, Scott Pottorff & A. Duffy

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Willrich. Ayes: all, Nays: none.

- November 16, 2015 and December 2, 2015 Minutes
- Claims

Becky Sinkler presented the CLG's plan to revive the ¼ mile long Bonham Trail. Several members of the group were in attendance in support of the project.

The Council set a public hearing for the sale of real property for December 21st, 2015 at 5:00 p.m. This motion was made by Councilmember Willrich and seconded by Brownell. Ayes: all, Nays: none.

Resolution #15-12-01: A Resolution Authorizing the City Clerk to Make the Attached Adjustments & Transfers to the Appropriate Fund for the Fiscal Year Ending June 30, 2016 for the City of Montezuma, Iowa. Motion to approve the resolution was made by Councilmember Simpson and seconded by Councilmember Bolen. Ayes: all, Nays: none.

Motion to approve the Façade Change Order #8 was approved by Councilmember Brownell and seconded by Councilmember Willrich. Ayes: all, Nays: none.

Scott Pottorff from MMS Consultants updated the Council on the status of Phase 2 of the sanitary sewer. Change Order #4 and Phase 3 Change Order #1 were approved on a motion by Councilmember Simpson and seconded by Councilmember Bolen. Ayes: all, Nays: none. Pottorff discussed the pursuit of liquidated damages as Municipal Pipe Tool finished the project well after the October 9, 2015 completion date. Also mentioned was the Phase 3 lift station. He reported that they are making progress and that there is a change order for using boring instead of open cutting that will allow \$12,000 in savings.

Meeting adjourned at 8:44 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

December 21, 2015

The City Council of the City of Montezuma met in regular session at City Hall on December 21, 2015. The meeting was called to order at 5:00 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Simpson, Brownell & Bolen

ABSENT: McCaslen

ALSO PRESENT: B. Warden, M. Ewing, Jacki Bolen, Doug VerMeer, Chuck Dunham, Mark Floden & Ron Hensel

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Bolen. Ayes: all, Nays: none.

- December 7th, 2015
- Claims

Councilmember Bolen made the motion to set the public hearing for the sale of real property on December 30th, 2015 at noon. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

Resolution #15-12-03: A Resolution authorizing the City Clerk to make the attached adjustments and transfers to the appropriate fund for the fiscal year ending June 30, 2016 for the City of Montezuma was approved by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

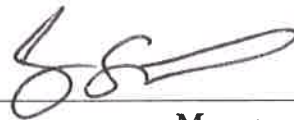
Mayor Hicks discussed with the Council the pending penalties against Municipal Pipe Tool for not finishing their contract work by the specified end date. He stated that the inclement weather during this time played a crucial role on the timeliness of getting the work started and completed. A delay in receiving parts/supplies also held up some of the process. Municipal Pipe Tool had explained to the Mayor in a prior meeting that the total cost of the project was under budget. Mayor Hicks recommended to the Council that they waive the penalties considering being under budget and that the work that had been done was more than satisfactory. Councilmember Simpson expressed his concern about not pursuing the penalties for future contractors. Councilmember Brownell made the motion to wave the fines against Municipal Pipe Tool. Councilmember Willrich seconded the motion. A roll call vote was taken. Aye: Brownell, Aye: Willrich, Nay: Simpson and Aye: Bolen. The motion passed.

Other items discussed were the 10 ton load limits signs and how they impact deliveries being made around town, the overflow sewer project currently being finished up and the possibility of having issues with frozen water on the streets coming from resident's sump pumps.

Meeting adjourned at 5:34 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
December 30, 2015

The City Council of the City of Montezuma met in special session at City Hall on Wednesday, December 30th, 2015. The meeting was called to order at 12:00 p.m. with Mayor James M. Hicks presiding.

PRESENT: Brownell, Willrich, Simpson & Bolen

ABSENT: McCaslen

ALSO PRESENT:

The meeting was called to order at noon.

The Public Hearing for the Sale of Real Property was opened. Due to no one being present for the hearing, it was closed at 12:02 p.m.

Resolution #15-12-04: A Resolution Approving Sale of Real Property was approved by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

The meeting adjourned at 12:05 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

January 4, 2016

The City Council of the City of Montezuma met in regular session at City Hall on January 4th, 2016. The meeting was called to order at 7:30 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Willrich, Brownell, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Mark Ewing, JR Shearer & Joel Kercheval

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from December 21 & 30, 2015
- Claims

The Council reviewed a quote from Midwest Alarm Service and Malcom Lumber on possible ways to improve the security at the City Office. It was decided to table this issue until more information can be obtained. Councilmember C. Bolen made the motion with a second by Councilmember Duffy. Ayes: all, Nays: none.

A motion was made by Councilmember Willrich to approve the 2016 appointments recommended by Mayor Simpson. This was seconded by Councilmember J. Bolen. Ayes: all, Nays: none. Councilmember Brownell recused himself as he was approved to the appointment of Mayor Pro-tem.

Mayor Pro-tem: Frank Brownell

City Attorney: Caldwell, Brierly, Chalupa & Nuzum, PLLC

Fire Chief: JR Shearer

City Legal Newspaper: The Record

City Banks: Montezuma State Bank & Peoples Savings Bank

City Clerk & Treasurer: Christy McCaslen

Water Board Trustees: Tim Holland & Barbie Ahrens-Lowry

The Council approved to pay out Bret Warden for his unused vacation due to the extent of time he put in for the ongoing sewer project. The motion to move forward with this action was made by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

Shearer and Kercheval updated the Council on the increase of ambulance calls and that the Fire Department will be looking into updating their by-laws.

Other items discussed included the beginning of the new well being dug; snow removal and the 10 ton limit signs being removed and/or moved.

Meeting adjourned at 7:55 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

January 18, 2016

The City Council of the City of Montezuma met in regular session at City Hall on January 18th, 2016. The meeting was called to order at 5:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Willrich, J. Bolen & Duffy

ABSENT: Brownell, C. Bolen

ALSO PRESENT: Mark Ewing, Bret Warden, Mike Cox, Alexa Wheaton, Whitney Baethke & Scott Pottorff

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from January 4th, 2016
- Claims
-

Councilmember Duffy made the motion to appoint Christy McCaslen as the City Clerk & Treasurer for the City of Montezuma. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none.

A motion to table Resolution #16-01-01 – A Resolution to Establish a Rate to Install Gas Services Past the City's Gas Meter until more information about insurance coverage can be established was made by Councilmember Willrich with a second by Councilmember Duffy. Ayes: all, Nays: none.

Marvin Ferneau came to the Council to discuss his concern about the semis driving down 8th street. He stated that the 10 ton weight limit signs do not seem to be doing the trick and questions what other options are available to keep the trucks on the predetermined route. Ferneau explained that there are many families with children along that stretch of 8th Street and the truck traffic just seems to be getting worse. The Council took his concerns under advisement and will be looking into other options.

Façade change order #9 from Garling Construction was approved by Councilmember Willrich and seconded by Councilmember Duffy. Ayes: all, Nays: none. Baethke informed the Council that this should be the last change order for the project as all loose ends are being finished up.

Scott Pottorff of MMS Consultants, Inc. was in attendance to update the Council on the progress of the sanitary sewer rehabilitation project. He recommended that the final payment be approved once all lien waivers have been received. After some discussion, Councilmember Duffy made the motion to approve the payment to Municipal Pipe Tool Company, LLC in the amount of \$33,464.30. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Other items discussed included the need for paved parking for Zuma Zoo Daycare, defining the names of certain streets for the E911 coordinator and whether to extend the lot discounts for the South Diamond Subdivision.

Councilmember Willrich made the motion to adjourn at 6:25 p.m. A second was made by Councilmember J. Bolen. Ayes: all, Nays: none.



City Clerk

Mayor

CITY COUNCIL MEETING

February 1, 2016

The City Council of the City of Montezuma met in regular session at City Hall on February 1, 2016. The meeting was called to order at 5:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Mark Ewing, Alexa Wheaton, Whitney Baethke & Joel Kercheval

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from January 18th, 2016
- Claims
- Liquor Licenses - Dollar General, The Depot Express & Montezuma Country Club

A motion to approve Resolution #16-01-01 – A Resolution to Establish a Rate to Install Gas Services Past the City's Gas Meter was made by Councilmember Duffy with a second by Councilmember Willrich. Ayes: all, Nays: none.

The Council discussed the addition of handicapped parking spaces for the Zuma Zoo Daycare facility.

Access Systems offered a quote on having an assessment done on the City's current IT network. They would do an analysis of the entire infrastructure and check for any potential vulnerabilities. Council decided this would be a good safety check and to go ahead with the process.

The proposed budget for fiscal year 2017 was presented to the Council for consideration. They were asked to review it and bring forward any issues at the next meeting in order to get it finalized.

Mayor Simpson brought up the fact the he and the City are still getting complaints about semis going down residential streets in order to try and find Montezuma Manufacturing. Brain-storming continues in order to find a solution to this ongoing problem.

The Business Booster's Home Show and mowing bids were also discussed.

Councilmember Brownell made the motion to adjourn at 6:19 p.m. A second was made by Councilmember J. Bolen. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING
February 8, 2016

The City Council of the City of Montezuma met in special session at City Hall on Monday, February 8th, 2016. The meeting was called to order at 5:00 p.m. with Mayor Corey Simpson presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Whitney Baethke

The meeting was called to order.

At 5:04 p.m., Councilmember Willrich made the motion to go into closed session pertaining to Iowa Code Chapter 21.5(1)(i). A second was made by Councilmember Duffy.

Roll call vote: Brownell – aye, Willrich – aye, C. Bolen – aye, J. Bolen – aye and Duffy – aye.

Council came out of closed session at 5:45 p.m.

Councilmember Brownell made the motion to adjourn at 5:50 p.m. with a second by Councilmember Willrich. Ayes: all, nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

February 15, 2016

The City Council of the City of Montezuma met in regular session at City Hall on February 15, 2016. The meeting was called to order at 5:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Whitney Baethke, Dan Hayes & Bret Warden

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

- Minutes from February 1st & 8th, 2016
- Claims
- Cigarette Permit – Dollar General

A motion to approve Resolution #16-02-01 – A Resolution for Setting the Time & Place for a Public Hearing Concerning the Budget for Fiscal Year 2017 for the City of Montezuma was made by Councilmember Duffy with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

Resolution #16-02-02 – A Resolution Adopting Positions & Compensation for Certain Positions was approved on a motion by Councilmember Brownell with a second from Councilmember Duffy. A roll call vote was initiated and the votes were as follows: Brownell – aye; Willrich – aye; C. Bolen – aye; J. Bolen – aye and Duffy – aye.

Councilmember Brownell made the motion to appoint Lana Taylor to the Montezuma Municipal Light & Power Board of Trustees effective January 1, 2016. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Other items discussed; the collection of bids for the contents of the Bone Property, the building incentives for the South Diamond Subdivision and any property maintenance issues that need to be addressed.

Councilmember Brownell made the motion to adjourn at 6:22 p.m. A second was made by Councilmember C. Bolen. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

March 7, 2016

The City Council of the City of Montezuma met in regular session at City Hall on March 7, 2016. The meeting was called to order at 5:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen & Duffy

ABSENT: J. Bolen

ALSO PRESENT: Whitney Baethke, Mark Ewing, Mark Floden & Bret Warden

The consent agenda which consisted of the following items was approved on a motion by Councilmember C. Bolen with a second by Councilmember Duffy. Ayes: all, Nays: none.

- **Minutes from February 15, 2016**
- **Claims**

A Public Hearing Regarding the Budget for Fiscal Year 2017 was opened at 5:03 p.m. with a motion by Councilmember Brownell and a second by Councilmember Willrich. Ayes: all, Nays: none. No one was present for the hearing so it was closed at 5: 04 p.m. on a motion from Councilmember C. Bolen. Councilmember Duffy seconded the motion. Ayes: all, Nays: none.

Resolution #16-03-01 – A Resolution Adopting the Annual Budget for the Fiscal Year 2017.

Councilmember Willrich made the motion to approve the resolution with a second by Councilmember C. Bolen. A roll call vote was taken and the results as follows: Brownell – aye, Willrich – aye, C. Bolen – aye and Duffy – aye.

A Public Hearing on the CDBG Sewer and Façade Grants was opened at 5:07 p.m. with a motion made by Councilmember Willrich and a second by Councilmember Duffy. Ayes: all, Nays: none.

CDBG Façade Improvements Status of Funds Hearing

This is a required hearing with the \$500,000 CDBG grant to improve 19 facades in the downtown area. The original budget for the project was \$1,091,031. The fund sources included \$500,000 CDBG, City \$393,000, owners \$134,031, and \$64,000 other local contributions.

Project expenses to date (2/15/16) are \$1,021,181. CDBG share is \$454,284, and the local share \$557,897.

The total at the end of the project will be approximately \$1,037,206. The CDBG share will be \$475,997, building owner share \$128,853, city share \$386,357, Montezuma light plant contribution \$19,000, Brownells contribution \$25,000, Audas contribution \$1,000, and Casey's contribution \$1,000. The CDBG grant at the end of the project will fund 46.9% of the construction costs up to a maximum of \$500,000. The city is 100% responsible for local CDBG administration expense. The administration expense to date is \$17,742 out of the \$24,000 budget.

Construction activities have essentially concluded with the project. Final items will be completed over the next 60-90 days to fully wrap up the project. The project helped to alleviate slum and blight in the downtown area.

CDBG Wastewater Collection & Storm Sewer Improvements Status of Funds Hearing

This is a required hearing with the \$500,000 CDBG grant to improve the wastewater collection system and to alleviate storm water flooding. The original budget for the project was \$859,968. The fund sources included \$500,000 CDBG and \$359,968 SRF loan.

Project expenses to date (2/15/16) are \$659,320. The fund sources include CDBG \$381,604, SRF \$225,026, and city \$52,691. The project is about 60% complete.

The total at the end of the project will be approximately \$1,056,199. The CDBG share will be \$500,000, SRF \$400,000, and City \$156,199. The CDBG grant at the end of the project will be 58% of the construction expenses up to a maximum of \$500,000. The SRF loan will cover up to \$400,000.

Construction will not be completed until summer of 2016. The project assists lower income people with lower sewer rates, no storm water flooding on the eastern part of the city, and reduced sewage backups and bypasses.

At 5:11 p.m. a motion to close the public hearing was made by Councilmember Brownell and seconded by Councilmember C. Bolen. Ayes: all, Nays: none.

Resolution #16-03-02 – A Resolution Adopting the Poweshiek County Multi-Jurisdiction Local Hazard Mitigation Plan. Councilmember C. Bolen made the motion to approve this resolution. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

Two bids were submitted to the Council for mowing the City's parks. Councilmember Duffy made the motion to accept Colleen Johnston's bid. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

Councilmember Duffy made the motion to accept Dave Hall's previous year's bid of \$1,650 to rent the City's pasture. A second was made by Councilmember C. Bolen. Ayes: all, Nays: none.

Other items discussed included Monte Pride Day 2016, revamping the Bonham Trail and ideas on how to redirect water at the school.

Councilmember Brownell made the motion to adjourn at 6:22 p.m. A second was made by Councilmember C. Bolen. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

March 21, 2016

The City Council of the City of Montezuma met in regular session at City Hall on March 21, 2016. The meeting was called to order at 5:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Ron Hensel & Matt Simpson

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from March 7th, 2016
- Claims
- Liquor Licenses – Monte Super Valu & Sauce'd Pizza & Pub

Ron Hensel updated the Council on the latest happenings in regards to the Freedom Rock. Choosing a rock and where to put it on display are the first tasks at hand that need to be resolved. Hensel is meeting with other Legion groups from Poweshiek County in order to get more support for the rock being put on the Poweshiek County Courthouse lawn. Hensel thanked the Council for putting up the initial funds needed to secure the Freedom Rock and said he would report back.

Residents living in the second floor apartments above the Clothes Closet and Monte Laundry will be required to provide the City office with the make, model and plate number of their vehicles. This allows the Poweshiek County Sheriff's Office and the City to identify their specific vehicles when snow ordinances and street cleaning is being enforced.

Councilmember Willrich made the motion to approve the termination lease agreement for the Bone Property. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none. The City's attorney will prepare the document.

Clean up day for 2016 will be held on Monday, May 2, 2016.

Warden approached the Council with a request from the residents of 805 South 3rd Street asking the City to install additional storm sewer infrastructure on their property. Warden was asked to get quotes for this process.

A motion to approve the proposed purchase policy with the changes made to letters A, B and C was by Councilmember C. Bolen and a second by Councilmember J. Bolen. Ayes: all, Nays: none.

Matt Simpson addressed the Council about his concerns for the semi traffic on 8th street. He also asked for the bike/walking path heading west out towards Diamond Lake to have the debris removed. Simpson is concerned for the safety of the citizens using the path.

The Sewer Department will be completing some repairs and additions to the storm sewer infrastructure to the southeast side of town where frequent flooding occurs. A motion to approve a bid from Robison Construction to complete the repairs was approved by Councilmember J. Bolen with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

Councilmember Brownell made the motion to adjourn at 6:22 p.m. A second was made by Councilmember C. Bolen. Ayes: all, Nays: none.

City Clerk

Mayor

CITY COUNCIL MEETING

April 4, 2016

The City Council of the City of Montezuma met in regular session at City Hall on April 4, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Mindy Icenbice, Joel Kercheval, Scott Pottorff & Josh Bru

The consent agenda which consisted of the following items was approved on a motion by Councilmember C. Bolen with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from March 21st, 2016
- Claims
- Liquor Licenses – Star Lanes

Mayor Simpson informed the Council that Montezuma Light and Power has agreed to cover the upfront expenses for the upgrades for the office security changes and be reimbursed by the City. Light & Power will pay for 50% of the cost of the improvements, and each City department will be responsible for one-third of the remaining balance. Councilmember J. Bolen made the motion to adopt the above-described arrangement for the office security upgrades. A second was made by Councilmember Willrich. Ayes: all, Nays: none.

Joel Kercheval and Mindy Icenbice continued a discussion with the Council on implementing a new system for the compensation for EMT's that cover the weekend shifts. The Council would like to have a resolution drawn up in order to finalize this change.

Scott Pottorff from MMS Consultants updated the Council on the progress of the new lift station on Dallas Street. All of the pumps are in as well as the pipes needed to complete the project. The control panel is scheduled for delivery in the next couple of weeks and then will be installed.

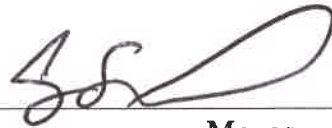
Baethke recently received two grants for the fire department for new gear and fire hoses. The total amount of the grants equaled \$12,000.

Other items discussed included items subject to the Little League and the East Park, a downtown residential parking permit and closing out of the façade .

Councilmember Duffy made the motion to adjourn at 7:07 p.m. A second was made by Councilmember J. Bolen. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

April 18, 2016

The City Council of the City of Montezuma met in regular session at City Hall on April 18, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, C. Bolen, J. Bolen & Duffy

ABSENT: Willrich

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Mindy Icenbice, Joel Kercheval & Andy Erselius

The consent agenda which consisted of the following items was approved on a motion by Councilmember C. Bolen with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from April 4th, 2016
- Claims
- Tax Abatement – CAJ Properties

A change order for Dave Schmitt Construction was approved by Councilmember Duffy with a second made by Councilmember C. Bolen. Ayes: all, Nays: none.

Resolution 16-04-01: A Resolution Adopting Compensation for Montezuma Ambulance Service Weekend Staff was approved with a motion from Councilmember C. Bolen and seconded by Councilmember Brownell. Ayes: all, Nays: none.

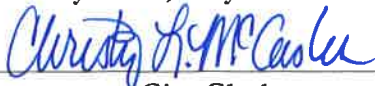
Resolution 16-04-02: A Resolution Setting Time and Place for a Public Hearing Concerning the Budget Amendment for Fiscal Year 2016 for the City of Montezuma, Iowa. Councilmember C. Bolen made the motion to approve this resolution along with a second from Councilmember Duffy. Ayes: all, Nays: none.

Resolution 16-04-03: A Resolution Authorizing the City Clerk to Make the Attached Adjustments & Transfers to the Appropriate Fund for the Fiscal Year Ending June 30, 2016 for the City of Montezuma. A motion to approve this resolution was made by Councilmember Duffy and a second by Councilmember Brownell.

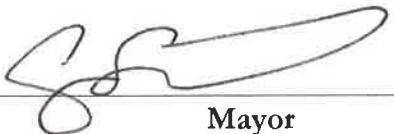
Mark Ewing reported that the control panel for the lift station has arrived and will be installed in the next few days.

Other discussion included the possibility of having a Habitat for Humanity home in Montezuma.

Meeting adjourned on a motion from Councilmember Duffy with a second from Councilmember C. Bolen. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

May 2, 2016

The City Council of the City of Montezuma met in regular session at City Hall on May 2, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, C. Bolen, J. Bolen & Duffy

ABSENT: Willrich

ALSO PRESENT: Whitney Baethke, Bret Warden, Meryll Hicks, Jim Hicks & Ron Hensel

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember J. Bolen . Ayes: all, Nays: none.

- Minutes from April 18th, 2016
- Claims

Jim and Meryll Hicks were present to discuss the blockage of the City alley located north of the new Dollar General Store. The City staff is following up with the Iowa DOT to collect the proper permits in order to reduce the size of the curb that was recently constructed.

Ron Hensel updated the Council on the Freedom Rock. The Poweshiek County Supervisors approved the rock being located on the southeast corner of the courthouse lawn as long as an agreement regarding future maintenance is accepted. Councilmember Brownell stated that an endowment for the rock's maintenance will be established.

Other items discussed included the review of the budget amendment and the powering up of the new lift station.

Meeting adjourned on a motion from Councilmember Brownell with a second from Councilmember Duffy. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING
May 16, 2016

The City Council of the City of Montezuma met in regular session at City Hall on May 16, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, C. Bolen, J. Bolen & Duffy

ABSENT: Willrich

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing, Jerome Sheets & Scott Pottorff

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from May 2nd, 2016
- Claims

The public hearing for the budget amendment opened at 6:02 p.m. No one was present and the hearing was closed at 6:04 p.m. Councilmember Brownell made the motion to approve the budget amendment. A second was made by Councilmember Duffy. Ayes: all, Nays: none.

Resolution #16-05-01 – A Resolution to Approve an Amendment to the City of Montezuma Budget for the Fiscal Year Ending June 30, 2016. Councilmember C. Bolen motioned to approve the resolution. A second was made by Councilmember Brownell. Ayes: all, Nays: none.

Resolution #16-05-02 was tabled until more information is presented. The motion to table was made by Councilmember Brownell and seconded by Councilmember J. Bolen. Ayes: all, Nays: none.

The Access Systems Network Agreement was discussed by the Council. This company would take over the City's IT responsibilities. Their fee would include updates and unlimited on-site support. Councilmember Duffy made the motion to accept the agreement with a second from Councilmember J. Bolen. Ayes: all, Nays: none.

Jerome Sheets, representing the Lions Club, informed the Council that the upstairs of the Memorial Hall, where their supplies are kept, is getting quite worn down. He inquired if a new storage unit was purchased, if it would be permissible to put them in the front room of the Memorial Hall. The Council was in favor of this change and told Sheets to go ahead with the storage units.

Scott Pottorff, of MMS Consultants, was in attendance to discuss a change order and the progress of the Dallas Street Lift Station. Councilmember Brownell made the motion to go ahead with payment for the change order to Dave Schmitt Construction in the amount of \$11,498. Councilmember C. Bolen seconded the motion. Ayes: all, Nays: none.

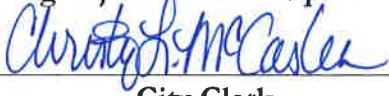
City salaries were the next item on the agenda. After considering the information provided, Councilmember J. Bolen moved to approve a 2.5% raise for fiscal year 2017. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

The Council started a dialogue about seal-coating some of the City's streets and the best and most cost-effective way to do it. Ewing was instructed to calculate the total cost to have the City do it as well as to

collect figures from Manatt's. It was determined that the City usually attempts to seal-coat 30-40 streets every year.

Other items discussed included the tile issue at the West City Park, the Freedom Rock and creating a fence permit.

Meeting adjourned at 7:14 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

June 6, 2016

The City Council of the City of Montezuma met in regular session at City Hall on June 6, 2016. The meeting was called to order at 6:00 p.m. with Mayor Pro-tem Frank Brownell, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing, Terry Bryan, Dede Losure & Mike Arendt

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from May 16th, 2016
- Claims
- Liquor Licenses – Monte Spirits & Sauce'd Pizza & Pub

Resolution #16-05-02 – A Resolution Approving the IAMU Gas Operating and Maintenance Plan Revision 04.16 for the Montezuma Municipal Gas Department was approved with a motion by Councilmember Willrich and a second by Councilmember J. Bolen. Ayes: all, Nays: none.

Resolution #16-06-01 – A Resolution Designating Montezuma State Bank, Peoples Savings Bank, Iowa Public Agency Investment Trust and County Bank as Depositories of Public Funds was approved by Councilmember Duffy with a second by Councilmember Willrich. Ayes: all, Nays: none.

The contract for the Poweshiek County Sheriff's Office was discussed. Councilmember Duffy made the motion to approve the contract and Councilmember C. Bolen seconded the motion. Ayes: all, Nays: none.

The Iowa DOT presented the Council with a Five Year Agreement for the City of Montezuma for Maintenance and Repair of Primary Roads in Municipalities. Councilmember Duffy made the motion to approve the contract with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

Cigarette Licenses for The Depot Express, Casey's General Store, Dollar General and Montezuma Super Valu were considered by the Council. A motion to approve the licenses was made by Councilmember Willrich and seconded by Councilmember C. Bolen. Ayes: all, Nays: none.

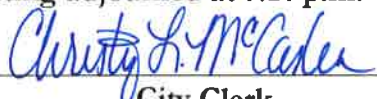
A new tax abatement form was created due to an addition by the State of Iowa. Councilmember C. Bolen motioned to approve the new form. This was seconded by Councilmember Duffy. Ayes: all, Nays: none.

Mike Arendt, representing Sauce'd Pizza and Pub, addressed the Council with a request to close a portion of 4th Street on July 1st and 2nd in order to conduct water fights, have a bag tourney and host a street dance. After discussing the line-up of events and the insurance requirements, Councilmember J. Bolen made the motion to approve the festivities and the closing of the street. Councilmember C. Bolen seconded the motion. Ayes: all, Nays: none.

The Sewer Department has a pay request for Dave Schmitt Construction. Councilmember C. Bolen motioned to pay the claim with a second by Councilmember Duffy. Ayes: all, Nays: none.

Other items discussed included the City park bathrooms, a fence permit, fixing the low spot in front of Terry Bryan's residence, the best and most cost effective way to black-top City street and finishing off the street along 7th and Dallas Street.

Meeting adjourned at 7:14 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

June 20, 2016

The City Council of the City of Montezuma met in regular session at City Hall on June 20, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing,

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from June 6th, 2016
- Claims

Resolution #16-06-03 – A Resolution Authorizing the City Clerk to Make the Attached Adjustments & Transfers to the Appropriate Fund for the Fiscal Year Ending June 30, 2016 for the City of Montezuma, Iowa was considered by the Council. A motion to approve the resolution was made by Councilmember Duffy with a second by Councilmember Willrich. Ayes: all, Nays: none.

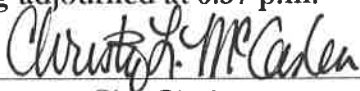
Baethke asked the Council to consider posting a speed limit on Forest Home Road. Several new homes have been built on both sides of this road in the past few years. No speed limit is posted at the current time and Baethke expressed her fear of someone getting hurt with the speed that some vehicles use up and down this particular stretch of road. The Council agreed to post a speed limit of 35 mph and will take the necessary steps to get this accomplished.

Councilmember Willrich made the motion to set the public hearing for Ordinance #60 – An Ordinance Vacating Property Located in the City of Montezuma, Iowa and Authorizing Granting of Exclusive Easement Thereon for Monday, July 5th, 2016 at 6:00 p.m. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none.


Sheets Excavating presented a quote for sewer lagoon repairs in the amount of \$14,515. Councilmember Willrich made the motion to approve Sheets' quote with a second from Councilmember Brownell. Ayes: all, Nays: none.

Other items discussed during the meeting included mosquito fogging, the City and Memorial Hall HVAC issues and the City park restrooms.

Meeting adjourned at 6:37 p.m.



City Clerk



Mayor

Resolution # 16-06-03

**A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE ATTACHED
ADJUSTMENTS & TRANSFERS TO THE APPROPRIATE FUND FOR THE FISCAL YEAR
ENDING JUNE 30, 2016 FOR THE CITY OF MONTEZUMA, IOWA.**

BE IT RESOLVED by the Council of the City of Montezuma, Iowa to authorize the attached account/fund adjustments & transfers.

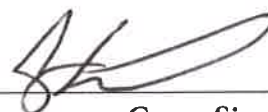
WHEREAS, pursuant to Chapter 384 of the Code of Iowa, the Clerk is the finance and accounting officer of the City and is responsible for the administration of fiscal management provisions.

PURPOSE OF TRANSFERS: To consolidate and reinvest City's reserve funds to maximize reserve interest revenues.

NOW THEREFORE BE IT RESOLVED, the undersigned does hereby approve the resolution.

BE IT FURTHER RESOLVED that

Resolution adopted this 20th day of June, 2016.



Corey Simpson, Mayor

ATTEST:



Christy L. McCaslen, City Clerk